

**CITY OF JACKSONVILLE**



W. BRAXTON GILLAM, IV  
*CHAIR*

HELEN LUDWIG  
*VICE-CHAIR*

GENE FILBERT  
L. E. HUTTON  
KIRBY OBERDORFER

**ETHICS COMMISSION**

TATIANA SALVADOR  
MARY SWART  
JAMES YOUNG

**MINUTES**  
January 4, 2012  
Conference Room 4E  
City Hall

The meeting was called to order by Braxton Gillam, Chair at 4:35 p.m., a quorum was present.

Attendees: Braxton Gillam, Helen Ludwig, Gene Filbert, L.E. Hutton, who joined at 4:45 p.m., Kirby Oberdorfer, Tatiana Salvador, who joined at 4:50 p.m., Mary Swart, and James Young

Others in attendance: Carla Miller, Director of the ECO Office; Jason Gabriel, Office of General Counsel; and Susan Stewart, Ethics Coordinator

Minutes from the December 6, 2011 meeting were unanimously approved.

Carla provided the ECO Office report regarding updating the Hotline Manual, and procedures, employee training and upcoming appointments.

Carla updated the commission on the succession plan for upcoming Ethics Commission vacancies, and the upcoming ethics commission members vacancy announcement.

Jason provided the status of the resolution relating to the ECO Director. Discussion followed regarding the status of the ECO Director and ECO Office.

The Chair suggested that Carla, as ECO Director and in line with Section 602.611 of the Ordinance Code to recommend a budget allocation to the Mayor for approval by Council. The Chair brought up the possibility that the ECO Director contract be retroactive. Further, the commission suggested that legislation be initiated to refine/combine the Ethics Office and the ECO Office and that her contract be retroactive.

A meeting was set for the Nominating Subcommittee to review the appointments and discuss leadership positions for Wednesday, January 25<sup>th</sup> at 4:00 p.m., followed by an Ethics Commission meeting.

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Minor changes were made to the Ethics Commission membership vacancy announcement and Susan was directed to forward the announcement to all volunteer bar associations in addition to the contacts named on the notice.

Public comments were then received from the public. Mr. Tony Bates was the only speaker.

There being no further business, the meeting adjourned at 5:20 p.m.

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Susan Stewart  
Ethics Coordinator

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Date of Approval

This is a summary of the meeting and is not a verbatim transcription. A tape recording of these proceedings is available in the Duval Legislative Delegation Office at City Hall.