**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**MEETING of COUNCIL MEMBER MINUTES  
Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 825**

**October 31, 2018– 9:30 AM**

**PSG Chair: Lara Diettrich**

**Vice-Chair: Jackie Perry**

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| **Committee Meeting Attendance** | | | |
| **X** | **Lara Diettrich-Chair** | **E** | **Tameiko Grant** |
| **X** | **Jackie Perry-Vice Chair** | **X** | **Sherry Jackson** |
| **X** | **Dr. Stephen Baker** | **X** | **Beth Mixson** |
| **E** | **Bob Baldwin** | **X** | **Ann Mackey** |
| **E** | **Chris Warren** |  |  |
| **E** | **Dr. Marcie Turner** |  |  |

Quorum Present: *YES*

Staff: Damian Cook & John Snyder, Grants & Compliance Office

Sandra Stockwell, OGC

1. **Welcome & Introduction of PSG Council Members- Ms. Diettrich**

Ms. Diettrich called the meeting to order and members and staff introduced themselves at 9:30 AM.

1. **Ms. Diettrich notes for Ms. Jackson**

Ms. Diettrich went over her highlighted notes and issues that she was handing to Ms. Jackson as Chair of the Rules Sub-Committee indicating that these are issues the Sub-Committee might look at during upcoming meetings.

1. 20 points outlier- Mr. Cook went over the scoring process and Dr. Baker asked if staff could run the ranking to see there would be any changes in funding if it was 15 points as an outlier and 25 points as an outlier.

*Here are the results;*

*A. Low-Income Elderly Homebound- No impact*

*B. Adults with Physical, Behavioral or Mental Disabilities- No impact*

*C. Homeless Persons and Families- Changing Homeless score from Ms. Mackey of 70 was more than 15 points below average of 88; therefore, they would have a new average of 92 but still not get funded*

*D. Low-Income Person and Families- Jax Urban League score from Ms. Grant of 98 was less than 25 points above average of 77; therefore, they would have a new average of 84* but still not get funding*. Cru Inner City score from Ms. Grant of 96 was less than 25 points above average of 73; therefore, they would have a new average of 82 but still not get funding.*

1. Decimal Rounding-Mr. Cook went over the rounding and the discussions regarding this issue. Dr. Baker indicated that the tie break is fine; however, he suggested the tie happen at the tenth place instead of the whole number.
2. Exam and amend Chapter 118.301 the disallowable expenses to include large capital items, and define travel, meals, etc.
3. Change norming exercise to be more in-depth
4. Include more detail about scoring the Budget section in the norming exercise
5. Adopt Ms. Diettrich’s scoring/notes sheet as a standard practice
6. Look into a possible use of unused funds
7. Change the 10% budget amendment amount and time frame to amend budget, as well as give PSGC analysis of agencies that are not spending down PSG Funds.
8. **Open Discussion –** No comments
9. **Public Comment*(Please fill out a card if you wish to speak on a topic that isn’t on the agenda) -*** No comments
10. **Adjourn** at 10:15 AM.

Recorder: John Snyder

Completed – 11/05/2018

An audio recording is available upon request