

CITY OF JACKSONVILLE



W. BRAXTON GILLAM, IV
CHAIR

TATIANA SALVADOR
VICE CHAIR

YWANA ALLEN
L. E. HUTTON
CYNTHIA IRVIN
JOE JACQUOT

ETHICS COMMISSION

TOM PAUL
LARRY PRITCHARD
JAMES YOUNG

MINUTES
September 4, 2012
Don Davis Room
City Hall

The meeting was called to order by Braxton Gillam, Chair at 4:33 p.m., a quorum was present. A moment of silence was observed in memory of Tony Bates, followed by the Pledge of Allegiance.

Attendees: Braxton Gillam, Ywana Allen, L.E. Hutton, Cynthia Irvin, Joe Jacquot, Tom Paul, Tatiana Salvador and James Young Excused: Larry Pritchard

Others in attendance: Carla Miller, Director of the ECO Office; Jason Gabriel, Office of General Counsel; and Susan Stewart, Ethics Coordinator

Minutes from the August 6, 2012 meeting, as amended, were unanimously approved.

Reports:

ECO Office: Carla reported that there is a new page available to citizens on the main City calendar that provides links to the independent authority's calendars, dedicated to Tony Bates. [Page link](#). She reported on that she has been unable to reach the whistleblower as request at the previous Ethics Commission meeting. She will be emailing an article about a bid process for the TDC (Tourist Development Council) and there was a protest in which two attorneys recommended against the bid going forward and it went forward anyway. While there is no specific complaint, there is an appearance of a conflict of interest. She wanted the members to be aware as it is an interesting issue. The Chair referred the issue to the Transparency and Open Government Subcommittee. Carla reported that the students at UNF have agreed to work on the lobbying project for free for the City. The initial project will take the names of the lobbyist and convert it from a Word document to an Excel spreadsheet. Hopefully one day having something similar to what Orange County utilizes. She also reported on volunteer status and that Mary Swart, former Ethics Commission member will work on procurement issues with the Legislative Subcommittee, Dr. Rache from UNF will volunteer with the Education Subcommittee and Kirby Oberdorfer is working with Wes Hunt on the lobbying project. She reported she is going to Palm Beach County working

with the Inspector General and observe their Ethics Commission procedures. Finally she indicated she has been asked to assist in the review the Mayor's travel and anticipates having a spreadsheet for the next meeting.

Subcommittee Reports:

James Young, Chair of the Transparency and Open Government Subcommittee reported that at TOG meeting, Mr. Gabriel provided a memo that had been submitted for approval regarding the texting policy. Carla relayed a message from Mr. Cleve Ferguson of the Mayor's Office that the memo from the Office of General Counsel was received and that they understand that text messages are public records if they are not transitory, and if they include official public business. They are drafting a policy that should be completed soon. They informed Ms. Miller that "flipping the switch," will cost a substantial amount; she will get a break down on that figure.

The Subcommittee Chair inquired about the status of the 1500+ cell phones. Carla reported that the city may be going with a new cell phone plan and she will request to attend meetings to discuss retention of text messages.

Legislative subcommittee Chair James Young reported that the Subcommittee will be undertaking a project to review suggestions Ms. Miller made to undertake over the next few years.

Braxton requested that the issue of "flipping the switch" on text retention on the agenda for the next Ethics Commission meeting.

The Chair announced subcommittee changes: removing Mr. Paul as chair from Education Subcommittee, but continuing to serve. It was suggested that Mr. Pritchard had expressed an interest in the Education Sub and was appointed as co-chair. Mr. Paul strategic planning and will help on education. The Chair proposed that the Bylaws Subcommittee continue to have that responsibility of rules and operating procedures, but that standing committee merge with a Strategic Planning Subcommittee. Mr. Paul has expertise in strategic planning.

Tatiana Salvador, Chair of the Bylaws subcommittee indicated she did not have any objection to the merging the two subcommittees.

Carla reported on the process for self-initiating procedures, provided a handout of a draft of a flow-chart for unsworn complaints. The title of the flow chart should be changed to Rule 8 self-initiation. Discussion followed regarding the flow-chart and self-initiating procedures. Carla and Jason will look at the procedures and will report back.

Carla updated the members on a pension issue and that she has been asked by City Council Finance Chair to work with the Council Auditor on the issue. She indicated she had attended meetings and has provided training to the pension board. She discussed the Senior Voluntary Pension plan and reported that 2012-116 was passed relating to the members of the pension board that will change Article 22.

The Chair deferred the planning meeting action items to the next meeting.

Braxton asked if any members could visit with the delegation from Afghanistan. James Young will be available to meet with the delegation.

Action items were reviewed.

Co-chair of Bylaws & Strategic Planning was discussed.
An Education Subcommittee meeting was scheduled.

The next meeting of the Ethics Commission will be Monday, October 1st at 4:30 p.m.

Public Comments:

Randy Wyse, spoke regarding the pension and history of the pension fund and the lack of Social Security for employees. He discussed the reason for charging for an agenda is based on litigation.

There being no further business the meeting adjourned at 5:59 p.m.

Susan Stewart, Ethics Coordinator

Date of Approval

This is a summary of the meeting and is not a verbatim transcription. A recording of these proceedings is available in the Duval Legislative Delegation Office at City Hall.

Public Comment

Please note that your comments will not be considered a formal complaint unless you complete and submit an official complaint form. These complaint forms are available on-line and at meetings.

Name: Randy Wyse Date: 9-4-12
Address: 625 Stockton St Phone: _____

Representing: Self

Issue: _____

Comments: _____

Email: _____

Please provide your telephone in case we need to contact you for additional information. Thank you.

Public Comment

Please note that your comments will not be considered a formal complaint unless you complete and submit an official complaint form. These complaint forms are available on-line and at meetings.

Name: MARKLE, Conrad Date: 4 Sept 2012

Address: 1146 Romney St Phone: 2444569

Representing: CTDC

#1 1) CAN Mc-Ordinance Supersede FSS - ? (602) (112)? (Example MC 602/FSS #12 Conflict STATUTE of LIMITATION Ethics Complaints 3)

#2 2) Issue: Passing of Tony Bates

Comments: Open Heart Surgery - Stroke 2009, Throat Cancer 2010
My Highlighted Experience - w Tony Bates over
4 yrs - 9 mos - Since I Found CTDC

Working with him on the JCCI STUDIOS - Finance & Pub Trust 2008-2009
Most Recent JCCI " - Library/Solution to Financing
Trail Ridge LANDFILL LAWSUIT

CTDC VOTERS GUIDE Election 2011 Conielma Ray Hoff (CTDC)
His OBJECTION TO BEING LABELED "GRADUATE" By MYSELF -

Email: cmiii43@yahoo.com

→ Mentorship of Future Judge Marlon Gooding As A Boy
Marlon Gooding "BAST ROLLED" 1st Newspaper Route Age 12
T-Union - or Journal - Weekly Bus. Mtgs at Marlon Gooding's office
Made Him Account For Finance of Paper Route

Please provide your telephone in case we need to contact you for additional information. Thank you.

[Accessibility Statement](#)

[All News](#)

[All Upcoming Events](#)

[Independent Agency Calendars](#)

[All Events Calendar](#)

[All Past Events](#)

[Employee Search](#)

[Site Index](#)

[Site Map](#)

[Site Policies](#)

[COJ.net](#) > [All of COJ](#) > [All Upcoming Events](#) > [Independent Agency Calendars](#)

INDEPENDENT AGENCY CALENDARS

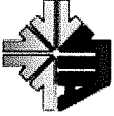
[Jacksonville Aviation Authority](#)



[JEA](#)



[Jacksonville Transportation Authority](#)



[Jacksonville Port Authority](#)

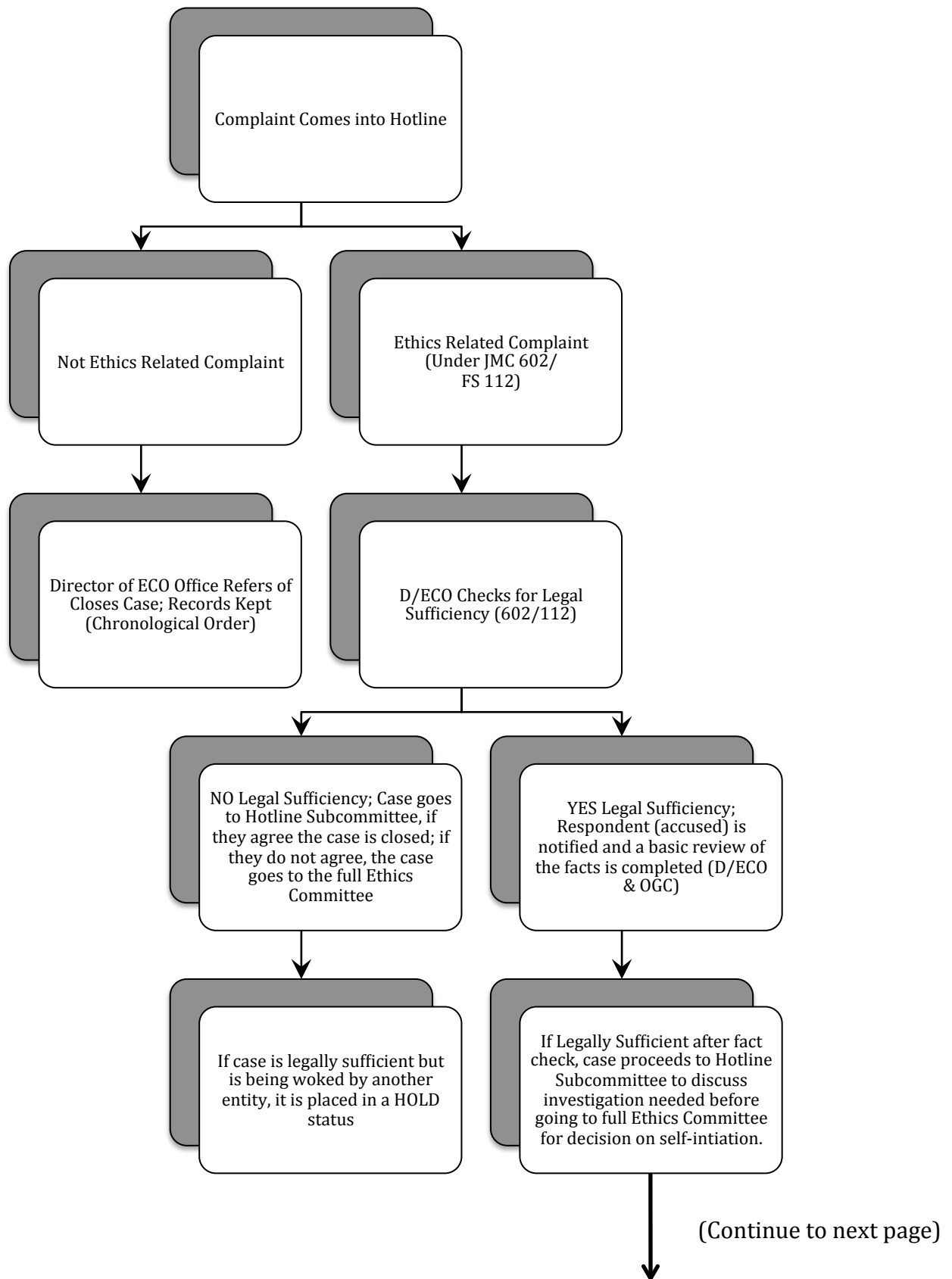


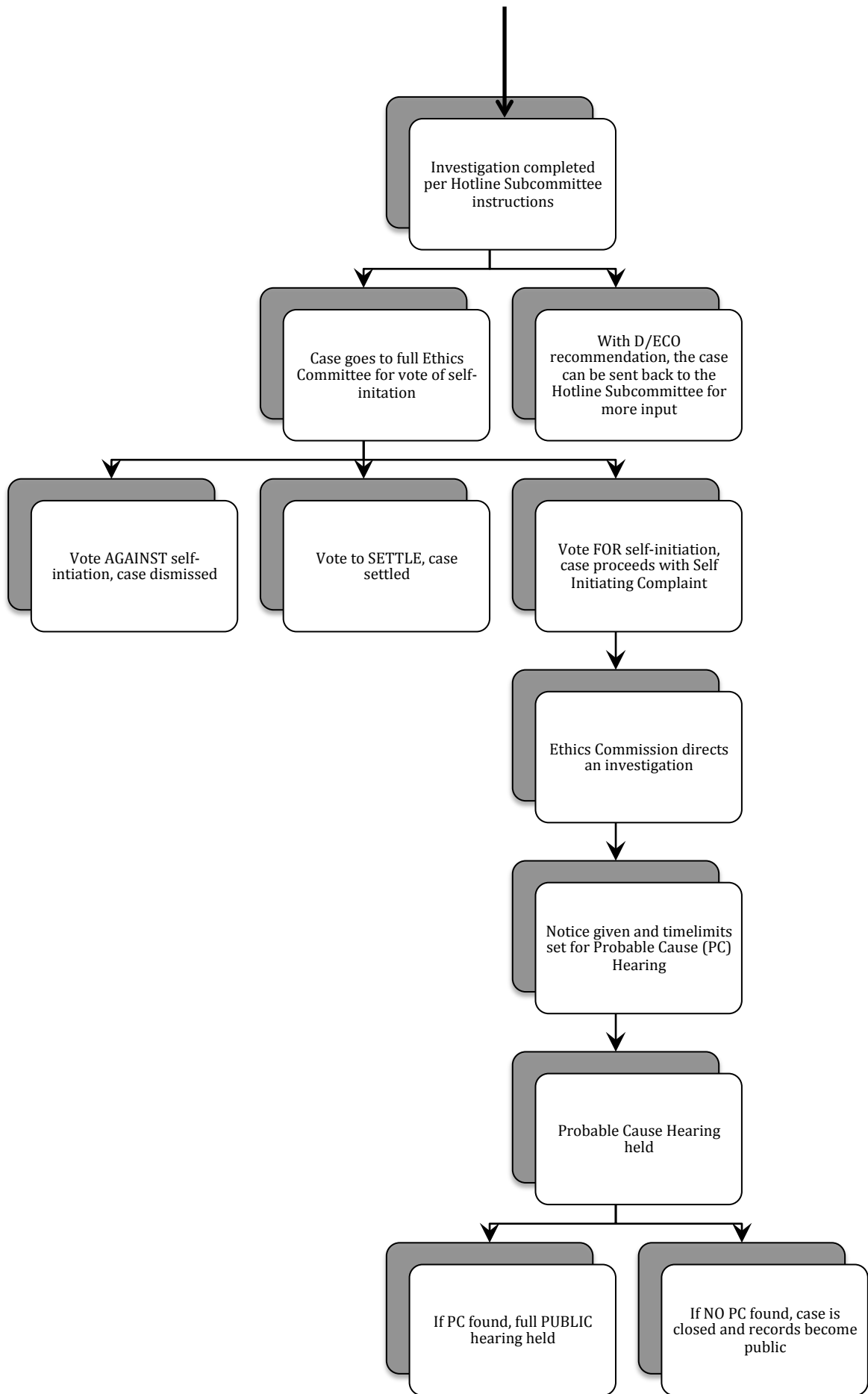
[Police and Fire Pension Fund](#)



This page is dedicated in memory of Tony Bates.

What Happens When a Complaint Comes into the Ethics Hotline?





Ethics Commission Discussion of ECO Priorities for 2012 and Beyond

Set Direction

Promote transparency

Make ethics law more understandable

Ensure the legally required structure and all internal procedures are in place

Set Direction

Target audience: ECO & Ethics Commission

By December 2012	Assigned to
1. Reconsider committee structure for more effective delivery <ul style="list-style-type: none"> a. Establish a standing education committee b. Establish a temporary taskforce (made of other committee chairs?) to coordinate the on-going work of the Commission 	Chair
2. Define success and set measures	?
3. Do an annual gap analysis to set coming year's priorities	Full commission, Tom?
2013 and Beyond	
1. Do an annual gap analysis to set each year's priorities	
2. Refine measures	

Make ethics law more understandable

Target audience: staff & elected/appointed officials

By December 2012	Assigned to
1. Develop 2013 Education plan	Education Committee
3. Distill / summarize the law into simple and actionable rules focused on roles (e.g. procurement, city council)	Education Committee
4. Identify laws which should be changed or which are missing parts (begin 2012 – ongoing)	Legislative Committee supported by Kirby _____
5. Provide training <ul style="list-style-type: none"> a. Provide training to staff & elected/appointed officials b. Provide online training for staff at Authorities 	ECC & ECO
2013 and beyond	
1. Identify laws which should be changed or which are missing parts (ongoing)	
2. Issue resolutions & advice on following the law	
3. Identify violations and issue opinions	
4. Promote hotline (trusted, impartial resource, comfort level in calling, resource for questions not just complaints)	

Promote transparency and Establish ECO Identity & Credibility

Target audience: public

By December 2012	Assigned to
1. Develop 2013 Education plan <ul style="list-style-type: none"> a. Education to community (e.g. Sunshine Law) b. Education through partners <ul style="list-style-type: none"> i. Establish criteria for partner / approval process c. Online education (e.g. Ethics 101) 	Education Committee
2. Develop media partnership to spread word on Ethics progress <ul style="list-style-type: none"> a. E.g. a regular ethics column 	Transparency Committee
3. Develop internal annual plan	Transparency Committee
4. Review & recommend policy changes for paperless work <ul style="list-style-type: none"> a. Registration for on-line lobbying b. Procurement – begin work in 2012 	ECO
2013 and beyond <ul style="list-style-type: none"> 1. Develop external annual plan 2. Review & recommend policy changes for paperless work – set goals for specific areas to target by Dec 2012. 3. Formalize & organize feedback mechanisms (a way for citizens to be heard, and to feed information to on-going planning work) <ul style="list-style-type: none"> a. From Hotline b. From Education (with staff and public) c. Formal public survey? 4. Promote Hotline (trusted, impartial resource) 	

Ensure the legally required structure and all internal procedures are in place

I've pulled this out as a separate piece, but it could be incorporated into the build credibility part of the work.