MEETING SUMMARY
PUBLIC SCHOOL FACILITIES PLANNING
JOINT PLANNING COMMITTEE (JPC)

Wednesday, November 16, 2016 - 3:00 PM

MEMBERS PRESENT:
The Honorable Al Ferraro
T. R. Hainline, Chairman
Drew Frick, Gate Petroleum Company
Don Nelson, DCPS
Andy Eckert, DCPS

STAFF PRESENT:
Lurise Bannister, COJ- PDD
Kristen Reed, COJ-PDD
Rosario Lacayo, COJ-PDD
Laurie Santana, COJ- PDD
Sondra Fetner, COJ-OGC
Susan Grandin, COJ- OGC
Randy Gallup, DCPS

CALL TO ORDER:
The meeting was called to order by T. R. Hainline, Chairman, at 3:03 PM at the Duval County School Board Building; 1701 Prudential Drive – Room 613 6th Floor, Jacksonville, Florida.

I. Introduction
The Chairman welcomed all to the first 2016 Joint Planning Committee meeting. He opened the floor for introductions of the committee members, staff and others.
II. **JPC - Purpose and Responsibilities**

Chairman Hainline gave an overview of the purpose and responsibilities of the Joint Planning Committee as stated in Interlocal Agreement (ILA) for Public School Facilities Planning. Also discussed:
- Membership: Current JPC roster, appointed roles and remaining appointments to be filled
- DCPS staff as lay members
- General meeting format

**ILA**

Lurise Bannister gave an overview of the ILA and its importance to the JPC. The ILA needs to be updated as information such as school concurrency boundaries and the LOS reflected in the document are from 2005. Charter schools were not factored at the time the document was produced.

III. **Sunshine and Public Records Briefing**

Susan Grandin distributed handouts and gave an overview on the Sunshine and Public Records Law, as highlighted. Ethics training for members will be required.

- There were concerns with DCPS staff as lay members instead of serving as support staff to the JPC. Mr. Nelson and Mrs. Grandin said they will follow up on the issue with the possibility of the Superintendent appointing non-staff members.

IV. **Key Issues for Discussion**

**ILA**

Mrs. Bannister spoke on the process, timeline and working group.

Information that needs to be updated/reviewed:
- Concurrency Service Areas (CSA) boundaries and adjacencies
- Mitigation Plan
- Concurrency System
- School capacity, projection, and other school data
- 105%LOS

**School Concurrency**

Mr. Eckert distributed handouts and gave a brief overview of the school concurrency system as outlined.
- LOS and threshold
- CSA’s
- Adjacencies
Mr. Eckert suggested revisiting the ILA to determine the appropriate LOS and if any mitigation is required. Chairman Hainline suggested looking at different school concurrency systems throughout the state. Mr. Eckert also discussed the School Board has not approved the “school Choice” policy.

**Charter Schools**

Sondra Fetner distributed handouts that gave an overview over charter schools provisions as listed.

- Summary of F.S. 1002.33 (18)(a) Facilities
- Chapter 654.401(t)(4) Schools
- Practices and limitations
- Site design review for all schools

Laurie Santana also reported on the issues associated with charter schools and the importance of its inclusion to the ILA.

V. **Next Steps/Action Items**

Chairman Hainline talked about the next Joint Planning Committee meeting agenda and items for follow up:

1. School concurrency system presentation
2. Process of ILA update
3. ILA draft update that includes language regarding charter schools

The Committee agreed to meet on Wednesday December 14th at 10 AM Duval County School Board Building; 1701 Prudential Drive – Room 613 6th Floor.

VI. **Public Comment**

Input was taken throughout the meeting.

VI. **Adjournment**

The meeting was adjourned at approximately 4:24 PM.