

# **District 4 Citizens Planning Advisory Committee**

**Chair: Bruce Tyson**

**Vice Chair: Len Burroughs**

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## **MEETING SUMMARY**

Florida State College at Jacksonville Kent Campus

3939 Roosevelt Blvd., Room E-112F

June 11, 2012

### **Attendance:**

#### **Members:**

Acting Chair/Vice Chair – Len Burroughs  
Council District 10 – Kathy Budd  
Armstrong & Bosh Insurance – Opal Burgstiner  
Cedar Hills Estates - Johnny Carter  
Crystal Springs – Marilyn Lehman  
Hyde Grove Terrace – Shirley Lowry  
Hyde Grove Terrace – Peggy Myers  
The Village Salon – Steve Shaffer  
Timuquana Manor N. – Alice Turknnett  
Timuquana Manor N. – Polly Walker  
Watermill Master – Thomas Martin  
West Jax Civic – Richard Dill  
Westside Area Residents – Charles Kelley

#### **Excused:**

Chair - Bruce Tyson  
Charter Member – Don Ingram  
Charter Member - Charles Mann  
Argyle Community Garden - Sandi Newman  
Confederate Point Civic – James Nolting  
FSCJ Cecil North - Paul McNamara  
Gleaners Dispatch - Jim Kelly  
Oak Hills Estates - Rosanne Vernon  
NE FL Equestrian Society - Olwen Busch  
Springtree Village – Dewey Walker  
Tree Top Estates – Russell Carlson  
Westside Business Leaders – Jane Miller  
West Jax Civic – David Nechvatal

**Elected Officials:** Donna Barrow, Executive Assistant to Council Member Robin Lumb

#### **Staff:**

Neighborhoods, Housing & Community Development – Chief Elaine Spencer  
Neighborhoods, Housing & Community Development - Mary Beth Ridderman  
Neighborhoods, Municipal Code Compliance – Richard Dodd  
JSO – Lt. S. Spates  
Planning & Development - Andy Hetzel  
Florida Department of Transportation - Doreen Joyner-Howard  
Florida Department of Transportation – Milton Locklear

#### **Guests:**

Hipps Group, Inc. – Alberta Hipps  
Maria Cook

### 1. Call to Order/Verify Quorum

Acting Chair/Vice Chair Len Burroughs called the meeting to order at 7:02 p.m. The Acting Chair announced that Chair Bruce Tyson's absence was excused due to a family medical emergency. Several members were absent and some arrived late due to hazardous driving conditions and extreme weather conditions, including hail and thunderstorms in Jacksonville's Westside. Mary Beth Ridderman verified a quorum.

### 2. Approval of the Previous Meeting Summary

A motion to approve May minutes was made by Marilyn Lehman and seconded by Opal Burgstiner. The vote: all in favor.

### 3. Staff Reports

- **JSO (Jacksonville Sheriff's Office)** - Lt. Spates reported:
  - The tropical storm season began early this year. JSO is connected to the Emergency Preparedness team. He assured residents that JSO services will continue through storms. He reported an active storm season is expected this year and he asked residents to get prepared.
  - A Zone 4 Joint ShAdCo meeting will be held on July 10, 7 p.m. at the Ortega United Methodist Church, 4807 Roosevelt Blvd. Sheriff Rutherford, Assistant Chief Lendvay and Assistant State Attorney Mark Barilla will be at the meeting.
  - JSO has launched a new summer initiative, Intelligence-led Policing. Officers receive and follow up on information from the community. Learn more about it at the July 10 Joint ShAdCo Meeting.
  - Keep your doors and windows locked. Please report suspicious activities to 630-0500.
  - A question and answer period followed the report.
  - Lt. Spates may be reached at the Zone 4 substation, 573-3165.
  
- **Mayor's Liaison** - A liaison has not been appointed.
  
- **Duval County Public Schools** - No representative. No report.
  
- **FDOT (Florida Department of Transportation)** - Doreen Joyner-Howard reported:
  - Two projects on I-10 should be completed this summer: adding lanes and pavement rehabilitation.
  - A new I-10 project will begin soon: resurfacing I-10 from the Nassau County Line to the rail crossing.
  - Governor Scott has ordered that any new lanes and bridges on interstates will have tolls. Studies are being conducted on local roads to determine the possibility of placing tolls on them.
  - Concerns were expressed about FDOT's plans to charge tolls on and limit access to Branan Field Chaffee Road.
  - Concerns were expressed that FDOT is studying charging tolls on 9-B and possibly other Jacksonville roadways.
  - Acting Chair Burroughs commended FDOT for their work on the Ortega River Bridge.
  
- **Neighborhoods** -
  - Housing and Community Development Division - Mary Beth Ridderman provided a written report.
  - Municipal Code Compliance Division - Senior Officer Richard Dodd reported:
    - Three systematic inspections were completed in Chimney Lake and Argyle Forest with 99 new cases and 169 violations.
    - A systematic inspection was completed in Normandy Manor two weeks ago with over 185 new cases. Cases included junk vehicles, nuisance property, residential and zoning issues.
    - A question and answer period followed the report.
    - Alice Turknett thanked Officer Dodd for inspecting a tree in Timuquana Manor.
    - Alice Turknett acknowledged Maria Buchwalter's continued cooperation and expressed gratitude for the services provided by the Municipal Code Compliance Division.
    - Officer Dodd provided his direct phone number (255-7073) and encouraged residents to call.

- To report violations or concerns, please call 630-CITY (2489).

- **Planning & Development** – Andy Hetzel reported:
  - The hearing regarding Ordinance 2012-62, R&R Auto Parts, was deferred again. A community meeting was held last week. No additional information is available at this time.
  - A concern was raised about the Avondale Town Center’s existing parking shortage and new applications for additional restaurants and bars in that immediate area.
  - Steve Shaffer raised a question about the possibility of a Costco at Collins Road and I-295. Mr. Hetzel said he will check the applications and report back to the CPAC. Tom Martin briefly discussed plans for the West side Collins at I-295.
  - He provided a written report.
- **Parks & Recreation** – John Kelly and Jackie Gregson’s absences are excused. Ms. Gregson will provide an event flyer via e-mail.

Other:

- Jacksonville Aviation Authority (JAA) – Alberta Hipps of Hipps Group, announced:
  - JAA opened a Jet Port hangar near the Cecil Airport Administration Building. The hangar houses corporate jets. Shahid Khan often flies his jets in and out of Cecil.
  - The next Cecil Airport Advisory Committee meeting is August 6, at 7 p.m. at the Cecil Conference Center. Everyone is welcome to attend.
- Florida State College at Jacksonville (FSCJ) – Mr. McNamara’s absence is excused.

#### 4. **Presentation** – Transportation Improvement Program (TIP), by Milton Locklear, FDOT.

Several projects are planned for the SW District, including:

- Traffic control devices/systems on 103<sup>rd</sup> Street between Old Middleburg Road and Wesconnett.
- Safety project on 103<sup>rd</sup> Street between Daniel Terrance and Cardan Road.
- New road construction on Branan Field Chaffee from Clay County to N. Argyle Forest Boulevard.
- New road construction on Branan Field Chaffee from N. Argyle Forest Boulevard to I-10.
- Modify Interchange on I-10 at US 301 (ramp)
- Add Lanes on I-10 from US 301 to Branan Field Chaffee Road
- Modify Interchange on I-10 from US 301
- Resurface I-10 from Nassau County Line to railroad bridge
- Add Lanes on I-10 from Nassau County Line to US 301 (increase to 6 lanes)
- Modify interchange on I-295 at Wilson Boulevard
- Traffic Ops Improvement on Normandy Boulevard at I-295 Southbound off ramp
- Sidewalk on Normandy Boulevard from Publix to Lane Avenue. Mr. Locklear reported that over 3 years ago, Mary Beth Ridderman brought the need for this sidewalk to FDOT’s attention.
- A brief discussion followed with residents expressing more concerns regarding the cost of tolls on Branan Field Chaffee Road.
  - No toll booths will be available for cash payments. Only SunPasses, part of the prepaid toll program, will be used on the roads.
  - Motorists can exit from I-10 onto Branan Field Chaffee Road and travel to New World Avenue at no cost.
  - Emergency vehicles are exempt from tolls
- Alberta Hipps suggested residents compliment Mayor Alvin Brown for opposition of tolls on Branan Field Chaffee Road.
- Acting Chair Burroughs thanked Mr. Locklear for his presentation.

#### 5. **Chair’s Report** – Acting Chair Len Burroughs reported:

- For those who arrived late: Chair Bruce Tyson had a family emergency. Acting Chair Burroughs’ mother passed away last month.

#### 6. **Elected Officials Reports** – Donna Burrows, Executive Assistant to Council Member Robin Lumb delivered greetings from Council Member Lumb. He asked residents to remember that, in addition to their district Council Member, they also have At Large Members. Please call if his office may be of service.

#### 7. **Subcommittee/Liaison Reports**

- LUZ (Land Use and Zoning)/Governmental Affairs – No report. A volunteer is needed.

- Beautification/Parks/Environment – Mr. Carter had no report.
- Membership – Ms. Vernon’s absence is excused.
- Transportation – Thomas Martin reported:
  - An update on the Argyle Safety Campaign is available at [www.caremoreargyle.com](http://www.caremoreargyle.com)
  - He provided a written report.

Ad-Hoc:

- Education – Mr. Mann’s absence is excused.
- Sherriff’s Advisory Committee (ShAdCo) – Ms. Turknett reported:
  - ShAdCo J will meet on June 28, 7 p.m. at the Ortega United Methodist Church
  - Lt. Spates left flyers for the July 10 Joint ShAdCo meeting, 7 p.m. at the United Methodist Church.
- Safety – Acting Chair Burroughs reported that his home sustained roof damage during the recent storm. His insurance adjuster suggested that residents who have roofs over 15 years old, have them inspected in order to prevent wind and water damage.
- Cecil Area – Chair Tyson’s absence was excused. Alberta Hipps reported that 3,000 people work at the Cecil Airport and surrounding area. Cecil Pines offers senior (over 55) housing. It is a beautiful place, moderately priced and often has a waiting list.
- Economic Development – Jim Kelly’s absence was excused.
- TRUE (Taxation, Revenue, and Utilization of Expenditures) Commission – Tom Martin provided a written report.

**8. Unfinished Business –**

- Kathy Budd reported that Council Member Carter invited residents to a meeting about R&R Auto Parts. The meeting lasted 5 hours. Charles Mann and Mr. Taylor agreed to most of the community’s conditions. The majority of residents at the meeting voted (8-2) to support Light Industrial for R & R. The City Council will vote on June 26. She thanked the SW CPAC for their vote and letter of support for the neighborhoods near R&R.

**9. New Business –**

- Alberta Hipps announced that she proposes a Spring 2013 bus tour of the Westside. She said she realizes it will mean a lot of extra work for Mary Beth Ridderman, but she feels that past bus tours have been very informative and beneficial. Ms. Ridderman said she will be happy to do the work – the problem is funding for the buses. A brief discussion was held.
- The SW CPAC will not meet in July. The next meeting is Aug. 13, 7 p.m., FSCJ Kent, Room E-112F.

**10. Public Comments/Announcements (3-minute time limit)**

- Mayor Alvin Brown is the honored guest speaker at the August 13 SW CPAC meeting.

**11. Motion to Adjourn**

- Marilyn Lehman made a motion to adjourn. Tom Martin seconded the motion. All were in favor. The meeting adjourned at 8:07 p.m.

**NEXT MEETING: August 13, 2012 ~ 7:00 p.m.**  
 Florida State College at Jacksonville, Kent Campus  
 3939 Roosevelt Blvd, Room E-112F  
 Summary prepared by Mary Beth Ridderman, Neighborhood Coordinator

NEIGHBORHOODS DEPARTMENT  
HOUSING AND COMMUNITY DEVELOPMENT DIVISION



## Southwest CPAC June 2012

Mary Beth Ridderman, Coordinator

- **Mayor's Office:** please put together a hurricane kit. Pack essentials like canned food, can openers, water, blankets and plenty of batteries in an easy to move storage bin or cooler. Visit [JaxReady.org](http://JaxReady.org) to find out more about weather alerts, special needs shelter registration and how to create a family plan. Download a new, free mobile device from the Apple Store or Google Play. The app gives instant updates on potential storm threats, weather patterns, evacuation information, bridge and road closures, and much more. This will help residents who may be affected when power is out and they have no other line of communication but a mobile device like a smartphone or an iPad. JaxReady was created by the city's Information Technologies Division and Emergency Preparedness Division at no additional cost to the taxpayer. For more information on how to use the app, visit this instructional video: [http://youtu.be/vPp5ODK\\_rIE](http://youtu.be/vPp5ODK_rIE)
- **Neighborhoods:** The Housing and Community Development Division offered a free HOA/Condo/Townhome and Board Member Certification Training on June 5. Thirty eight residents attended. Evaluations were good and residents asked for more training on various subjects. Plans are being discussed for future training.



**Duval Extension Office:** Camp Florida Friendly , (Ages 18 and up). June 13, 15, 20, 22 - Four- part series on horticultural subjects. Optional make and take worm bins & rain barrels. Register at <http://campfloridafriendly.eventbrite.com/> . Sign up for one or all 4 sessions. See website for fees or call

- **Jacksonville Children's Commission: Summer Camp-** Funded in-part by *The Jacksonville Journey* anti-crime initiative, the program will serve a total of 5,163 children in full-day, low-cost summer camps at 87 locations throughout the city. Camps will be provided by various youth-serving non-profit organizations in four to six-week long sessions, Monday through Friday, from 8:00 a.m.-5:00 p.m. Camps will run June 11 – Aug. 3. Dates vary by location. Open to Duval County children who are entering kindergarten this fall (must be 5 years-old by Sept. 1, 2012) through 15 years of age. All camps do not serve the entire age range. Children participating in the free/reduced lunch program, those who have documented special needs, recipients of the McKay Scholarship or Children First Florida Scholarship are eligible for seats at selected camps. More information about summer campership requirements, visit [www.jaxkids.net](http://www.jaxkids.net)



Jacksonville Public Library: Free Summer Reading Program, June 1 – Aug. 7. Themes "Dream Big READ!" for preschool and elementary age children and "Own the Night!" for tweens and teens. Participants will explore the worlds of music, dance, art, books and more. Children and teens can earn a free book just by registering online and logging the books read. To be eligible, children from birth to 11 must read at least 10 books and children 12 to 18 must read at least six books. After Aug. 1, print out the book log on the registration site and show it to a librarian to pick out a free book. Limit one book per child, while supplies last. Wayne & Delores Weaver support the summer reading programs.

- **Veterans Affairs:**
  - Aug. 3 – Annual Veterans Job Fair connect veterans with 30 potential employers
  - Aug. 4 – Homeless Veterans Resource Fair offers free VA services, health screenings, haircuts/showers, food, clothing, shelter/housing information, debt management, substance abuse awareness and more.
  - For more information, call 630=3680.
- **Riverside Arts Market:** Needs volunteers in these areas: set up the market, water sales, booth sitters, greeters, closing the market and traffic directors. Shifts are available 8-12; 9-1; 10-2; 11-3; 1-5 or all day. Water is provided. For shifts 6 hours or

longer, lunch is provided. This is a great way to earn community service hours, or to just meet new people in a great setting! To learn more, contact Torrie Parette at 389-2449 or [torrie@riversideavondale.org](mailto:torrie@riversideavondale.org).

- **Animal Care & Control:** Adopt kittens under 6 months of age for \$25 each. Adopt one, get one free. All kittens have initial vaccinations and have been spayed/neutered. Visit the shelter at 2020 Forest St. or call 630-2489 for more information.
- **Duval County Health: Precautions for nuisance wildlife:**
  1. **NEVER Feed Wild Animals**  
Leaving food out attracts wildlife to your property. It is very important to remember to bring in your pets' food and water bowls.
  2. **Eliminate Unintentional Food Sources**  
Barbeque grills and compost piles provide available food sources for wild animals. Be sure to clean your grill thoroughly and secure your compost pile to prevent unintentionally feeding them.
  3. **Secure Your Garbage**  
Once animals associate your garbage with an easy meal, they will keep coming back. Make sure your garbage is placed in cans with tight fitting lids, and consider using a strap to further keep them in place.
  4. **Pick Up Fallen Fruit**  
If you have fruit trees, be careful to pick up all the fruit that has fallen from the tree. These are a natural source of food to many animals, and will bring them into your yard.
  5. **Avoid Creating Shelters**  
Some animals will burrow under a shed or other outbuilding, or find a way inside to sleep during the day or have shelter. Make sure your buildings are secured, and inspect them regularly. Keep your yard free of brush and low branches that can create good hiding spots.
  6. **Enlist the Neighbors**  
Keeping wild animals away from residential areas is a community effort. If even one resident decides to feed the animals, then they will hang around.
    - Florida has no nuisance wildlife removal program. *If residents want to have an animal removed, it must be done at the resident's expense.* State rules regarding relocating animals and a list of registered wildlife trappers are available at [myfwc.com](http://myfwc.com).
    - For questions about an animal's behavior, contact the Florida Fish and Wildlife Conservation Commission at 1-386-758-0525 to speak to a wildlife biologist.
    - If someone has been bitten, scratched or exposed to the body fluids of a wild animal, (such as a raccoon, bat, skunk or fox) contact the Duval County Health Department at 253-1280. After hours or on weekends, call JSO at 630-0500.
- **Commer Museum of Art and Gardens** is displaying the work of Vietnam veteran Richard Chamberlain until July 8. Admission is free on Tuesday evenings.



- **Jacksonville Fire and Rescue Department** distributes its ON SCENE employee newsletter to the department's 1,200 uniformed personnel, civilian employees, and numerous retirees by e-mail several times per year. While the content is employee-specific, it offers a glimpse of a variety of activities within the department. If you would like to be placed on the email distribution list, please send an email request to [onscene@coj.net](mailto:onscene@coj.net).
- **Phone Numbers –**
  - City Link 630-CITY (630-2489). Please provide the exact address and obtain a tracking number to follow up.
  - City Council meetings are on the 2nd and 4th Tuesday of each month at 5 p.m. City Council Chambers, 117 W. Duval St. 32202. For information contact 630-1377.
  - Duval County School Board meetings are on the 1st Tuesday of each month at 6 p.m., Board Room, 1701 Prudential Dr., 32207. For information call 390-2000 or Duval County Public Schools [www.duvalschools.org](http://www.duvalschools.org)
  - Jacksonville Public Library - 303 N. Laura St, Jacksonville, FL 32202 – 630-2665 or [www.jaxpubliclibrary.org](http://www.jaxpubliclibrary.org)
  - JSO - Police Non-Emergency 630-0500-First Coast Crime Stoppers – 1-866-845-TIPS (8477) to report a crime anonymously
  - JEA – 665-6000 – If a street light is out please get the number on the pole to report it
  - Duval Extension Office – 387-8850 or 1010 N. McDuff Ave. [www.coj.net](http://www.coj.net) (Search Extension Office)



June 4, 2012

Contact: Marci Larson  
904-306-7513  
mlarson@northfloridatpo.com

## **TPO Launches CareMore Driving Argyle Safety Campaign to Reduce Crashes**

Today the North Florida TPO launched a two-week media campaign to promote safe driving habits in the Argyle area. Through TV and radio public service announcements and a website, [www.caremoreargyle.com](http://www.caremoreargyle.com), the TPO hopes to reduce crashes by 10% over the summer. The spots encourage drivers to care more, not less while driving in Argyle by not tailgating, letting people in instead of cutting them off and putting the phone down.

The area near Blanding Boulevard near I-295 is a hotspot for accidents, averaging over 500 crashes per year in just seven square miles. More than 300 of these crashes result in injuries or fatalities. The economic impact of these crashes is over \$90 million per year.

The campaign was initiated as a result of the TPO's Argyle Traffic Study which showed an unusually high crash rate. Five years' of crash reports were analyzed and law enforcement officers who patrol the area provided input as did drivers who had caused crashes in the area. This research showed that careless and aggressive driving by those in their 20's-50's as the major cause of crashes in the Argyle area, especially on Fridays from 4-7 p.m.

The North Florida TPO handles a wide range of initiatives and projects that include the long range transportation plan; a Transportation Improvement Program; Commuter Services/car and vanpool program; freight mobility and congestion management studies; coalitions for Intelligent Transportation Systems (ITS) and Clean Cities; forums on integrating land use and transportation, public private partnerships, global trade and transportation, to name a few. The TPO is governed by a 15-member board of elected officials and transportation agency representatives. The website is [www.northfloridatpo.com](http://www.northfloridatpo.com).

-End-

**Southwest CPAC Monthly Planning and Development Department Report - June 11, 2012**

Type	Date	PD	CD	Application	Development/Location	RE Number	Owner/Agent	Request	Status / Companion Application
AD	5/4/12	4	14	AD-12-15	1720 Dogwood Place		Amy Austin	Garage and front porch addition	approved
PC	5/10/12	5	14	E	11-054 914 King Street		Karl Sanders	Rehearing of Kickbacks	approved
		5	14	AD	12-003 914 King Street		Karl Sanders	Kickbacks Restaurant applications	approved
		5	14	E	12-018 2695 Post Street		Andrea Koralewski	Retail Sale & Service of all alcoholic	approved
		5	14	V	12-004 Post Street		Karl Sanders	Extend hours of operation for a parking lot	approved
		5	14	WLD	12-008 2695 Post Street		Andrea Koralewski	Reduce distance from 1500' to 850'	approved
PC	5/24/12	4	11	P	167 12-0217 Keeler	001137-2500	Charles Mann	S/F and banquet facility	pending council
		4	14	P	163 12-0219 St Marks	101476-0000	Paige Johnston	Revise sign regulations	2012C-003
		4	12	P	142 12-0256 Rampart Road Commercial	015835-0000	Charles Mann	RV Sales and repair	approved
		4	14	V	V-12-05 4221 Lexington Ave	093522-0000	Ryan Wilson	Setback and hgt of acc st above principal st	
PC	6/14/12	4	10	E	12-031 5302 Jammes Road	014316-0000	Greg Kupperman	Pawn Shop in CCG-1	AD-12-25
		4	12	E	12-032 5508, 5512 Wesconnett Bv	097789-0000	Randy Gallup	Allow a school in CCG-2	E-12-32
		4	12	AD	AD-12-25 5508, 5512 Wesconnett Bv	097789-0000	Randy Gallup	Companion for yard setback reduction	2011C-017
		4	12	P	111 12-0063 R&R - Taylor PUD	011648-0000	Charles Mann	Allow for a junkyard - deferred item	
AD	6/22/12	4	10	AD	12-033 4020 Angol Place	104914-0000	Ron Mackie	Reduce side yard 5' to 3.6' for garage	
PC	7/26/12	4	12	P	202 12-0369 Country Bumpkins	012791-0000	Franklin Johnson	Increase in daycare size and number of children	PUD 99-0893
		5	14	P	198 12-0366 St Johns Avenue	092022-0000	Steve Diebenow	PUD at the NW corner of Ingleside and St Johns	
		5	14	P	199 12-0367 Post and Margaret	091082-0000	Steve Diebenow	The Five Points Village PUD at Post and Margaret	2012C-011
		4	14	E	12-035 3611 and 3601 St. Johns Ave	092021-0000	Steve Diebenow	Ingleside and St Johns 4COP with outside sales	AD-12-27
		4	14	AD	AD-12-27 3601 St. Johns Ave	092022-0000	Steve Diebenow	Reduce parking from 35 to 13	E-12-35

\* AD = Administrative Deviation; PC = Planning Commission; LUZ = Land Use & Zoning Comm.

\*\* P = Planned Unit Development Rezoning; C = Conventional Rezoning, E = Exception; V = Variance; AD = Admin. Deviation; CTW = Cell Tower

JP&DD Contacts:	Andy Hetzel	255-7818
	Folks Huxford	255-7821
Rezoning/Exceptions	Andy Hetzel	255-7821
Variances/Waivers:	Bruce Lewis	255-7820
PUD Rezoning and	Bruce Lewis	255-7820
Minor Mod.:	Andy Hetzel	255-7821
Cell Towers:	Bruce Lewis	255-7818
	Andy Hetzel	
Admin. Deviations:	Mike Koerner	255-8575
	Paul Davis	255-7822
Site Plan Review:	Mike Koerner	255-7819