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City of Jacksonville, Florida

Lenny Curry, Mayor

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ANNUAL ACTION PLAN
FOR THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
PROGRAM YEARS 2017-2018
OCTOBER 1, 2017 TO SEPTEMBER 30, 2018

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Consistent with HUD's mission, the City of Jacksonville/Duval County, strives to increase homeownership, Neighborhood Revitalization (public safety, blight and health initiatives), housing rehabilitation, economic development/job creation; public facilities improvement/infrastructure and increase the supply of affordable housing while upholding the Fair Housing Act. To fulfill this mission, the City of Jacksonville, will embrace high standards of ethics, management and accountability and will continue to form new partnerships.

All four federal sub-grant awards are based on level funding of last year's allocation. They were: CDBG \$5,626,732, HOPWA \$2,660,472, HOME \$2,370,759 and ESG \$534,195.61. All recommendations were made based upon the services that impacted the Consolidated Plan's goals and objectives. Also taken into consideration were their scores and the amount allocated and/or spent of the past three years of funding with a close review of the amount of the 2016 funding that was spent to date.

CDBG: Out of 14 applications (not including administration) for activities other than public services, ten were funded at 100% of their request and four did not meet the 70 point threshold when reviewed by the committee. There were 22 public service applications. All were funded including the three inter-local agreement communities (Neptune Beach, JAX Beach, and Atlantic Beach) per their agreements; please note that the City of Baldwin opts out of the inter-local agreement. There is program income of \$150,273.67 and re-programmed funds of \$37,477.88. Catholic Charities and Clara White Mission were funded with program income as they have been in the past. Both were public service applications that help boost the homeless prevention/rapid re-housing program.

ESG: There were eight applications submitted (not including administration) and six were funded. All of the applications were well written, but the City of Jacksonville simply ran out of funds to commit. There are re-programmed funds in the amount of

\$32,457. The highest scores were funded (in the 90's and at 89 for one applicant). If the City of Jacksonville receives any lapsed funding through the year, it may reallocate to an agency not funded or possibly fund them with state (SHIP) funds.

HOME: There were six applications submitted (not including administration) and in-house substantial housing rehabilitation was added to the budget line item so that the City of Jacksonville can increase the goals of housing rehabilitation in order to meet the 2018 goals. There is \$183,000 of Program Income.

One applicant did not make the 70 point threshold and two applications (Habijax) did make the over 70 point threshold, but has not begun their last year's projects totaling over \$800K. If that applicant completes their spending, the City of Jacksonville has some older HOME funds that can be allocated at a later date.

HOPWA: There were six applications submitted (not including administration) and 100% met the 70 point threshold and were funded. There is Reprogrammed Funds of \$41,357. Four received 95% funding, two agencies received 85% funding. Funding allocations were based on scores and previous funding and also how it affected the goals and objectives of the Consolidated Plan.



City of Jacksonville

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Annual Action Plan identifies programs and activities used to further the City of Jacksonville's goals. Each activity is linked to at least one of HUD's federal program objectives: 1) decent housing, 2) suitable living environment, or 3) economic development. Each objective is matched with at least one of the outcomes: 1) availability/accessibility, 2) affordability, or 3) sustainability.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Last year, the following activities were accomplished:

Housing – Assisted 239 homebuyers with direct homeownership assistance; under its Limited Repair Program rehabilitated 39 owner-occupied housing units; under the Utility Tap-in Program completed 47 units using a combination of funding streams.

Public Services - Assisted a total of 74,924 persons. The public services provided were senior services, youth services, employment training, crime awareness, homeless services and direct homeownership assistance.

Public facilities and Infrastructure Improvements – The City of Jacksonville assisted 68,167 citizens with improved public facilities and/or infrastructure improvements. Four projects were completed and the other eight are underway.

Economic Development - CDBG funds were awarded to the Jacksonville Chamber Foundation, Small Business Center to provide staff costs that support the direct technical assistance to 13 small business owners developing micro-enterprises located in low to moderate income areas (including census tracts) in economically distressed areas.

Section 3 – A total of 132 residents were hired for projects that adhere to the Section 3 Program, one in the non-construction covered contracts and 18 residents were hired in the Section 3 covered contracts.

Clearance - Assisted in the elimination of slums and blight by conducting 125 demolitions and 572 board ups through the Clearance and Demolition Program.

Homelessness – Assisted 53,907 shelter nights for 732 single men in the men's dorms, 24,335 shelter nights for 363 single women in the women's dorms and 46,175 shelter nights for 114 families in the family dorms. Additionally, 559,154 meals were served; 13,916 primary care visits were provided for 3,217 patients; 6,163 visits were provided for 1,764 dental care patients; 11,108 mental health visits were provided for 1,219 patients; and 4,338 contacts were provided during outreach. Under case management, 313 residents obtained stable employment and 426 obtained stable housing. The City assisted in providing rapid re-housing to 138 persons. The Salvation Army also served 82,964 meals to 1,604 unduplicated persons.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

On January 26, 2017 a public meeting was held with a total of three were in attendance. On January 30, 2017 a public meeting was held with a total of 20 were in attendance. On January 9, 2017 a Greater Arlington CPAC meeting was held. A total of 35 were in attendance. On January 11, 2017 an Accessible & Affordable Housing Task Force Meeting summary and action items meeting was held. A total of 11 people attended. On February 6, 2017 an Urban Core CPAC meeting was held with a total of 27 were in attendance. On February 8, 2017 a North CPAC meeting was held with a total of 35 residents attended. Various meetings were held with Council Members, who recommended infrastructure improvements, park improvements, and homelessness issues that needed improved services. Citizen participation was also made available through a survey placed on the City of Jacksonville's website. Some of the comments received by the residents on the survey as well as at the above meetings were: public safety improvements, needed public services, elimination of slum and blight, revitalize the inner city and other areas, job creation, a need for more affordable housing units, a need for special needs housing and a separate waiting list for houses that provides accessibility features, homeownership, rental rehabilitation, additional development of communities, better lighting and streetscapes, and youth services.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The summary of comments is attached to this document.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were included. The summary of comments is attached to this document.

7. Summary

The City of Jacksonville is the lead agency. There are three inter-local agreements with 1) Atlantic Beach, 2) Jacksonville Beach and 3) Neptune Beach.

Four workshops were held to help applicants produce good, fundable applications. The first mandatory Technical Assistance Workshop was held on Thursday, February 2, 2017. The second Technical Assistance Workshop was held on Tuesday, February 7, 2017. The last Technical Assistance Workshop was held on Wednesday, February 15, 2017. It is mandatory that an applicant attend one of the Workshops. The mandatory Budget Workshop was held on Wednesday, February 22, 2017. All four workshops were held at different sides of town in order to receive the most participation around Duval County.

There were two public hearing meetings held. The first was held on January 26, 2017 and the second was held on January 30, 2017. In addition, six other CPAC meetings were attended and presentations made to the audience/residents. Key questions to consider were: What are the community development needs; How can CDBG and other federal funds be used to address these needs; How do you think the approximately \$11 million dollars should be spent this year; and in order to make the City of Jacksonville residents participation even larger, a survey is on the website www.coj.net.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Jacksonville / Duval County	Housing & Community Development
HOPWA Administrator	Jacksonville / Duval County	Housing & Community Development
HOME Administrator	Jacksonville / Duval County	Housing & Community Development
ESG Administrator	Jacksonville / Duval County	Housing & Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The City of Jacksonville/Duval County is the lead agency for the CDBG, HOME, HOPWA and ESG grants. There are three inter-local agreements regarding the CDBG allocation to the City. The first is the City of Atlantic Beach; the second is City of Jacksonville Beach and lastly, the town of Neptune Beach. The allocations to the municipalities are based on the census data each year. In all cases, 100% of the CDBG allocation goes toward area of benefit for low and moderate income residents.

Consolidated Plan Public Contact Information

The City of Jacksonville, Attention Diana Seydlorsky Chief of Housing, 214 North Hogan Street 7th floor, Jacksonville, Florida 32202. Telephone 904-255-8200.

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Other agencies involved in the development and implementation of this plan include: Ability Housing, Affordable Housing Solutions, Arc Jacksonville, Basca Inc., Beaches Habitat, Boys & Girls Club, Bright Future Success Academy, Builders Care, Catholic Charities, Changing Homelessness, City of Jacksonville departments (Grants, Code Enforcement, Parks, Public Works, Fire Rescue, Libraries), Clara White Mission, Human Rights Commission, Daily Manna Serving Center, Daniel Memorial, Destined for a Change, Destiny Changers Foundation, Downtown Vision, Edwards Waters College, Emmanuel Community Development, Empowerment Academy, Epitome of Excellence, Family First, Family Foundations, FIGU, Five Star Veteran, Florida Community Prevention, From the Ground Up, Florida State College of Jacksonville, Gateway, Glove Prep Christian Academy, Grace & Truth CDC, Habijax, High School Guidance LLC, Holsey Temple, Hope for Housing, Jacksonville Urban League, JALA, Jacksonville Beach Elementary Preservation, JAX Chamber Foundation, JAX Community coalition, HAX Gublah GeeChee CDC, Kingdom Worldwide, Knighton Organization, Land of Shabdat Shalon, L'Arche Jacksonville, LISC, Lutheran Services, Mending a Heart, Metro North CDC, Minor Helping Hands, Mission Obe Global, One Mission, NE Florida Community Action, Nedrah Educational, Neptune Beach, North West JAX CDC, NE Florida AIDS Network, Operation New Hope, PDC Management Group, Peabody McCoy, Pine Castle, Pomales Vending, Potters House Christian Fellowship, Precinct 7th, Project 180, Project Delantero, Rethreaded, River Region, Ryan White, Samaritan Girls, Settler Landing, Sheer Finesse Academy, Shelter of Hope, SJE, Southside Church of God, SPOA COJ, Star Cross, State of Florida SMART, Sulzbacher Center, TCCDC, Arts Corner, Bridge of NEFL, Salvation Army, Valdes Civil, Wayman CDC, Wedderburn Foundation, Women's Center, Women's Ministries International, World Relief and Zarepath Academy.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The consultation process is a critical element of the consolidated planning process. It facilitates a deeper understanding of unmet community needs, including, but not limited to, the needs of low-income households and special needs groups. Consultations included both focus group discussions with community stakeholder organizations, as well as individual interviews with persons knowledgeable about the City of Jacksonville and the needs of low- and moderate-income households and neighborhoods.

The City of Jacksonville works very closely with the Continuum of Care, Changing Homelessness, in the Point in Time Count and in housing the homeless population. The City also works closely with the Jacksonville Housing Authority, I.M. Sulzbacher, Salvation Army, and Catholic Charities, to name a few, in homelessness initiatives and referrals.

The HCDD staff met with CHDO's to encourage them to participate in a public/private partnership on their larger affordable housing projects.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In an effort to address the needs of the homeless, the City of Jacksonville coordinates with Changing Homelessness, the lead agency of the Continuum of Care, to conduct meetings, public hearings and community workshops with the goal of increasing community engagement, increasing housing stock and retooling the homeless response system by using the system wide coordinated intake. In addition, the City works with other agencies through the ESG grant for homeless prevention and rapid re-housing efforts.

The City acknowledges that the amount of services currently being offered for special needs populations could benefit from improvements. These include the outreach and education services for children, women, the homeless population, elderly, persons with disabilities (mental, physical, and developmental), persons with addictions requiring supportive services and persons with HIV/AIDS and their families. These populations are underserved, particularly in the areas of mental health, alcoholism and substance abuse. The Housing Chief is currently serving on the State of Florida Developmental Disabilities Council and is networking to learn more ways to serve this population. The Chief is networking with various agencies to see how funding may benefit this population in workforce development, housing, or other homelessness activities.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Jacksonville communicates often with Changing Homelessness, the CoC, to discuss ESG dollars, homelessness, HMIS data, regulations and expectations of the participating jurisdictional agencies located within the CoC. During those conversations, performance standards have been discussed as a universal set of standards being worked on with the CoC at the helm. Quarterly meetings are held with the homelessness agencies, such as Arc Jacksonville, Catholic Charities, I.M. Sulzbacher Center, and the Salvation Army. To that end, the City attends these meetings whereby ESG results are reported to all of the community entities involved in the ESG program, and potential modifications are addressed as are issues that are related to the program's overall administration. Topics such as long appointment waits, high number of ineligible applicants, potential fraud concerns, etc. The local Homeless Management Information System (HMIS) is administered Countywide by Changing Homelessness as the lead agency. Any agency that

receives ESG funding from the City is required to utilize the HMIS system. All ESG processes are documented in the City's Policies and Procedures Manual.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Changing Homelessness
	Agency/Group/Organization Type	Services - Homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted through public hearings and meetings. Improvement on coordinating services.
2	Agency/Group/Organization	ARC Jacksonville
	Agency/Group/Organization Type	Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	At the program application workshops, meetings, budget workshops. Improvement in communication to coordinate homeless services.

3	Agency/Group/Organization	Jacksonville Housing Authority
	Agency/Group/Organization Type	PHA Services - Housing Services - Education
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Program workshops, budget workshops, public hearings. Would like a computer literacy and training program.
4	Agency/Group/Organization	Clara White Mission, Inc.
	Agency/Group/Organization Type	Housing Services - Persons with HIV/AIDS Services - Homeless Services - Education Services - Employment Services Case Management
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Program meetings, public hearings, and private meeting. Would like to expand homeless services for chronically homeless and persons with HIV/AIDS.

5	Agency/Group/Organization	Local Support Initiatives Corporation (LISC)
	Agency/Group/Organization Type	Housing Services - Housing Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	LISC is a CDFI. Organization was consulted by telephone conversations, public meetings, workshops. Coordination to apply for competitive revitalization grants.
6	Agency/Group/Organization	River Region Human Services
	Agency/Group/Organization Type	Services - Persons with HIV/AIDS Services - Victims of Domestic Violence Services Case Management & Detox
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was consulted during workshops, meetings; public meetings. Non-profit provides mental health services and substance abuse treatments.
7	Agency/Group/Organization	Ability Housing
	Agency/Group/Organization Type	Housing Services - Housing Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted by public meetings, workshops. Ability Housing focuses on quality affordable housing. Improve communication on homeless services.
8	Agency/Group/Organization	Five Star Veterans Center
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Assists displaced homeless veterans. Consulted by public meetings, workshops. Improvement in communication to coordinate homeless services for veterans.
9	Agency/Group/Organization	Habijax for Humanity, Inc. CHDO
	Agency/Group/Organization Type	Housing Services - Housing Services - Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A non-profit organization building affordable housing for Duval County residents. The agency was consulted by public hearings, workshops. Increase affordable housing units.
10	Agency/Group/Organization	NE Florida AIDS Network, Inc.
	Agency/Group/Organization Type	Services - Persons with HIV/AIDS Services Case Management
	What section of the Plan was addressed by Consultation?	HOPWA Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides short term rent and utility assistance and permanent housing placement. This agency was consulted by public hearings and workshops. Improvement in communication to coordinate homeless services.
11	Agency/Group/Organization	The Salvation Army Jacksonville
	Agency/Group/Organization Type	Services - Housing Services - Homeless services Case Management
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides shelter and meals for homeless families. Agency was consulted through public meetings and workshops. Improvement in communication to coordinate homeless services.
12	Agency/Group/Organization	Lutheran Social Service
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services Case Management
	What section of the Plan was addressed by Consultation?	HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides services to the underserved through aids care and education programs. Agency was consulted through meetings and workshops. Improvement in communication to coordinate homeless services.

13	Agency/Group/Organization	Gateway Community Services
	Agency/Group/Organization Type	Housing Services - Housing Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Special needs, addictions
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was consulted by meetings, site visit, and workshops. Finish a public facility improvement. Improvement in communication to coordinate homeless services.

Identify any Agency Types not consulted and provide rationale for not consulting

All agencies were consulted. The City of Jacksonville wants to provide coordinated services with all of the above listed agencies. Improvement is key to help the city's most needy residents.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Changing Homelessness	To guide the community effort to prevent and end homelessness by providing leadership, advocacy, support, standards and funding.

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City of Jacksonville/Duval County recognizes that residents are the center of, and partners in, the development and execution of the 2017/2018 Annual Action Plan. The Housing & Community Development Division (HCDD) aggressively solicits community involvement and provides residents with every opportunity to become involved in the development of the Annual Action Plan. As input and comments are received, staff reviews and uses this information to form community needs, allocation priorities and programming. Opportunities for citizen input are provided during the entire planning process through publications, postings, public hearings; community needs survey and community meetings.

HCDD publicizes all phases of the Plan's development to solicit public comments from the schedule of activities to the amount of federal appropriations and the proposed use of funds in support of community improvement activities. HCDD developed promotional/informational material about the Plan that was available in English, and by request, Spanish. The HCDD Assistant to the Chief is bi-lingual and the Division has access to interpreters from several different cultural languages. The City promotes knowledge about the process to various groups, including limited English speakers.

Efforts to Broaden Citizen Participation: HCDD implemented a broad outreach campaign to promote public participation in the development of the Annual Action Plan. Concerted efforts to reach out to diverse populations were made including outreach to minorities, non-English speaking persons and persons with special needs. The following is a summary of these efforts.

1/9/2017 meeting at 6:30 p.m. at the Greater Arlington Beaches CPAC 35 in attendance.

1/9/2017 meeting at 6:30 p.m. at the Southwest CPAC 23 in attendance.

1/11/2017 meeting at 10 a.m. at the ILRC of Northwest Florida 50 in attendance.

2/6/2017 meeting at 5:00 p.m. at the Urban Core CPAC with 27 people in attendance.

2/8/2017 meeting at 5:30 p.m. the North CPAC with 35 people in attendance.

2/9/2017 meets at 6:00 p.m. at the Northwest CPAC with 38 people in attendance.

2/23/2017 meeting at 6:00 p.m. at the Town Hall meeting in Council Member Wilson's district. Approximately 30 people were in attendance.

Community Survey online at www.coj.net

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	3	Public safety, housing, public services, blight, job creation, need for affordable housing units, revitalize inner city neighborhoods.	All comments were accepted	
2	Public Hearing	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	20	A need for special needs housing and a separate waitlist for units with accessibility features, homeownership, rental rehabilitation, public safety, housing, public services, blight, job creation, address blight	All comments accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	35	Greater Arlington CPAC; the community was glad that staff went out to explain the federally funded programs so that they had a better understanding of how the funds can be used	All comments accepted	
4	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	23	Southwest CPAC/more development	All comments accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	11	Accessible & Affordable Housing Task Force Meeting summary and action items	All comments accepted	
6	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	27	Urban Core CPAC, need jobs; better streetlight lighting; better sidewalks; public facility improvements	All comments accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	35	North CPAC revitalization of neighborhoods; demolition and blight, make city-owned properties into affordable housing to sell or rent to residents	All comments accepted	
8	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	38	Northwest CPAC/need more housing rehabilitation and youth workforce skills	All comments accepted	
9	various meeting with council members	council members	7	Infrastructure improvements, park improvements, homelessness issues - improved services	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing internet residents		See attached comments	All comments were accepted	https://www.surveymonkey.com/r/GNCFF7W
11	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community	30	Need drainage, gutter, sidewalk improvements; need public facility improvements, need park improvements	All comments were accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City of Jacksonville/Duval County expects approximately \$11 million a year. They are CDBG, HOME, HOPWA, and ESG federal funds from HUD.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	5,626,732	150,273	37,478	5,814,483	0	CDBG allocation, program income, and lapsed funds.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	Public - Federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	2,187,759	183,000	0	2,370,759	0	HOME allocation and program income.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOPWA	Public - Federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	2,619,116	0	41,357	2,660,473	0	HOPWA allocation and lapsed funds.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	Public - Federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	501,739	0	32,457	534,196	0	ESG allocation and lapsed funds.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

All HOME-assisted and home-qualified project 25% match requirement will be maintained on the HOME-Match Log. The HOME-Match Log will track match liability and match credits as they occur. The match requirement for HOME projects will be satisfied by private, state and local funds. The type of match will be identified on the HOME-Match Log with a brief description and will be maintained by the Housing and Community Development Division (HCDD).

The State of Florida provides State Housing Initiatives Partnership (SHIP) - to the 52 CDBG entitlement cities and all counties in Florida. SHIP funding provides a major source of leverage for the federal funding that supports the creation and preservation of affordable housing. The City of Jacksonville is one of the entitlement cities. SHIP will be used as leverage for the Limited Repair Program and Rental Development, and Single Family Housing Development for ownership. In addition, homebuyer assistance program is funding through both HOME and SHIP dollars.

Furthermore, legislation was enacted for the creation of the Mortgage Foreclosure Registry for any parcels in some form of default or foreclosure as filed by the Clerk of the Court. As part of the registration, the financial institution filing the lis pendens (intent to foreclose) must pay a fee. Registrants of a property must provide information on occupancy and identify the management company that will be responsible for the ongoing maintenance of the property. In this way, the registration assists the City of Jacksonville in fighting blight caused by vacant and unattended properties. The fee provides an additional funding stream that leverages federal funding for the revitalization of many of Jacksonville's underserved communities. For the upcoming 17/18 fiscal year, Jacksonville will use a total collected fee of approximately \$3,000,000 to combat the challenges related to foreclosure and property abandonment.

The City of Jacksonville will also use fees collected from the Mortgage Foreclosure Registry and will be used for the creation of affordable housing as well as allocated funds from the State Housing Initiative Partnership (SHIP) to satisfy the federal match requirement under the HOME Investment Partnership program.

The Universal Applications require leveraged funds be used toward the project. The match requirements are as follows: Public Service (PS) 100% match 50% cash match and 50% in-kind contributions; Public Facilities Improvements (PFI) Construction 100% cash match; Acquisition 50% cash match dedicated to the acquisition of the project. The HOPWA Program has no match requirements. HOME Match is met using SHIP Funds. ESG Match is met with the Department of Social Services and Mental Health and Welfare and is \$5.4M. CDBG program does not have a match requirement, but as part of the Universal Application process, match and leverage of funds is required from applicants to encourage partnerships and collaborations to meet community needs. Approximately 23 million dollars are being leveraged with this year's allocation of federal funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Unfortunately, owners sometimes lose their properties due to unpaid taxes. Properties that are not purchased directly from the Clerk of Court will escheat to the City of Jacksonville. As a method of addressing the multitude of properties within the City's inventory and in compliance with State statutory requirements, these properties are deemed as surplus parcels that can be used for affordable housing. The properties are made available to eligible entities through property donation. Any property not donated will be placed for sale at public auction and the proceeds are then deposited into a locally established Affordable Housing Trust Fund.

Housing Trust Fund property inventory currently contains 101 properties that can be used for affordable housing. The aforementioned property donation period is nine months from the date the properties were declared surplus by City Council. During this time period, the City will issue Requests for Proposals of no fewer than three properties and no greater than 20 properties to eligible entities with the capacity (institutional and financial) to acquire and create affordable housing for ownership. All donations are subject to a ten-year covenant and restriction that the resulting properties be

maintained as affordable. Eligible entities have six months from the date of conveyance to commence the construction of the affordable unit and six months from commencement of construction to complete the unit, for a total of 12 months. Any property that is not donated within nine months of being declared surplus by City Council will be made available for purchase through an auction through the Real Estate Division of the City of Jacksonville. Property purchased through the auction carry a five-year covenant and restriction requiring that the property be maintained and any unit created on the property must be owner occupied. Properties will continue to be auctioned until no more remain. Proceeds from the sale of properties by auction will be deposited into an Affordable Housing Trust account for use of activities for the furtherance of affordable housing.

Discussion

Approximately 1,288,647 residents will be helped with the CDBG funds allocation. Approximately 4,240 residents will be helped with the ESG funds allocation. Approximately 159 residents will be helped using the HOME Investment funds allocation. Approximately 1,715 residents will be helped using the HOPWA allocation. \$10,115,296 leverage of federal funds, \$2,457,760 leverage of state funds, \$8,886,037 leverage of local funds, and \$2,022,213 of in-kind leveraged funds will be matched with the over \$11 million dollars of CDBG, HOME, HOPWA, and ESG funds appropriated for the annual action plan. That is a total of over \$23 million dollars of leveraged funds added to the over \$11 million dollars of appropriated federal funds for a total flowing into the City of Jacksonville of over \$34 million dollars. This funding will go primarily to low to moderate income areas, homelessness issues, infrastructure and public facility improvements. For further reference to the leverage of additional resources (private, state and local funds), please see attached 424 Form attached.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facility Improvements	2016	2021	Non-Homeless Special Needs	SCATTERED SITES City of Atlantic Beach City of Jacksonville - Duval County	Non-housing Special Needs	CDBG: \$3,492,576	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 325090 Persons Assisted
2	Economic Development / Job Creation	2016	2021	Non-Housing Community Development	SCATTERED SITES City of Jacksonville - Duval County	Economic Development / Job Creation	CDBG: \$43,225	Jobs created/retained: 200 Jobs
3	Neighborhood Revitalization	2016	2021	Removal of Blight, Public Safety and Health Initiatives	SCATTERED SITES NW CPAC SE CPAC Urban Core CPAC City of Jacksonville - Duval County	Neighborhood Revitalization (Public Safety, Blight)	CDBG: \$250,000	Buildings Demolished: 25 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Non-Housing Special Needs	2016	2021	Non-Homeless Special Needs Non-Housing Community Development	SCATTERED SITES NW CPAC SE CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County	Non-housing Special Needs	CDBG: \$816,944	Public service activities other than Low/Moderate Income Housing Benefit: 95326 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Public Facility Improvements
	Goal Description	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit for 325,090 persons assisted.
2	Goal Name	Economic Development/Job Creation
	Goal Description	Non-Housing Community Development created 200 jobs.
3	Goal Name	Neighborhood Revitalization
	Goal Description	Neighborhood Revitalization (Public Safety, Blight) of a total of 25 buildings.
4	Goal Name	Non-Housing Special Needs
	Goal Description	Non-Housing Community Development; Non-Homeless Special Needs for 95,326 persons assisted.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Income Category – Extremely Low: 30%

Substantial Rehabilitation – eight units/families

Housing Development for Rental – three units/families

Income Category – Low: 50%

Substantial Rehabilitation – 14 units/families

Housing Development for Rental – two units/families

Income Category – Moderate

Substantial Rehabilitation– six units/families

Housing Development for Ownership – five families

A total of 38 units are scheduled to be completed this year.

DRAFT

AP-35 Projects – 91.220(d)

Introduction

Activities have been selected for inclusion in this Plan based on 2016-2021 Consolidated Plan priorities and public input. During the 2016/2021 Plan, HCDD will engage in community development activities through increasing the availability and quality of affordable housing, the delivery of public services, investment in neighborhood facilities and economic development activities. In addition, HCDD balances the growing need for services with HUD regulations and budget constraints.

#	Project Name
1	Public Services
2	Administration
3	Program Delivery Costs
4	Public Facility Improvements
5	Economic Development
6	Slum/Blight
7	ESG Grant
8	HOPWA Grant
9	HOME Administration
10	HOME owner-occupied housing rehabilitation
11	HOME rental rehabilitation

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Due to the limited amount of resources available, the City cannot reserve funding based on a specific geographic target area. However, the City does provide an avenue whereby it prioritizes projects within those areas whenever such project is beneficial to area residents. Grant funding, is therefore, best utilized with the premise that it will directly assist low to moderate income residents. There are no obstacles to addressing underserved needs other than additional funds are required to be able to revitalize the communities

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Public Services
	Target Area	SCATTERED SITES NW CPAC SE CPAC Urban Core CPAC City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County
	Goals Supported	Non-Housing Special Needs
	Needs Addressed	Non-Housing Special Needs
	Funding	CDBG: \$816,944
	Description	There are 22 separate agencies that will be funded with CDBG funds for increased public services for low to moderate income residents.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1,288,647 low to moderate income residents will benefit from increased public services.
	Location Description	City of Jacksonville/Duval County.

	Planned Activities	Arc Jacksonville \$40,649; Bridge of NE FL \$25,000; Catholic Charities \$50,000; City of Jacksonville Beach \$142,366; City of Neptune Beach \$44,895; Clara White Mission, Inc. \$25,273.67; Human Rights Commission \$20,000 (fair housing activities); Parks and Recreation City of Jacksonville \$176,800; Downtown Villion Alliance \$55,000; Edward Waters College \$55,000; Family Support Services of NFL \$10,000; Girl Scouts of Gateway Council \$25,000; JHA \$45,000; JALA \$20,000; Operation New Hope \$25,000; Pine Castle \$32,000; Project 180 \$ 12,250; Women's Center of Jacksonville \$42,710. With these awards and their leveraged funds, a total of 1,288,647 residents will have improved public services.
2	Project Name	Administration
	Target Area	City of Jacksonville - Duval County
	Goals Supported	Neighborhood Revitalization Public Facility Improvements Economic Development/Job Creation Non-Housing Special Needs
	Needs Addressed	Neighborhood Revitalization (Public Safety, Blight) Public Facility Improvements Economic Development/Job Creation Non-Housing Special Needs Housing Development for Homeownership
	Funding	CDBG: \$1,125,346
	Description	Administration for HCDD staff.
	Target Date	9/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	-
	Location Description	
	Planned Activities	Staff administration expenses.
3	Project Name	Program Delivery Costs
	Target Area	City of Jacksonville - Duval County
	Goals Supported	Neighborhood Revitalization Public Facility Improvements Economic Development/Job Creation Non-Housing Special Needs
	Needs Addressed	Neighborhood Revitalization (Public Safety, Blight) Public Facility Improvements Economic Development/Job Creation Non-Housing Special Needs Housing Development for Homeownership
	Funding	CDBG: \$86,392
	Description	These are program delivery costs, which are salary/fringe expenses that help with the delivery of the projects.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	Program delivery expenses.
4	Project Name	Public Facility Improvements
	Target Area	SCATTERED SITES City of Atlantic Beach City of Jacksonville - Duval County
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facility Improvements
	Funding	CDBG: \$3,492,576
	Description	The activities are public facility improvements and infrastructure improvements.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The activities are projected to help approximately 1,193,321 with improved infrastructure, ADA curb cuts, bike paths, park improvements and public facilities improvements.
	Location Description	City of Jacksonville - Duval County
	Planned Activities	Boys and Girls Club Springfield project citi-teen Center \$891,710; Fire Rescue City of Jacksonville two ladder trucks \$1,100,000; Parks and Recreation Hogans Creek Greenway Phase III \$168,500; Parks and Recreation Northbank Riverwalk Play Structures \$134,000; Planning's Urban bike lanes \$130,000; Public Works ADA curb cuts \$950,330; Operations New Hope Klutho Window Restoration \$36,600; and City of Atlantic Beach walking trail construction Jordon Park \$81,436
5	Project Name	Economic Development
	Target Area	SE CPAC City of Jacksonville - Duval County

	Goals Supported	Economic Development/Job Creation
	Needs Addressed	Economic Development/Job Creation
	Funding	CDBG: \$43,225
	Description	The activity is micro-enterprise
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	100 jobs are estimated in the Section 3 program.
	Location Description	Area wide in the City of Jacksonville/Duval County
	Planned Activities	Assists low-moderate income individuals in becoming small business owners. The program provides a minimum of 15 hours of education, counseling and mentoring to give participants a foundation to build their enterprise or grow an existing small business. The program consists of four modules: Small Business Center Orientation, Entrepreneurial Assessment, Business Counseling Services and Achieve Your Business Dream.
6	Project Name	Slum/Blight
	Target Area	SCATTERED SITES NW CPAC SE CPAC Urban Core CPAC City of Jacksonville - Duval County
	Goals Supported	Neighborhood Revitalization
	Needs Addressed	Neighborhood Revitalization (Public Safety, Blight)
	Funding	CDBG: \$250,000

	Description	Code Enforcement of substandard housing and nuisance properties within Duval County, Jacksonville. The project addresses vacant and opened structures via board up; direct correlation exists between vacant/open/blighted properties and some criminal activities. Also, the project addresses abatement/securing of those properties, which create dangerous, blighting, and/or slum conditions within target areas and city-wide.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 700 properties improved using demolitions and board ups.
	Location Description	City of Jacksonville -Duval County
	Planned Activities	Demolition of blighted buildings and board ups reducing slum and blight.
7	Project Name	ESG Grant
	Target Area	SCATTERED SITES City of Jacksonville - Duval County
	Goals Supported	Non-Housing Special Needs
	Needs Addressed	Non-Housing Special Needs
	Funding	ESG: \$534,196
	Description	Administration funds to administer the ESG grant; HMIS data collection; homeless prevention and rapid re-housing activities.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Homeless prevention and rapid re-housing activities.

	Location Description	Duval MSA area.
	Planned Activities	HMIS data collection, homeless prevention and rapid re-housing activities.
8	Project Name	HOPWA Grant
	Target Area	SCATTERED SITES City of Jacksonville - Duval County
	Goals Supported	Non-Housing Special Needs
	Needs Addressed	Non-Housing Special Needs
	Funding	HOPWA: \$2,660,473
	Description	
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	8,526 people are projected to benefit from the activities.
	Location Description	Duval MSA area.
	Planned Activities	Emergency financial assistance, case management, AIDS care and education, short term rent, mortgage and utility assistance.
9	Project Name	HOME Administration
	Target Area	City of Jacksonville - Duval County
	Goals Supported	Neighborhood Revitalization Non-Housing Special Needs
	Needs Addressed	Non-Housing Special Needs Housing Development for Homeownership
	Funding	HOME: \$218,983

	Description	Administration expenses for the HOME program.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
10	Project Name	HOME owner-occupied housing rehabilitation
	Target Area	SCATTERED SITES City of Jacksonville - Duval County
	Goals Supported	Neighborhood Revitalization
	Needs Addressed	Neighborhood Revitalization (Public Safety, Blight)
	Funding	HOME: \$1,701,776
	Description	
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	31 families are expected to benefit.
	Location Description	City of Jacksonville - Duval County
	Planned Activities	Owner-occupied rehabilitation.
11	Project Name	HOME rental rehabilitation
	Target Area	NW CPAC City of Jacksonville - Duval County

	Goals Supported	Neighborhood Revitalization
	Needs Addressed	Neighborhood Revitalization (Public Safety, Blight)
	Funding	HOME: \$450,000
	Description	
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Six rental rehabilitation units are projected to benefit from these activities.
	Location Description	City of Jacksonville - Duval County
	Planned Activities	Rental rehab on six units.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City works mainly on a citywide and countywide basis in order to provide services to all its low-income population. Nevertheless, the City continues to support the distressed neighborhoods which are most in need of assistance, known as the Urban Core. Community Development funding will continue to be targeted and priority given to viable projects in the Urban Core. This concept is a comprehensive long-term approach to neighborhood revitalization that focuses on community assets as a means of stimulating market driven redevelopment. It is a holistic approach that calls for sustained, multi-year commitments from the city, the private sector, and community-based partners. The infusion of resources to the Urban Core supports the stabilization of the area and spurs growth. The HCDD seeks to:

1. Create physical improvements through infrastructure, ADA accessibility, and streetscape improvements, code enforcement and removal of slum and blight;
2. Improve housing conditions by targeting rehabilitation and new construction assistance in the low to moderate income areas, including the Northwest quadrant and the Urban Core;
3. Improve the living conditions of residents and;
4. Spur economic growth and revitalization.

Geographic Distribution

Target Area	Percentage of Funds
SCATTERED SITES	
NW CPAC	
SE CPAC	
Urban Core CPAC	
City of Atlantic Beach	1
City of Jacksonville Beach	2
City of Neptune Beach	1
City of Jacksonville - Duval County	100

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Urban Core and the Northwest sections are considered the most challenged of all of the target areas according to data such as housing problems, income, infrastructure, economic conditions, and transportation. This is supported by data in the Consolidated Plan's Market Analysis and Needs Assessment Sections. The rationale is also supported by the input received at the public hearings and stakeholder consultations as part of the process of the Annual Action Plan.

In addition, there are three inter-local agreements. They are with the City of Atlantic Beach, City of Jacksonville Beach and the City of Neptune Beach. All have low to moderate income areas of benefit with which CDBG funds are allocated to service those residents.

Discussion

Due to the limited amount of resources available, the City cannot reserve funding based on a specific geographic target area. However, the City does provide an avenue whereby it prioritizes projects within those areas whenever such project is beneficial to area residents. Grant funding, is therefore, best utilized with the premise that it will directly assist low-moderate income residents. Qualified census blocks and tracts have been determined for an area-wide benefit.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The affordable housing goals are to expand affordable housing by providing: units of single-family homeownership through the State SHIP Program and HOME Programs, substantial rehabilitation using HOME and SHIP funds and acquisition of existing units and rental development using a combination of HOME and SHIP funds.

In this program year it is projected that approximately 159 people will be served using HOME funds on activities such as owner-occupied housing rehabilitation, rehabilitation of rental rehabilitation units and new units coming online for a total of 43 households supported.

One Year Goals for the Number of Households to be Supported	
Homeless	1,578
Non-Homeless	3,414
Special-Needs	23
Total	5,015

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	5
The Production of New Units	13
Rehab of Existing Units	25
Acquisition of Existing Units	0
Total	43

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Jacksonville/Duval County's ESG grant will provide homeless prevention and rapid re-housing services through its partners. In addition, HOPWA funds will be used to serve the HIV/AIDS positive population. State SHIP funds will be used for shelter improvements at the I.M. Sulzbacher emergency shelter center. The ESG grant is projecting 4,430 residents will be served with homeless prevention/rapid re-housing activities to include payment of past due rent, utilities, financial counseling and other activities to bring the family to capacity. The HOPWA grant is also projecting 1,715 HIV/AIDS positive persons will be served with education services, short-term rent, mortgage and utilities assistance, emergency financial assistance and permanent housing placement. The one-year goal for the number of households to be supported is 5,015.

AP-60 Public Housing – 91.220(h)

Introduction

Public housing in Jacksonville is owned and operated by the Jacksonville Housing Authority (JHA) and comes in a variety of sizes and types, ranging from scattered-site duplex and quad apartments to high-rise apartments for seniors. JHA sets rents for these units based on each family's anticipated annual adjusted income. This section will analyze the most common public housing programs in Jacksonville, as well as residents' race and ethnicity characteristics.

JHA has 25 properties and serves more than 2,800 families. In 2016, the Consolidated Planning process identified the major needs of Jacksonville Public Housing as: continued maintenance for an aging but still high-quality portfolio; additional units to meet the demand for subsidized affordable housing; expanded accessibility, including units accessible to those with physical and developmental disabilities and continued programs to assist residents to achieve self-sufficiency, financial literacy and improve their living conditions.

The City of Jacksonville is committed to provide to low, very low, extremely low and moderate income residents of City of Jacksonville/Duval County with: quality affordable housing opportunities, neighborhood revitalization and stabilization activities, partnerships with private and public entities to optimize resources through innovative programs, while maintaining efficient and effective management of resources.

Actions planned during the next year to address the needs to public housing

The JHA plans on the following actions during the next year:

- Maintain Jacksonville Housing Authority (JHA) as a high performer agency
- Continue with quality assurance review program for residents files and maintain an annual occupancy rate of not less than 97% at all public housing sites
- Expand Housing Access and Choice
- Coordinate modernization and/or development activities with Capital funds, obligate and expend according to HUD requirements
- Achieve Stronger Commitment to Self-Sufficiency
- Forge Creative Collaborations with Community Partners

- Promote a Healthy, Engaged and Productive Workforce
- Apply for a Housing Choice Planning Grant
- Provide replacement housing as grants are awarded.

Finance and Procurement Goals

- Maintain a clean audit
- Ensure 90% of Capital funds are obligated within two years
- Cross train for Yardi month-end close
- Review and update policies procurement policies

Section 8

- Achieve and maintain high performer status
- Balance input and output for monthly transmissions
- Correct all problems identified within seven days
- Ensure 95%-100% compliance

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Neighborhood Network Centers (NNC) continues to provide computer and employment skills training for 200-300 residents. The Brentwood NNC is supported with HUD CDBG funds. It is anticipated that it will serve over 300-500 residents in computer literacy training, GED instructions, educational programs, job search activities, resume assistance and internet access on an annual basis. It is currently supported by JHA and a grant from the CDBG funds. Goals: Recruit Residents to Participate in NNC Activities: 400; provide basic reading literacy and tutoring to program participants: 75; provide counseling and assessment services to program participants to determine career and education goals: 80; provide GED/ABE instructions, courses in Microsoft Office, keyboarding, internet access and Intro to Computers: 50; provide supportive services which will include transportation to assist participants with job searches and employment opportunities: 5.

Family Self-Sufficiency Program will provide case management services to targeted families in the Section 8 Program & Public Housing. Its main focus is to help these families achieve goals in education, employment, and homeownership. It is anticipated

that it will assist 50 families to become homeowners and approximately 400 pursue self-sufficiency goals. It is currently financially supported by the Jacksonville Housing Authority and a grant from the CDBG. Goals: Recruit families that are receiving Sec. 8 for FSS Orientation: 240; conduct bi-monthly PCC meetings: 6; FSS Self-Sufficiency workshops for participants: 350; provide financial literacy and job training: 325; conduct graduation celebration for FSS participants to complete program: 20.

The Section 8 Homeownership Program will continue to provide financial literacy and credit repair to low income families. These families will be served through the FSS Program. Currently, this program is assisting approximately 80 Section 8/PH families with financial literacy education and training. Goal: Approximately 80 program participants will complete and receive course certification in financial literacy sponsored by the United Way of NE FL.

JHA continues to work cooperatively with resident councils in each of the public housing Resident Management Corporation (RMC) communities to implement and enforce standards and expectations that families should make an effort to achieve self-sufficiency as a goal. The resident councils are the initiators of activities and services that aid residents in securing valuable resources to address their needs. RMC's are instrumental in assisting staff to implement educational programs and self-sufficiency programs. Goals: Increased number of active Resident Management Councils (RMC's) including the Resident Advisory Board (RAB): 10; Over 100 community service providers will present topics including: Healthcare, Medication/prescriptions, Wellness, Hurricane Preparedness, Eviction Prevention, Ministry Outreach, Adaptive equipment, Dental and related healthcare issues, Social Security & Medicare, Life Alert and training on the use of smart phones.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Jacksonville Housing Authority is not a troubled PHA.

Discussion

JHA will continue the following actions to encourage public housing residents to become more involved in management and participate in homeownership:

The Jacksonville Housing Authority will continue to make reasonable efforts to identify the housing needs of the low to the extremely low income families who reside in the jurisdiction including elderly families, families with disabilities and households of various races and ethnic groups and other families who are on public housing and Section 8 tenant-based assistance waiting lists. The importance of assisting low to moderate income persons to find suitable job training programs and gainful employment is crucial to resolving many of our community issues that impact our residents/families: crime, high unemployment and dependency on public assistance. The Family Self Sufficiency Programs has been established with the Jacksonville Housing Authority since 1993.

The Jacksonville Housing Authority (JHA) provides quality housing assistance to individuals and families of low and moderate income in the Northeast Florida region. JHA currently serves approximately 11,400 families which include the disabled, seniors and veterans through its public housing communities and the Housing Choice Voucher (HCV) Program (Section 8).

Jacksonville Housing Authority (JHA) vision is to be recognized as one of the premier housing authorities in the United States. JHA implements comprehensive plans to improve the physical conditions of units and expand the number of affordable housing units. They provide service to all types of clients and assist them in developing means to move up and out of assisted housing. Family units are dispersed throughout Duval County which makes the residents feel like a part of the community and not targeted as low-income households.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

City of Jacksonville/Duval County is focusing on planning efforts that create various ways to address the issues of homelessness and chronic homelessness. It is difficult to accurately measure the number of persons at-risk of becoming homeless. It is impossible to gauge at any one time the number of people who are threatened with eviction, unemployment, foreclosure, or termination of utilities. Families and individuals are at-risk of becoming homeless when they no longer have any cushion against the perils of life. Most commonly, a family is at-risk when they live paycheck-to-paycheck without any savings for sudden emergencies. That is the new face of the homeless. The new face are families whose bonuses have been cut, or their work hours lessened, or they financed 100% of their mortgage and walked away from it because they could no longer afford it. The new face of homelessness is no longer the drug addict in the street; it may be our neighbors, friends, or family members.

The City of Jacksonville Neighborhoods Department, Housing and Community Development Division administers the Housing Opportunities for Persons with AIDS (HOPWA) and Emergency Solutions Grant (ESG) to provide financial assistance to include rental, utility, application fees and supportive services to include case management, mental health counseling, drug abuse treatment/counseling, transportation, child care, etc. to the homeless and other special needs population. These funds also provide for the administration and operation costs of our partner non-profit agencies to administer these funds and manage services to the homeless and special needs population.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is very fortunate to have the following ten homeless agencies to partner with: ARC Jacksonville, Catholic Charities, Ability Housing, Clara White Mission, Gateway,

Lutheran Social Services of NE Florida, NE Florida AIDS Network, River Region, Salvation Army, and I.M. Sulzbacher. The following are their one-year goals and a total compilation of goals to reduce and potentially end homelessness:

ARC Jacksonville - 150 intellectually or physically disabled persons through the ESG grant will be helped to receive affordable housing.

Catholic Charities - 46 very-low income persons through the ESG grant will be provided emergency assistance and financial help along with 19 LMI persons will receive rapid re-housing. In addition, through the HOPWA grant, Catholic Charities will reach out to 650 families for rent or mortgage assistance, will provide to 200 transitional housing units short-term rents, provide 400 families with utility assistance of up to \$500, and provide case management to 8,509 persons.

Ability Housing - Up to 800 persons will be helped in homeless prevention and rapid re-housing under the ESG grant including but not limited to quality housing, affordable rents, access to supportive services, and resident engagement and empowerment services.

Clara White Mission - Up to 100 persons will be served with transitional housing, supportive services, and vocational training under the ESG grant.

Gateway Community Services - Up to 55 people, who are homeless or almost homeless, will receive housing support services who are living with AIDS/HIV or seeking treatment of recovery for drug use disorders. HOPWA grant funding will be used for this service.

Lutheran Social Services - Up to 350 people will be helped through the use of the HOPWA grant that will provide assistance with rent, mortgages, and utilities to those who are homeless or at risk of being homeless and that are AIDS/HIV positive.

NE Florida AIDS Network - Up to 550 people will be provided assistance with rent, mortgages, and utilities that are homeless or at risk of being homeless and that are AIDS/HIV positive. They will provide stabilizing interventions to HOPWA eligible households experiencing a financial crisis as a result of their health condition or economic circumstances.

River Region - The HOPWA grant funding will provide stable, affordable housing for up to 20 people with HIV/AIDS and co-occurring substance use disorders and/or mental

health disorders, as well as histories of criminal involvement.

I.M. Sulzbacher - Under the ESG grant, up to 1,500 persons will be helped with homeless prevention and rapid re-housing services.

Addressing the emergency shelter and transitional housing needs of homeless persons

With fewer than 1,000 emergency shelter beds available in Jacksonville, the need far outstrips the current service capability. The Sulzbacher Center, an emergency shelter, consistently functions at 100% of capacity. FY 2015/2016, 1,241 people who applied for shelter at the Sulzbacher Center were turned away for lack of space, including 248 persons in families, a 2% increase over FY 2014. The number of persons and families “turned away” because all beds are filled remains a serious concern. Results of the 2016 Point-In-Time (PIT) homeless census, conducted by Changing Homelessness, counted 1,784 homeless persons in Duval County. The PIT counted 1,353 single individuals of which 320 individuals were considered chronically homeless. Also counted were 125 veterans and 431 individuals in families, all of whom were sheltered in either emergency or transitional housing shelters. The Point in Time count showed a smaller number, but all homeless agencies agree that the number of homeless individuals and families on the street are significantly greater. While the decrease in the homeless count may be taken as a very positive sign, it must be noted that the PIT count occurred on a bitter cold night and it is widely believed that many of the homeless were not found as they sought refuge from the cold in the deepest recesses. However, the fact that nearly 1,800 persons are homeless and at least 320 of them spend each night living unsheltered, in vacant lots, under bridges, in dumpsters and on park benches, is statement enough of the urgent need of homeless shelter services and the outreach that contacts them where they live. It should be noted that homelessness among youth 18 years or younger is a ratio more challenging to obtain. I.M. Sulzbacher, as the only area shelter that serves breakfast, lunch and dinner 365 days a year to its residents, and lunch and dinner to anyone in the community, who is hungry, the Center is experiencing a dramatic rise in the number of homeless and poor persons seeking food at the shelter. The Center serves on average, 1,500 meals a

day and in calendar year 2015/16, served 561,884 meals to the homeless and impoverished of the community. Most all of the homeless are in poor health and live in crisis poverty. They have a long history of family neglect and/or physical and emotional abuse and need basic medical and dental care as well as mental health counseling as well as substance abuse treatment and/or psychiatric care to help them regain the self-confidence needed to regain selfsufficiency. Clearly, there remains an urgent need for emergency shelter, meals, medical care and case management services for the homeless and impoverished of the City of Jacksonville/Duval County community.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

When analyzing the data from the most recent PIT in regards to the subpopulations identified, the two characteristics found most frequently, are mental illness and substance abuse, in both the sheltered and unsheltered categories. This data would seem to indicate that a bulk of homeless persons are battling another underlying issue(s) and as such, are in need of housing and supportive services. Addressing these needs given dwindling funding on a federal, state and local level creates several obstacles. First, establishing ongoing support services for persons who are formerly homeless is difficult. Secondly, unemployment levels in Duval County continue to be high and lack of employment is a key factor in a person's ability to retain housing and finally, there is a limited supply of affordable housing units within City limits, specifically for the very low-income. To that end, the City works within the means available and awards federal funds (HOME, HOPWA, CDBG, ESG) to supportive housing projects within City limits.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Jacksonville continues to fund rapid re-housing and homeless prevention services via the ESG and HOPWA grants. The objectives of these programs are 1 - prevent individuals and families from becoming homeless and 2 - reduce the number of homeless individuals and families.

Discussion

Preventing homelessness, especially family homelessness, is a priority for the City and its partners. The City and Changing Homelessness, the CoC, assists homeless service providers, many of whom are HOPWA and/or ESG subrecipients, to help families implement strategies that keep them stabilized and resolve their financial issues before being identified as 'homeless.' While local nonprofit and faith-based organizations provide basic needs and rent/utility assistance that divert families at imminent risk, many of our partners listed above offer a homelessness service that connects families to providers with immediate help and mainstream resources. The City of Jacksonville continues to support the efforts of our partners by providing HCCD staff assistance and HOPWA/ESG funding for implementing and operating the HMIS system through the CoC, planning and prevention activities and the Homeless Point in Time Count.

AP-70 HOPWA Goals – 91.220 (I)(3)

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	2,155
Tenant-based rental assistance	0
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	20
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	255
Total	2,430

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City of Jacksonville's local government's role is to manage growth and development. Zoning and subdivision regulations are administered with flexibility and designed to be non-exclusionary. The PUD zoning district specifically enables developers to be innovative with subdivision layout, housing types or styles, and mixed uses. Regulations, therefore, do not discriminate against a particular type of housing. The City of Jacksonville has adopted the Florida Building Code. These building codes are designed to ensure that minimum health and safety standards are met and therefore, do not unnecessarily influence the housing delivery system.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Jacksonville relies on multiple strategies to remove barriers to affordable housing. These strategies include (1) land use regulation, planning and coordination; (2) incentives and financing; and (3) education and outreach. The City land use policies play a significant role in determining the amount and availability of affordable housing within a community. City land use policy gives the location of housing types and densities. Zoning is the planning tool for implementing a housing development. Through zoning incentives, private and nonprofit developers can help a City address the housing needs of its low- and moderate-income population. Moreover zoning incentives that increase the density of housing development and provide for mixed uses including transit are important tools for expanding the local supply of both affordable homeownership and renter housing.

The City of Jacksonville provides incentives and financing for affordable housing through application of federal block grant funds to support the efforts of for-profit and nonprofit developers of affordable housing, including CHDOs, as well as through housing opportunities offered through the Jacksonville Housing Authority and the

Jacksonville Housing Finance Authority. Incentives and financing for affordable housing cover both homeownership and rental housing programs and include inducements to support inclusionary affordable housing.

The programs that support inclusionary affordable housing include, but are not limited to: the Limited Repair Program and Utility Tap-In Program, both of which improve one or all of the major building systems such as electrical, plumbing (inclusive of septic systems and water connection to City services), ventilation, roofing, and weatherization; the purchase assistance program (Head Start to Homeownership); and development of affordable homes for ownership or as rentals.

In addition, the City of Jacksonville performs education and outreach regarding affordable housing in a number of ways. Its website educates residents and community stakeholder organizations about programs that are currently funded. The Neighborhoods Department regularly meets with Citizen Participation Advisory Committees (CPACs) representing Jacksonville's neighborhoods as a means to continually educate the public about housing and community activities undertaken by the City, as well as to obtain input about current needs or issues. There are many public services offered such as financial literacy counseling, budget counseling, homebuyer education, foreclosure counseling and/or intervention, homeless prevention, rapid re-housing, and many other types of services offered to residents to assist them on forming an educated plan toward affordable housing.

Discussion

The City of Jacksonville allocated CHDO Development HOME funds to purchase units for rental and/or homeownership for low-income families. The areas are racially identified creating affirmative fair housing. Staff believes that creating affirmative fair housing by creating diversified communities ultimately levels the playing field.

The City continues to encourage local support service providers to expand existing Consumer Credit Counseling and Purchase Assistance Programs with funding assistance where possible. Additionally, the HCDD will continue working with community groups to seek additional resources to build consumer credit education counseling and awareness among low income and minority residents to include local

faith-based organizations, higher education institutions, Head Start programs and other forums for fair housing.

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AP-85 Other Actions – 91.220(k)

Introduction

The following introduces other action and strategies that the City of Jacksonville will implement, whenever possible, in the fiscal year 2017/2018. They are as follows:

1. To meet underserved needs;
2. Foster and maintain affordable housing;
3. Reduce lead-based paint hazards;
4. Reduce the number of poverty-level families; and
5. Enhance the coordination of public/private partnerships.

Actions planned to address obstacles to meeting underserved needs

The City of Jacksonville, through the Consolidated Plan and Annual Action Plans, petitions for federal funds as an Urban County Entitlement, to assist the needs of residents that have been traditionally underserved by existing local agencies. The activities funded are carefully designed to provide appropriate and needed services, particularly to those that may not be eligible for assistance from other local services, those that are geographically isolated by lack of transportation and those who lack basic amenities in their neighborhoods. Some examples may include senior citizens, the frail and elderly, the mentally or physically disabled, the homeless and infants or youths. The City continues to work diligently to offer programs that meet the needs of the underserved.

Actions planned to foster and maintain affordable housing

In this year's Annual Action Plan, HOME funds are used for substantial housing rehabilitation of owner-occupied units. In addition, rental rehabilitation is funded by the HOME Program along with the State funded SHIP Program. In this year's Plan, five units are projected to be completed that are rental rehabilitation units. A total of 13 new affordable housing units will come online this year and 15 owner-occupied units are projected to be completed. In total, 43 additional affordable housing units will be fostered and maintained as quality, affordable housing stock.

Actions planned to reduce lead-based paint hazards

In 1978, the use of lead-based paint was declared hazardous and prohibited in residential housing. Due to the proportion of pre-1978 housing units within the Jacksonville city limits, the City is required to comment on efforts to identify housing units in which lead may be present and to remove this hazard. Lead is a particular concern in units where children reside. HUD regulations have been unified and now require that lead-based paint inspections be expanded. The reduction of elevated lead blood levels ("EBL") in children is a top priority for HUD. The City of Jacksonville requires that inspections be conducted on all Annual Action Plan general housing rehabilitation projects involving construction dating prior to 1978. Asbestos assessment and lead-based paint reports are generated from the inspections and assessments to identify the presence and of hazards. The City requires that all contractor workers have a lead certificate in order to work on a pre-1978 project. The amount of federal subsidy provided determines the course of action taken when the repair, remediation, abatement, or use lead-safe methods in order to make the unit lead-safe. A Clearance Report is required on all units where lead is identified and located.

Actions planned to reduce the number of poverty-level families

The strategies outlined in the Annual Action Plan are intended to serve the city's anti-poverty strategy by planning for expanded housing, economic development opportunities for LMI persons, and public services, such as the Chamber of Commerce Small Business Center, to help with this strategy. In addition, the City will continue to contract with business and train residents under the Section 3 Program in order to provide job trade skills. This helps to increase the availability of jobs for the low to moderate income population. It is only by improving the citizens' living conditions, employment opportunities, and access to services that they may emerge from poverty.

Actions planned to develop institutional structure

The City of Jacksonville/Duval County is headed by Mayor Lenny Curry.

The institutional structure of the City of Jacksonville/Duval County program is largely established. The program's structure has three components.

1. The formal, official governance of the Council;
 2. The representative membership of the Jacksonville Housing and Community Development Commission;
 3. The leadership and management of the Neighborhood Department Housing and Community Development Division.
- The City Council is the legislative body of the City of Jacksonville's consolidated government and is responsible for making the laws that govern our way of life. These 19 Council Members, who are elected to four-year terms and serve as part-time legislators, have almost unlimited power to enact legislation in order to provide for the needs of our community. For fair representation throughout the community, the city is divided into 14 districts of nearly equal population and each of these districts elects a single council member. The other five council members represent the entire community 'at large'. In May of each year the Council elects a President and Vice President to serve one-year terms beginning the first of July. The President then assigns members to Standing and Special Committees.
 - The Jacksonville Housing and Community Development Commission are comprised of eight members. The Commission guides the Housing and Community Development Division in its policies and procedures along with review and approval of the Annual Action Plan and the budget for the projects each year. The group has adopted organizational by-laws, establishes basic policy for the program and provides recommendations to the Management and Budget Review Committee (MBRC).
 - Administration of the program is conducted through the City of Jacksonville Neighborhoods Department Housing and Community Development Division.

Through all three elements, the City works to strengthen existing partnerships and build new relationships with public and private entities ensuring maximum benefit and outcomes from the federal funds investments.

Actions planned to enhance coordination between public and private housing and social service agencies

Actions planned listed below help to enhance coordination and build stronger partnerships among agencies. Some of the actions include: Mayor's Office will present a proclamation designating April 17 – 22 National Community Development Week. Local and federal officials will participate to observe the contributions of the CDBG program to the City of Jacksonville; Annual Easter Egg Hunt and Book Fair; Single family and Multi-family Affordable Housing Tour; multiple What Community Development Means to Me Youth Poster Contests; Grand Opening of the Beaver Street Veterans Villas Permanent Housing; Grand Opening Reception of Gateway's New Outpatient/Administrative Building; Mary Singleton Center. In addition, Fair Housing was celebrated in April with one of the activities being a two-day fair housing symposium.

Discussion

The City of Jacksonville is continually refining its strategies to foster affordable housing, reduce lead-based paint hazards, reduce the number of families in poverty, develop institutional structure and enhance coordination of agencies. By enhancing coordination and developing better collaboration, the HCCD will work to create an environment in which affordable housing is supported and included.

In addition, the City is committed to a comprehensive program of monitoring and evaluating the progress of housing and community development activities. The goal of the jurisdiction is to ensure long-term compliance with the applicable regulations and standards, particularly Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended through December 31, 1998.

The City has established its monitoring process to include the Housing & Community Development Division as the monitor of the four federal programs. The monitoring process is designed to ensure that a system of continuous communication and evaluation is in place. The monitoring process will facilitate the evaluation of program accomplishments in relation to the goals and objectives established in contracts by allowing the City to review all programs and housing service providers in order to assess strengths, weaknesses, performance capabilities and accomplishments.

Information gained from the reviews will give the City an opportunity to determine if programs and/or strategies are working, benefits are being achieved, needs are being met and objective and goals are being accomplished. Both qualitative and quantitative methods of evaluation will be used.

Pre-contract negotiation conferences are held to finalize contracts or letters of understanding and post-award conferences are conducted to reiterate the terms of the contracts or terms of the letters of understanding and ensure that all parties understand their responsibilities and the terms of the contract. Technical assistance will be rendered and at least one monitoring visit will be conducted for each recipient annually. The entire monitoring process will involve six basic steps; pre-monitoring contract, in-office review, monitoring visits, post review, written report and monitoring letter and follow up. The focus of the monitoring plan will center on key indicators, which demonstrate if programs are operating effectively and efficiently. The plan will help the City to ensure that housing programs and internal policies are consistent. Where projects and/or programs have experienced delays, assessments will be conducted to determine the extent to which the delay is beyond the control of the housing and/or service provider and/or the extent to which original priorities, objectives and schedules were unrealistic. Monitoring activities for the Consolidated Plan will incorporate all program requirements of CDBG, HOME, ESG, HOPWA and SHIP. This includes reviewing and documenting projects for eligibility, maintaining record-keeping requirements and reviewing financial transactions, inclusive of budgets and expenditures. Since the Consolidated Plan is an integrated, comprehensive document, expansions and modifications of monitoring procedures will be continually conducted to comply with all federal regulations. Another aspect of monitoring is the long-term affordability, in accordance with regulatory requirements, for housing related projects.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

The following addresses the program specific requirements for the Annual Action Plan. It includes information regarding the Community Development Block Grant (CDBG), HOME Investment Partnership Program and Emergency Solutions Grant (ESG).

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	150,274
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	150,274

Other CDBG Requirements

1. The amount of urgent need activities	0
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2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

100.00%

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HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Jacksonville is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214. The City also uses State Housing Initiative Program (SHIP) funds from the State of Florida, as well as other appropriate leveraged funds. The City sometimes uses SHIP funds as a local match from developers.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

When HOME funds are used to finance a homebuyer program, properties must remain affordable in accordance with HOME guidelines for the applicable number of years from the date of initial purchase. If the resale of the property is completed prior to the end of the affordability period, the balance of the loan is immediately due and payable to the City. Recaptured funds will be returned to the HOME funds as program income and be used for additional homeownership activities in accordance with the requirements set forth in 24 CFR Part 92.254 as amended or waived by HUD.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds. See 24 CFR 92.254(a)(4) are as follows:

Must meet and comply with the following resale/recapture requirements:

The City will provide a Deferred Payment Loan at 0% interest for a period of **ten years** from the date of closing and execution of the Note and Mortgage, or until one of the events of sale or default occur as listed below:

- (1) Home Buyer sells, refinances, transfers, or disposes of the property by any means, including bankruptcy, foreclosure, or deed in lieu of foreclosure;
- (2) The Home Buyer no longer occupies the unit as their principal residence; or
- (3) The Home Buyer dies, or if married couple, the survivor dies.

If an event of default or sale shall occur during the term of this loan, the Home Buyer must repay the Lender or its designee an amount equal to the original principal loan amount, or the amount by which Net Proceeds of sale are available after payment of the First Mortgage and closing costs if Net Proceeds are insufficient to fully repay the original principal.

Other than for these events of sale or default, no payments of principal or interest are due during the term of said Agreement. At the end of the period, if no event of sale or default has occurred, the full amount of the principal is forgiven and no further obligations exist for repayment of the principle sum.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds **will not be used** as a refinance mechanism to secure debt for multifamily rental housing projects; however, any funds used for the purpose of acquisition and/or rehabilitation/construction must comply with the affordability requirements and remain attached to subject property for the period of affordability. Units will be for the purpose of affordable ownership or rental units.

Emergency Solutions Grant (ESG)

Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)
The City of Jacksonville follows the standards set forth in CFR 24, Part 576. The City is in the process of revising the Policies and Procedures Manual to make sure that the manual is up to date on all protocols and procedures. It is available at the HCDD office and upon request.
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Changing Homelessness is the lead Continuum of Care and is consulted on all aspects of the Emergency Solutions Grant. The coordinated assessment system is designed to assist individuals who are homeless with finding and obtaining housing. The coordinated assessment system or coordinated intake system is managed the Mental Health Resource Center (MHRC). The system is designed to assist individuals who are homeless with finding and obtaining housing. MHRC provides coordinated intake services to individuals who are homeless in Duval Metro Statistical Area (MSA). Intake Specialists use the Vi-SPDAT (Vulnerability Index-Service Prioritization Decision Assistance Tool) to assess individuals and determine the most appropriate housing interventions for each person served. Intake specialists conduct assessments at MHRC's Homeless Service Center, at hot-spot locations throughout Duval MSA and on the streets. The staff also assists clients with obtaining documentation needed to qualify for housing programs. The staff maintains one community-wide housing waiting list and refers individuals as housing openings become available. Through this process, Northeast Florida is able to prioritize resources and help those who are most in need of services. Staff also assists individuals with applying for government entitlements and identifying other services to address their needs.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The method of making sub-awards is through a competitive Universal Application process. Full access is provided to grass roots, faith-based and other community organizations and they are encouraged to submit applications through UA Process and attend the Mandatory Technical Assistance and Budget Workshops. Several public meetings are held along with public service announcements. The process is examined each year in order to make improvements.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The lead agency of the Continuum of Care (Changing Homelessness) has had homeless/formerly homeless persons on its Board of Directors and the sub-recipients have homeless or formerly homeless in decision making capacities. The City of Jacksonville continues to the maximum extent possible to have workshops and public hearings in an effort to encourage the underserved to express their needs and concerns. In addition, quarterly homeless agencies meetings are held to compare processes, problems, network and improve our services.

5. Describe performance standards for evaluating ESG.

The professional staff of the Neighborhoods Department, Housing and Community Development Division monitors all projects in the Consolidated Plan/Action Plan to ensure sub-recipients are complying with projected performance standards, contractual requirements and applicable federal regulations. The standards and procedures that will be used to monitor activities carried out in the Consolidated Plan includes: Pre-award conferences that will be held to finalize contracts or letters of understanding and post award conferences will be conducted to discuss and explain in detail the terms of the contracts or terms of the letters of understandings, each awarded agency will be required to sign. Agencies with challenges meeting their contractual obligations both programmatic and financial will be monitored during the mid-term and a comprehensive close-out monitoring. Technical assistance will be rendered on an on-going basis and at least one monitoring visit will be conducted for each sub-recipient annually. The entire monitoring process will involve six basic steps: pre-monitoring contact, in-office review of recipient files and backup documentation, on-site monitoring visit, post review of documentation, written report, monitoring letter and follow-up.

Discussion

Since the ESG funds are not sufficient to cover the homelessness problem, the City utilizes other federal funds such as CDBG, HOPWA and HOME to assist with homelessness issues through non-profit organizations that provide such services. HOME funds are partially used for permanent supportive housing.

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