



*Thursday, December 20, 2012 - 2:00 p.m.*

**Downtown Investment Authority**

**CRA PLAN COMMITTEE AGENDA**

**MEMBERS:**

Melody Bishop, Chair

Paul Perez, Committee Member

**I. CALL TO ORDER**

**II. ACTION ITEMS**

Appointment of Committee Members

Approval of the November 20, 2012 CRA Plan Committee Meeting Minutes

**II. DISCUSSION**

Identify Proposed Redevelopment Plan Sub-Committee(s), if required

Discuss Potential Need to Prepare RFP to Hire Consultant for CRA Plan(s)

- Schedule of same, if suggested

**III. PUBLIC COMMENTS**

**IV. ADJOURNMENT**

Next Scheduled Meeting: TBD



*Tuesday, November 20, 2012 – 2:00 p.m.*

**CRA PLAN COMMITTEE MEETING MINUTES**

**Board Members Present:** DIA Chair D. Harris; CRA Plan Committee Chair M. Bishop; CRA Plan Committee Vice Chair P. Perez, and T. Allegretti

**Attendees:** Jason Gabriel with OGC; Paul Crawford, OED Acting Executive Director; Eric Lindstrom, OED; Michelle Stephens, Recording Secretary; and Council Member Lori Boyer, Council District 5

**CALL TO ORDER**

Committee Chair Melody Bishop called the CRA Committee meeting of the DIA to order at approximately 2:07 p.m.

Chair M. Bishop commented that the meeting was officially a “pre” subcommittee meeting because the intent of this meeting was for Board Member Perez and Board Member Bishop to outline a strategy that they might present to a subcommittee and to discuss who should be on that subcommittee(s).

Chair M. Bishop suggested all members of the DIA be present at the first meeting of the CRA Committee. She distributed a hand out (need for record) that outlined the following:

- Identify who might serve on the subcommittee(s)
- Identify the meeting outline for the first meeting
- The committee needs to develop a process that might include the following:
  - 1) Identify the existing plans and what if any, parts of the existing plan do not meet current state requirements
  - 2) Does the existing plan meet the General Counsel’s opinions of the DIA mandate
  - 3) What if any, recommended changes to the plans being modified have been addressed within existing ordinances, codes, plans, etc.
  - 4) What other plans are out there, potentially call for plans that have been developed by others. Clarifying not a call for projects but plans specifically
  - 5) Possibly create subcommittees of the Redevelopment Committee to assist with specific subject matters related to the development of the plan that could include stakeholders not on the DIA.

Chair M. Bishop suggested a few workshops: 1) receive a report on the status of the current plan; 2) review resources and needs, i.e. understand the specifics outlined in the DIA enabling legislation; 3) begin to identify the goals and strategies and tasks further suggesting a matrix to capture ideas.

She suggested that the next meeting would be to establish the mentioned workshops, what their deliverables will be during that time and as a result of that meeting, a defined schedule.

Board Member Perez agreed with the workshop concept for development of the plans.

Paul Crawford offered the following relative to the current plan and suggested a process for development of a new or revised plan:

- Current plan is outdated
- Vision has probably changed
- Plan does not have specific enough direction for the implementers of the plan to fund and prioritize projects
- Plan should be vetted in a context of cash flow looking out into the future recognizing that our projections identify that there will not be any money for implementation of the plan through the TIFF through 2017
- Update the plan in the context of the DIA's roles and responsibilities as designated by City Council. Currently, the DIA has a finite ability to go forward and do projects in downtown; the DIA is required to get all projects approved by City Council; the DIA is allowed after they have an adopted plan to get projects done internally; the Council grants the ability to do this without City Council approval. But first the CRA Plan must be submitted and approved by City Council.
- Question posed, should DIA attempt to have an entire plan presented to City Council, or submit the plan in specific geographical areas to provide the DIA authority to move forward in those specific areas while considering the remainder?
- Community should be engaged

Mr. Gabriel referenced a few important points in the enabling legislation (ORD 2012-364-E).

Council Member Boyer commented that during City Council's debate of the legislation, the issue was that the Council was giving up decision making authority that was vested in them and in order for the Council to give up that authority they wanted clear direction from the DIA. The DIA would need to be very explicit in what they wanted to do; the Council would then grant the authority so long as they are following the plan approved by Council and the DIA is doing what they told Council they would do in that plan, and then they can proceed. But, if the DIA for example wants to do an out of the box project that was not in the plan, it's not that it cannot be done it just has to come before Council separately. The whole idea is that there would be some sort of priority list not necessarily by project, but a clear statement of what the DIA wants to do with the authority granted by the Council and how they want to implement it so that the Council in their delegation can make a decision they feel is a responsible decision in granting said

authority to the DIA. She suggested inviting someone from the state's Office of Economic Development or the Florida Redevelopment Association to one of the workshops.

Mr. Gabriel distributed a copy of a memo on CRA's that was provided to the DIA at their October 30, 2012 meeting.

Mr. Crawford commented that in the development of the plans, if the committee decides to use other sources in lieu of or in addition to staff, to note the timeframe needed to allow time for the RFP process. Chair Harris suggested that while not knowing which route the committee may take, obtain an estimated cost of what the RFP process may be.

The committee agreed that workshops would be the best method to proceed, educate, etc. on the development of the plans referenced in ORD 2012-364-E. At the December 12, 2012 DIA meeting, the CRA Committee will update the DIA on today's meeting and decide at that meeting on committee meeting dates.

### **PUBLIC COMMENTS**

The floor was open for public comments and advised that their time to speak was limited to three minutes.

- John Nooney, 8356 Bascom Road, Jacksonville, FL 32216
- Steve Lovett, 12782 Jebb Island Circle S., Jacksonville, FL 32224

### **ADJOURNMENT**

There being no further business, or public speakers, Committee Chair M. Bishop adjourned the meeting at approximately 3:16 p.m.

Witness

Downtown Investment Authority

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\_\_\_\_\_  
Melody Bishop, CRA Plan Chair

Print Name: \_\_\_\_\_

Vote: In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstained: \_\_\_\_\_

\*Please note: These minutes include a summary (not verbatim) of the meeting. A recording of the meeting is on record and available by request.