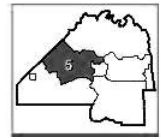


Northwest Citizens Planning Advisory Committee

January 10, 2019 Meeting Summary

The Legend's Center, Community Room, 5130 Soutel Drive, 6 p.m.



Meeting Attendance

CPAC Members:

CPAC Chair: Tyrona Clark-Murray
CPAC Vice Chair: Doretha Tompkins
Cherokee Cove: William Anthony
Better Living: Elaine Billups
Grand Park: Jacqueline Harrington
Sherwood Forest Community: Mildred Jennings
New Town Success Zone: George Maxey
Moncrief Springs: Carlotta McIntosh
Timber Oaks HOA: Velma Rounsville
Ribault Manor: Bettye Scott
Carver Manor/Lincoln Estates: Larry Solomon
Timber Oaks: Rhonda Boyd
Ribault Manor: Linda Kittles
Better Living: Bertha Richardson
TRUE Commission Representative: Camilla Collins

City Staff:

At Large Group 5 Council Member: Samuel Newby
District 8 Council Member: Ju' Coby Pittman
Neighborhoods Department: Stephanie Burch
Jacksonville Public Library: Donna Carroll
Jacksonville Public Library: Sharon Kirkes
Public Works: John Kochanski
Florida Department of Transportation: Derek Dixon
Parks, Recreation and Community Services: Jackson Gray
Jacksonville Sheriff's Office: St. Matthew Kreuger
JEA: Berdell Knowles
Municipal Code Compliance: Ernest Murphy
Municipal Code Compliance: Elaine Lancaster
JTA: Cheryl Riddick
JTA: Jeanette Berk
Animal Care and Protective Services: Devron Cody
Neighborhood Services Office: Amy Holliman
State Attorney's Office: Leah Hogg
State Attorney's Office: Thomas Mangun
State Attorney's Office: Brian Jefferson
Council on Elder Affairs: Carrence Bass

Visitors:

Murphy Nmezi: Royal Terrace
Gwen Nmezi: Royal Terrace (2)
Jackie Nash: Council on Elder Affairs
Celeste Mills
Veronica Glover: For Our Future Florida
Christian Gonzalez-Orbegno*
Ted Nash
Albert Chester: New Town Pharmacy

Kim Perry (2)
Tom Larson: Self-Help Credit Union*
Barbara McKnight
Rosemary Thornton
Jermaine Lazenberry
Theresa Connal
Jeff Edwards: Rail Yard District Business Council

*have met three meeting CPAC membership requirement
(2) have attended two consecutive meetings

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- 1. Call to Order/Verify Quorum:** Chair Tyrona Clark-Murray called the meeting to order at 6:01 p.m. The meeting began with reciting the Pledge of Allegiance, after which staff confirmed that a quorum is present. Northwest CPAC Chair reviewed Jacksonville Ordinance Code Sec. 350.305. - Campaigning; prohibited in public work places. "It shall be unlawful and a class A offense for any person to engage in political campaigning in a public building in locations where public employees are working. This prohibition shall apply to a public officer or employee's support or opposition to a referendum affecting the City of Jacksonville; nor shall this prohibition apply to rooms rented in public buildings for the purpose of political campaigning; nor shall it apply to the city's senior citizen and community centers."
 - 2. Approval of the Summary:** Velma Rounsville made a motion to approve the summary of the November 8, 2018 CPAC meeting as written. The motion was seconded by Elaine Billups and was unanimously approved.
 - 3. Presentation:** Jeanette Burk with JTA's Economic Development and Long Range Planning Department reported on the planning and implementation schedule for the Major Transit Development Plan update. The 10-year transit plan is updated every five years with input from the community.
 - 4. Elected Officials Report:** Samuel Newby, At Large District 5 Council Member (snewby@coj.net; 630-1387), reported that the City's 2019 budget included \$4 million for City Council to allocate to projects they chose. Councilmembers selected public safety and crime prevention, quality of life, infrastructure, affordable housing and homelessness.

5. **Unfinished Business:** Trout River Boulevard and Lem Turner Road improvement updates from Glen Weiss (read by Amy Holliman): Since the last CPAC meeting, Public Works has repainted the arrows, stop bar and yellow line on Trout River Boulevard and repainted all the white and yellow lines on Trout River Boulevard from Lem Turner Road to Ridge Avenue (about one mile). The Florida Department of Transportation (FDOT) has removed all the dirt and sand on the sidewalk to the north of Trout River Boulevard, filled potholes and addressed the business owners about parking on sidewalks. FDOT staff will seek funding for new lighting at the intersection, and for upgraded crosswalks and handicap ramps. The traffic island at the intersection was a 2007 project of the City of Jacksonville at the request of the Riverview Neighborhood Association. Maintenance of the island is the responsibility of the City by agreement with FDOT.
6. **Chair's Report:** Chair Tyrona Clark-Murray reviewed the attendance requirements for CPAC members. She emphasized that three consecutive unexcused absences will result in a member's removal from the CPAC. To avoid an unexcused absence, call or email Amy Holliman (255-8260 or aholliman@coj.net) to be excused from the meeting. Sunshine Law and Ethics training for CPAC members is required every four years. Finally she reminded everyone that CPAC meetings follow Robert's Rules of Order. A handout containing a brief description of processes is available for review.
7. **Subcommittee and Liaison Reports**
 - **Transportation:** Tyrona Clark-Murray reported that the topic at the December 2018 TPO meeting was alternative fuels. A company manufacturing Compressed Natural Gas is planning to open a second manufacturing facility in West Jacksonville. However, due to a lack of skilled labor in the field, most employees will be recruited from out of town. After much discussion, members agreed that Jacksonville must work to improve its educational opportunities to meet the demands of modern industry and manufacturing, preferably beginning at the high school level.
 - **TRUE Commission:** Camilla Collins reported that the TRUE Commission has created a subcommittee to research and analyze maintenance of the City's parks and recreation facilities. One proposal is to develop a management plan and form a committee of citizen volunteers who would be willing to inspect the parks for compliance.
8. **Elected Officials Report:** Ju' Coby Pittman, District 8 Council Member (JPittman@coj.net; 630-1387), reported that copies of her District 8 newsletter are available. She also asked to report issues to 630-CITY. She will assist with issues that are slow getting resolved. Please contact her if you need assistance or would like to report an ongoing issue.
9. **Staff Reports**
 - **Jacksonville Sheriff's Office:** Sgt. Matthew Krueger (Matthew.Krueger@jaxsheriff.org), reported that officers officially have body cameras. He explained that they are not always on, but turn on with the touch of a button and the camera is constantly recording a 30 second preview. So that if the record button is switched on, the thirty seconds prior to the incident is also captured as a part of the recording.
 - **Florida Department of Transportation:** Derek Dixon, Transportation Systems Coordinator (derek.dixon@dot.state.fl.us; 360-5653), announced that detailed information on FDOT projects can be found at your10and95.com and NFLroads.com.
 - **Neighborhood Department:** Stephanie Burch, Neighborhoods Department Director (stephanieb@coj.net; 255-8902), reported the Housing Division has opened its universal application for Community Development Block Grant (CDBG), Housing Opportunities for Persons with AIDS (HOPWA) and Emergency Solutions Grant (ESG) funding. The application deadline is February 7, 2019. The Infill Development Incentive Program (IDIP) Grant is funded with City dollars. It will pay for liens, closing costs and other expenses associated with affordable housing. An email will be sent out as soon as the grant application is available. Please contact Stephanie Burch to be added to the email list regarding the launch of the IDIP Grant. She also reported that Bill 2018-0871 updates Chapter 122 of the Ordinance Code to bring it up to state compliance and to improve the efficiency of acquisition and disposition of City owned property. She also reported that Animal Care and Protective Services will continue to have \$19 adoption fees throughout January 2019.

- **Municipal Code Compliance:** Earnest Murphy, Municipal Code Compliance Senior Officer (EMurphy@coj.net: 255-7096), reported that the last systematic inspection was in the Lackawanna neighborhood resulting in 527 cases cited. Elaine Lancaster, Municipal Code Compliance Supervisor introduced herself saying that she works in the Riverview, Moncrief and Lake Forest neighborhoods.
- **Jacksonville Public Library: Donna Carroll** Donna Carroll, Bradham Brooks Library Manager (dcarroll@coj.net: 726-5142), reported that the Jacksonville Book Fest is February 23, 2019, 10 a.m. to 3 p.m. with special guest author R.L. Stine. On Saturday, January 26, from 10 a.m. to 3 p.m. the Mapping Our Past event will celebrate the Library's latest addition to its map collection and the newly updated Jordan and Shirley Ansbacher Gallery.
- **Neighborhood Services Office:** Amy Holliman, Northwest CPAC Coordinator (aholliman@coj.net: 255-8260), announced that CommUniverCity registration is underway. Registration forms are due to the Neighborhood Services Office by January 22, 2019.
- **State Attorney's Office:** Thomas Mangun, Attorney (TMangun@coj.net), reported that he and his colleague, Leah Hogg, Attorney (LHogg@coj.net), with the State Attorney's Office will be working in the Northwest District neighborhoods on the program to get to know the community to assist with crime prevention solutions. They will attempt to find the root of the criminal activity and work with the community and neighborhood organizations to alleviate those issues. They will be attending to the CPAC and community meetings. For more information, or to invite them to a neighborhood meeting, please contact Brian Jefferson, Community Prosecution Coordinator (BrianJ@coj.net).
- **Department of Elder Affairs:** Carrence Bass, Executive Director (cbass@coj.net: 630-4670), announced that the department is seeking members to serve on the Council on Elder Affairs (COEA). Additional information and requirements for service can be found on the City's website here: <http://www.coj.net/departments/boards-and-commissions/council-on-elder-affairs>.

10. Public Comments

- CPAC guest Rosemary Thornton announced that the Cultural Council is seeking artists for several projects throughout Jacksonville. The deadline for application is February 7. Visit www.culturalcouncil.org for more information. Renewed Community Initiatives has completed a mural on the Mr. K Barbeque and Seafood building at 4906 Soutel Dr. The 2016 Neighborhood Matching Grant provided funding for this project.
- CPAC guest Jeff Edwards shared information about the Rail Yard Business District. The Beaver Street area, now known as the Rail Yard District, houses over 100 unique small businesses. Many of these business owners are now coming together to make change in their community.
- CPAC member George Maxey, representing New Town Success Zone, announced the Dr. Martin Luther King Jr. Day of Service projects will take place in New Town on January 19, 2019 from 8:30 a.m. to 1 p.m. The Steps to Success Program assists residents with financial planning. Please contact NTSZ for more information at 470-8899.

11. **Adjourn:** CPAC Member Elaine Billups motioned to adjourn the meeting. Member George Maxey seconded and all members agreed. The meeting adjourned at 7:43 p.m.

Next CPAC Meeting: Thursday, February 14, 2019, 6 p.m. at the Legends Center, Community Room, 5130 Soutel Dr.

To receive supplies for your neighborhood clean-up, please contact Dan Durbec with the City of Jacksonville Clean It Up, Green It Up program at 255-8276 or ddurbec@coj.net.

A copy of the audio recording of this Urban Core CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website here: [Public Records](#).