

Southwest Citizens Planning Advisory Committee

May 8, 2017 Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Road, Jacksonville FL

Attendance

CPAC Members

Chair – Trinity Ministries– Bruce Tyson
Vice Chair – Murray Hill Preservation – Len Burroughs
Budget Automotive Repair – Darrell Barrow
Budget Automotive Repair – Linda Barrow
Camalot – Pierce Rumph
Fishweir Neighborhood Watch – Bernice Gremer
Watermill Masters HOA – Tom Martin

Staff and Officials

Council Member District 10 – Reginald L. Brown
Executive Council Assist to CM Jim Love - Kevin Kuzel
FDOT – Scott Clem
Jacksonville Sheriff's Office Zone 4 – Lt. Jesse York
Jacksonville Public Library – Margaret Morford
JEA – Nancy Kilgo
Neighborhood Services Office– Michelle Godwin
Parks, Recreation & Community Services – Eleanor Robinson
Planning & Development – Edward Lukacovic

Visitors:

Lara Hipps – Hipps Group
Johnny Carter

1. **Call to Order/Verify Quorum:** Chair Bruce Tyson called the meeting to order at 6:35 p.m. Michelle Godwin-Ware verified a quorum.
2. **Approval of the Previous Meeting Summary:** Chair Bruce Tyson deferred the approval of April's summary until June's meeting.
3. **Presentations:** None
4. **Elected Officials' Reports:** Kevin Kuzel, Executive Council Assistant, to Council Member Jim Love District 14, announced that Council President Laurie Boyer hosted a Waterway/Waterfront Activation meeting on Monday, May 8, 2017, at 1p.m. in the Lynwood Roberts Room located at 117 West Duval Street, First Floor – City Hall, St. James Building. The purpose of the meeting was to discuss goals, implementation strategies and opportunities for activation of all of our City's rivers, tributaries, the Intracoastal Waterway and Beaches.
Council Member Jim Love may be contacted at 630-1380 or jimlove@coj.net.
- Reginald L. Brown, Council Member District 10 briefly explained how ShotSpotter, a gunshot detection system works. Councilman Brown believes this program as well as the placement of cameras in public places will assist in reducing crime. Councilman Brown announced the City will be seeking more funding to expand and make ShotSpotter a city wide program. Councilman Brown also suggested the City of Jacksonville look at other best practices in other cities in order to stay current. Council Member Reginald L. Brown may be contacted at 630-1684 or rbrown@coj.net.
5. **Staff Reports:**
 - **Jacksonville Sheriff's Office (JSO):** Lt. Jesse York announced Assistant Chief Kevin Goff is now the new commander for Patrol Zone 4. Assistant Chief Goff's position was affective May 6, 2016. Assistant Chief Goff comes from the Integrity Unit. Lt. York informed the members that auto burglaries are up in Zone 4; 98 percent of these crimes are the result of unlocked vehicles. The JSO Zone 4 Office may be contacted at 513-3165. The JSO non-emergency number is 630-0500. Please visit JSO's website at <http://www.coj.net/departments/sheriffs-office/patrol-division/zone-4.aspx>).
 - **Jacksonville Fire & Rescue (JFRD)** – Trever Nelson was absent: The JFRD non-emergency number is 630-0434. Please visit JFRD's website at <http://www.coj.net/departments/fire-and-rescue.aspx>.
 - **Mayor's Liaison** – E. Denise Lee was excused: Ms. Lee may be contacted at EDeniseL@coj.net
 - **Duval County School Board** – Duval School Board Member Becki Couch was excused: The Honorable Becki Couch may be contacted at couchr@duvalschools.org.
 - **Florida State College at Jacksonville (FSCJ) Cecil Center** - Paul McNamara absence was excused. Paul McNamara may be contacted at 779-4030 or pmcnamar@fscj.edu.

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- **Florida Department of Transportation (FDOT)** – Scott Clem provided copies and briefly reviewed the Florida Department of Transportation's Five Year Transportation Plan. The plan lists all projects that have received funding in the Southwest CPAC area. The Five Year Plan may be downloaded by going to www.nftpo.com. Mr. Clem also informed the members that the First Coast Expressway is delayed. The new timetable for completion is now scheduled to be completed the end of 2017. Scott Clem may be contacted at (904)-360-5681 or scott.clem@dot.state.fl.us.
- **Jacksonville Transportation Authority (JTA)** – Cheryl Riddick was excused. Cheryl Riddick may be contacted at 632-5522 or criddick@jtafla.com
- **JEA** – Nancy Kilgo reported that there is a rise in water usage. Ms. Kilgo reminded everyone that they should try to reserve their water usage specifically on their irrigation and landscaping usage. The City of Jacksonville and JEA are partnering and are working on the next wave of septic tank phase outs. The top 35 neighborhoods that have a high number of failing septic tanks will be eligible to have their connection fee paid for by the City of Jacksonville. In order for a neighborhood to be eligible, 70 percent of residents in a neighborhood must agree to connect to JEA sewer lines.
- **Military Affairs and Veterans (MAV)** – Ashely Rogan was absent. Ms. Rogan may be contacted at 630-3625 or arogan@coj.net.
- **Neighborhoods - Municipal Code Compliance (MCC)** – Bruce Chauncey was excused: Bruce Chauncey may be contacted at Brucec@coj.net.
- **Planning & Development - Current Planning** – Andy Hetzel was excused. The following report was available:
 - **AD-17-23 Administrative Deviation:** Application for Administrative Deviation AD-17-23 seeks to reduce the required yards on north, west, and east property lines for an increase in height of an existing accessory structure (garage) located between Baltic Street and McGirts Blvd.
 - **MM-17-07 Minor Modification to Planned Unit Development:** MM-2017-17 seeks to amend PUD 2011-0584 to allow for the addition of phase eight (8) within the Glen Eagle single-family development. This phase adds 21 single-family residential lots on 12.99 acres of land. The lots will be consistent with the existing PUD zoning; 90 feet minimum lot width and 9,000 square feet lot area.
 - **V-17-01 Zoning Variance:** Application for Zoning Variance V-17-01 seeks to increase the maximum size of an accessory structure from 50 percent of the primary structures' building footprint to 79 percent-specifically, from 1,512 square feet to 2,400 square feet. The subject property contains 2.20 acres of land and is zoned Residential Rural-Acre (RR-Acre.) The property is located between Kaye Lane and Shindler Drive.
 - **AD-17-24 Administrative Deviation:** Application for administrative deviation AD 17-24 seeks to increase the height of fence from 4 feet to 8 feet within a required front yard.
 - **WRF-17-09 Waiver of Road Frontage:** Application for WRF-17-09 seeks to reduce the amount of required lot frontage for a residential home from 80 feet to 0 feet.
 - **2017- 0343 Conventional Rezoning:** Ordinance 2017-0343 seeks a rezoning from RR-Acre to RLD-60 to allow for a single-family development.
 - **E-17-39 and AD-17-29 Exception and Administrative Deviation:** Companion Applications E-17-039 and AD-17-029 seeks to allow for a church on a property less than 2 acres in size and a reduction in the amount of on-site parking spaces from 47-45. Andy Hetzel may be contacted at 255-7821 or Ahetzel@coj.net.
- **Parks, Recreation and Community Services** –Eleanor Robinson reported Movie Night at the park, featuring the movie "Storks" will be held Friday, May 19, 2017 starting at 8 p.m. at Riverside Park located at 753 Park Street. "The Secret Life of Pets" will be held Friday, June 9, 2017 starting at 8:30 p.m. at Blue Cypress Park located at 4012 University Blvd. North. Ms. Robinson may be contacted at 255-7920 or eleonor@coj.net.
- **Public Libraries** – Margaret Morford of the Webb Wesconnett Library announced the Jacksonville Public Libraries have started the Hi \$5 For Reading Donation Campaign. Five dollar donations are collected and used to support summer learning at various neighborhood Jacksonville Public Library branches. The

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program will run from April 1, 2017 thru June 30, 2017.

- The Young Adult Job Fair will take place at the Main Library on Tuesday, June 6, 2017 from 10 a.m. to 2 p.m. Pre-registration is encouraged.
 - The Library has been provided a grant to resume holding GED Classes again starting in May. They will end in September.
 - The libraries will be taking gently used musical instruments as donations for the "Instrument For Change" program which will benefit Duval County Public Schools.
 - The Webb Wesconnett Library will be providing one-on-one tech tutoring as well as financial classes. Margaret Morford may be contacted at 630-0374 or mmorford@coj.net.
 - **Public Works** – Roy Birbal was excused:
Roy Birbal may be contacted at rbirbal@coj.net.
6. **2030 Comprehensive Plan Discussion** – In response to the Planning and Developments request, CPAC Chair Bruce Tyson and the Southwest CPAC members discussed some of the major growth and development issues they would like considered in the 2030 Comprehensive Plan. The issues they report are as follows:
- Requiring the approval of infrastructure prior to the approval of buildings.
 - Limiting the size not just the weight of semi-trucks passing through a residential neighborhood.
 - Initiation of City development of recreational facilities in the Southwest District.
7. **Subcommittee/Liaison Reports:**
- **Membership and Public Relations** – Abner Davis was absent.
 - **Transportation** – Tom Martin reported:
 - North Florida TPO CAC received a completed draft of the Unified Planning Work Program FY 2017/18 revision. Approval will be requested at the June meeting.
 - North Florida TPO CAC received a completed draft copy of the 2017 List of Priority Projects (LOPP) for review. Approval will be requested at the June meeting.
 - North Florida TPO CAC received a final draft copy of the FY 2017/18 through FY 2021/22 Transportation Improvement Program (TIP) for review and discussion. Approval will be requested at the June meeting.
 - North Florida TPO CAC received a presentation from a RSG representative. The presentation highlighted the Household Travel Survey Kick Off, which is conducted every 10 years and will include 6 counties.
 - The next North Florida TPO CAC meeting will be held Wednesday, June 7, 2017 in the TPO Board Room located at 980 North Jefferson Street starting at 2 p.m.
 - **Sheriff's Watch Committee** – Alice Turknetts was excused.
 - **Cecil Area** – Bruce Tyson reported the Cecil area is blossoming. Mr. Tyson hopes to spark more people's interest in the Westside through the "OurJax" magazine.
 - **Ad-Hoc: Taxation, Revenue, Utilization and Expenditures (T.R.U.E)** - Abner Davis was absent.
 - **Neighborhood Coordinator's Report** – Michelle Godwin informed the CPAC members that the Matching Grant Program application is being revised. She also informed the members that the application deadline has been extended and additional application workshops will be scheduled for future dates to be determined. Michelle insured the CPAC members that she will contact everyone once she receives more information.
The Neighborhood Services Office may be contacted at 255-8250 or neighborhoodservices@coj.net
8. **Chair's Report** –Mr. Tyson reminded the CPAC members that the "Cecil Behind The Scenes Bus Tour" is scheduled for Thursday May 18, 2017 and you may purchase your tickets from Laura Hipps. He advised everyone that for safety reasons, closed toes shoes are required in order to participate in the tour.
9. **Unfinished Business** – None.
10. **New Business** – None
11. **Public Comments/Concerns/Announcements**- CPAC member Mr. Tom Martin and CPAC Chair Bruce Tyson expressed concern with the lack of funding in the Capital Improvement Plan for the widening of Old Middleburg Road from Argyle Boulevard to 103rd Street.

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- CPAC member Bernice Gremer is having a problem with semi-trucks over five tons going through her neighborhood to make deliveries to a business in the area. There is signage indicating no vehicles over five tons allowed but the signs are being ignored. The trucks have cause damage to various homeowners' yards and have knocked down a fire hydrant. Councilman Reginald Brown suggested a noticed meeting be scheduled in order to start addressing this issue.
 - Councilman Reginald Brown, District 10 expressed there is a need for another senior and youth center on the west side of Jacksonville in order to provide services to people who live in those communities.
- 11. Adjourn:** Chair Bruce Tyson adjourned the meeting at 8:15 p.m.
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Next CPAC Meeting: June 12, 2017, 6:30 p.m. Lane Wiley Senior Center 6710 Wiley Road, Jacksonville, FL 32210.

Summary prepared by: Michelle Godwin, Neighborhood Coordinator, 255-8236 or michellegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website here: [Public Records](#).