APPLICATION FOR
TEMPORARY TOWERS CELLS ON WHEELS (COWs)

This application must be typed or printed in black ink and submitted with four (4) copies, with all required attachments, to:

Planning and Development Department
Wireless Communications Coordinator
Edward Ball Building
214 North Hogan Street, Suite 300
Jacksonville, Florida 32202

FOR INFORMATION REGARDING THIS FORM, CALL: (904) 255-7800

FOR OFFICIAL USE ONLY

1. Date Submitted: 2. Current Zoning District(s): 3. Future Land Use Map Category (FLUMs) 4. Applicable Section of Ordinance Code: Section 656.1513

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TO BE COMPLETED BY APPLICANT

5. Complete Property Address: __________________________

__________________________

Real Estate Number: __________________________

Lat / Long: __________________________

6. Between Streets __________________________

And __________________________

7. Current Property Use:

8. Antenna Owner: __________________________

9. Height of COW: ________________

In whose name will the application be granted?

__________________________
Please review your application. All spaces noted as “TO BE COMPLETED BY APPLICANT” must be filled in for the application to be accepted.

No application will be accepted as “Complete and filed” until all the requested information has been supplied and the required fee has been paid. The acceptance of an application as being complete does not guarantee its approval by the Land Development Committee of the Planning Commission. **You (or your agent) must be present** at the hearing.

Also, an agent’s letter of authorization must be attached if the application is not signed by the owner of record and also if someone attends the meeting on the applicant’s behalf without prior authorization.

I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND the information contained in this application, that I am the owner or authorized agent for the owner with authority to make this application, and that all of the information contained in this application, including the attachments, is true and correct to the best of my knowledge.

**PLEASE PRINT:**

Name and address of Owner(s)  Name and address of Authorized Agent(s)

Name: ____________________________  Name: ____________________________

Address: ____________________________  Address: ____________________________


Daytime Telephone ____________________________  Daytime Telephone ____________________________

Fax Number _____________________________________  Fax Number _____________________________________

**SIGNATURE OF OWNER(S)  SIGNATURE OF AUTHORIZED AGENT(S)**

The Agent’s letter of authorization must be attached if application is not signed by the owner of record.

**INSTRUCTIONS**

**Submittal Information:** Applications for a Temporary Wireless Communication Tower shall contain the following information:

1. The identity of the wireless communication service provider, as well as the owner(s) of the structure and the land on which the antenna is to be located;

2. A description of the communications service(s) that the applicant offers or provides;

3. A scaled site plan clearly indicating the tower size, type and height, the location of any accessory buildings, on-site land uses and zoning, adjacent land uses and zoning, adjacent roadways, proposed means of access, distances from property lines, elevation drawings of the proposed tower, and any other proposed structures;

4. Distance between the proposed tower and the nearest boundary of any public park or Environmentally Sensitive Lands located within two miles of the proposed tower;

5. A landscape plan showing specific landscape materials;

6. The method of fencing and finished color.