

# City of Jacksonville OBRA Plan Features and Highlights

**Read these highlights to learn more about your Plan. If there are any discrepancies between this document and the Plan Document, the Plan Document will govern.**

## About the City of Jacksonville OBRA Plan

As a part-time, seasonal or temporary employee of the City of Jacksonville, you are required to participate in the City of Jacksonville OBRA Plan. The OBRA Plan is an alternative to Social Security as permitted by the federal Omnibus Budget Reconciliation Act of 1990 (OBRA). OBRA, passed by the U.S. Congress, requires that as of July 1, 1991, employees not eligible to participate in their employer's retirement program must be placed in Social Security or another program meeting federal requirements. The OBRA Plan meets those federal requirements.

## Mandatory Contributions

As an OBRA participant, you must contribute 7.5% of your gross compensation per pay period to the OBRA Plan. This contribution is deducted on a pretax basis, reducing your current taxable income. This means that you will not pay any taxes on this money until it is distributed from your account.

## Investment Option

All mandatory contributions to the OBRA Plan will be invested in the Guaranteed Interest Fund.<sup>1</sup> The Guaranteed Interest Fund is designed to protect your principal. Your account will earn interest based upon the prevailing rates for this type of investment. Mandatory contributions may not be transferred out of the Guaranteed Interest Fund into any other investment option.

Additional information regarding the Guaranteed Interest Fund may be obtained through the website at **www.COJDCP.com**, log in, click *Investment Options*, and select *Fund Overview*; or, call the local City of Jacksonville Deferred Compensation Plan (COJDCP) office at **(904) 630-1212, extension 4304**.

*Carefully consider the investment objectives, risks, fees and expenses of the annuity and/or the investment options. Contact us for a prospectus, a summary prospectus and disclosure document, as available, containing this information. Read them carefully before investing.*

## Administrative Fee

The annual administrative fee is \$5.00, assessed quarterly at \$1.25. For additional information, please contact your Empower Retirement representative for more information about any potential investment option fees.

## Account Management

Once you are enrolled in the OBRA Plan, you will have access to your account 24 hours a day, seven days a week through the website at **www.COJDCP.com** or the Voice Response System toll free at **(855) 265-4570**. All you need is your Social Security number (SSN) and Personal Identification Number (PIN).

Your PIN will be mailed to your home as soon as you are enrolled in the OBRA Plan. Upon initial login to the website, please enter your SSN in the Username field. For security purposes, you will then be asked to create a personalized Username.

Through either the website or the Voice Response System, you can:

- Obtain your account balance information and balance history
- Obtain investment option information
- Order a new PIN or personalize your PIN
- Update your beneficiary information as needed

## Statements

You will receive an annual statement in October of each year showing contributions, earnings, fees, distributions and the total value of your account. Please review your statement carefully to ensure your information is correct. It is extremely important that you keep the City's Plan administrator advised of your current address.

If you are an active employee, you can update your address by contacting your local COJDCP representative at **(904) 630-1212, extension 4304**. If you are separated from service, call the Voice Response System at **(855) 265-4570**. You can also log in to **www.COJDCP.com** and select *Forms*. Click on the link *OBRA Mandatory Personal Information Change Request*. Mail or fax the completed form to the address or fax number provided on the form.

## Distributions

Distribution of your OBRA Plan benefits can only be made upon:

- Retirement
- Severance of employment (as defined by the Internal Revenue Code provisions)
- Death (your beneficiary receives your benefits)

Severance from employment occurs because of your voluntary or involuntary termination of employment. There is no early withdrawal penalty for taking a distribution of your account upon separation of service, regardless of your age. If you no longer work for the City of Jacksonville, you may take a lump-sum distribution (payable to you or to your beneficiary upon your death) or roll over your assets into another eligible employer-sponsored plan or to a traditional Individual Retirement Account (IRA).

You are encouraged to discuss rolling money from one account to another with your financial advisor/planner and to consider any potential fees and/or limitations of available investment options.

A leave of absence is not a severance from employment. Also, a change from part-time to full-time employment, or any similar change, is not considered an event that could result in a distribution from the OBRA Plan.

You may elect to receive your distribution immediately upon severance from employment. Distribution forms are available via the website, **www.COJDCP.com**, or from your local COJDCP representative at **(904) 630-1212, extension 4304**.

Ordinary income tax may apply to each distribution. Distributions received prior to age 59½ may also be assessed a 10% early withdrawal federal tax penalty. Refer to your Summary Plan Description for more information about distributions.

### **Beneficiaries and Death**

If you die before receiving all of your OBRA Plan assets, the funds will go to your designated beneficiary. If you do not designate a beneficiary, your funds will be paid to your estate and will be distributed in accordance with Florida state probate law. It is essential that you designate a beneficiary to ensure your assets will pass on as you intend.

Updating your beneficiary is quick and easy. You have two choices:

#### **Online**

- Log in to **www.COJDCP.com**
- Go to *Account Access* and click on *My Profile*
- Select *Beneficiary*.

#### **Paper**

- Log in to **www.COJDCP.com**
- Go to *Forms*, click on *OBRA Mandatory Beneficiary Designation*
- Mail or fax the completed form to the address or fax number provided on the form

You will receive a written confirmation after your beneficiary information has been updated. It is extremely important that you keep the City's Plan administrator advised of your beneficiary changes.

### **Converting to Full-time Status**

If you become a permanent, full-time employee and at one time made contributions to an OBRA mandatory account, you may elect to transfer your OBRA mandatory account to your voluntary account in the COJDCP. In order to take advantage of this option, you cannot be actively contributing to the OBRA. To implement this change or to learn more, please contact your local COJDCP representative at **(904) 630-1212, extension 4304**.

### **Service Buyback**

If you reach a point where you are no longer making OBRA mandatory contributions because your eligibility status has changed from the positions noted above but you're still working for the City of Jacksonville as a full-time employee and are eligible for participation in the Defined Benefit Plan, you may be eligible for a "Service Buyback" of your credible years of service. Buybacks may be funded from transferred assets from the OBRA account into your Defined Benefit account.

### **How Do I Get More Information?**

Visit the website at **www.cojdc.com** or call the voice response system toll free at **(855) 265-4570** for more information. The website provides information regarding your Plan, as well as financial education information, financial calculators and other tools to help you manage your account.

- 1 The Guaranteed Interest Fund is a guaranteed separate account group annuity contract offered by Great-West Life & Annuity Insurance Company that guarantees principal and credited interest for eligible participant-initiated withdrawals and transfers. The guarantee associated with this product is backed by the general assets of the insurer. The strength of the guarantee is dependent on the financial strength of the insurance company issuing the contract. Guaranteed separate account products have interest rate, inflation and credit risks associated with the underlying assets owned by the fund. Depending on the terms of the contract, there are also investment risks associated with certain plan sponsor actions, including, but not limited to, termination of the contract, mass layoffs or plan termination, that could result in payment of proceeds to the plan sponsor of the lesser of the fund's market value and principal plus credited interest. For more information, please contact Empower Retirement or refer to the contract.

### **Securities offered or distributed through GWFS Equities, Inc., Member FINRA/SIPC and a subsidiary of Great-West Life & Annuity Insurance Company.**

GWFS Equities, Inc. registered representatives may also be investment adviser representatives of GWFS affiliate, Advised Assets Group, LLC. Representatives do not offer or provide investment, fiduciary, financial, legal or tax advice or act in a fiduciary capacity for any client unless explicitly described in writing.

All information contained on the website, in prospectuses, and in other investment option documents is offered in English. Please have this information translated for your understanding.

Great-West Financial<sup>®</sup>, Empower Retirement and Great-West Investments<sup>™</sup> are the marketing names of Great-West Life & Annuity Insurance Company, Corporate Headquarters: Greenwood Village, CO; Great-West Life & Annuity Insurance Company of New York, Home Office: New York, NY, and their subsidiaries and affiliates, including registered investment advisers Advised Assets Group, LLC and Great-West Capital Management, LLC. ©2018 Great-West Life & Annuity Insurance Company. All rights reserved. Form# CB1054-OBAPH AM440067-0318