# OFFICE OF THE PROPERTY APPRAISER

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**Date:** August 8, 2016

**To:** Gregory Pease, Chairman
Professional Services Evaluation Committee

**From:** Kay Ehas, Chief Administrative Officer KE
Property Appraiser's Office

Jerry Holland, Property Appraiser

**Subject:** **Review of RFP Submittal for P-43-16 Homestead Tax Exemption Audit Services**

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The Office of the Property Appraiser received only one (1) proposal for the **Homestead Tax Exemption Audit Services (HX)** Request for Proposal(s)

Per Section 126.302(f) of the Procurement Code if:

**"PSEC receives responses from less than three proposers, it shall resolicit proposals from proposers previously solicited and from additional persons, unless it determines, in writing, that no advantage would be obtained by resoliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the resolicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtained by resoliciting."**

Considering the foregoing information, the Property Appraiser asks that the project not be resolicited because there is no advantage in doing so. We are aware of two other companies that previously performed HX audit services. During the bid period, one of those companies stated it was no longer doing HX auditing. The other company did not bid.

The company that has submitted a proposal has the experience to perform the requested audit services, and is under contract with two other Florida Property Appraiser Offices for the same service.