

# Greater Arlington Beaches Citizens Planning Advisory Committee

## September 12, 2016 Meeting Summary

Jacksonville Executive at Craig Airport, 855-1 Craig Drive, Jacksonville, FL 32225

Organizations - Representatives	Staff and Officials
Arlington Business Society - Michael Anania	City Council District 1 - Joyce Morgan
Queens Harbour POA - Dr. Ramsey Salem - Vice Chair	DCPS - Julius Smith
Caroline Forest Homeowners Assoc. - Kacy Evans	DCPS - Lawrence Hill
Charter Point Community Association - Bob Barletta	FDOT - Jim Green
Clifton Civic Association - Melody Shacter	FL House of Representatives - Farisha Harnad
Communities of East Arlington - Lad Hawkins	Jax Library - Sara Roberts
Covington Creek HOA - Lenny Hanapel	JEA - Judi Spann
Hawkins Cove - Amita Agnihorti	JFRD - Chief Owens
Hawkins Cove HOA - Karen Hunter Nowak	JSO Zone 2 Assistant Chief - Officer Ferricane
Ibis Point Owners Assoc. - Nina Pougouklidis	JSO Zone 2 Assistant Chief - Lt. Wilson
Kensington Assoc. - Tim Keeley	JTA - Wendy Morrow
Lucina Lake Association - Kirk Armstrong	Military Affairs and Veterans Department - Ashley Rogan
Monument Oaks HOA - Eddi Parsons	Neighborhoods -Code Enforcement - Gary Roberts
Old Arlington Inc. - Peter Mione	Neighborhoods Department - Margretta Haywood
Old Mill Cove Community Organization - Jerry Petowsky	Neighborhoods Services Office - Rosemary Wesolowski
Southern Grove Condo Association - Patricia Sanders	Planning & Development Department - Christian Popoli
The Woods Community Association - James Blanche	Public Works - Steve Long
University Park Civic Association - Shirley George	
	<b>Visitors:</b>
	Hipps, Alberta - JAA
Excused:	Ellis, Thomas
Alderman Park - Marcella Lowe	Branam, Tamra - JPL
Bentwater Place - Ed Maxted	Hagley, Pamela
Council Appointee - District 1 - Michele Davis	Becker, Pamela - Covington Creek
River Woods - St. Johns Landing HOA - Larry Belge	
The Valley at Hidden Hills - John Roberts	

- Call to Order/Verify Quorum-** Chair Anania called the September 2016 GAB CPAC meeting to order at 6:30 pm. Rosemary Wesolowski verified that a quorum was present.
- Approval of the Previous Meeting Summary** – Ramsey Salem made a motion to approve the minutes, Eddi Parsons second the motion, the CPAC members voted and the motion was approved.  
**Presentation(s): Robert Phillips, Chief Elections Officer, Supervisor of Elections and Greg Clark, Election Official, Supervisor of Elections** provided an update of the August election, discussed the different methods of voting available in Duval County and announced that they are currently involved in a citywide Voters Registration Drive and Poll Worker recruitment.

Mr. Phillips announced throughout Duval County many of the voting polls have changed, but in the GAB district there were no changes to the voting poll locations. Mr. Phillips provided an overview of early voting and voting by mail. The term Absentee Ballot is no longer used; this method of voting is now called Voting by Mail. The CPAC was encouraged to make sure their personal information and signature card that is on file at the Supervisor of Elections is current and up to date, especially if they plan on voting by mail. It was stated if an individuals' personal information or signature does not match the information/signature on the election ballot they receive in the mail, that ballot will not be counted. If your election ballot has been rejected due to a

change in information or change in your signature, the Supervisor of Elections Office will send you a letter to inform you of the discrepancy.

Mr. Clark informed the CPAC that the Supervisor of Elections is actively recruiting poll workers. Anyone interested in working as a poll worker should visit [beapollworker@coj.net](mailto:beapollworker@coj.net) for complete details.

#### 4. **Elected Officials Reports –**

Councilmember Morgan announced Councilmember Lori Boyer will serve as City Council President. Councilmember Morgan shared the subcommittees that she will serve on this year; the subcommittees are: City Council Chaplain, Duval County Public Schools liaison, LUZ, Juvenile Justice, Public Health, Public Service Grants and NCIS (Neighborhood, Community Investments and Services Committee). The next Council District 1 Town Hall meeting will be held on September 26, 2016 at the Divine Influence Worship International Ministries church located at 1072 Arlington Road North at 6:00 p.m.

#### 5. **Staff Reports**

- **JSO (Jacksonville Sheriff's Office)** – Lt. Wilson introduced himself and Sgt. Ferricane. Lt. Wilson informed the CPAC that the next ShAdCo meeting will be a joint ShAdCo meeting on September 22, 2016 at the Police Athletic League (PAL) building located at 3450 Monument Road. The lieutenant announced Woodland Acres neighborhood walk earlier in the month was a success; more neighborhood walks in different neighborhoods will be forth coming. Lt. Wilson updated the CPAC on the various apps JSO currently offers. The apps are: JaxReady (emergency preparedness), JaxSherriff (to report a crime or auto accident) and AudioTrafficJacksonville (up to minute traffic and crime info). The CPAC was also informed about Operation Safer Transaction; citizens can utilize the JSO substations to conduct a legal exchange of item(s) sold online.
- **JFRD (Jacksonville Fire & Rescue Department)** – Chief Owens informed the CPAC that JFRD increase the staff for the hurricane. Thankfully, the hurricane did not create a disaster situation and served as an excellent training tool.
- **Mayor's Liaison** – not present.
- **Duval County Public Schools (DCPS) – Julius Smith** introduced himself and shared that DCPS will be expanding their Community Education programs. Mr. Smith inquired if there were any classes or areas of interested that the CPAC would like to see offered by DCPS; no suggestions were made. It was announced that DCPS will be working with Jacksonville Public Libraries in regard to the extended day programs for students.
- **FDOT (Florida Department of Transportation)** – Jim Green reminded the CPAC about the ongoing project on State and Union Streets; there will be periodic ramp closures. When the ramps are closed, traffic will be diverted to A. Phillip Randolph. Mr. Green mentioned the ongoing safety project at JTB and Southside Blvd; there will be periodic ramp closures for this project.
- **Jacksonville Executive at Craig Airport** – Tiffany Gillem – sent the following report:  
Jacksonville International Airport (JAX) is working on their holiday music program that starts December 5th. Interested parties or groups should contact Debbie Jones at 904-741-2726 or at [debbie.jones@flyjacksonville.com](mailto:debbie.jones@flyjacksonville.com) for more information. This month's JAA Board meeting is scheduled for September 19th at 8:30 AM at the administration office, 3rd floor.  
JAXEX Update: Landscaping Project (St. Johns/Monument Area) - The "No Mow" zone signs are up on the property; they should be visible from the roadway. The next JAXEX Advisory Committee meeting is scheduled for Tuesday, October 11th at 9:00 AM in the executive conference. There will be some work going on over the next two weeks. This work will require periodic runway closures. However, the schedule has been coordinated with the Tower and the tenants. JAXEX will be having an emergency drill on September 30th from 8:00 AM-1:00 PM. A community advisory will be sent out closer to the date of the training exercise.  
Golf Course - See September flyers for monthly specials (2 attachments).  
No new updates for Cecil Airport or Herlong Recreational Airport.
- **Jacksonville Public Library** – Sara Roberts, Region Manager for Pablo Creek Region informed the CPAC about Career Online High School. Career Online High School (COHS) is an online high school diploma and career certification program funded by the Jacksonville Public Library. This program offers a limited number of scholarships to qualified adult students. To qualify, residents of Duval County must have completed the eighth grade and are 19-years-old or older. Program applicants must have a Jacksonville Public Library card in good standing or be willing to apply for a library card.
- **JaxParks** – Megan Williamson- not present
- **JEA** – Judi Spann informed the CPAC that JEA has been busy restoring power locally post Hurricane Hermine. Hurricane Hermine caused power outages to over 9000 customers locally; power has been restored to everyone in Jacksonville. JEA sent 10 – two man teams to help restore power in the Tallahassee area. Ms. Spann also reminded everyone that you can pay your JEA bills electronically; visit [JEA.com](http://JEA.com) for complete details.
- **JTA** – Wendy Morrow provided information and handouts for the Gameday Express; shuttle services to and from the Jaguar home games. Ms. Morrow updated the CPAC on the JTA roadwork project on Girvin Road; JTA has completed the tree removal process and will begin the next phase of the project.
- **Military Affairs and Veterans Department** – Ashley Rogan provided an overview of services offered by the Military Affairs office and distributed handouts that listed some of their services. Ms. Rogan also announced that details on the November Week of Valor will be forth coming.

- **Neighborhoods Department (Municipal Code Compliance)** – Gary Roberts announced in the GAB District there are 1504 active issues. Code Compliance completed and the Code Compliance team collected 532 snipe signs in the past 30 days. Ms. Lancaster stated the Code Compliance Division has conducted systematic inspections in Park Ridge, Beachwood and East Arlington communities. The communities of Alderman Park and Atlantic Highlands are scheduled for systematic inspections in July.
- **Planning & Development Department** – Christian Popoli, no report, but available for questions.
- **Public Works** – Steve Long stated Public Works is working to clear all the debris from the hurricane. If you still have debris from the hurricane that needs to be removed, please call 630-CITY to request a pickup. Mr. Long stated that there is another storm in the tropics. The storm is not expected to develop into a hurricane, but we need to prepare for a significant amount of rain. If effort to minimize street flooding, Mr. Long encouraged everyone to look at the storm drains in their communities to make sure the drains are not blocked with pine needles, grass clippings or trash. If you come across a blocked storm drain and cannot easily clear the storm drain, please call 630-CITY to report the blockage.

**6. Subcommittee/Liaison Reports (3 minute time limit)**

- **LUZ (Land Use and Zoning)/Governmental Affairs – Mike Anania.** The LUZ Subcommittee reviewed 7 applications and made a motion of 5 of the applications:
  - Support of Zoning Exception E-16-66, the request to allow a special needs school at 223 Mill Creek Road for the following reasons: the site is located in a mostly commercial area with some nearby residential uses and supports a more vital community; the adjacent site is already developed as a special needs school and has been a compliment to the neighborhood; there is a compelling public benefit to those within the surrounding neighborhood; it is an appropriate intensity for the CCG-2 zoning district.
  - Support with Conditions Rezoning 2016-0578 for the rezoning at 14321 Van Zile Ave. The following observations were made: the site is inconsistent with the character and development pattern of the surrounding area; the previous rezoning 2006-984-E and 2015-339-E as the reason for the redevelop the site, however the current site plan does not meet conventional zoning; the current site plan has a one way in /one way out ingress/egress condition making emergency vehicle access difficult or impossible. The CPAC recommends that the set back at the front of the lot be a minimum of 20feet to accommodate parking even though the 2 space parking requirement is met by the garage spaces. The CPAC recommends that lot #10 in the site plan labeled Exhibit E be moved east to accommodate an ingress/egress roadway that would line up with Farrington Street. The CPAC recommends a half circular drive at the "T Turnaround" on the site plan labeled Exhibit E.
  - Support Rezoning 2016C-022 and companion T-1184 at 400 Century 21 Drive. The request provides commercial growth in an area already developed with similar uses; the request does not create unduly increased traffic intensity or unreasonable conflicts with existing traffic and is consistent the character and development pattern of the surrounding area.
  - Support of Zoning Exception E-16-63 for an automotive service facility at 2079 Mayport Road. The site has been a neglected area and the improvement will be compatible with residential uses and supports a more vital community; it is appropriate intensity for the CCG-1 zoning district and serves the daily needs of the neighborhood; the applicant has set aside a forever wild 1.37 acre conservation area as a buffer to the east and north; the applicant will construct the building strictly adhering to the Mayport Zoning Overlay (Ord Code s.656.394).
  - Support with conditions for Administration Deviation AD-16-60 at 1964 University Blvd. South for a 6 foot wood privacy fence in the front yard facing University Blvd South. The applicant cites vagrant traffic through his and other property from the nearby homeless camps as a safety concern. In the site plan there is a 5 foot buffer from the sidewalk to the proposed fence. The CPAC has been opposed to any 6 foot fence in the front yard it takes in consideration the public safety concerns attested to. The CPAC recommends approval with the following conditions: the wood fence's decorative side faces University Blvd., shrubbery and an appropriate irrigation system will be installed in the buffer area between the fence and the sidewalk; the deviation runs concurrent with the property owner as it is hoped that the safety concern will be corrected in the future and the fence will be removed at the sale of the property.
- **Beautification/Parks** – Larry Belge – Not present
- **Environment** – Lad Hawkins – No report
- **Membership** – Karen Hunter-Nowak – No report
- **Transportation** – Ben Tucker – Not present

**Ad-Hoc:**

- **TRUE (Taxation, Revenue, and Utilization of Expenditures) Commission** - vacant
- **North Florida TPO** – vacant

- 7. Neighborhood Coordinator Report** – Rosemary Wesolowski reminded the CPAC that the 2017 GAB CPAC Chair and Vice Chair elections will be conducted at the November 2016 CPAC meeting. There was a request for volunteers to serve on the Nomination Subcommittee. The Nominations Subcommittee is a temporary subcommittee that will create a slate of officers for Chair – Vice Chair elections. Rosemary also announced that there has been a significant response to the HOA/Town home and Condo association training classes that are scheduled for September 27, 2016 in City Hall. The HOA/Townhome training class is full, but there is still room in the Condominium Association training class.

8. **Chairs Report – Michael Anania** – reminded the CPAC that the GAB CPAC is still in need of a representative to serve on the TRUE Commission and on the NFTPO.
9. **Unfinished Business** - none
10. **New Business** – There was a request to determine if funding has been identified for the clearing/cleaning of the Sandalwood Canal.
11. **Public Comments, Concerns or Announcements (3-minute time limit)-**  
Melody Shacter informed the CPAC that Keep Jacksonville Beautiful and the City of Jacksonville will sponsor a clean-up of area parks on Saturday. Please check the COJ website for a list of parks. Ms. Shacter also extended an invitation to the GAB CPAC to attend an Old Arlington Inc. meeting at JU; for more information please visit their website at [www.MyArlington.org](http://www.MyArlington.org)
12. **Motion to Adjourn**

**The next meeting of the District 2 CPAC will be *Monday, October 10, 2016 at 6:30 pm*  
at the Jacksonville Executive at Craig Airport, 855-1 Craig Drive, Jacksonville FL, 32225**