



APPLICATION FOR LOW-INCOME EXEMPTION *2017*

Please complete this application in its entirety and **include all required documentation with your submittal.**

Incomplete applications will be denied.

See page 2 (back) for more information about the program, including current income thresholds and submission deadlines.

THIS PROGRAM REQUIRES ANNUAL APPLICATION.

THIS PROGRAM DOES NOT APPLY TO THE RESIDENTIAL SOLID WASTE FEE.

SECTION 1: APPLICANT INFORMATION Must be an owner of the property named in Section 2

APPLICANT NAME [PLEASE PRINT] _____

APPLICANT MAILING ADDRESS: _____

PHONE: _____

E-MAIL: _____

SECTION 2: PROPERTY DETAILS Must be applicant's primary residence.

REAL ESTATE NUMBER (xxxxxx - xxxx) _____

Shown as "Account Number" on your property tax bill

PROPERTY STREET ADDRESS _____

(i.e., 1234 N. Main St.; no city or zip needed)

SECTION 3: PROGRAM ELIGIBILITY SEE PAGE 2 (BACK) FOR 2017 QUALIFYING INCOME THRESHOLDS

**YOU MUST REPORT YOUR HOUSEHOLD'S GROSS ANNUAL INCOME AND PROVIDE DOCUMENTATION.
PROOF OF ASSISTANCE IS NO LONGER ACCEPTED TO DETERMINE ELIGIBILITY.**

- "Gross Household Income" means the amount received BEFORE TAXES AND EXPENSES for each earning member of the household. If total income is zero, please provide a brief statement to explain how household expenses are being handled.
- Count all sources of income, including (but not limited to) employment, disability, social security, unemployment, child support, and pensions
- Documentation of income could include pay stubs, Social Security benefit statements, and current year tax returns

THIS INFORMATION IS REQUIRED:

Gross Household Income: \$ _____ # in Household: Adults: _____ Minor Children: _____

SECTION 4: ATTEST AND SUBMIT

By submitting this application, I attest that the information I am providing is true and complete to the best of my knowledge and belief, and that I have fully read and understand the guidelines, terms and conditions listed on both pages of this application.

CHECK THIS BOX TO SUBMIT
DIRECTLY BY E-MAIL

SIGN HERE IF YOU WILL PRINT
THIS FORM TO SUBMIT

OFFICE USE ONLY			Date Received
APPROVED?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	RETURN APPLICATION & ALL REQUIRED DOCUMENTATION NO LATER THAN MARCH 31, 2018: Social Services Division Attn: Stormwater Exemptions 1809 Art Museum Drive, Suite 100 Jacksonville, FL 32207 e-mail: stormwater@coj.net
Comments:			

The gross income threshold for eligibility is 150% or less of the current year's federal poverty guidelines according to the number of individuals in the household. The federal poverty guidelines are set by the U.S. Department of Health and Human Services (HHS) and published annually in the *Federal Register*.

2017 EXEMPTION PROGRAM INCOME THRESHOLDS

# Persons in Family/Household	Gross Household Income Must Be At or Below:
1	\$18,090
2	\$24,360
3	\$30,630
4	\$36,900
5	\$43,170
6	\$49,440
7	\$55,710
8	\$61,980

For families/households with more than 8 persons, add \$4,180 for each additional person.

IMPORTANT NOTICE: The Low-Income Exemption requires annual application. It *does not* apply to the residential solid waste [garbage] fee. Exemptions provided for ad valorem taxes *are not* applicable to stormwater fee. If you have questions about paying your property tax bill, please contact the Tax Collector's Office at (904) 630-1916.

Applications should be submitted by mail to the address below, or by e-mail to stormwater@coj.net. Submittals by e-mail will generate an automatic reply; please retain that message as a receipt of your submission.

Social Services Division
Attention: Stormwater Exemptions
1809 Art Museum Drive, Suite 100
Jacksonville, FL 32207

If you have questions about the application or the exemption program, please call (904) 630-3520.

EARLY FILING DEADLINE – JULY 31, 2017: Complete applications that are submitted by this date *may* be approved or denied before tax bills are issued. Remember, this program does not apply to the solid waste [garbage] fee.

FINAL DEADLINE – MARCH 31, 2018: All applications and supporting documentation *must* be received by this date. If your application is approved after the tax bills are issued, you will either receive a refund or a new bill. New bills will provide a 30-day extension on any early payment discounts for which you may qualify.

Regardless of the decision made on your application, you are solely responsible for ensuring your property tax bill remains in good standing. Failure to pay your bill by its final due date may result in penalties as prescribed by law.

TERMS AND CONDITIONS:

- The applicant must be listed as an owner of the property for which an exemption is sought, or otherwise be an appointed representative who is legally authorized to act on behalf of the owner. The applicant must sign the application if sending by post mail.
- The exemption is available for stormwater fees charged to the applicant's primary residence. Exemptions are not permitted for stormwater fees charged to rental properties, second homes, or non-residential properties. The program does not apply to the City of Jacksonville residential solid waste fee.
- Ownership of the property named in Section 2 will be verified using information available from the Duval County Property Appraiser and the Duval County Clerk of Courts. Applications for properties with multiple owners must be submitted with income documentation for each owner of record, in addition to any other persons living in the household.
- Applicants listing zero income must still provide supporting documentation in the form of a statement explaining how household expenses are being met, or a current year tax return showing zero income. The Social Services Division may contact applicants to request additional information. Failure to respond will result in denial.
- Specific details provided to support eligibility will be handled in accordance with state law governing public records.
- In addition to the details provided by the applicant, the Social Services Division may, at its discretion, review other sources of public information related to the property and/or the applicant, including property tax, JEA and/or other utility records, to determine eligibility.