

**Air Odor Noise Committee**  
Lucinda Sonnenberg, Ph.D. – Chair  
Amy Fu, P.E.  
Nick Howland  
Mobeen Rathore, M.D.

**Education & Public Outreach**  
Steven Jenkins  
Michelle Tappouni  
Lucinda Sonnenberg, Ph.D.  
Tony Bellamy, P.E.



**Water Committee**  
Bobby L. Baker, P.E. – Chair  
Steven Jenkins  
Tony C. Bellamy, P.E.  
Roi Dagan, M.D.

**Michelle Tappouni – Chairman**  
**Nick Howland – Vice Chairman**  
**Lucinda Sonnenberg, Ph.D., Steven Jenkins,**  
**Roi Dagan, M.D., Tony C. Bellamy, P.E.**  
**Bobby L. Baker, P.E., Mobeen Rathore, M.D., Amy Fu, P.E.**

## **Meeting Notice and Agenda**

Monday, September 12, 2016

5:00 p.m. - Ed Ball Building

214 N. Hogan Street - 5<sup>th</sup> Floor Conference Room West

## **BOARD MEETING AGENDA**

### **CALL TO ORDER**

**MICHELLE TAPPOUNI**

#### **I. CHAIRMAN'S REMARKS**

#### **II. COMMENTS FROM THE PUBLIC**

*The public is invited to address the board at this time on general topics you might have. Please note that there will be a separate opportunity to speak before each action item. All those who wish to address the Board should complete a request to speak card and give it to the EPB staff. When making comments, please identify yourself, stating your full name and address. Comments should be addressed to the Board as a body and not to any member directly and will be limited to 3 minutes each.*

#### **III. APPROVAL OF AUGUST 2016 BOARD MEETING SUMMARIES**

- August 8, 2016 – Board Meeting
  - i. Public Comment
  - ii. Board Vote

#### **IV. APPROVAL OF AUGUST 2016 COMMITTEE MEETING SUMMARIES**

- August 22, 2016 Water Committee
- August 22, 2016 Air & Odor Committee
- August 22, 2016 Education & Public Outreach Committee
  - i. Public Comment
  - ii. Board Vote

#### **V. CONSENT ORDERS**

**TREE KILBOURN**

- (Air/Odor/Noise)
  - **Keystone Properties, LLC and Keystone Investments, LLC (AP-16-03)** - Emission of unconfined particulate matter without taking reasonable precaution to prevent such emissions – **proposed settlement \$1,200** [\$1,500 less 20% good faith efforts to cooperate] **\$1,713 economic benefit pursuant to EPA's BEN model - Total of \$2,913**
- (Water/Haz Mat)
  - **Arium St. Johns (WP-16-14)** - Unlawful discharge of untreated wastewater to stormwater sewer; Allowing wastewater to bypass its collection/transmission system or treatment facility; Failure to have key available for emergency access to lift station; Failure to notify EQD of discharge – **proposed settlement \$2,300**
  - **Mayport Partners 2, LLC (WP-13-25)** - Modification of Compliance Plan deadline request to be presented by project owner

- **Arlington Village Apartments (WP-16-05)** - Unlawful discharge of sewage or other untreated waste or wastewater; Failure to maintain collection lines to function as intended; Unlawful bypass of wastewater collection/transmission system or treatment facility – **proposed settlement \$1,200**
  - I. *Public Comment*
  - II. *Board Vote*

**VI. ENFORCEMENT REPORT**

**TREE KILBOURN**

- JEPB Rule 4

**VII. PRESENTATION(s)**

- none

**VIII. COMMISSION UPDATES**

- Waterways Commission
- KJB Commission

**STEVE JENKINS  
NICK HOWLAND**

**IX. EPB ADMINISTRATOR REPORT**

**JAMES RICHARDSON**

**X. ENVIRONMENTAL QUALITY DIVISION REPORT**

**MELISSA LONG**

**XI. OLD BUSINESS**

- none

**XII. NEW BUSINESS**

- Human Health Criteria Water Quality Standards
- JEPB Elections
  - Chair
  - Vice-Chair

**XIII. ITEMS REFERRED TO COMMITTEES**

**XIV. NEXT SCHEDULED BOARD MEETING(s)**

- EPB Committees
  - i. Water Committee –September 26, 2016 at 4:30 pm
  - ii. Air & Odor Committee – September 26, 2016 at 5:00 pm
  - iii. Education & Public Outreach – September 26, 2016 at 5:30 pm
- EPB Steering Committee – TBD
- EPB monthly meeting – October 10, 2016 at 5:00 pm

**XV. ADJOURNMENT**

**MEMORANDUM**

**TO:** Jacksonville Environmental Protection Board Steering Committee  
**THROUGH:** Melissa M. Long, P.E., Division Chief  
**FROM:** Tree Kilbourn, Environmental Enforcement Officer  
**DATE:** September 8, 2016  
**SUBJECT: REVISED PROPOSED PRESENTATION TO JEPB SEPTEMBER 12, 2016  
APPROVAL OF CONSENT ORDER SETTLEMENTS**

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**Air**

**Keystone Properties, LLC and Keystone Investments, LLC (AP-16-03)**

Emission of unconfined particulate matter without taking reasonable precaution to prevent such emissions

**Water**

**Arium St. Johns (WP-16-14)**

Unlawful discharge of untreated wastewater to stormwater sewer; Allowing wastewater to bypass its collection/transmission system or treatment facility; Failure to have key available for emergency access to lift station; Failure to notify EQD of discharge

**Mayport Partners 2, LLC (WP-13-25)**

Modification of Compliance Plan deadline request to be presented by project owner

**Arlington Village Apartments (WP-16-05)**

Unlawful discharge of sewage or other untreated waste or wastewater; Failure to maintain collection lines to function as intended; Unlawful bypass of wastewater collection/transmission system or treatment facility

c: Ms. Kimberly Scott, Interim Director  
Mr. Jason Teal, OGC  
Ms. Sondra Fetner, OGC  
Mr. James Richardson, Program Administrator, EPB  
EQD Branch Managers

**THE ENVIRONMENTAL PROTECTION BOARD  
CITY OF JACKSONVILLE, FLORIDA  
SEPTEMBER 12, 2016**

Consideration of a negotiated Consent Order settlement of:

**CITY OF JACKSONVILLE  
NEIGHBORHOODS DEPARTMENT,**

**-vs-**

**Keystone Properties, LLC and Keystone Investments,  
LLC,**

**Petitioner,**

**Respondents.**

Type of alleged violation(s): Emission of unconfined particulate matter without taking reasonable precaution to prevent such emissions

Source of alleged violation(s): Bulk Material Processing Facility located at 1915 Wigmore Street, Jacksonville, Florida, Real Estate Parcel ID Numbers 111219-0010, 111219-0500 and 131424-0000  
[Keystone Properties, LLC, the property owner and permittee, and Keystone Investments, LLC, also a property owner]

Date of alleged violation(s): 5/5/16

Method of determining alleged violation(s): Field investigations and file reviews

Rules allegedly violated: FS 403.161(1)(b), FAC 62-296.320(4)(c)1, JEPB Rule 2.1101 [which adopts and incorporates by reference FAC 62-296], and DEP Permit No. 0310569-002-AO, Section II. Facility Wide Conditions, Subsection B. Specific Conditions 6, page 5 of 8, and Section III. Emission Unites and Conditions Emission Unit No. 004-Stockpiles, Emission Limitations and Standards 2, page 8 of 8

ND response to alleged violation(s): Cease and Desist Citation AP-16-03 issued 5/25/16

Respondent's corrective actions: Water pond and well with SJRWMD permit for water to control fugitive emissions  
Increased use of water trucks  
Installing sprinkler system for bulk material stock piles  
Provided JEA with emergency contact numbers  
Purchased street sweeper

Consent Order settlement fee: \$1,200 [\$1,500 less 20% good faith efforts to cooperate]  
\$1,713 economic benefit pursuant to EPA's BEN model  
Total of \$2,913

Consent Order requirements: Status reports due 1<sup>st</sup> of each month  
Increase or expand the use of water trucks as needed  
By October 15:  
Complete the installation of the elevated sprinkler system at the bulk materials stock piles  
Complete the internal facility road repair and paving  
Complete the construction of the truck wash near the front entrance of the facility

Enforcement actions:

NTC issued 3/18/15 to Keystone Properties, LLC for unconfined emission of particulate matter. Closed.  
Ticket A3182 issued 9/28/06 to Keystone Properties for open burning violation. Paid. Closed.

**THE ENVIRONMENTAL PROTECTION BOARD  
CITY OF JACKSONVILLE, FLORIDA  
SEPTEMBER 12, 2016**

Consideration of a negotiated Consent Order settlement of:

**CITY OF JACKSONVILLE  
NEIGHBORHOODS DEPARTMENT,**

**-vs-**

**Arium St. Johns, LLC,**

**Petitioner,**

**Respondent.**

Type of alleged violation(s): Unlawful discharge of untreated wastewater to stormwater sewer; Allowing wastewater to bypass its collection/transmission system or treatment facility; Failure to have key available for emergency access to lift station; Failure to notify EQD of discharge

Source of alleged violation(s): Wastewater collection/transmission system with lift station located at 7925 Merrill Road, Jacksonville, Florida

Date of alleged violation(s): 6/21/16

Method of determining alleged violation(s): Field investigation and file review

Rules allegedly violated: FS § 403.161(1)(b); JEPB Rules 3.103B, F and I; 3.404A.12 and 3.405A.7

ND response to alleged violation(s): Cease and Desist Citation WP-16-14 issued 6/28/16

Respondent's corrective actions: Breaker relocated for easier and faster access during electrical disruptions to control panel

Consent Order settlement fee: \$2,300

Consent Order requirements: None, property has been sold

Enforcement actions: None

**THE ENVIRONMENTAL PROTECTION BOARD  
CITY OF JACKSONVILLE, FLORIDA  
SEPTEMBER 12, 2016**

Consideration of voluntary Compliance Plan:

**CITY OF JACKSONVILLE  
NEIGHBORHOODS DEPARTMENT,**

**-vs-**

**Arlington Village Apartments, LLC,**

**Petitioner,**

**Respondent.**

Type of alleged violation(s): Unlawful discharge of sewage or other untreated waste or wastewater; Failure to maintain collection lines to function as intended; Unlawful bypass of wastewater collection/transmission system or treatment facility

Source of alleged violation(s): Gravity wastewater collection/transmission system located at 900 Bert Road, Jacksonville, Florida

Date of alleged violation(s): On or before 12/18/15

Method of determining alleged violation(s): Field investigations and file review

Rules allegedly violated: FS § 403.161(1)(b); JEPB Rules 3.103B, G and I

ND response to alleged violation(s): Cease and Desist Citation WP-16-05 issued 2/23/16

Respondent's corrective actions: Collection system lines jetted

Consent Order settlement fee: \$1,200

Consent Order requirements: None

Previous/Other enforcement actions: None

# ONE CITY ONE JACKSONVILLE!

Arium St. Johns, LLC  
3340 Peachtree Road NE, Suite 2250  
Atlanta, Georgia 30326

**RE: Cease and Desist Citation WP-16-14**  
**Wastewater collection/transmission system with lift station located at 7925 Merrill Road, Jacksonville, Florida**  
**Unlawful discharge of untreated wastewater to storm sewer; Allowing wastewater to bypass its collection/transmission system or treatment facility; Failure to have key available for emergency access to lift station; Failure to notify EQD of discharge**

## Consent Order

The purpose of this letter is to complete the resolution of violations identified by the City of Jacksonville, Neighborhoods Department, formerly the Regulatory Compliance Department (Department), in Cease and Desist Citation **WP-16-14** (the "Citation"). The corrective actions required to bring your facility into compliance have been performed. To complete the resolution of the case, the payment of a civil penalty of **\$2,300** is required. The check shall be made payable to the City of Jacksonville **Environmental Protection Trust Fund** and shall be mailed to the Department within 30 days after approval of this agreement by the City of Jacksonville Environmental Protection Board (JEPB). Payment of such amount does not constitute, nor shall it be construed as, an admission of liability or wrongdoing for any allegations in the Citation, nor shall it constitute or be construed as an admission of liability or wrongdoing for violation of any federal, State, or local law, statute, rule, regulation, ordinance, or other requirement.

Your signing of this letter constitutes your agreement to the terms of the letter. After this letter has been countersigned by the Department and approved by the JEPB, this letter shall constitute a consent order and final agency action on behalf of the Department and full satisfaction of the Citation and the matters alleged in the Citation. The terms of the consent order may be enforced in a court of competent jurisdiction, pursuant to Florida Statutes (FS) §§120.69 and 403.121, and Jacksonville Ordinance Code Chapter 360. Failure to comply with the terms of this consent order may constitute a violation of FS §403.161(1)(b) and Jacksonville Ordinance Code §362.110(a)(2).

The Department for, and in consideration of, the timely performance by the Respondent of the obligation agreed to in this consent order, hereby waives any rights to seek administrative or judicial imposition of civil and administrative action, complaints, citations, causes of action, and claims arising from the Citation. The Respondent waives its right to an administrative hearing on, or judicial review of, the terms of this consent order.

Failure to sign and return this document to the Department on or before September 22, 2016, will be assumed to be a rejection of the settlement agreement contained herein. This matter will then be referred to the City Office of General Counsel for further action.

**CITY OF JACKSONVILLE  
NEIGHBORHOODS DEPARTMENT**

09/07/16  
Date

Kimberly Scott  
Kimberly Scott, M.P.A., Interim Director

**Arium St. Johns, LLC**

9.06.16  
Date

Tracy Williams  
Print Name: Tracy Williams  
Print Title: Regional Manager

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**ORDER**

I hereby certify that the foregoing document was adopted by order of the Environmental Protection Board of the City of Jacksonville this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Michelle M. Tappouni, Chair  
Environmental Protection Board



Arlington Village Apartments, LLC  
840 Bert Road  
Jacksonville, Florida 32211

**RE: Cease and Desist Citation WP-16-05**

**Gravity wastewater collection/transmission system located at 900 Bert Road, Jacksonville, Florida**

**Unlawful discharge of sewage or other untreated waste or wastewater; Failure to maintain collection lines to function as intended; Unlawful bypass of wastewater collection/transmission system or treatment facility**

**Consent Order**

The purpose of this letter is to complete the resolution of violations identified by the City of Jacksonville, Neighborhoods Department, formerly the Regulatory Compliance Department (Department), in Cease and Desist Citation **WP-16-05** (the "Citation"). The corrective actions required to bring your facility into compliance have been performed. To complete the resolution of the case, the payment of a civil penalty of **\$1,200** is required. The check shall be made payable to the City of Jacksonville **Environmental Protection Trust Fund** and shall be mailed to the Department within 30 days after approval of this agreement by the City of Jacksonville Environmental Protection Board (JEPB). Payment of such amount does not constitute, nor shall it be construed as, an admission of liability or wrongdoing for any allegations in the Citation, nor shall it constitute or be construed as an admission of liability or wrongdoing for violation of any federal, State, or local law, statute, rule, regulation, ordinance, or other requirement.

Your signing of this letter constitutes your agreement to the terms of the letter. After this letter has been countersigned by the Department and approved by the JEPB, this letter shall constitute a consent order and final agency action on behalf of the Department and full satisfaction of the Citation and the matters alleged in the Citation. The terms of the consent order may be enforced in a court of competent jurisdiction, pursuant to Florida Statutes (FS) §§120.69 and 403.121, and Jacksonville Ordinance Code Chapter 360. Failure to comply with the terms of this consent order may constitute a violation of FS §403.161(1)(b) and Jacksonville Ordinance Code §362.110(a)(2).

The Department for, and in consideration of, the timely performance by the Respondent of the obligation agreed to in this consent order, hereby waives any rights to seek administrative or judicial imposition of civil and administrative action, complaints, citations, causes of action, and claims arising from the Citation. The Respondent waives its right to an administrative hearing on, or judicial review of, the terms of this consent order.

Failure to sign and return this document to the Department on or before September 28, 2016, will be assumed to be a rejection of the settlement agreement contained herein. This matter will then be referred to the City Office of General Counsel for further action.

**CITY OF JACKSONVILLE  
NEIGHBORHOODS DEPARTMENT**

09/09/16  
Date

Kimberly Scott  
Kimberly Scott, M.P.A., Interim Director

**Arlington Village Apartments, LLC**

Sept 9, 2016  
Date

D. Belgrave  
Print Name: Danisha Belgrave  
Print Title: Property Manager

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**ORDER**

I hereby certify that the foregoing document was adopted by order of the Environmental Protection Board of the City of Jacksonville this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Michelle M. Tappouni, Chair  
Environmental Protection Board

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**BEFORE THE ENVIRONMENTAL PROTECTION BOARD  
CITY OF JACKSONVILLE**

CITY OF JACKSONVILLE	)	
NEIGHBORHOODS DEPARTMENT,	)	
ENVIRONMENTAL QUALITY DIVISION,	)	
	)	EMISSION OF UNCONFINED
Petitioner,	)	PARTICULATE MATTER
	)	
vs.	)	DEP Permit No. 0310569-002-AO
	)	
Keystone Properties, LLC and Keystone	)	Cease and Desist Citation AP-16-03
Investments, LLC,	)	
	)	
<u>Respondents.</u>	)	

**CONSENT ORDER WITH COMPLIANCE PLAN**

This Consent Order with Compliance Plan is made and entered into between the City of Jacksonville, Neighborhoods Department, formerly the Regulatory Compliance Department (Department), Keystone Properties, LLC, the property owner and permittee, and Keystone Investments, LLC, also a property owner (collectively, the "Respondents").

1. The Department, through its Environmental Quality Division (EQD), enforces Chapter 360 and 362, City of Jacksonville Ordinance Code and Jacksonville Environmental Protection Board Rule 2.

2. The Respondents are located at 1915 Wigmore Street, Jacksonville, Florida, Real Estate Parcel ID Numbers 111219-0010, 111219-0500 and 131424-0000 and operate a bulk material processing facility, DEP Permit No. 0310569-002-AO, (the "facility").

3. On May 25, 2016, the Department issued Citation AP-16-03 to the Respondents for allowing the emission of unconfined particulate matter from any activity without taking reasonable precautions to prevent such emissions.

4. The Respondents and the Department have met in an effort to resolve their disputes as to compliance issues and any alleged violations of City of Jacksonville ordinances and rules. The parties have agreed to enter into this Consent Order with Compliance Plan in order to expeditiously address compliance issues without litigation and its attendant costs, delays, and risks.

Having reached a resolution of this matter without any admission of liability or wrongdoing by the Respondents, the parties agree, and it is

**ORDERED:**

5. The Respondents shall operate the facility in accordance with all local, state, and federal rules and regulations.

6. The Respondents have completed the following corrective actions to date:
  - a. Created a water pond near the bulkhead loading/unloading area to provide water for the installed misting apparatus to control of fugitive emission of particulate matter from bulk materials during loading and unloading operations;
  - b. Obtained a consumptive use permit from the St. Johns River Water Management District for water well #6022 for a supply of water to control the fugitive emission of particulate matter;
  - c. Completed the construction of water well pump in existing well to service a sprinkler system to control the fugitive emission of particulate matter from the stock piles of bulk material;
  - d. Purchased a sprinkler system with final parts and components to be delivered in August 2016 to be installed at a height of 25 feet to control the fugitive emission of particulate matter from the stock piles of bulk material;
  - e. Provided Respondents' Environmental Manager contact information to JEA in order to quickly communicate any off-site impacts from facility operations and fugitive emission of particulate matter affecting JEA operations so that immediate corrective actions can be implemented; and
  - f. Purchased a street sweeper to use on internal facility roads.
7. The Respondents shall complete the corrective actions in accordance with the following schedule:
  - a. Increase or expand the use of water trucks as needed to prevent the emission of unconfined particulate matter and impacts to the surrounding area, including public property and JEA operations;
  - b. Complete the installation of the elevated sprinkler system at the bulk materials stock piles by no later than **October 15, 2016**. EQD and JEA will monitor the off-site impacts from the operations during the first 30 days of the sprinkler's use and evaluate the effectiveness of this pollution control device for assurance that the impacts to the surrounding area, public property and JEA's operations have been eliminated;
  - c. Complete the internal facility road repair and paving by no later than **October 15, 2016** to minimize fugitive emission of particulate matter from vehicle movement during facility operations; and
  - d. Complete the construction of the truck wash near the front entrance of the facility by no later than **October 15, 2016**, to further minimize the fugitive emission of particulate matter to the surrounding area and public roads caused by vehicle track out of soil during facility operations.

8. The Respondents shall submit a status report for the corrective actions by the first of each month beginning **September 1, 2016** and continuing until EQD has determined that all necessary corrective actions are complete and there is reasonable assurance that the impacts from fugitive emissions of particulate matter to the surrounding area and public property have been eliminated. All status reports for the project shall be provided by electronic mail to Tree Kilbourn, Environmental Enforcement Officer, Environmental Quality Division, at [tkilbour@coj.net](mailto:tkilbour@coj.net).

9. Pursuant to Section 360.306, Ordinance Code, if the Respondents fail to meet any of the deadlines specified in paragraph 6 above, then the Director of the Department may impose a civil fine of up to \$500 for each occurrence of noncompliance with this Consent Order with Compliance Plan. Each day of non-compliance shall constitute a separate offense. The civil fine shall be due within seven days of written notification to the Respondents. The check shall be made payable to the City of Jacksonville Environmental Protection Trust Fund and mailed to Department, 214 N. Hogan Street, Fifth Floor, Jacksonville, FL 32202 to the attention Tree Kilbourn.

10. Respondents shall pay a civil penalty of \$1,200 [\$1,500 less 20% good faith efforts to cooperate] and economic benefit of \$1,713 pursuant to EPA's BEN model, for a total of **\$2,913**, within 30 days after execution of this Consent Order and approval of this agreement by the City of Jacksonville Environmental Protection Board. The check shall be made payable to the City of Jacksonville Environmental Protection Trust Fund and mailed to the Department.

11. This Consent Order with Compliance Plan does not preclude JEA from pursuing any claims the public utility may have for impacts from nuisance to public property and for Respondents to defend against any such claims.

12. This Consent Order with Compliance Plan fully resolves all issues raised in the Department's Cease and Desist Citation AP-16-03 regarding the matters addressed herein. The Department reserves the right to take appropriate enforcement action against Respondents for any future violation of the Ordinance Code or rules. Respondents reserve their right to contest any such enforcement action in accordance with applicable law.

13. Notwithstanding paragraph 9 above, a violation of the terms of this Consent Order may subject the Respondents to judicial imposition of civil penalties of up to \$10,000 per violation per day.

14. In consideration of the complete and timely performance by the Respondents of the obligations agreed to in this Consent Order with Compliance Plan, the Department waives any right to seek judicial imposition of additional penalties. The Respondents waive their right to an administrative hearing pursuant to Section 120.57(1), Florida Statutes, regarding the terms of this Consent Order with Compliance Plan.

15. The provisions of this Consent Order with Compliance Plan shall apply to and be binding upon the parties, their officers, directors, agents, servants, employees, successors, and assigns and all persons, firms and corporations acting under, through or for them and upon those persons, firms, and corporations in active concert or participation with them.

16. Entry of this Consent Order with Compliance Plan does not relieve the Respondents of the need to comply with applicable federal, state or local laws, regulations or ordinances.

**CITY OF JACKSONVILLE  
NEIGHBORHOODS DEPARTMENT**

08/25/16  
Date

Kimberly Scott  
Kimberly Scott, M.P.A., Interim Director

**Keystone Properties, LLC**

Aug 24 2016  
Date

Tom L Schell  
Print Name: Tom L Schell  
Print Title: Manager Member

**Keystone Investments, LLC**

Aug 24 2016  
Date

Tom L Schell  
Print Name: Tom L Schell  
Print Title: President

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**ORDER**

I hereby certify that the foregoing document was adopted by order of the Environmental Protection Board of the City of Jacksonville this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Michelle Tappouni, Chair  
Environmental Protection Board

#### **Air Odor Noise Committee**

Lucinda Sonnenberg, Ph.D. – Chair  
Nick Howland  
Amy Fu, P.E.  
Mobeen Rathore, M.D.  
Steve Jenkins

#### **Education & Public Outreach**

Tony Bellamy, P.E.  
Steven Jenkins  
Lucinda Sonnenberg, Ph.D.  
Michelle Tappouni



#### **Water Committee**

Bobby L. Baker, P.E. – Chair  
Tony C. Bellamy, P.E.  
Roi Dagan, M.D.  
Amy Fu, P.E.  
Steven Jenkins

**Michelle Tappouni – Chairman**  
**Nick Howland – Vice Chairman**  
**Bobby L. Baker, P.E., Tony C. Bellamy, P.E.**  
**Roi Dagan, M.D., Amy Fu, P.E., Steven Jenkins,**  
**Mobeen Rathore, M.D., Lucinda Sonnenberg, Ph.D.**

### **EPB ADMINISTRATOR REPORT – September 2016**

- ✓ **REMINDER** Parking – new procedures for parking related to all Boards and Commissions are now in effect. If there are any questions, please let me know.
- ✓ **EPB Membership – Resolution 2016-587 (Amy Fu Reappointment) and Resolution 2016-588 (Bobby Baker Reappointment) were both unanimously approved by the Council Rules Committee on Tuesday, Sept 20<sup>th</sup>. They will both be on the Consent Agenda for the Tuesday, September 27<sup>th</sup> City Council Committee. Recommendations have been forwarded to the Mayor's Office for the two replacements for Mr. Jenkins and Mr. Bellamy. No further update at this time.**
- ✓ **EPB Leadership – Members are reminded that the vote for new leadership will take place at the September 26<sup>th</sup> meeting. To date, I have received one nomination for the Chair position. Anyone interested is serving as Chair or Vice-Chair, or wishing to nominate someone to those positions, should contact me directly as soon as possible.**
- ✓ **EPB Committees and Appointments – The discussion of possible new committee leadership and make up will begin during the October Steering Committee meeting. In order to assist in this, I will send a poll soliciting your desire to serve on the three existing committees and also any willingness to serve as the Chair. Also, new representatives to the Waterways Commission and to the KJB Commission will be needed. Please contact me with any questions or if you are willing to serve in those roles.**
- ✓ **EPB/UNF Environmental Symposium – was successfully held on September 9<sup>th</sup>. Analysis of the event is ongoing and will be shared with the symposium planning team. Preliminary evaluation shows that all numbers are up across the board – registrations, attendance, revenue and expenses. The full cost of the event was borne by the EPB this year for the first time. Overall loss appears to be approximately \$500.**
- ✓ **Rulemaking Hearing – Reminder that the EPB will conduct a Rulemaking Hearing for JEPB Rule 4 at the October monthly meeting. As always, all members are encouraged to attend in person.**