



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

Notice: If you are a current contractor, vendor or consultant (JSEB or not), or if you are interested in supplying services or products to the City of Jacksonville in the future, this communication affects you.

The City of Jacksonville's New Supplier Portal is Coming!

The City of Jacksonville is streamlining its administrative and financial processes. A key component of this improvement effort is to update the Procurement system and create a new Supplier Portal. The Supplier Portal will become your primary communication channel to the Procurement and General Accounting Divisions. The Portal uses software from Oracle Corporation through a secure Web-based application.

What's in it for you?

Through the Supplier Portal, you will be able to:

- Register with the City of Jacksonville as a potential supplier
- View and respond to all bidding opportunities
- View your Purchase Orders and invoices
- Submit invoices
- Track payment status
- Update your supplier profile information

What do you need to do now?

Right now, nothing. Continue to communicate and do business with the City of Jacksonville as you have done in the past. The Supplier Portal will be available in July, 2019.

What can you expect from the City of Jacksonville?

In upcoming communications, the City of Jacksonville will provide more specific information including instructions for registering in the new system.

Do not reply to this email. Please send questions regarding this notice to SupplierRegistration@coj.net.