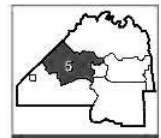


Northwest Citizens Planning Advisory Committee

March 9, 2017 Meeting Summary

The Legend's Center, Community Room, 5130 Soutel Drive, 6 p.m.



Meeting Attendance

CPAC Members:

CPAC Chair: Larry Solomon
CPAC Vice Chair: John Pittman
Parliamentarian: Tyrona Clark-Murry
Cherokee Cove: Anthony Williams
Better Living: Elaine Billups
Walgreens: Russell Jackson
Timber Oaks: Velma Roundsville
Timber Oaks HOA: Rhonda Boyd
Ribault Manor: Betty Scott
Ribault Manor: Linda Kittles
Riverview: Doretha Tompkins
Moncrief Springs: Carlotta McIntosh
Moncrief Springs: Yvonne Ward

City Staff:

City Councilman: Reginald Brown
Planning and Development: Lurise Bannister
Jacksonville Public Library: Marshelle Berry
JEA: Berdell Knowles
Public Works: John Kolczynski
Municipal Code Compliance: Ernest Murphy
Parks, Recreation and Community Svcs: Daryl Joseph
Parks, Recreation and Community Svcs: Vicki Preston
Jacksonville Transportation Authority: Cheryl Riddick
Jacksonville Sheriff's Office: Lieutenant Michael Shell
Neighborhood Services Office: Shaun Rycroft
Neighborhood Services Office: Amy Holliman
City Council Assistant: Gerrie Ford-Hall

Visitors:

| | | |
|---------------------------------|---------------------|------------------|
| Daisy Hicks: Cleveland Heights | Victor Coleman | Brian Ragin |
| Lula Alexander: Moncrief Spring | Jermaine Lazenberry | Juanita Wilson |
| Kisha Chambliss: Carver Manor | Kelvin Brown | Patrick Calvin |
| Cathy Koval | Josephine Royals | Sam Holman |
| Tanita Woods | Regina Moment | Carrie Griggs |
| Jeanette Mitchell | Jaqueline Keny | Barbara McKnight |

- 1. Call to Order/Verify Quorum:** Chair Larry Solomon called the meeting to order at 6:08 p.m. Vice Chair John Pittman confirmed a quorum.
- 2. Approval of the Previous Meeting Summary:** Velma Roundsville motioned to approve the February minutes; Carlotta McIntosh seconded and the motion was unanimously approved.
- 3. City Councilman Reginald Brown** (rbrown@coj.net: 630-1684) gave an overview of the proposed moratorium on block parties and answered several questions from CPAC members and visitors.
- 4. CPAC Chair Larry Solomon** reminded the CPAC members and visitors that CPAC functions under Robert's Rules of Order and that Tyrona Clark-Murry has agreed to serve as the Northwest CPAC Parliamentarian.
- 5. Staff Reports**
 - Jacksonville Sheriff's Office:** Lt. Mike Shell (Michael.Shell@jaxsheriff.org) reminded everyone to be aware that kids will be out due to spring break next week, and to report any issues with block parties or park parties. Also, there have been several issues with individuals leaving guns in vehicles; please keep firearms locked and secured.
 - Parks, Recreation and Community Services:** Vicki Preston, Recreation Services Supervisor Senior (VPreston@coj.net: 765-5282), reminded everyone that there are several summer jobs available at the parks throughout the City, there is an Easter "Eggstravaganza" at Klutho Park on April 1, 1-4 p.m. and finally, Spring Break program registration has begun. Please visit the Parks and Recreation section of coj.net for more information
 - Municipal Code Compliance:** Ernest Murphy, Code Compliance Officer Senior (JKohn@coj.net: 255-7096) reported on a systematic inspection last month at Harbor Manor Neighborhood. A total of 257 new cases were identified.
 - Planning and Development:** Lurise Bannister, Planner Services Manager (Lurise@coj.net: 255-7839), was in attendance but had no report. A question about how the liquor store currently in development on Edgewood Road and New Kings Road could be opened without any public notification. Councilman Brown responded that convenience store can become a liquor store without notification since they fall under the same zoning.

- **Public Works:** John Kolczynski, Traffic Studies Associate Engineer (JohnFK@coj.net; 255-8580), shared they are working on adding or repairing ADA ramps on 45th Street at five different intersections. With underground work not complete, 44th Street and Pearl Street is now re-opened, and the Moncrief Road signal retiming will take effect this month.
- **Jacksonville Public Library:** Marshelle Berry (MBerry@coj.net; 765-5402), shared that the Jacksonville Bookfest will be at the Main Library on Saturday, March 25th. Town Hall meetings for future Library planning are this month; Monday, March 13 at Highlands Regional Library, 7 to 9 p.m., Wednesday, March 15 at the Main Library from noon to 2 p.m. and Thursday, March 16 at the Webb Westconnett Regional Library from 7 to 9 p.m.
- **JEA:** Berdell Knowles, Director of Government Relations (knowb@jea.com; 665-4524), reported on two current initiatives, the pilot peak time rate initiative, and the rooftop solar buy back rate. There is also a septic tank phase out being planned, which is jointly funded between the City and JEA, for communities with failing septic tanks. The Duval County Health Department monitors 35 neighborhoods with failing septic tanks. Currently there is enough septic tank phase-out funding for three neighborhoods. The priority neighborhoods are Biltmore, Beverly Hills, and Christobel, which require 70% homeowner participation for the phase-out to be approved.
- **Jacksonville Transportation Authority:** Cheryl Riddick, Community Engagement Manager (criddick@jtafla.com; 632-5522), reminded everyone that if a schedule is yellow, it means there has been a change. There are JTA Community Outreach Specialists, wearing blue polo shirts, at Rosa Parks and several other transit hubs all over the city to provide assistance with schedules.

6. Subcommittee Reports

- **Transportation:** Tyrona Clark-Murry reported that the TPO met March 1, and read a list of the project within the Northwest Planning District.
- **TRUE Commission:** John Pittman explained the make-up and the charge of the TRUE Commission, which is to review and give an opinion on all city money matters and audits.
- **Neighborhood Coordinator:** Amy Holliman, Human Services Planner II (aholliman@coj.net; 255-8260), noted that she brought several "Residences' Guide to Solid Waste and Disposal" booklets for sharing with new neighbors. City Planner I, Shaun Rycroft (srycroft@coj.net; 255- 8263) reported on the St. Johns River Clean Up scheduled for Saturday, March 25, at various sites around the city and that he can assist anyone interested in volunteering.

7. **Chair's Report:** Larry Solomon requested that visitors please consider CPAC membership.

8. **Adjourn:** The meeting adjourned at 7:24 p.m.

Next CPAC Meeting: Thursday, April 13, 2017, 6 p.m. at the Legends Center, Community Room, 5130 Soutel Drive.

A copy of the audio recording of this Urban Core CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website here: [Public Records](#).