

# Southwest Citizens Planning Advisory Committee

January 9, 2017 Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Road Jacksonville, FL 32210

## Attendance

| <b>Organizations – Representatives</b>                |  | <b>Staff and Officials</b>                                    |  |
|---|--|---|--|
| Vice Chair– Murray Hill Preservation – Len Burroughs  |  |   |  |
| Chair - Trinity Ministries – Bruce Tyson              |  |   |  |
| Charter Member – Don Ingram                           |  | Executive Council Assistant to CM Love - Kevin Kuzel          |  |
| Florida State College at Jacksonville – Paul McNamara |  | Florida Dept. Transportation – Scott Clem                     |  |
| Hyde Grove Terrace – Peggy Meyers                     |  | Jacksonville Sheriff's Office – Lt. Larry Gayle               |  |
| St. Ives Townhomes – Sandra Tucker                    |  | JTA – Cheryl Riddick  |  |
| Fishweir Neighborhood Watch – Bernice Gremer          |  | Military Affairs and Veterans – Harrison Conyers              |  |
| Watermill Masters HOA – Tom Martin                    |  | Neighborhoods – Neighborhood Services Office – Lisa Ransom    |  |
| Hyde Grove Terrace – Shirley Lowry                    |  | Neighborhoods – Neighborhood Services Office– Michelle Godwin |  |
| <b>Excused</b>  |  | Neighborhoods – Municipal Code – Bruce Chauncey               |  |
| Classic Realty of Jax – Abner Davis                   |  | Parks, Recreation & Community Services – Eleanor Robinson     |  |
| Charter Member – Charles Mann                         |  | Planning & Development – Andy Hetzel                          |  |
| Camalot – Pierce Rumph                                |  | Public Works – Roy Birbac                                     |  |
| <b>Absent</b>   |  | <b>Staff Excused:</b>   |  |
| Budget Automotive Repair – Linda Barrow               |  | District 14 Council Member - Honorable Jim Love               |  |
| Budget Automotive Repair – Darrell Barrow             |  | Public Libraries – Kathy Tekin                                |  |
| Fishweir Neighborhood Watch – Michael Fisher          |  | Mayor Rep: E. Denise Lee                                      |  |
| Timuquana Manor North - Alice Turknott                |  | <b>Visitors</b>   |  |
| Confederate Point Civic Association - Jim Nolting     |  | Isaac Mashman   |  |
| St. Ives Townhomes – Vennetta Lewis                   |  | Lara Hipps – Hipps Group, representing JAA                    |  |
| Springtree Village – Dewey Walker                     |  |   |  |
| Springtree Village – Richard Janusz                   |  |   |  |
| Council District 10 – Kathy Budd                      |  |   |  |
| Timuquana Manor N. – Polly Walker                     |  |   |  |
|   |  |   |  |
| Duval County School Board - Becki Couch               |  |   |  |
| Duval County Public School – Sheree Cagle             |  |   |  |
| Jacksonville Fire & Rescue (JFRD) – Brandon Nelson    |  |   |  |
|   |  |   |  |

1. **Call to Order/Verify Quorum:** Chair Bruce Tyson called the meeting to order at 6:35 p.m. Michelle Godwin verified a quorum.
2. **Approval of the Previous Meeting Summary:** Chair Bruce Tyson deferred approval of December's summary until February's meeting.
3. **Presentations:** Laura Stagner with the Neighborhoods Department/Housing and Community Development Division presented the Annual Action Plan for Federal Grant programs and other programs administered the division. Ms. Stagner went over programs such as Community Development Block Grant, Home Investment Partnership Program, Housing Opportunities for Person with AIDS, and emergency solutions grants. The purpose of the presentation was to inform the public of the funds available as well as the primary objective of the program and what activities are eligible and ineligible for use of the various grants.
4. **Elected Officials' Reports:**
  - Council Member Jim Love was absent, however, Executive Council Assistant Kevin Kuzel reported:
    - The HRO Bill #2017-015 has been introduced. The bill will go through review by the Neighborhoods, Community Investment and Services Committee, as well as the Finance and Rules Committee. The public will be given several

chances to comment on the bill. Council President Boyer has sent out a notice announcing the schedule of the meetings.

- Executive Council Assistant Kevin Kuzel may be reach at 630-1677 or [kkuzel@coj.net](mailto:kkuzel@coj.net) with any question you may have.
- Council Member Love may be contacted at 630-1380 or [jimlove@coj.net](mailto:jimlove@coj.net).

#### 5. Staff Reports:

- **Jacksonville Sheriff's Office (JSO)** – Lt. Larry Gayle reported:
  - Business robberies are up by two this week and resident burglary incidents are up by three. Property crime is down. Crime was down 22 percent overall.
  - Thieves are targeting unlocked vehicles. Sixty to 80 percent of car doors are left unlocked. Last year 500 guns were stolen from unlocked cars.
  - Lt. Gayle briefly reported on his meeting with the Sheriff regarding the rental ordinance on December 13th. The rental ordinance is still being worked on. There is a remediation manual that will be available for landlords. If landlords are fined they will be required to go to remediation for 90 days. Seventy to 75 percent of search warrants are conducted on rental property, and Lt. Gayle is hoping the rental ordinance will help decrease those numbers.
  - Zone 4 is in need of 72 more officers. The Jacksonville Sheriff's Office is on track for hiring new officers.
  - Executive Council Assistant Kevin Kuzel asked how many of the upcoming Police Academy graduates will Zone 4 receive. Lt. Gayle wasn't sure as it is up to the Sheriff.
  - CPAC member Sandra Tucker expressed her concerns in regard to an ongoing issue regarding home invasion in her home. However, she asked that the Jacksonville Sheriff's Office (JSO) be more open minded when calls such as hers are received. JSO has assigned Lt. James to assist Ms. Tucker with this problem. Ms. Tucker expressed how helpful Lt. James has been and that he is working diligently with Ms. Tucker to resolve the problem.
  - The JSO Zone 4 Office may be contacted at 513-3165. The JSO non-emergency number is 630-0500. Please visit JSO's website at <http://www.coj.net/departments/sheriffs-office/patrol-division/zone-4.aspx>.
- **Jacksonville Fire & Rescue (JFRD)** – Trevor Nelson was absent:
  - The JFRD non-emergency number is 630-0434. Please visit JFRD's website at <http://www.coj.net/departments/fire-and-rescue.aspx>.
- **Mayor's Liaison** – E. Denise Lee's absence was excused:
  - E. Denise Lee may be contacted at [EDeniseL@coj.net](mailto:EDeniseL@coj.net)
- **Duval County School Board** – Duval School Board Member Becki Couch was absent:
  - The Honorable Becki Couch may be contacted at [couchr@duvalschools.org](mailto:couchr@duvalschools.org).
- **Florida State College at Jacksonville (FSCJ) Cecil Center** - Paul McNamara reported.
  - Florida State College at Jacksonville (FSCJ) is collaborating with Boeing Aircraft System to provide pre-employment training.
  - The Drone Expo at FSCJ Downtown on December 10<sup>th</sup> was attended by 50 people.
  - FSCJ will offer a course designed to prepare students for the Federal Aviation Administration (FAA) Remote Pilot knowledge test. The course will allow students to earn FAA Remote Pilot Certification for commercial drone operation. The course will be held at the FSCJ Nassau Campus Saturday

- January 14<sup>th</sup> and January 28<sup>th</sup>. Training is a total of 12 hours, six hours each day. Topics will include air space, sectional charts, and communications.
- The second annual astronomy day will be held at FSCJ Cecil Center on Saturday, March 4<sup>th</sup>. Demonstrations will take place, and if weather permits, there will be telescopes set up during the evening. Discussion will take place regarding the Total Solar Eclipse which is to take place August 24<sup>th</sup> 2017.
  - Paul McNamara may be contacted at 779-4030 or [pmcnamar@fscj.edu](mailto:pmcnamar@fscj.edu).
  - **Florida Department of Transportation (FDOT)** – Scott Clem reported:
    - Mr. Clem distributed information pertaining to a public meeting being held to discuss the proposed improvements to SR -11 (Cassat Avenue). The meeting is scheduled for January 26<sup>th</sup> from 4:30 p.m. – 6:30 p.m. at Lakeshore Woman's Club, 2352 Lakeshore Blvd. 32210. The project will include Americans with Disabilities Act (ADA) facility updates, elimination of street parking to allow additional bike lanes and the elimination of the northbound right turn lanes to Post Street and Lenox Avenue.
    - Scott Clem may be contacted at (904)-360-5681 or [scott.clem@dot.state.fl.us](mailto:scott.clem@dot.state.fl.us).
  - **Jacksonville Aviation Authority (JAA)** – Lara Hipps reported:
    - The Cecil Airport Advisory Committee will meet on February 6, 2017 at 11:30 a.m. The location is to be determined.
    - Jacksonville International Airport will start nonstop service to Cleveland on Allegiance Airlines starting February 19, 2017.
  - **Jacksonville Transportation Authority (JTA)** – Cheryl Riddick reported.
    - Ms. Riddick provided fliers listing Jacksonville Transportation Authority's meetings scheduled for January. Ms. Riddick announced that the Citizen Planning Advisory Committee (CPAC) meetings are also listed on the fliers.
    - JTA will host a public meeting at Florida State College at Jacksonville, Downtown Campus 101 West State Street in Room #A1058 on Thursday January 12<sup>th</sup> from 4 p.m. to 6 p.m. The Jacksonville Regional Transportation Center (JRTC) that is on the books for construction in the LaVilla neighborhood will be discussed at the meeting. Information pertaining to the plans and how the project will impact existing transportation will be available.
    - JTA will host a public forum at the Jacksonville Public Library, Main Branch 303 N. Laura Street in the Multipurpose Room on Tuesday January 17<sup>th</sup> from 4:30 p.m. to 7 p.m. The Skyway Modernization Program will be discussed. JTA is working on ways to improve and make the Skyway more accessible and improve the utility of the cars. It is a great opportunity for the public to provide input and see what is being proposed. The survey is still available to the public by going to [www.JTA.FLA.com](http://www.JTA.FLA.com)
    - The theme for JTA's campaign to increase ridership. "Your ride, your way, Everyday." Ms. Riddick will provide more information as she receives it.
    - A question from the public was asked in regard to the Skyways driverless vehicle design; and how the cars would move from the airway ramp to the streets. He also wanted to know how the system would interact with the vehicles being operated by people on the streets. Ms. Riddick wasn't sure how that would work, but will ask the construction company for more details.
    - Mr. Tom Martin expressed concern regarding the JTA Skyway Modernization Program and the possibility of the design not following Americans with Disabilities Act (ADA) regulations. Ms. Riddick reminded Mr. Martin that the Skyway is in the conceptual stage. However, Ms. Riddick is sure whatever is decided for the design will adhere to ADA requirements.

- Cheryl Riddick may be contacted at 632-5522 or [criddick@jtafla.com](mailto:criddick@jtafla.com).
- **Military Affairs and Veterans (MAV)** – Harrison Conyers reported:
  - The Military Affairs and Veterans Department (MAV) is working on bringing its services outside of the Military Affairs Office. He would love to do so by visiting the CPAC member's focus groups, community groups and churches or houses of faith. Mr. Conyers office has been able to increase the number of veterans it reaches by 40 percent and is hoping to increase those numbers even more.
  - Mr. Shahid Khan has agreed to donate \$1 million dollars over a five year span. The money will be used to grow MAV outreach to veterans, their families and military families. A van was purchased to help conduct needed outreach. The funding is also supporting three positions in the MAV Department and has enabled MAV to redesign the lobby so veterans feel more at home. A portion of the funds has been put into a Social Service Assistant Program. The program provides loans to veterans who have a financial need and may need assistance with rent, clothing, food or utilities. There is an income criterion that has to be met in order to qualify for the Social Service Assistant Program. Participants are asked to repay the loan. Usually 10 percent of participants are able to repay the money borrowed.
  - Mr. Conyers may be contacted at 630-3680 or [hconyers@coj.net](mailto:hconyers@coj.net).
- **Neighborhoods - Municipal Code Compliance (MCC)** –Bruce Chauncey reported:
  - Municipal Code Compliance completed 713 inspections in Zone 4 with three officers. Municipal Code Compliance conducted 70 junk vehicle inspections, 236 nuisances inspections, 36 nuisance board ups, 34 unsafe structures inspections and 164 residential inspections.
  - Chair Bruce Tyson inquired what does the board up inspections come of result of and what happens after the inspection has been done.
  - Mr. Chauncey explained most of the board ups are blight generated and officer generated. The property is cited and a work order is written up for Municipal Code Compliance to board up the property. This process can take a week or more.
  - Bruce Chauncey may be contacted at [Brucec@coj.net](mailto:Brucec@coj.net). Please call 630-CITY (2489) or send e-mail to [630City@coj.net](mailto:630City@coj.net) to report suspected code violations.
- **Planning & Development - Current Planning** – Andy Hetzel distributed a written report listing the following:
  - **2016-0807:** Application for Rezoning Ordinance 2016-0808 seeks to rezone 0.53 of an acre of land from Commercial Community General-2 (CCG-2) to Commercial Residential Office (CRO) in order to correct a long-standing non-conforming use. The property is located at 2019 Lake Shore Blvd, between San Juan Avenue and Palmer Avenue. Planning Commission- PH 1/19/17 LUZ 2/09/17
  - **2016-0808:** Rezoning from PUD and RR-Acre to PUD- Application for Planned Unit Development 2016-0807 seeks to rezone approximately 388+ acres of land from RR-Acre and PUD 2004-614 to PUD to continue development of the subject site as a residential subdivision with 685 lots. Approval would permit the expansion of the existing Panther Creek development, which currently contains 270± single-family dwelling units (PUD 2000-1090 and PUD 2004-614) to expand. The property is located at 11367 Panther Creek Parkway, west of Chaffee Road. Planning Commission- PH 1/19/17 LUZ 2/09/17.
  - **E-17-05:** Zoning Exception – Application for Zoning Exception E-17-05 seeks a daycare. The property contains a one-story building, approximately 1,500

square feet constructed in 1931. The property has been approved for a daycare facility twice in the past with E-92-49 and E-98-160. A change in ownership requires a new exception. Planning Commission- PH 1/19/17.

- **AD-17-03:** Administrative Deviation – Application for Administrative Deviation AD-17-03 seeks an increase width of a drive from 24 to 72 feet for truck access. The property is a parking lot off Normandy Blvd. between Bivins Road and Fouraker Road. Administrative Deviation - PH 1/20/17.
  - **AD-17-07:** Administrative Deviation - Application for Administrative Deviation AD-17-07 seeks an increase in parking from 37 to 49 spaces and a reduction in landscaping width from 10' to 5' along the northern PL to allow for a new Wawa store. The property is located at the NE corner of Argyle Forest Blvd. and Old Middleburg Rd. Administrative Deviation - PH 1/20/17.
  - **Ord. 2016-0533:** Rezoning from RLD-60, PBF-2 and CCG-2 to PUD - Application for Planned Unit Development 2016-0533 seeks to rezone 3.18+/- acres from RLD-60, PBF-2 and CCG-2 to PUD. The rezoning is being sought to develop the site with neighborhood commercial uses to serve the surrounding community to the south and north behind the commercial uses along Normandy Blvd. The site (on the south side of Normandy Blvd just west of Lane Ave) provides infill development along this portion of Normandy Boulevard with adjacent commercial uses on both sides of the road. Planning Commission- PH 1/19/17 deferred from the last four public hearings.
    - Andy Hetzel may be contacted at 255-7821 or [Ahetzal@coj.net](mailto:Ahetzal@coj.net).
  - **Parks, Recreation and Community Services** – Eleanor Robinson reported:
    - Parks, Recreation and Community Services is gearing up for summer camp. Job postings for summer camp counselors and education facilitators will be posted at the end of the week.
    - The Summer Night Lights program will post positions for Site Leads and Site Assistance at the end of the week. There are lifeguard positions available for the Rec N Roll program.
    - New carpet and the tile floors were installed in the Julian Barrs Community Center.
    - Ms. Robinson may be contacted at 255-7920 or [EleanorR@coj.net](mailto:EleanorR@coj.net).
  - **Public Libraries** – Kathy Tekin was absence:
    - Kathy Tekin may be contacted at 778-7305 ext. 220 or [kgraw@coj.net](mailto:kgraw@coj.net)
  - **Public Works** – Roy Birbal reported in Luis Flores's absence:
    - Mr. Birbal had no report but was available for questions.
    - Luis Flores may be contacted at 630-5431 or [lflores@coj.net](mailto:lflores@coj.net).
6. **Subcommittee/Liaison Reports:**
- **Membership and Public Relations** – Abner Davis's absence was excused.
  - **Transportation** – Tom Martin had nothing to reported:
    - Mr. Martin had nothing to report since there was no transportation meeting.
    - Mr. Martin asked the JTA representative a question regarding the start of the construction on Collins Rd.
    - Ms. Riddick announced a public meeting will be scheduled in February to discuss the Collins Road construction. The meeting will be scheduled sometime in February. A meeting date has not been confirmed.
  - **Sheriff's Watch** – Alice Turknett's absence was excused.
  - **Cecil Area** – Bruce Tyson reported.
    - Chair Bruce Tyson announced that construction is moving along on the Amazon Center on International Airport Boulevard and Pecan Park Road.
  - **Ad-Hoc**

- Taxation Revenue & Utilization of Expenditures (TRUE) – Abner Davis's absence was excused
- 7. Neighborhood Coordinator's Report** – Michelle Godwin had nothing to reported, NSO Neighborhood Services Manager Lisa Ransom reported:
- Three programs will be launched in the next few months. One such program will be the Neighborhoods Matching Grants program. This program will allow neighborhood organizations to submit an application for up to \$5,000 in grant money. The funds should be used to provide a neighborhood beautification project for your neighborhood. The money comes from the vacant property registry dollars. There will be a priority to serve the areas of town that had a high rate of foreclosures; however, the money will be available to everyone.
  - The second program is CommUniverCity. Two semester's will be held; one in the Spring and the other in the Fall. Five classes will be offered each semester with various topics such as; How to start a neighborhood organization, How to become a 501c3, and How to run a meeting. The announcements of the program will be made in various ways once we are ready to get started.
  - Thirdly, the Neighborhood Services Office will be bringing back the idea of a neighborhood publication. A series of publications will be produced by the Public Information Office. The publications will not just market the Neighborhoods department and neighborhoods but also focus on Citizen Planning Advisory Committee's (CPAC).
  - According to the bylaws, it is required of every one to fill out a new Directory of Neighborhood Organization Form each year. We are working with our IT Department to formulate a data base to input the updated information. The information will connect to the zoning information process.
  - Vice Chair Len Burroughs asked if the form was available to fill out on line. Ms. Ransom informed him the form is online but is not active. The form cannot be filled out on line but you may print and fill it out. Neighborhood Services will send everyone the online link once it is active.
  - CPAC member Sandra Tucker inquired about the \$100,000.00 grant for neighborhood improvements. Ms. Ransom informed Ms. Tucker that the individual amounts of the grants are up to \$5,000 and that there is a total of \$100,000.00. The grants are matching grants however; they can be matched with in-kind service, donations or donations of supplies.
  - The Neighborhood Services Office may be contacted at 255-8250 or [neighborhoodservices@coj.net](mailto:neighborhoodservices@coj.net)
- 8. Chair's Report** –Chair Bruce Tyson had nothing to report:
- Chair Bruce Tyson asked that everyone try to bring someone with them to February's meeting.
- 9. Unfinished Business** – none
- 10. New Business** – none
- 11. Public Comments/Concerns/Announcements**
- Len Burroughs informed the CPAC members that Charter Member Charles Mann was still in the hospital after a fall and would love it if some of the members came to visit him. He is hospitalized at St. Vincent's Hospital South in room #467.
- 12. Adjourn:** A motion to adjourn the meeting was made by Thomas Martin and seconded by Len Burroughs. All members voted in favor. The meeting adjourned at 7:44 p.m.

**Next CPAC Meeting:** February 13, 2017, 6:30 p.m. Lane Wiley Senior Center, 6710 Wiley Road, Jacksonville FL 32210  
 Summary prepared by Michelle Godwin, Neighborhood Coordinator, 255-8236 or [michellegw@coj.net](mailto:michellegw@coj.net).