



**NORTHWEST JACKSONVILLE ECONOMIC DEVELOPMENT FUND
(NWJEDF) ADVISORY BOARD**

City Hall at St. James
117 West Duval Street, 3rd, Conference Room 3C
Jacksonville, FL 32202
Tuesday, November 21, 2017 – 3:30 p.m.

ONE CITY. ONE JACKSONVILLE.

MEETING MINUTES

Location: City Hall at St. James, located at 117 West Duval Street, 3rd Floor, Conference Room 3C, Jacksonville, FL 32202

Advisory Board Members Present: John Allmand, Fred Atwill, George Barnes, Valerie H. Jenkins, Karen Landry and Joseph Whitaker

Advisory Board Members Excused: Cynthia Glover and Royce McGowan

I. CALL TO ORDER

Chair Whitaker called the NWJEDF Advisory Board meeting to order at 3:40 p.m.

II. ACTION ITEMS

Approval of the July 2017 Meeting Minutes - The minutes were approved as presented.

NWJEDF Bylaws – OED staff presented the recommended bylaws for review and discussion. Committee provided feedback and requested verification of their appointment date to the committee. Dr. Gaffney is currently researching this information.

The NWJEDF board voted unanimously, 6-0, to approve the bylaws.

III. INFORMATION/DISCUSSION ITEMS

Wendy Khan, Finance and Compliance Manager provided an update on the NWJEDF Monthly Financials. As of November 1, 2017, all outstanding loans are paid up to date and current. Additional updates were provided on the loans that are currently being addressed via the Office of General Counsel.

The NWJEDF 2016-2017 Annual Report was presented to each member. The report has been filed with the Jacksonville City Council Finance Committee. Please request the audio file for detailed information.

IV. OLD BUSINESS

There was no old business.

V. NEW BUSINESS

The NWJEDF application was updated to include a Public Information Disclosure section.

VI. PUBLIC COMMENTS

No public comments were made.

VII. ADJOURNMENT

There being no further business, Chair Whitaker adjourned the meeting at approximately 4:41 p.m.

The next NWJEDF Advisory Board meeting is scheduled for Tuesday, January 16, 2018 at 3:30 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments, an audio file of the meeting is available in its entirety upon request. Please contact Daphne Colbert at (904) 630-7117, or by email at daphnec@coj.net.