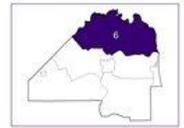


North Citizens Planning Advisory Committee

January 11, 2017 Meeting Summary

Oceanway Senior Center, 12215 Sago Ave. W., Jacksonville FL 32218



Attendance

Chair – Florida Open Beaches – Robert (Bobby) Taylor	VISITORS
Bluegrass/Northwood – Sharon Bivens	H&R Block – Teresa Bolin
Charter Member - Dot Mathias	Donald Drake
Copper Hill – Bessie Williams	Heckscher Dr. Comm. Club – Jim Sumara
Vice Chair - Copper Hill – Joseph Tate	Teresa S. Moore
Eagle Bend Island – Tracey Anderson	Dewitt Robinson
Council Appointee 11- Tommy Ruffin	
Charter Member – Richard Berry	STAFF and OFFICIALS
Lydia Estates – - Shelley Wozniak	Florida Dept. Transportation – Jim Green
Lydia Estates – Michael Wozniak	Jacksonville Fire and Rescue – Trace Borrow
Captiva Bluff – Rex Neidlinger	Jacksonville Sheriff's Office – Sgt. R.G. Johns Jr.
Duval PTS/PTA – Vicki Drake	JTA – Cheryl Riddick
Wingate Estates – Paul Fenning	Neighborhoods – Municipal Code Compliance - Timothy Myers
Edwards Creek – Danny Ferreira	Neighborhoods – NSO Manager – Lisa Ransom
Marshwinds – Matt Stone	Neighborhoods – Neighborhood Services Office – Shaun Rycroft
	Military and Veterans – Ken Johnson
ABSENT	Mayoral Rep – E. Denise Lee
Amelia View – Gay Septon	Planning and Development – City Planner II - Susan Kelly
Ashford Wood – Kathy Myers	Public Libraries – Librarian – Stephanie Miller
Black Hammock Island – Mary Thompson	Public Works – Chief of Mowing and Landscape - Dave McDaniel
Heckscher Dr. Comm. Club – Rio Salvemini	Public Works – Victor Collons
Bluegrass/Northwood – Mark Bivens	Councilmember at Large 5 – Samuel Newby
Eagle Bend Island – Jim Mazur	STAFF EXCUSED
Johnson Comm. Civic – James Shronce	Duval County School Board – Kim Hayward
	Parks, Recreation and Community Svc. – La'dora Taylor
EXCUSED	
National Park Svc. – Shauna Allen	
Northlake- Josephine Fiveash-Porter	

1. **Call to Order/Verify Quorum:** Chair Robert Taylor called the meeting to order at 5:31 p.m. The Neighborhood Services Office verified a quorum; 15 of the 22 members from the North CPAC were present for 68%.
2. **Approval of the Previous Meeting Summary:** November's summary was not available for review and has been deferred for approval at February's meeting.
3. **Elected Officials:** District 5 At Large Councilmember Samuel Newby was present.
 - o District 5 At Large Councilmember Samuel Newby thanked the CPAC Members for being a part of the Citizens Planning Advisory Committee.
 - o Chair Robert Taylor thanked Councilmember Newby for being present.
 - o CPAC member Rex Neidlinger expressed his concerns regarding the widening of Alta Drive to Councilmember Newby. Councilmember Newby offered to speak with Mr. Neidlinger after the meeting regarding the issue.
 - o Councilmember Newby offered to be available after the meeting to speak with anyone who had questions or concerns.

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4. Presentation: None

5. Staff Reports

- **Jacksonville Sheriff's Office (JSO)** – Sgt. Bo Johns Jr. reported on behalf of Assistant Chief Greg Burton:
 - There has been a one percent reduction in violent crimes and property crimes.
 - CPAC member Danny Ferrier was interested in knowing in which areas of town had the crime increased and decreased. Sgt. Johns advised he would look into getting a report that was more specific to the six districts and have that information available to the members at February's meeting.
 - Assistant Chief Burton can be contacted at 696-4335 or Gregory.Burton@jaxsheriff.org.
- **Jacksonville Fire and Rescue Department (JFRD)** – Darin Hooten absent
 - JFRD may be contacted at coj.net/departments/fire-and-rescue.aspx or 630-0434.
- **Mayor's Representative-** E. Denise Lee reported:
 - Ms. Lee had nothing to report but was available for questions.
 - Sharon Bivins reported she is having a problem with "human blight"; people standing on the corners of her neighborhood. Mrs. Bivins has reached out to JSO but is still having this problem particularly on 1051 Easy Street. Mayor's Office Liaison, Denise Lee offered to look into the problem for Mrs. Bivins.
 - Ms. Lee may be contacted at 630-1874 or edenisel@coj.net.
- **Public Works** – Victor Colon reported in the absence of Dave McDaniel's.
 - Public Works is in the process of mowing, edging and cleaning various neighborhoods in Jacksonville. As of now, Lakawanna and Robinsons Addition are in progress. Public Works will service new neighborhoods every month.
 - Public Works is introducing a plant growth regulatory program. The program involves applying a special treatment to freshly mowed areas. The treatment reduces the time in which the grass grows back and will allow more time between mowing's.
 - Mr. Colons asked that everyone is very detailed when placing care issues through 630-City. He asked that everyone give complete contact information and detailed information such as street, cross streets and address to assist in locating the issue quickly.
 - Contract mowing will start in March; there is a small crew.
 - There was a question in regard to the end date of the clean-up of Hurricane Matthew was finished. Mr. Colon advised that they have just reached the 90 day mark and that there are still a few areas of concern that the department is working on.
 - CPAC member Rex Neidlinger asked who he should contact to have two trees removed as a result of Hurricane Matthew. His backyard which backs up to Caney Creek has complicated the removal of the trees. Mr. Neidlinger has called the Army Corps of Engineers and the City of Jacksonville but hasn't received any assistance. Mr. Colon wasn't sure if there may be some specific reason as to why the city couldn't clear the trees but offered to look into the issue for Mr. Neidlinger.
 - Public Works staff may be contacted at 472-2910 or mcdaniel@coj.net.
 - Please report mowing or landscaping issues or other Public Works issues by calling 630-CITY (2489) or emailing 630CITY@coj.net.
- **Duval County School Board** – Kim Hayward's was absence.
 - Kim Hayward may be contacted at 390-2675 or haywardk@duvalschools.org.

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- **Florida Department of Transportation (FDOT)** – Jim Green reported:
 - Construction on the I-95/I-295 North interchange is getting ready to start and they are clearing the vegetation in order to start reconfiguring the interchange. This project will continue through the fall of 2020.
 - FDOT is almost finished with the signal updates at Dunn Ave between Lee and Main Street.
 - FDOT has started the Dames Street Bridge periodic repair and rehabilitation project. Outside lanes will be closed for the duration of the project which should take two or three months.
 - Jacksonville International Airports north new access road from Airport Road to Pecan Park Road; should be completed this spring. After the road is completed FDOT will start the east west portion that spans from I-95 to where the new north south road comes in. FDOT will be reconstructing Pecan Park in to a four lane roadway providing continues path to the Airport from I-95 via the Pecan Park exit.
 - Resurfacing of main roads and service roads off Airport Road from International Airport Blvd to Duval Road will start in a few weeks.
 - The 301 Bypass project will begin soon. The project starts North of I-10 goes west and will join 301 between Baldwin and the county line.
 - The resurfacing of Heckscher Drive will start from the Blount Island Bridge to the Ferry Parking Lot.
 - CPAC Charter member Dick Berry asked how long will the Heckscher Drive resurfacing take? Mr. Green advised it would take six months. They will start late March. Shut downs will not occur during major events.
 - Jim Green may be contacted at 360-5684 or james.green@dot.state.fl.us.
- **Jacksonville Transportation Authority (JTA)** – Cheryl Riddick reported:
 - Ms. Riddick provided flyers listing JTA's meetings scheduled for January. Ms. Riddick announced that the Citizen Planning Advisory Committee (CPAC) meetings are also listed on the flyers as well.
 - Thursday January 12th from 4:00 p.m. – 6:00 p.m. JTA will host a public meeting at Florida State College at Jacksonville, Downtown Campus 101 West State Street, Room #A1058, 32202. The meeting will cover the Jacksonville Regional Transportation Center (JRTC) that is on the books for construction in the LaVilla neighborhood. Information pertaining to the plans and how the project will impact the existing transportation modes will be available.
 - Tuesday January 17th from 4:30 p.m. to 7:00 p.m. JTA will host a public forum at the Jacksonville Public Library, Main Branch, Multipurpose Room, 303 N. Laura Street, 32202. The meeting will cover the Skyway Modernization Program. The public advised JTA to maintain the Skyway. JTA is working on ways to improve and make the Skyway more accessible and improve the utility of the cars. It is a great opportunity for the public to give their input and see what is being proposed. The survey is still available to the public by going to www.JTA.FLA.com
 - Ms. Riddick announced the theme for the campaign to increase ridership. "Your ride, your way, everyday". She will bring in more information as she receives it.
 - Cheryl Riddick may be contacted at 632-5522 or criddick@jtafla.com
- **Military Affairs and Veterans** – Ken Johnson reported.
 - The Military Affairs and Veterans has successfully advocated and assisted 8,456 area Veterans receive earned benefits; from the Fiscal year 2015-2016.
 - Veterans or family members are assigned to a Veteran Service Officer (VSO) when they come in to the office. The VSO is with the veteran or family member throughout the process of apply for whatever benefits they are entitled to.
 - Jacksonville has the largest concentration of veterans and retired veterans. Numbers

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- suggest Jacksonville has the highest concentration of female veterans.
- An appointment is not needed to be seen by as VSO. Office hours are from 7:00 a.m. – 4:00 p.m. 117 West Duval Street, Suite 175 Jacksonville FL 32202 904-630-3680.
- Ken Johnson may be contacted at 630-7227 or kenjohns@coj.net.
- **National Park Service (NPS)** – Shauna Allen absence was excused:
 - Shauna Allen may be contacted at 221-7567extension115 or shauna.allen@nps.gov.
- **Municipal Code Compliance (MCC)** - Timothy Myers reported:
 - A systematic inspection was done in the Brentwood neighborhood. 370 new cases were generated and 750 violations were issued.
 - Zone 6 officers completed 3735 inspections since November's meeting, Citywide, officers completed 28,700 inspections.
 - CPAC member inquired about how the Municipal Code Compliance (MCCD) Division was involved with the Blight Program. Mr. Myers informed the member that this is a systematic program and that his team goes out to an assigned neighborhood; where the inspectors will write up everything that they see. If the item is something that does not fall under MCCD jurisdiction then MCCD puts a care complaint in so the correct agency is made aware of the issue.
 - Mr. Myers informed the members that to assist with the Blight issue; the demolition of abandoned structures has started to take place. If a structure has been boarded, vacant, without power for two years and has nuisance lien on it, it can be torn down.
 - A citizen inquired about how many structures in Zone 6 have been scheduled to be demolished. Mr. Myers informed the members that there is 275-300 open cases.
 - Charter member Dick Berry inquired how long is the process before the building can actually be torn down? Mr. Myers informed Mr. Berry that it can take months. The process has to go through the Office of General Council, and be placed in newspaper ads; which can take months.
 - Citizen Mr. Robinson inquired about the numbers of properties scheduled for demolition in Zone 6 compare to the other five zones. Mr. Myers informed Mr. Robinson that it varies from areas to area. Mr. Robinson then asked if there was a way to obtain a listing of the properties that are to be torn down. Mr. Myers suggested he do a public records request as there is no centralized list of the properties scheduled for demolition. Mr. Berry suggested visiting the property appraisal website and doing a search from a specific address this allows you to see the liens on various properties.
 - Mr. Myers asked that everyone call 630-CITY to report a problem. He also reminded everyone to keep the incident number once the report is made.
 - Tim Myers may be contacted at 255-7037 or tmyers@coj.net.
- **Planning & Development** – Susan Kelly reported:
 - **Ordinance 2016-0723:** Waiver of Minimum required road frontage (WRF-16-20) – Ordinance 2016-0723 seeks to reduce the minimum required road frontage from 70 feet to 39.65 feet. The parcel is approximately 1.5 acres, and the property is zoned PUD 2002-572. Lots in this parcel are required to have a minimum of 70 feet in width. The applicant is seeking to reduce the required minimum road frontage to allow for the construction of a single-family dwelling unit. Planning Department recommends approval.
 - **Ordinance 2016-0806: Planned Unit Development (PUD) Zoning; PUD, CCG-2, and IL to PUD** – Ordinance 2016-0806 seeks to rezone approximately 68.68 acres of land located at the southwest quadrant of Pecan Park Road between Interstate 95 and International Airport Boulevard, from Commercial Community/General-2 (CCG-2), Industrial Light (IL) and Planned Unit Development (PUD) Districts (Ordinance 2009-538-E) to Planned Unit Development (PUD) District. This new PUD district shall generally permit the expansion of the existing RV Park. Planning Department recommendation

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- expected on 1/13/17.
 - **Ordinance 2016-0803** – Planning Commission – PH 1/19/17; City Council – PH 1/24/17; LUZ – PJ 2/7/17- Ordinance 2016-0803 seeks to rezone 4.99 acres from Residential Rural-Acre (RR-Acre) and Residential Low Density-60 (RLD-60) to Residential Low Density-50 (RLD-50) for the purpose of developing the property with a single-family subdivision. Planning Department recommendation expected on 1/13/17.
 - Charter Member Mr. Berry and Citizen Teresa Moore expressed their concerns regarding Ordinance 2016-0803, Conventional Zoning, RLD-60 and RR-Acre to RLD-50 on 12375 Dunn Creek Rd. (between New Berlin Rd and Caney Oaks Dr.) Mr. Berry is concerned that there is a high rate of pedestrian/vehicular accidents. In addition, he is concerned that sidewalks will not be installed as needed with this ordinance. Ms. Moore is concerned that the lots are not large enough to allow for proper residential parking and space to allow for the entrance and exit of emergency vehicles.
 - Ms. Kelly advised the members of the Planning Commission Public hearing which will be held January 19, 2017. She is willing to take back everyone's feedback and concerns or provide comments by email as a body or initially and send them to the planning commission.
 - She is available for any questions and may be contacted at 255-7827 or ksusan@coj.net.
 - **Animal Care & Protective Services** – James Crosby absent:
 - Jim Crosby may be contacted at 255- 7391 or Jamesc@coj.net
 - **Parks, Recreation & Community Services** – Ladora Taylor was absent.
 - Ladora Taylor may be contacted at 255-7946 or ladoram@coj.net.
 - **Public Libraries** – Stephanie Miller reported in Marshelle Berry's absence:
 - The Highlands Branch library will be closed for an undetermined amount of time to replace the plumbing. All holds will be sent the Bradham and Brooks Branch located at 1755 Edgewood Avenue W 32208.
 - Read 66 challenge at Jacksonville Public Library has started. The challenge is to encourage children and adults to read for 66 days as this is how long it takes to create a habit. A book mark is given to participants to track their progress; prizes are given at the 21, 42 and 66 day mark. A party will be held at the end of the challenge.
 - January 19, 2017 at 4:00p.m. the unveiling of the annual Black History calendar and program will take place.
 - Keisha: A Black Female Experience of Identity and Race exhibit will go up at the Main Library downtown in the Makerspace area. The theme is Black femininity, ethnicity, identity, and stereotypes. The opening event will take place February 1, 2017 from 5:00 p.m. – 8:00 p.m. and run through April 23rd.
 - Marshelle Berry may be contacted at 765-5402 ext. 0220or MBerry@coj.net
- 6. Subcommittee/Liaison Reports**
- **Governmental Affairs** – The subcommittee was canceled in January due to Citizen Planning Advisor Committee Chair and Vice Chair training.
 - Chair Robert Taylor advised that anyone interested in the City's Land Use and Zoning issues attend the Land Use and Zoning subcommittee meetings and public hearings. He also advised that "more bodies in the seats at these meetings and hearings help to assist in the outcome".
 - The Governmental Affairs Subcommittee will meet on February 2, 2017 at 5:30 p.m. at Oceanway Senior Center, 12215 Sago Ave. W.
 - **Membership** - Mark Bivens was absent Sharon Bivens reported in his place

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- Mrs. Sharon Bivens of Bluegrass/Northwood announced she and her husband are still working to improve membership. She is talking to various businesses in hopes of their becoming part of District 6 North CPAC.
 - **Transportation – Dick Berry.**
 - Mr. Berry had nothing to report.
 - **Ad-Hoc**
 - Taxation, Revenue, Utilization and Expenditures (TRUE) - Danny Ferreira reported:
 - The TRUE Commission will have a second meeting in the month of January to put together the status of their operation in regard to reviewing city audits and tracking legislation. CPAC member Danny Ferreira went over the various issues that the Taxation, Revenue Utilization and Expenditures committee are reviewing.
 - TRUE is trying to get an idea of their position on the current funds for the pension program.
 - The TRUE commission is also still waiting on a response from General Counsel President in regard to reviewing the State Statue Constitution which objects to the use of tax payer's money to go into business with or partner with other individuals.
 - Mr. Ferreira informed the citizens and CPAC members that the TRUE Commission is the voice of the people.
- 7. Neighborhood Coordinator's Report – Michelle Godwin reported:**
- Michelle Godwin informed the CPAC members and Citizen of the upcoming CommUniverCity training, Neighborhood Publication and Matching Grant Programs unveiling in the spring.
 - Ms. Godwin also informed the members of the updated Neighborhood Directory that is being built. She asked that everyone fill out a new Directory of Neighborhood Organization form to insure current information is on file.
 - Please contact 255-8250 to reach the Neighborhood Services Office.
- 8. Chair's Report – Chair Robert (Bobby) Taylor reported.**
- Chair Robert (Bobby) Taylor shared with the CPAC members and citizens, several items that were covered during the CPAC Chair and Co-Chair training that took place January 5, 2017; such as Sunshine Law and Roberts Rules of Order. Chair Roberts reminded the CPAC members of what types of conversations can and cannot be had outside of a CPAC meeting along with the duties of the CPAC Coordinators.
 - Chair Robert Taylor informed the CPAC members that they do not have the right to create By-Laws. The By-Laws Committee that was voted to be formed at the November 2016 CPAC meeting was disbanded as being out of order. CPAC member Tommy Ruffin asked if there is any prohibition against the members making recommendations to change the By-Laws. Chair Taylor advised no there isn't, however the requests need to go through the proper chain of command.
- 9. Unfinished Business – Members reported no unfinished business.**
- 10. New Business – Members reported no new business.**
- 11. Public Comments and Announcements:**
- CPAC member Mr. Tommy Ruffin announced that he and Mr. Berry are no longer the Chair and Co-Chair of the Governmental Affairs Subcommittee. Mr. Joseph Tate will now be the Co-Chair of the Governmental Affairs Subcommittee.
 - Citizen Teresa Bolin expressed her concern in regard to the widening of Alta Drive and the lack of space for the widening. Mrs. Bolins is working hard to have a buffer system put in place and plans on attending as many public meetings regarding this project. Councilmember Newby advised that the decision is not final

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12. Motion to Adjourn: Chair Bobby Taylor motioned to adjourn. Tommy Ruffin seconded the motion. All members voted in favor of adjournment. The meeting adjourned at 7:05 p.m.

Next CPAC Meeting: February 08, 2017, 5:30 p.m. Oceanway Senior Center, 12215 Sago Ave. W.

Next Governmental Affairs Subcommittee Meeting: To be determined.

Summary prepared by: Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904)255-8236 or MichelleGW@coj.net