

# CITY OF JACKSONVILLE

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## ETHICS COMMISSION INTERNAL OPERATIONS COMMITTEE

### MINUTES

September 6, 2016  
Don Davis Room  
City Hall

The meeting was called to order by Mr. Tom Paul, Chair, at 4:07 p.m. A quorum was present. Attendees: Dr. George Candler and David Rybak. Others in attendance: Carla Miller, Director of the Office of Ethics, Compliance and Oversight (OECO); Kirby Oberdorfer, Deputy Director of the OECO; and Cherry Shaw Pollock, Office of General Counsel (OGC).

Public in Attendance: John Nooney, Concerned Taxpayers of Duval County.

### **Old Business:**

Mr. Paul began the meeting by outlining the purpose of the meeting and the process for updating the Ethics Commission Strategic Plan. Ms. Miller commended Mr. Paul for his vision and work on the Strategic Plan. Mr. Paul provided a historical perspective of the Strategic Plan and the challenges at times in updating the plan and completing tasks. The Internal Operations Committee ("IOC") discussed potential ways to measure progress on the goals enumerated in the Strategic Plan. Dr. Candler recommended the Ethics Commission host guest speakers to educate the Commission on best practices of ethics commissions and also provide a link on the Ethics Commission website for "Recent News."

The IOC then began reviewing the specific goals enumerated on the Strategic Plan for the overall Ethics Commission and each committee. Following discussion of the Ethics Commission goals, IOC agreed to the following revisions: (1) eliminate goal number four (4) regarding the Director of the Police and Fire Pension Fund filing financial disclosure due to completion of goal; (2) refine role of Ethics Commission in goal number five (5) to monitoring only of the Inspector General contract fee; and (3) revise role of Ethics Commission and timeline with respect to annual review of Strategic Plan.

The IOC next reviewed the Strategic Plan goals for the individual committees to update and revise them. The goals of the former Education Committee were broadened to include education of citizens on various City topics and were transferred to the Transparency and Open Government Committee, which subsumed the duties of the former Education Committee. The IOC then reviewed the goals for the Transparency and Open Government Committee, Legislative Committee, Complaints Committee, Nominating Committee and IOC, respectively.

Mr. Paul then provided an overview of the Ethics Commission Meeting Planner for recurring activities and requested the IOC members review it prior to the next meeting of the IOC. Following discussion, the IOC agreed to schedule its next committee meeting immediately prior to the next Ethics Commission monthly meeting. Mr. Paul then requested public comment. Mr. Nooney requested clarification about the scheduling of the next IOC meeting and encouraged the IOC to recommend oversight of legislation drafted and implemented by outside institutions.

**Adjourn:**

The meeting adjourned at 4:56 p.m.

*Kirby G. Oberdorfer*

Kirby Oberdorfer

Deputy Director

Office of Ethics, Compliance and Oversight

1-09-2017

Date of Approval

This is a summary of the meeting and is not a verbatim transcription. A recording is available at the Ethics Commission web site at [http://www.coj.net/departments/ethics-commission/notices,-agendas---minutes-\(1\).aspx](http://www.coj.net/departments/ethics-commission/notices,-agendas---minutes-(1).aspx)