PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, July 14, 2011, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street, Jacksonville, FL 32202

Committee Members: Michael Clapsaddle, Chairman
Alea Tukes, Member, A&F
Michelle Moore Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
~~Devin Reed~~ Annette Davis ~~Jacquie Gibbs~~ Ken Middleton	P-09-11	Fee & Contract Negotiations Multi-Jurisdictional Disparity Study Consulting Services Department of Central Operations/Jacksonville Transportation Authority	**That the City of Jacksonville enter into a contract with Mason Tillman Associates for the Multi-Jurisdictional Disparity Study Consulting Services that: incorporates the attached Scope of Services and Fee Schedule identified as Exhibit "A"; to provide a maximum indebtedness to the City of a not-to-exceed amount of $705,061.00; and to provide a period of services from date of execution of the contract and shall expire upon the earlier of completion of services by the Consultant or June 30, 2013. All other terms and conditions of the Contract shall be as provided in the Request for Proposals and the City's standard contract language. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.**		Approved 5-0
~~Wight Greger~~ ~~James Richardson~~	P-31-09	Contract Amendment No. 2 NSP – Environmental Engineer Services Housing and Neighborhoods Department	**That Contract No. 8396-02 between the City of Jacksonville and Aerostar Environmental Services, Inc., is amended to incorporate the attached Scope of Work identified as 2nd Revised Attachment "A" and Budget Forms identified as 2nd Revised Attachment "B"; and increase the maximum indebtedness by $22,800.00, to a new not-to-exceed total maximum amount of $476, 800.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.**		Deferred (agency's request)
~~Mark Jones~~ Jim Krahn	P-55-09	Contract Amendment No. 4 Property Insurance Brokerage Services Department of Finance/Risk Management Division	**That Contract No. 7597-07, between the City and Cecil W. Powell & Company for Property Brokerage Services, is amended to: (i) exercise the second of four renewal options extending the period of service from October 1, 2011, to September 30, 2012, with two renewals remaining at terms mutually agreeable; the fee for these services will be $85,000.00 for Property Broker Services; and a not-to-exceed amount of $20,000.00 for Property Consulting Services; and (ii) increase the maximum indebtedness by a not-to-exceed amount of $105,000.00, to a new total maximum of $11,825,000.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein, shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.**		Approved 4-0
~~John Pappas~~ William Joyce	P-20-10	Contract Amendment No. 1 FY 2009/2010 Drainage Project – Messer Road Area Drainage Improvements Department of Public Works	**That Contract No. 5700-11, originally executed April 26, 2011, between the City and Atkins North America, Inc., f/k/a Post Buckley Schuh & Jernigan, Inc., (PBS&J, Inc.) for Engineering Services for the FY2009/2010 Drainage Projects/Messer Road Area Drainage Improvements is amended to incorporate the attached Scope of Services, Exhibit "C" and Fee Summary Exhibit "D";**		Approved 4-0

			increase the lump-sum amount for Preliminary Design Services by $4,920.17, to a new limit of $144,238.45; thereby increasing the maximum indebtedness to the City by $4,920.17, to a new maximum of $147,238.45, with all other terms and conditions of the Agreement remaining unchanged. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.		
William Joyce ~~John Pappas~~	P-29-06	Contract Amendment No. 9 Professional Services for Contamination Assessment and Remediation Countywide Department of Public Works	**That Contract No. 3629-16, originally executed May 10, 2006, between the City and Ellis & Associates, Inc., for Professional Services for Contamination Assessment and Remediation Countywide, is amended to increase the maximum indebtedness by $200,000.00, to a new maximum indebtedness of $2,400,000. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.**		Deferred
William Joyce ~~John Pappas~~	P-03-09	Contract Amendment No. 2 Engineering Services for 5 Drainage Improvement Projects – McCoy's Creek Pond Retrofit (Air Liquid) Department of Public Works	**That Contract No.8107-04, originally executed August 17, 2009, with GAI Consultants, Inc., for Engineering Services for 5 Drainage Improvement Projects – McCoy's Creek Pond Retrofit (Air Liquid) is amended to incorporate the attached Scope of Work, Exhibit "E" and Fee Schedule, Exhibit "F"; to add a new not-to-exceed limit for Post Design Services in the amount of $15,000.00, thereby increasing the maximum indebtedness to the City by $15,000.00 to a new maximum if $185,771.41 and by changing the expiration date to project completion. All other terms and conditions, as previously amended, shall remain the same.**		Approved 4-0

MEETING ADJOURNED: 10:32 A.M.

cc: Council Auditor
Corporate Secretary
Council Secretary
Subcommittee Members