

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, March 25, 2019

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

4th FLOOR, CITY HALL, 2:00 P.M.

		Excused
Mousa, Sam	- Chair	<input type="checkbox"/>
Hughes, Brian	- Vice Chair	<input type="checkbox"/>
Burch, Stephanie	- Member	<input type="checkbox"/>
Elsbury, Jordan	- Member	<input type="checkbox"/>
Greive, Joey	- Member	<input type="checkbox"/>
Moreland, Charles	- Member	<input type="checkbox"/>
Pappas, John	- Member	<input type="checkbox"/>

CONVENED: 2:00 PM

ADJOURNED: 2:30 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from the 3/11/19 MBRC meeting for approval.	Approved 6-0
Finance and Administration	2	TD19181	\$94,660.73	Transfer funds within the JAG - D.A.W.N grant to clean-up budgetary balances and utilize the funding before the grant ends on 9/30/19. Funding will be used for assessments and programming consistent with the grant award.	Approved 6-0
Finance and Administration	3	TD19185	\$11,303.25	Transfer funding within Finance and Administration to fund a part-time position within the Accounting Division. Related item RC19-124	Approved 6-0
Finance and Administration	4	RC19124		Transfer 700 part-time hours from Treasury to Accounting to be effective 3/25/19. Related TD19-185	Approved 6-0
Finance and Administration	5	RC19113		Reclassify a vacant security administrator within ITD to a senior business systems analyst to be effective 3/30/19.	Approved 6-0
Public Works	6	BT19080	\$15,155,000.00	To appropriate \$15,155,000 received from the JEA, as part of Ord 2018-747-E. \$15 million is being appropriated to the Water/Wastewater System Fund project and \$155,000 is being appropriated as a one-time contribution to the Jacksonville Port Authority for river gauges.	Approved 6-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Fire and Rescue	7	TD19184	\$24,000.00	Transfer funding within JFRD to procure a third party vendor to run the annual driver license reports for all firefighters and provide a monthly check of personnel on the List Of Excluded individuals / Entities required for Medicare and Medicaid fund recipients.	Approved 6-0
Fire and Rescue	8	BT19079	\$380,908.00	Appropriate funding from the Department of Health and Human Services for the safe and healthy neighborhoods project grant. Related RC19-122.	Approved 6-0
Fire and Rescue	9	RC19122		Authorize 1,300 part-time hours for the safe and healthy neighborhoods grant. Related BT19-079	Approved 6-0
Neighborhoods	10	TD19178	\$5,000.00	Appropriate funding from the Florida Inland Navigation District and a local in-kind match for the 2019 St. Johns River Cleanup and International Coastal Cleanup litter prevention and education programs. Grant listed on 2018-504-E B1a.	Approved 7-0
Neighborhoods	11	BT19066	\$311,863.00	Appropriate fund balance within the Environmental Protection Board subfund to fund the twelfth, thirteenth and fourteenth annual State of the River Reports.	Approved 7-0
Neighborhoods	12	BT19067	\$75,000.00	Appropriate fund balance within the Environmental Protection Board subfund to provide services and staff support to the Lower St Johns River Technical Advisory Committee.	Approved 7-0
Neighborhoods	13	BT19078	\$44,000.00	Appropriate fund balance within the Environmental Protection Board subfund to replace a boat for the Environmental Quality Division's water sampling efforts.	Approved 7-0
Neighborhoods	14	TD19177	\$85,621.00	Appropriate funding for the EPA Particulate Matter 103 grant. Grant listed on 2018-504-E B1a. Related RC19-118.	Approved 7-0
Neighborhoods	15	RC19118		Re-authorize one position within the particulate matter 103 grant to be effective 4/1/19. Grant listed on 2018-504-E. Related TD19-177	Approved 7-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Neighborhoods	16	BT19065	\$75,000.00	Appropriate fund balance within the Environmental Protection Board subfund for education and outreach activities, travel / training, dues / subscriptions and supplies. Requesting to amend the 2018-504-E Attachment A (food / bev schedule).	Approved 7-0
Office of Economic Development	17	Memo		Memo from Kirk Wendland, Executive Director, requesting permission to submit legislation for Food Desert Programs which will further the goal of improvement of health outcomes within the Northwest Area.	Approved 7-0
Office of Economic Development	18	Memo		Memo from Kirk Wendland, Executive Director, requesting permission to submit legislation for lease agreement for B-Circle Parking Lot, at Cecil Commerce Center.	Approved 7-0
Office of Economic Development	19	Memo		Memo from Kirk Wendland, Executive Director, requesting permission to submit legislation to execute an Economic Development Agreement by and between the City and Project Liberty.	Approved 6-0
Office of the Sheriff	20	BT19072	\$150,000.00	Appropriate available funding within the special law enforcement trust fund for donations to the following organizations: PAL, INC., Operation Save Our Sons and First Coast Crime Stoppers, Inc.	Approved 7-0
Planning & Development	21	RC19121		Promote an existing employee within building inspection from a construction trades inspector to a construction trades inspector senior to be effective 4/13/19.	Approved 7-0
Planning & Development	22	Memo		Request special pay increases for the positions of one Archives Supervisor & one Executive Assistant to Appointed Official.	Approved 7-0
Planning & Development	23	Memo		Assigned take-home/park & ride vehicle request for one Inspector (3854)	Approved 7-0
Parks, Recreation & Community Svcs	24	TD19175	\$79,405.00	Appropriate additional funding for the Emergency Home Energy Assistance Grant for the Elderly Program which provides assistance to low-income households with at least one member aged sixty or older experiencing a heating and/or cooling crisis. Grant listed 2018-504-E B1a.	Approved 7-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Parks, Recreation & Community Svcs	25	TD19176	\$500,000.00	Transfer funds to cover the exhausted budget within Mental Health Resource Center for the Baker Act Program.	Approved 7-0
Parks, Recreation & Community Svcs	26	Memo		Request to grant a special pay increase for the position of Light Equipment Technician. Effective date March 30, 2019.	Approved 7-0
Parks, Recreation & Community Svcs	27	Memo		Request approval to grant Hazardous Pay for the position of Pool Mechanic.	Approved 7-0
Parks, Recreation & Community Svcs	28	Memo		Request a special pay increase for the position of Maintenance Worker II and establish a higher start rate for the Maintenance Worker II classification.	Approved 7-0
Public Library	29	Memo		Request to fill the appointed position of Executive Assistant - Library Services - Library Training Specialist at a higher than budget amount.	Approved 7-0
Public Works	30	TD19189	\$200,000.00	Transfer funding within Public Buildings for maintenance and improvements at the Ed Ball Building.	Approved 7-0
Fire and Rescue	31	TD19179	\$646,679.98	Grant Closure - Staffing for Adequate Fire & Emergency Response (SAFER) Grant FY15: De-appropriate revenue and/or transfer expenditure balances to close out the grant. [code section 117.106 (c)]	Approved 7-0
Fire and Rescue	32	TD19180	\$33,873.37	Grant Closure - Assistance to Firefighters Grant FY18: De-appropriate revenue and/or transfer expenditure balances to close out the grant. [code section 117.106 (c)]	Approved 7-0