

Northwest Citizens Planning Advisory Committee

Thursday, October 13, 2016 Meeting Summary

The Legends Center, Community Room, 5130 Soutel Drive, Jacksonville, FL. 32208

<p><u>Attendance:</u> Organizations – Representatives Carver Manor/Lincoln Estates Chair: Larry Solomon Pickettville-Vice Chair John Pittman Marietta Senior Center- Roxann Currier Marietta Senior Center- Tim Rossetter Cherokee Cove – William Anthony Pickettville Civic Association-Robert Ledwick Pickettville- Roosevelt Willimas Jr. Better Living- Elaine Billups Blue Flame Publications –Tyrona Clark-Murry Timber Oaks HOA– Rhonda Boyd Grant Park- Lloyd Washington NRCDC- L. Moore</p>	<p><u>Staff and Officials:</u> City Council- Chiquita Moore City Council District 10- Geraldine Ford-Hardin Planning Department- Stephanie Zakis Florida Department of Transportation- Jim Green JFRD- Trace Barrow JTA- Angie William JTA- Cheryl Reddick Parks & Recreation- Vicki Preston Public Works- John Kolczynski Municipal Code Compliance- Danny Connell Jacksonville Sheriff’s Office- LT. Michael Shell Animal Care and Protective Services- James Crosby Neighborhood Services Office- Shaun Rycroft</p>
<p><u>Absent:</u> Magnolia Gardens North – Gadson Burgess Magnolia Gardens North – Ella Watson Moncrief Springs –Yvonne Ward Moncrief Springs –Carlotta McIntosh (P.R.O.U.D.) – Nancy Murrey-Settle Ribault Manor – Bettye Scott Ribault Manor –Linda Kittles Ribault Hills Community Association – Oliver Muldrow Ribault Hills Community Association – Edward Hall Sherwood Forest Community Network Inc. – Mildred Jennings Sherwood Forest Community Network Inc. –Lillian Smith Carver International –Leroy Kelly Carver Pines Neighborhood – Joe Bailey Carver Pines Neighborhood –Patsy Bailey Charter Member –Barney Roberts Kinlock Civic Association –James Gloster Lake Forest –Paulette Turner 02nd Mile Ministries - Becca Dingler North Riverside CDC –Diane Kerr North Riverside CDC –Linda Moore Old Floradale – Lucille Grant Old Floradale –Ruth Roberts Riverview- Doretha Tompkins Robinson’s Addition – Erma L. Cole Robinson’s Addition –Roberta Wilson Washington Heights- Janay Walker</p>	<p><u>Visitors:</u> Carl Bradford Elizabeth Young Andrea Herden Rosemary Thornton Hattie Crittenden Rhonda Carlyle</p> <p><u>Excused:</u> (P.R.O.U.D.) – (Charter Member) Elaine Burnett Military and Veterans Affairs- Ken Johnson</p>

Call to Order/Verify Quorum: Chair Larry Solomon called the meeting to order at 6:10 pm; it was established that a quorum was present and everyone was welcomed.

Approval of the Previous Meeting Summary: Roxann Currier motioned to approve the September minutes and was seconded by Carlotta McIntosh. It was unanimously approved.

1. **Presentation:** Cheryl Riddick, Community Engagement Manager and Angie Williams, Project Manager with Jacksonville Transportation Authority gave a presentation about the First Coast Flyer. Once completed, the First Coast Flyer will cover approximately fifty-seven miles and includes four corridors containing eighty-one stations. The estimated completion of all five phases of the First Coast Flyer is December 2018.
2. **Elected Officials' Reports:** Nothing to report.
3. **Mayor's Office Reports:** Nothing to report.
4. **Staff Reports:**
 1. **Jacksonville Sheriff's Office:** LT. Michael Shell, encouraged citizens to have a hurricane evacuation plan before the storm is upon us. The Legends Center was activated as a storm shelter and was at maximum capacity.
 2. **Jacksonville Fire and Rescue:** Chief Michael Barrow stated that Duval County dodged a catastrophic event and the region was very fortunate. He agreed that having a plan prior to the weather event is vital. Fire stations were double staffed Thursday evening through Saturday morning and at the peak of the storm they responded to a call every thirty seconds.
 3. **Municipal Code Compliance:** Danny Connell reported that the Murry Hill Systematic Inspections have been completed with 628 inspections conducted. An additional 250 trucks have been contracted for storm debris cleanup from Hurricane Matthew. Debris will be picked up from the right of way and it is important not to mix vegetation debris with household debris. Mixed rubbish piles will not be picked up until they are separated. Residents are encouraged to report all unsafe trees to 630-CITY and stay clear from that area.
 4. **Parks & Recreation:** Vicki Preston is the new Northwest CPAC representative for Parks and Recreation. The Directory and Activities Guide for August 2016 to July 2017 is now available. The directory has a list of after school programs, sporting clubs and a list of all the parks located throughout the City of Jacksonville. Copies were available at the meeting.
 5. **Public Works:** John Kolczynski stated that Public Works is in the recovery process from Hurricane Matthew. Their first priority was getting the roads and highways open and repairing and replacing traffic signs and traffic lights. Residents were asked to report missing traffic signs to 630-CITY. In addition, citizens should be aware of scammers claiming they will remove damaged trees from private property. If hiring a tree service company to trim or remove a damaged tree, payment should be submitted after the job has been completed and debris removed.
 6. **Florida Department of Transportation:** Jim Green reported that resurfacing projects are under way in the district and should be completed spring 2017.
 7. **Planning and Development:** Stephanie Zarkis, City Planner II, met with the Land Use and Zoning Subcommittee which had three applications for review.
 - a) **Ordinance 2016-0608**, seeks to rezone approximately 0.40+/- acres of land located at 911 Edgewood Avenue South between College Street and Jasmine Place from CCG-1 to PUD. The request is redevelop the site for a restaurant. The establishment will have the ability sell alcoholic beverages to its customers.
 - b) **Application E-2016-43** seeks an exception for a school (Christian Academy) in conjunction with a church (Greater New Birth Baptist Church), located at 195 Tallulah Avenue between Clinton Street and Barberie Street. The school would be grades kindergarten through sixth and will have the ability to hold 65 students per school year. **Companion Application AD- 2016-45** requests a reduction in the minimum required lot size for a church and a school in the RLD-60 Zoning District from two acres to 0.43+/- acres. The subject property is located within a Low Density Residential (LDR) area. Churches and schools are permitted as secondary uses in the LDR category.
 - c) **Application E-2016-65**, seeks to permit the development of a coffee shop (restaurant) with drive-thru services and outdoor café seating; and a restaurant which includes the retail sale and service of beer and wine for on premises consumption as well as outdoor seating. **Companion Application for Zoning Variance**

V-2016-15 seeks relief from Section 656.399.23(2) of the Zoning Code requiring that one shade tree be planted for every three 90 degree on street parking spaces. **Companion Application for an Administrative Deviation AD-2016-62** seeks to reduce the minimum required total off-street parking spaces from 44 spaces to 35 spaces.

8. **Military and Veterans Affairs:** The representative was absent but the department submitted an email report. The annual Homeless Veteran Stand Down will be Thursday, October 20, Friday, October 21, and Saturday, October 22. Some of the events held during the Stand Down include: a Job Fair, legal assistance, and medical assistance to homeless Veterans. For more information call 904-630-3680 or email Travis@coj.net.
9. **Animal Care and Protective Services:** James Crosby stated that the Legends Center is a pet friendly shelter and owners are welcome to evacuate to the center with their pets. Owners should bring all vaccine records, crate, food and a leash. There are five animal friendly shelters throughout the city. Evacuating with the family pet lowers the probability of the animal being lost during the storm. James also stressed the importance of having the pet microchipped. The microchip can be placed under the animal's skin and is harmless to them and can assist the animals return home if they are lost. The cost of the microchip is ten dollars and can be implanted at the Animal Care and Protective Services Office.
5. **Subcommittee and Liaison Reports:**
 - **Land Use and Zoning Committee** met with Stephanie Zarkis, City Planner II, and they agreed with the Planning Department on their recommendations approving all referenced applications. The applications are scheduled to go in front of the LUZ Commission on Thursday, October 20, 2016.
 - **North Florida Transpiration Planning Organization:** Tyrona Clark-Murry reported that the TPO met Wednesday, October 5, to discuss current and upcoming landscape projects. The projects include the Marietta interchange, the Overland Bridge at Interstate 295, the Mandarin Express Lanes and the Express Lane from John Turner Boulevard at State Road 9B. For more information individuals can visit nflroads.com.
6. **Neighborhood Coordinator's Report:** Shaun Rycroft mentioned that the CPAC meeting dates and times are now on Facebook through the City of Jacksonville's Public Communication Office. Interested individuals who are on Facebook can now "Like, share or check-in" to the CPAC meetings.
7. **Chair's Report:** Larry Solomon stated the importance of getting new members involved with CPACs. Encouraged active members to spread the word and invite other interested individuals to the monthly meetings.
8. **Nomination Subcommittee:** Nomination Subcommittee members are: Roxsann Currier, Elaine Burnett and Robert Ledwick. Nominations for the 2017 year will be taken from the floor on Thursday, November 10, 2016.
9. **Unfinished Business:** None
10. **New Business:** The annual social event will take place after the next CPAC meeting on Thursday, November 10, 2016.
11. **Public Comments, Concerns and Announcements:**
 - Citizens inquired about the missing minutes from the Neighborhood website.
 - City Council, Chiquita Moore invited the community to "Like" Councilman Reggie Brown's Facebook page and attend the Town Hall meetings.
12. **Motion to Adjourn:** A motion was made to adjourn and all agreed unanimously. The meeting was adjourned at 7:57 p.m.

Next CPAC Meeting: Thursday, January 12, 2017, 6 p.m. The Legends Center, Community Room, 5130 Soutel Drive, Jacksonville, FL. 32208