

District # 3
Citizens Planning Advisory Committee

Chair: Debbie Johnson
Vice Chair: Marj Rothstein

MEETING SUMMARY

Location: NEFAR Office
7801 Deercreek Club Road
Jacksonville, FL 32256
Date: Monday, March 28, 2016

Attendance:

Organizations/Representatives

Members:

Akers, Jim – Royal Lakes Civic Association
Banks, George – Secret Cove Civic Association
Cardell, Richard – The Lakewood Community
Cornehl, Ernst - Deerwood
Dee, David – Lake Mandarin HOA
Duke, Andrea – Oak View Corner Oaks Homeowner Association
Heesch-Gilman, Karen – Briarwood Neighborhood Association
Hill, James - Greater Hood Road Community Association
Howard-Murphy, Abby – Hampton Glen at Deerwood HOA
Johnson, Debbie – The Gables HOA
Laner, Eric- East Hampton HOA
Malmind, Jon – Oak View Corner Oaks Homeowners Association
Rogers, Henry – Rose Creek Condo Association
Rothstein, Marj – Villa San Jose Civic
Shoaei, Taghie – Greater Englewood Neighborhood Association
Stephens, Gloria – Saddlebrook Homeowner Association
Weise, Gary – Secret Cove
Wolfe, Elizabeth – Pickwick Park Civic Association

Excused:

Bollinger, George – City Council Appointment – District 4
D'Onofrio, Carol – Deercreek Owners Association
Herrin, Donna – Oxford Chase HOA
Hodges, Ralph – Englewood Full Service School
Lyons, Gamal - Tall Cypress Cove Homeowner Association
Perera, Kathleen – Alumni Civic Association
Rowe, Karen – Mandarin Community Club

Elected Officials:

Aaron Bowman, City Council District 3
Lori Boyer, City Council District 5

Staff:

Cobb, Ed – JFRD
Fallin, Tom – Public Works
Florio, Barbara – Planning & Development
Green, James – FDOT

Macdonald, Dan – CSA, Councilmember Becton
Potter, Roderick – Code Compliance
Lacayo, Rosario – Planning & Development
Meyerl, Keith – JaxParks
Rogan, Ashley – Military Affairs
Wesolowski, Rosemary - Neighborhoods, Housing & Community Development Division

Guests:

Riddick, Cheryl – JTA	Fridl, Ann – Jacksonville Public Library
Dern, Stacie	Schatz, Phil – COEA
Goss, Suzanne – JEA	Spann, Judi – JEA
Gray, Reion	Clapp, Ann
Angenend, Michaela	Arden, Joseph
Ray Spofford -ETM	Staci Rewis - Gunster
Keith Tickell - Baptist Health	

1. Call to Order/Verify Quorum

- Chair Johnson called the meeting to order at 6:30 p.m.

2. Approval of the Previous Meeting Summary

- Chair Johnson welcomed the members, staff and guests to the SE CPAC. Chair Johnson inquired if everyone had the opportunity to read the meeting summary and if there were any corrections, deletions or additions; there were none. George Banks made a motion to approve the meeting summary and Jim Akers seconded the motion. The February 2016 meeting minutes were approved unanimously.

3. **Presentation(s) Dayatra Coles, Affordable Housing Manager**, provided a comprehensive overview of the 2016-17 Five year Consolidated Plan – Action Plan & Analysis of Impediments To Fair Housing Public Hearing for CDBG, HOME, HOPWA, ESG, SHIP and the Universal Application process.

Everyone in attendance was provided with a packet of information that contained five handouts. Ms. Coles started the presentation with the handout titled “2016-17 Consolidated Plan Programs (CDBG, HOME, HOPWA and ESG) State Funds (SHIP) Universal Application Process”. Ms. Coles pointed out various points with in this handout, such as the Mission/Purpose of Community Development Block Grant (CDBG) and stressed the importance of community input.

It was stated to be in compliance with Federal HUD, the City of Jacksonville is required to complete the Consolidated Plan/Action Plan. The purpose of the Consolidated Plan/Action Plan is to combine the planning, application and reporting aspects of the U.S. HUD Formula Programs into one collaborative process. The Consolidated Plan- Action Plan Universal Application Process was developed to be in compliance with 24CFR Part 91. Each jurisdiction must submit a Consolidated Plan – Action Plan to U.S. HUD no later than 45 days prior to the start of its program year (which is August 15th). Additionally, to be in compliance with U.S. HUD, the city must conduct at least one public hearing to set priorities for funding. To ensure maximum involvement, the COJ team conducts four public hearings.

Priorities for funding is determined through the Citizen Participation Plan Process (this includes the public hearing process and the outcomes) is used to set the priorities for project funding. All of the applications must address one or more of the following priorities: Neighborhood Revitalization, Housing Rehabilitation, Economic Development/Job Creation, Physical Improvements, Housing Counseling and Non-hosing CDBG/Special Needs.

Ms. Coles discussed the various Federal and State programs as well as the allowable uses for the funding:

Community Development Block Grant Program (CDBG) provides annual grants on a formula basis to entitled cities, urban counties and states to develop viable urban communities by providing decent housing and suitable living environments, and by expanding economic opportunities principally for low and moderate income persons and/or the elimination of slum and blight. The allowable uses for CDBG funding include: Acquisition of Real Property, Clearance, Code Enforcement, Economic Development, Fair Housing Initiatives, Historic Preservation, Housing Counseling, Housing Rehabilitation (through LRP and U-Tip programs), Public Facilities & Improvements (e.g. parks and senior centers), Public Service (15% cap), Removal of Architectural Barriers and Administration (20%).

HOME Investment Partnership Program (HOME) is the largest Federal block grant to State and local governments designed to exclusively to create affordable housing for low-income households. The allowable uses for HOME include: Develop Subsidy for CHDO (Ownership and Rental), Down Payment Assistance, Operating Support for CHDO's, Owner-occupied Rehabilitation, Redevelopment, Multifamily Development and Rehabilitation (Affordable and Special Needs) and Relocation.

Neighborhood Stabilization Program 3 (NSP3) are funds authorized under the Dodd-Frank Wall Street Reform and Consumer Protection Act (Dodd-Frank Act) of 2010 provides a third round of neighborhood stabilization grants to all states and select governments on a formula basis. Unlike NSP2, grantees are not constrained to census tract boundaries and can define their target areas more precisely to their intended target area. In Jacksonville the NSP3 target area comprised the Eastside and Springfield neighborhoods. The allowable uses are: Acquire and rehabilitate vacant homes that have been foreclosed upon, Redevelop demolished or vacant properties into affordable housing, establish financing mechanisms for the purchase and development of foreclosed upon homes, Demolish blighted structures, acquire and rehabilitate multi-family properties that have been foreclosed upon and make them available to person at 50% or below the AMI.

State Housing Initiative Partnership (SHIP) provides funds to local governments as incentives to create partnerships that produce and preserve affordable housing and multifamily housing. The program was designed to serve very low, low and moderate income families. The allowable uses are: Homeowner occupied, Purchase Assistance (Down Payment, Principal Buy-down, closing costs), Housing Counseling/Homebuyer Education, New Construction Development Subsidy, Demolition/Reconstruction (Owner Occupied), Foreclosure / Loss Mitigation and Disaster Mitigation (Ownership & Rental), Multifamily (Acquisition & Rehabilitation), Rental and Utility Deposits.

Ms. Coles reviewed the map that was included. The purpose of the map was to show the Low/Mod Income area by the census tracts and zip codes in the City of Jacksonville.

Ms. Coles, Affordable Housing Coordinator briefly touched on the handouts titled "Analysis of Impediments to Fair Housing Choice" and "2011-2016 Barriers and Actions Steps". Ms. Coles emphasized that everyone safe and sanitary housing. Everyone was encouraged to review all of the handouts that were provided.

4. Elected Officials Report –

Councilmember Boyer informed the CPAC that she is actively working on a unique situation involving through lots. A through lot (with the exception of a corner lot) is a residential lot that has frontage on two public streets. With our current codes, both yards are considered a

front yard, thus making it illegal to have a pool in your supposed backyard. At this time they are working to define: what is the correct street address, what side is the front yard, how to address out-buildings (garages/sheds) and pools in the backyard. Councilmember Boyer will keep the CPAC informed as this legislation progresses. Councilmember Boyer reminded the CPAC that there are always open positions on the various City Boards and Commissions. It was requested that Rosemary send a link to all of the Boards and Commissions.

Councilmember Bowman stated he held a Town Hall meeting last week and was pleased with the turn out. Girvin Road ground breaking was last week and it was acknowledged that it is was a good thing to get the project underway. There have been a number of traffic accidents in front of Providence High School; Councilmember Bowman has requested a traffic study. The traffic study is underway and he should have the results in the next couple of weeks. Councilman Bowman stated that he is unable to attend every CPAC and inquired if anyone from his Council District would like to serve as his representative or knew of an individual to represent him at the CPAC meetings? If so, please contact Councilmember Bowman at 630-1386 or ABowman@coj.net.

Councilmember Schellenberg announced he will hold a Town hall meeting on March 28, 2016 at the South Mandarin Library starting at 7:00 pm. On Friday (April 1, 2016) the left turn lane on Old St. Augustine Road onto Greenland Road will open. The project was completed ahead of schedule and everyone is hopeful that it will help relieve some traffic in that area.

Dan Macdonald, ESA for Councilmember Becton informed the CPAC that Councilmember Becton is out of town, but Mr. Macdonald is available for assistance or questions.

5. Staff Reports:

- **JSO (Jacksonville Sheriff's Office)** – not in attendance
- **JFRD** – Chief Cobb – stated JFRD will be organizing groups of fire fighters to go out and walk through various neighborhoods to increase their community involvement. Chief Cobb announced that JFRD has received an ISO rating of 1. Cobb elaborated that is an excellent rating and that the homeowners in Duval County should point this out to their homeowners insurance to receive a savings on their policy. JFRD and JSO are working together to address training for quick response calls and terrorist situation.
- **Mayor's Liaison** – E. Denise Lee – Rosemary shared with the CPAC that Ms. Lee had a meeting conflict, but sent flyers to be distributed about the new Blight app. If anyone has questions or concerns, please share them with Rosemary to pass on to Ms. Lee.
- **Duval County Public Schools** – no representation
- **FDOT (Florida Department of Transportation)** – Jim Green stated the express lanes in Mandarin area are under construction; there will be a lane shift tonight(flyers were provided). A project is underway on the Main Street Bridge; this includes some daytime lane closures weekdays from 9 a.m. to 4 p.m. and more extended closures after business hours in the evenings to install temporary machinery. Detour for the Main Street bridge is the Acosta Bridge. The I-95 at Butler Boulevard project will have nighttime lane closures Sunday through Friday from 8 p.m. to 6 a.m. for area maintenance. The I-295 Express Lane project from J. Turner Butler to State Road 9B will begin in summer 2016. FDOT will host an Open House on Thursday, March 31, 2016, 4:30 pm to 6:30 pm at Kernan Boulevard Baptist Church located at 4000 Kernan Boulevard South; handouts for the Open House were provided. Later this spring a couple of projects will start on the Hart Bridge. The projects will repair the cables and work on the bridge drainage. Emerson Street will be resurfaced.

- **Jacksonville Electric Authority** – Suzanne Goss and Judy Spann introduced themselves to the CPAC as assisted a CPAC member in regard to a concern about testing irrigation systems.
- **Jacksonville Transportation Authority** – Cheryl Riddick informed the CPAC that route service will change for JTA bus riders starting April 4, 2016; flyers for the changes were provided. JTA will take ownership of the St. Johns Ferry starting on March 31, 2016. JTA plans to hold an event in Mayport Village to celebrate the transfer of the ferry. Details for the event will be provided via email.
- **Jacksonville Public Library** – Ann Fridl stated the various libraries have been busy working with area schools on tours of the libraries. Ms. Fridl announced JPL offers tutoring programs for students on various subjects; visit the library on the COJ website for complete details. On June 17th, the South Mandarin Library will hold a book sale. If anyone would like to donate books to the library, all library branches except book donations.
- **Planning and Development Department** - Rosario Lacayo – no report, but available for questions.
- **Environmental Quality Division (Code Compliance)** – Roderick Potter on behalf of Robert Crawford, stated year to date data for the completion of inspections in the Southeast District. The data reflects the following violations were cited: Commercial- 86; Illegal signs – 110; Junk Vehicles – 488; Litter-Illegal Signs – 821; Nuisance – 2078; Nuisance Board up – 74; Nuisance Graffiti – 11; Nuisance Pool – 60; Nuisance Tree – 188; Unsafe Structure – 144; Zoning Commercial/Industrial – 200; Zoning Residential – 575; Zoning Yard/Land Use – 48 for a total of 5829 properties. A system inspection was recently completed in the San Jose Neighborhood. This inspection netted a total of 108 properties being cited for violations. The next systematic inspection will be conducted in the Engelwood community and it will start on April 8th. Mr. Potter reminded the CPAC to utilize 630-CITY to report any concerns or violations.
- **Parks & Recreation** – Keith Meyerl – announced that there will be a ribbon cutting ceremony on April 30 at 10:00 am at the Mandarin Museum; they will be opening the new School House Museum. Councilmember Becton is working on the dedication of the basketball courts at the 9A/Baymeadows Regional Park; the basketball courts will be dedicated to John Waddell.
- **Public Works** – Tom Fallin – There is an ongoing project in Bran Creek in Mandarin; they expect completion later this summer. On Valens Drive bids have been opened up and they hope to start this project this summer. The Briarwood under road drain repair should begin this summer and should be completed by December. Resurfacing will take place on the following roads: Bay Center Road, Baymeadows Way, West Cove Lane, Powers Avenue and Mandarin Road. There are active sidewalk projects on Beauclerc Road, Scott Mills Road and Deerpark Blvd. The Southside Tennis Courts have been resurfaced. In Riverfront Park (in San Marco) the bulk head is failing. Public Works is working on a temporary repair while a permanent repair is under design. FDOT signed and the City of Jacksonville have signed an agreement on the replacement of Coastline Drive and Liberty Street Bridge; this will be a \$7.5 million dollar repair.
- **Military Affairs** – Ashley Rogan – informed the CPAC that there another Snipe Sign and Tire Buy Back scheduled for May 7, 2016. On April 21st, Military Services will hold another free Career Counseling Fair for Veterans on April 21st in City Hall on the first floor from 3 to 6 pm. Military Affairs will host Military Spouse Night Out, May 6, 5-8 PM, at Veteran's Memorial Arena, 300 A. Philip Randolph Blvd., for a great event honoring our hard working female and male military spouses. Military Spouse Night Out is going to be a great event and it will be completely free to spouses. The evening is designed to be an opportunity to enjoy an evening of pampering, self-defense demos, fitness demos, cooking demos and our local chapter of the USO will be providing more than 800 Ann Taylor dresses for our lady spouses! All you need is a valid military spouse ID card and you

can come find your size and color and the garment is yours. Sorry, no rainchecks. Please contact to learn more about their services at 630-1212.

6. **Subcommittee/Liaison Reports -**

LUZ (Land Use and Zoning) – Jim Hill, informed the CPAC the subcommittee reviewed 9 applications and made 2 motions:

A motion was made to support application 2016-210 for the proposed modification of the Baptist Outpatient Campus PUD (1993-1497, 1993-1139) to add 5.5 acres to the PUD and add open space to accommodate the Baptist M.D. Anderson Cancer Center. The CPAC voted unanimously to support this application

A motion was made to oppose application WLD-15-19 and companion application E-15-81 to open a billiard parlor. The motion pass unanimously ; the CPAC does not opposed the billiard parlor, but opposes the request to reduce the distance between the billiard parlor selling alcohol and the distance to Wolfson High School from 1500 feet to 440 feet.

Beautification/Parks/Environment – Dick Cardell, Subcommittee Chair

Mr. Cardell reminded the CPAC that the days are getting warmer and soon we will want to turn on out air conditioning. Mr. Cardell recommended that we have our a/c units checked before we need to rely on them.

Economic Development – Gloria Stephens, Subcommittee Chair – Regency Centers, a national owner, operator, and developer of grocery-anchored shopping centers, has announced its partnership with ArchCo Residential, Whitehall Realty Partners, and Bluerock Residential Growth REIT, Inc. on their East San Marco development in Jacksonville, Florida. Anchored by Publix, this 4.33 acre mixed-use project is planned to be the ideal live, work, and play environment for the vibrant neighborhood of San Marco. Construction is scheduled to begin late this summer. Located at the intersection of Atlantic Boulevard and Mango Place in the historic San Marco community, East San Marco will include 46,000 square feet of retail, including a 32,500 square foot Publix.

The City of Jacksonville has given the go ahead for an Alabama-based company to begin construction on a nearly \$3.9 million renovation project that is meant enhance the club section experience at EverBank Field. Also, the timeline for construction of the Jaguars' flex field and amphitheater is coming into focus in the second quarter; construction will begin next month. Contracts for construction are expected to be awarded in early April, and construction will begin shortly after. Phase one of construction will be laying the groundwork and won't be as visible as the next phases. The 5500-seat amphitheater and flex field, which will be used for an indoor practice facility, as well as an events and entertainment venue.

Since 1933, the City of Jacksonville and EverBank Field have been the home of the Georgia-Florida game. That tradition will continue through 2021, as both schools have reached an agreement with the City on a five-year extension.

Education – George Banks, Subcommittee Chair – no report, but will reach out to School Board Member Ashley Smith-Juarez

Government Affairs – Jim Akers, Subcommittee Chair – no report

Membership – Marj Rothstein, Subcommittee Chair – stated that there 182 neighborhoods registered with the City of Jacksonville in the SE District and 42 of those neighborhoods have

representation on the SE CPAC. On February 29, 2016, the Membership Subcommittee met with Councilmember Becton to discuss CPAC membership in their district. The Membership Subcommittee will meet with each of the councilmembers in the Southeast District.

Transportation – Growth Management – Eric Lanier / George Bollinger –no report

Safety – Betty Wolfe, Subcommittee Chair – no report

Ad-Hoc:

TRUE (Taxation, Revenue, and Utilization of Expenditures) Commission – Ralph Hodges - not in attendance.

7. **Neighborhood Coordinator Report**- Rosemary Wesolowski - announced legislation has been approved to reform the Neighborhoods Department. At this time there are no specific details or information as to if and what any changes may be.
8. **Chair's Report** – Debbie Johnson informed the CPAC she and the other CPAC chairs met with the Mayor last week. One topic that was discussed that applies universally to all CPAC is writing letters. The mayor and his staff questioned the effectiveness of writing letters. It was recommended to have CPAC members attend City Council Meetings and Commission meetings if they want to oppose or support and issue; this is the most effective way to have your voice heard. Chair Johnson informed the CPAC that the LUZ Subcommittee meeting will have a new start time, 5:30 pm. Chair Johnson inquired if the CPAC would like to hold a couple of meetings at different sites. One of the suggested sites would be the Arc Jacksonville Residential Community on Hodges Blvd. This is a newly construction residential community for up to 100 developmentally challenged adults. The other suggested location is UNF. Chair Johnson asked for feedback.
9. **Unfinished Business**-
10. **New Business** – Jim Akers announced that there have been 6 residential break-ins in his neighborhood, Royal Lakes.

George Banks announced that there have been 2 residential break-ins in his community of Secret Cove.

11. Public Comments/Announcements (3-minute time limit)

Stacy Duvant introduced herself and announced that she will be running for a seat on the Duval County School Board.

Karen Heesch-Gilman downloaded the MyJax app during the meeting and she started looking for the closest Mobile Hazardous Waste /E-Waste collection event near her house in the Baymeadows area. Ms. Heesch-Gilman pointed out that there is a conflict on the April 16, 2016 calendar in regard to the hazardous waste collection location between the MyJax app and the COJ website. On the COJ website it is listed on April 16, 2016 the Mobile Hazardous Waste Collection location will be at Mandarin Park: 14780 Mandarin Road, but on the MyJax app it is listed on April 16,2016 the Mobile Hazardous Waste Collection will be at Normandy Park: 1728 Lindsey Road. Ms. Heesch-Gilman requested Rosemary inform the Blight Committee about the conflict.

12. **Motion to adjourn** - George Banks made a motion to adjourn and the motion was seconded by Jim Akers.

NEXT MEETING: Monday, April 25, 2016 ~ 6:30 p.m.

LOCATION: NEFAR (Northeast Florida Association of Realtors) Office
7801 Deercreek Club Road
Jacksonville, FL 32256