

Southeast Citizens Planning Advisory Committee

July 25, 2016 Meeting Summary

NEFAR Office, 7801 Deercreek Club Road, Jacksonville, FL 32256

Organizations - Representatives	Staff and Officials
The Gables HOA - Debbie Johnson - Chair	City Council District 11 - Danny Becton
Villa San Jose Civic Association - Marj Rothstein - Vice Chair	City Council District 5 - Lori Boyer
Alumni Civic Association - Kathleen Perera	Disabled Services - Kevin McDaniel
Brierwood Neighborhood Association - Nancy Barry	Duval County Schoolbaord - Ashley Smith-Juarez
Deercreek Owners Association - Carol D'Onofrio	Jacksonville Public Library - Mark Hohnade
Deerwood Improvement Association - Ernst Cornehl	JaxParks - Keith Meyerl
East Hampton HOA - Eric Laner	JEA - Suzanne Goss
Englewood Full Service Schools - Ralph Hodges	JFRD - Keith Powers
Greater Englewood Neighborhood Assoc. - Taghie Shoaiei	JTA - Cheryl Riddick
Greater Hood Road Community Association - Jim Hill	Mayor's Liaison - E. Denise Lee
Hampton Glen at Deerwood HOA - Abby Howard Murphy	Military Affairs and Veterans Department - Ashley Rogan
Lake Mandarin HOA - David Dee	Neighborhoods - Margretta Haywood
Mandarin Community Club - Karen Rowe	Neighborhoods -Code Enforcement - Robert Crawford
Oak View Corner Oaks Owners Association - Andrea Duke	Neighborhoods Services - Rosemary Wesolowski
Oak View Corner Oaks Owners Association - Jon Malmind	Planning and Development - Rosario Lacayo
Oxford Chase HOA - Donna Herrin	Public Works - Tom Fallin
Pickwick Park Civic Association - Elizabeth Wolfe	
Rose Creek Condo Association - Henry Rogers	
Royal Lakes Civic Association - Jim Akers	Visitors:
Saddlebrook Homeowners Association - Gloria Stephens	Susan Cornehl
Secret Cove Civic Association - George Banks	Jeremiah Lahey - Alesbury HOA at Windsor Parke
The Lakewood Community - Richard Cardell	Todd Ierna - Johns Creek HOA
	Carmen Mazzeo - Windsor Parke
	Matt Carlucci
Excused:	Lake Ray IV
City Council Appointment District 4 - George Bollinger	Ann Clapp
Secret Cove Civic Association - George Banks	Richard Skule
	Arden Joseph
	Suzanne Mullaney
	John Roberts
	Dolores Landrum - Campfield

1. **Call to Order/Verify Quorum:** Chair Johnson called the meeting to order. Rosemary Wesolowski verified that a quorum was present.
2. **Approval of the Previous Meeting Summary:** Jim Akers made a motion to approve the minutes, David Dee second the motion; the motion was approved.
3. **Presentation(s): Valerie Williams, Consumer Affairs Manager and Lt. Kevin Goff, JSO,** educated the CPAC on Florida Human-Trafficking Statue, the local Human-Trafficking Ordinance and the role of the Neighborhoods Department - Office of Consumer Affairs, JSO and JFRD in stopping Human -Trafficking locally. Ms. Williams defined human-trafficking as the act to exploit individuals through forced work in prostitution, sexual entertainment and forced labor through domestic servitude, restaurants, factories, sweatshops and agricultural work.

The Florida Statute Chapter 787.29 became effective on January 1, 2016. This statute requires certain businesses to display public awareness signs (posters) at specific locations. The locations include, all rest areas, turnpike service plazas; all weigh stations; primary airports; passenger rail stations, state welcome center and emergency rooms. On May 10, 2016, Jacksonville Ordinance Section Chapter 150.413 was enacted to establish a local requirement for posting Human-Trafficking Public Awareness signs. Signs will be posted at nude establishments; adult entertainment establishments, dancing entertainment establishments and any business or

establishment that offers massage or bodywork services for compensation that is not owned by a health care practitioner.

The signs will be 8.5 inches by 11 inches with a font size of 16 at a minimum. Specific language has been established for the signs. JSO will be the primary enforcement agency for compliance with this ordinance, but it was stated that any law enforcement officer, Jacksonville Fire and Rescue Department or City of Jacksonville Code Enforcement Officer will have the right to inspect the premises. The enforcement agencies may issue warning citations to first time violators, but if the violation is written, there will be a \$500 fine as a penalty.

Lori Boyer, City Council President, presented an educational class that covered the involvement of City Council with Land Use and Zoning (LUZ) and the basic concepts of LUZ. The presentation touched on the various types of applications; the roles of City Council in regard to the LUZ applications, Planning Commission and Zoning Administrator in the application process; the various stages (introduction, hearing, mailed notices) of the application process; sending CPAC letters vs. attending Planning Commission meetings; and how citizens can have an effective voice in the process.

4. **Elected Officials Reports:**

Councilmember Becton updated the CPAC on the Resolution for John Waddell and the dedication ceremony at the park. The City Council Resolution honoring John Waddell will be held on September 13, 2016 in City Council Chambers at 5:00 pm. The dedication of the basketball court at the 9A/Baymeadows Regional Park will be held on September 14, 2016. Councilmember Becton will confirm the time of the dedication ceremony at the 9A/Baymeadows Regional Park.

Councilmember Boyer informed the CPAC that the voting precincts boundaries have changed. Councilmember Boyer encouraged the CPAC members to make sure their personal information, political party affiliation and their signatures are up to date at the Supervisor of Elections Office.

5. **Staff Reports (3 minute time limit)**

- **JSO (Jacksonville Sheriff's Office)** - not present
- **JFRD (Jacksonville Fire Rescue Department)** – stated JFRD has submitted their 5 year strategic plan and due to growth in the area near I-295/State Road 202 (JTB)/Baymeadows Road, JFRD is looking at property in the area around the St. Johns Town Center to build a new fire station to better serve that area.
- **Mayor's Liaison** – Denise Lee introduced herself to the CPAC and explained how "Blight" is defined in Jacksonville and how the CPAC members can help fight blight. Ms. Lee walked the CPAC through several features on the MyJax App. Ms. Lee updated the CPAC on the community service efforts of JFRD. Fire fighters are walking door to door in various communities to verify every home has a working smoke detector. If the home does not have a working smoke detector, JFRD will provide and install a smoke detector free of charge.
- **Duval County Public Schools** – Ashley Smith-Juarez, Schoolboard Member announced the 2016-17 schoolyear will begin on August 15, 2016 in Duval County. Ms. Smith-Juarez informed the CPAC that Duval County Public Schools provide various programs for students with Autism Spectrum Disorders (ASD) and related disabilities that recognize the wide range of educational needs for students with ASD and related disabilities. In order to provide an individualized program based on student need, services are delivered in a variety of settings. If you have a student with ASD, please contact Duval County Schools for testing to assure proper classroom placement.
- **Disabled Services** – Kevin McDaniel distributed handouts that listed various services provided by the Disabled Services Division to the CPAC. Mr. McDaniel stated the most frequent request to Disabled Services Division is for a wheelchair ramps.
- **FDOT (Florida Department of Transportation)** – Jim Green - not present
- **JEA (Jacksonville Electric Authority)** - Suzanne Goss informed the CPAC that JEA hosts a Board of Directors meeting that normally meet on the third Tuesday of each month in the 8th floor Board Room at JEA, located at 21 W. Church Street, Jacksonville, Florida. JEA Board meetings are open to the public and provide an opportunity for the public to address the board. Comments are limited to three minutes. Ms. Goss did emphasize that periodically the JEA Board meeting dates, times, and locations are subject to change.
- **JTA (Jacksonville Transportation Authority)** – Cheryl Riddick announced that there will be a change in service for several bus routes starting on August 1, 2016; handouts that contained details on the changes were provided. On December 5, 2016, there will be additional service changes; details on the second change will be provided in the future. Ms. Riddick provided handouts that addressed hurricane evacuation routes for both fixed route customers and customers with special needs. In preparation for the Jacksonville Jaguar home games, information on game day shuttle service was provided in the Gameday Express pamphlet. Ms. Riddick announced that the St. Johns River Ferry will be closed for the next 3 days for maintenance.
- **JPL (Jacksonville Public Library)** – Keli Likins announced on August 3, 2016, JPL will unveil a new website. On August 15, 2016 early voting will begin at the libraries. August 6, 9 and 20, 2016, classes on 3D printing will be provided at the South Mandarin Library.
- **Planning and Development Department** - Rosario Lacayo did not have a report, but was available for questions.

- Military Affairs and Veterans Department** – Ashley Rogan invited the CPAC to join the Military Affairs and Veterans Department for the 2016 Military Order of the Purple Heart Observance on August 6, 2016 at the Veterans Memorial Wall at 9:00am. Ms. Rogan announced an upcoming class titled BE CREDITWIZE, a free one-hour seminar hosted by the City of Jacksonville Military Affairs and Veterans Department. The class will explain how credit scores are calculated and will provide steps on how to improve credit scores. This event is open to the first 30 registrants per class; 30 for 9:00 am and 30 for 1:00 pm. To register, please email Ashley Rogan at arogan@coj.net or call her at 904-630-3625. This event is open to active duty, reserve, and guard service members and their dependents. Valid Military ID will be required for check in.
- **Neighborhoods Department (Code Compliance)** – Robert Crawford announced that over the weekend he and his team collected 200+ snipe signs in the SE District. The systematic inspection in the Lakewood Community was completed and resulted in 103 homes being sited with 196 violations. The next systematic inspections will take place in the Spring Park Community and in Mandarin (near Mandarin and Losco Roads).
 - **Public Works** – Tom Fallin announced that the City of Jacksonville Public Works Department in cooperation with the Army Corp of Engineers will begin a beach re-nourishment program in September. The project is scheduled to begin at the Duval / St. Johns County line and work north to Mayport NAS. The project is expected to take 60 days.
 - **Recreation and Parks** – Keith Meyerl announced that a JaxParks has had a very busy summer. With the beginning of the school year, JaxParks pools will only be open on weekends. JaxParks pools will close for the season on Labor Day. JaxParks will begin their afterschool programs on August 15, 2016; contact JaxParks for complete details.
6. **Subcommittee/Liaison Reports (3 minute time limit)**
- **LUZ (Land Use and Zoning)** – Jim Hill stated the LUZ subcommittee reviewed nine applications and no motions will be made.
 - **Beautification/Parks/Environment** – Dick Cardell – thanked Robert Crawford, Code Compliance for the systematic inspection in the Lakewood area.
 - **Economic Development** – Gloria Stephens did not present a report.
 - **Education** – George Banks did not present a report.
 - **Membership** – Marj Rothstein informed the CPAC the Membership Subcommittee will have a copy of the current roster at the next CPAC meeting. The purpose is to have the CPAC members / alternates review their information to ensure that all of their contact information was current and up to date. Ms. Rothstein encouraged the CPAC members to contact their alternates to obtain the alternates information and bring the information to the August meeting.
 - **Safety** – Betty Wolfe announced August 2, 2016 is National Night Out. If your neighborhood would like to participate, please contact JSO, Office of Community Affairs or contact your ShAdCo coordinator.
 - **Transportation/Growth Management** – Eric Laner and George Bollinger – no report was presented.
- Ad-Hoc:**
- **Government Affairs** – Jim Akers did not present a report.
 - **TRUE (Taxation, Revenue and Utilization of Expenditures) Commission** – Ralph Hodges informed the CPAC that the TRUE Commission did not meet in the month of July.
7. **Neighborhood Coordinators Report** – Rosemary Wesolowski informed the CPAC that the Neighborhood Services Office along with the Planning and Development Department will hold a training class on Land Use and Zoning on October 13, 2016, 6:00 pm in the Ed Ball Building, 214 N. Hogan Street, 32202. Complete detail on the LUZ training will be provided at the September CPAC meeting.
8. **Chairs Report** – Debbie Johnson stated the temporary Ad Hoc Subcommittee held their second and final meeting on July 18, 2016. The goal of the Ad Hoc Subcommittee was to look at what we do and how we do it as a CPAC. Chair Johnson will compile all the information and bring it to the next meeting.
9. **Unfinished Business -**
10. **New Business –**
11. **Public Comments/Announcements (3-minute time limit)**
12. **Motion to Adjourn – meeting adjourned at 8:40 pm**

NEXT MEETING: August 22, 2016 ~ 6:30 p.m.
NEFAR Office, 7801 Deercreek Club Road, Jacksonville, FL 32216