

## District #1 - Urban Core

### Citizens Planning Advisory Committee

Meeting Location: Ed Ball Building, Training Room 110, 214 N. Hogan St.

Chairperson: Rex Williams 401-8138 [rexwilliams2006@hotmail.com](mailto:rexwilliams2006@hotmail.com)

Vice Chairperson: Louvenia Tippins 355-8841

Mayor's Representative: Carolyn Shehee-Williams 630-1636 [cshehe@coj.net](mailto:cshehe@coj.net)

Neighborhood Coordinator: Marilyn Fenton-Harmer 255-8236 [mfharmer@coj.net](mailto:mfharmer@coj.net)



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## Meeting Summary Monday, February 2, 2009

### Members

Rex Williams, Chairman

Ruth Arnold, 2<sup>nd</sup> Mile

Catherine Morton, 12<sup>th</sup> Street Loyalty

Michael Hartman, The Parks at the Cathedral

Louvenia Tippins, Vice Chair

Geraldine Walker, 12<sup>th</sup> Street Loyalty

Janice Love, Eastside Neighborhood

Doug Vanderlaan, SPAR Council

### Excused

Dr. Janetta Norman, Floree McPherson-Johnson, Yvonne Lane, Terri Florio, Ashley Strickland

### Guests

Carita Parks, The Hester Group

Cherie Peck, NWJ CDC

Barney Roberts, NW CPAC Charter Member

John Daley, Domino's Pizza

Latoasha Walker, NWJ CDC

Tiffany Byirt

### Staff/Resource

Carolyn Shehee-Williams, Mayor's Liaison

Sgt. Perkins, JSO Zone 1

Emery Nauden, Planning

Elaine Lancaster, Municipal Code

Jocelyn Turner, DOH

Marilyn Fenton-Harmer, HAND - CDD

*Project New Ground:*

Rachel Davis, Mayor's Office, Darrell Griffin, HAND and Jim Manning, ERC

Dylan Reingold, COJ OGC

Milton Locklear, FDOT

Kristen Reed, Planning

Shorty Robbins, DRCS

William Nowlin, DOH

### Call to Order

Chairman Williams called the meeting to order at 5:03 p.m. in the Ed Ball Building, Training Room 110 with a moment of silence and welcomed everyone.

### Approval of the Minutes

*Member Tippins made a Motion to accept the minutes from the January 5, 2009 meeting. A second was made by Member Hartman. The Vote: All in favor; none opposed.*

### Guest Speaker

Office of General Counsel (OGC) Attorney Dylan Reingold presented "**Government in the Sunshine**" CPAC Training. The two areas covered in the training: The Public Records and Sunshine Law.

**Public Records** – Florida Statute Chapter 119 – Covers a broad base of areas such as the agenda, minutes, e-mails, tapes and videos. The records are made and received for public business. If it comes to the city it would be a public record. This would include information on CPAC subcommittees too. A document that is a draft is also a public document; it is just not the final copy. Notes that are taken at a committee meeting are public records. Quick notes just for yourself may or may not be considered a public record concerning the CPAC. OGC would decide on this. Anyone can request a public document and it does not have to be in writing.

The person requesting to see or copy the document does not have to identify themselves. The copy has to be turned over in a "reasonable" amount of time.

**Sunshine Law** – Florida Statute Chapter 286 – Meetings need to be open to the public, noticed and minutes taken. What is a meeting? Two (2) or more members of the same body talking about what can fore see ably come before the group. You can talk to staff members but not another member or it is not in the "Sunshine." This applies to subcommittee meeting records as well. The meetings need to be open to the public, noticed and minutes taken. The notice should be at least 48 hours or in an emergency 24 hours before the meeting, posted in City Hall and the building where the meeting is held. The location should be large enough to fit everyone. *Things to be cautious of:* casual gatherings and members running into other members; just don't talk about what you could vote upon. Talk can be about football and the family etc. Do not circulate information to other members or get feedback. E-mails may satisfy a public records request but may violate the sunshine. *Phrases to watch out for:* Pull me aside after the meeting, I have an open door policy, come to my office etc. as well as whispering at or during meetings looks bad too. Cell phone calls to other members may also apply to the Sunshine Law. Don't get into that either. There are fines to knowingly violating the Sunshine Law. The Office of General Counsel can answer questions. Members are all required to vote unless there is a conflict (A gain or loss to you or your family/organization would be a reason for a conflict). There are forms to fill out if you declare a conflict. Marilyn has them available to fill out. Members had questions on the following topics: Who is under the umbrella for the definition of a board, ad hoc committee etc.? On public documents – if a copy of a memo or an official letter that is sent to the CPAC would be part of the public record. Is it up to the city to provide a copy of the public record for a request? Yes. Dylan Reingold can be reached by contacting Marilyn Fenton-Harmer.

#### **Staff Reports**

**Jacksonville Sheriff's Office (JSO)** Sgt. Perkins had no report but can be reached at the JSO Zone 1 Sub Station at 924-5361 or [JSOzone1@jaxsheriff.org](mailto:JSOzone1@jaxsheriff.org)

**Mayor's Representative** – Carolyn Shehee-Williams had no report but can be reached at 630-1994 or [CSHEHEE@coj.net](mailto:CSHEHEE@coj.net)

**Project New Ground** – Jim Manning, Environmental Engineer, Environmental Resource Management Department, Rachel Davis, Public Information Communications, Central Operations Department and Darrell Griffin, Affordable Housing Coordinator, Housing and Neighborhoods Department introduced themselves. Mr. Manning gave a brief history of the Ash Program. A hundred years ago the city incinerated garbage. It was not efficient but it did burn everything up. The ash was also used as fill material and distributed around the neighborhood as fill for land and used in flower beds. In the 1990s testing was done at Brown's Dump and contaminants were found. The DEP became involved and it was turned over to the EPA. The two incinerated sites at Forest Street and Cleveland Street as well as Lonnie Miller and Brown's Dump were tested. Testing samples have taken place since 2000. There are 2466 properties of which 1700 were sampled 1100 have shown some level of contamination and 766 still need to be tested. On July 17, 2008 the resolution was finalized by the Court. The Consent Decree solidified the method to clean up and procedures to follow. The technical crew has been hired: England, Thims & Miller. The solution the EPA states will take the top two feet of soil, remove it and replace it with clean soli. They may be starting construction at the end of October. It will take a 2 to 4 year timeframe. Darrell Griffin stated that he will be the Community Outreach with other city agencies. They have had face to face meetings with neighborhood associations, CPAC and other faith based groups. They will be starting a newsletter in March and if you would like to get a copy just let Marilyn Fenton-Harmer know your information. There will be neighborhood job fairs and community fairs for the neighborhoods beginning in March:

Forest Street	Brown's Dump
Tuesday, March 3	Wednesday, March 4
4 p.m. – 7 p.m. – Auditorium	4 p.m. – 7 p.m.
Florida Department of Transportation	A. Philip Randolph Academies

2198 Edison Ave.  
Jacksonville, FL 32204

Lonnie Miller  
Thursday, March 5  
4 p.m. – 7 p.m.  
Ribault High School  
3701 Winton Drive  
Jacksonville, FL 32208

1157 Golfair Blvd.  
Jacksonville, FL 32209

5th and Cleveland  
Friday, March 6  
4 p.m. – 7 p.m.  
Emmett Reed Center  
1093 W 6th St.  
Jacksonville, FL 32209

There will also be an office that will be staffed 5 days a week for residents to ask questions. They will need to get access agreements from each of the property owners to start the process of remediation. The agreements will be mailed out in February. The priorities will be children under the age of 6, residential property and then commercial or vacant land. Members had questions on following: When will the office open? They plan to open in March at the Hope VI Building at the Oaks of Durkeeville. Where is Brown's Dump off 33<sup>rd</sup> Street at the closed Mary M. Bethune Elementary School? What if a tree that is replaced dies a year later will it be replaced? It depends on the situation. What about under the house or driveway or will anything be on the deed? Each house will have its own plan and there will be a statement on the deed. What about the water table and if it should rise, this may cause recontamination? They haven't documented any movement with tests, it is not water soluble. Are children going to be tested again since they were done in 2000 and is it offered to all children in Jacksonville? The Department of Health offers free lead testing for children upon request. What about the bids? There are 11 pre-qualified companies that have been approved by the city and have not been bid out yet. What about seniors with property that may not have been tested? Tell them to come to the upcoming meetings or they will receive a letter with an access agreement to be tested. What about the air quality? No, the air does not come out of the soil – it is stable since it is beneath the surface. If residents have any questions they can call 630-CITY.

Jim Manning can be reached at 381-8205 or [jmanning@coj.net](mailto:jmanning@coj.net)

Darrell Griffin can be reached at 255-8222 or [dgriffin@coj.net](mailto:dgriffin@coj.net)

Rachel Davis can be reached at 630-5270 or [racheld@coj.net](mailto:racheld@coj.net)

**Florida Department of Transportation (FDOT)** – Milton Locklear reported on the following from the January 5, 2009 meeting:

- Bike lanes on Main Street – there is a policy to put in bike lanes or sidewalks if the right-of-way is available but on Main Street the cost was prohibitive at this time. Members can contact the North Florida Transportation Planning Organization, Commuter Services Manager Elizabeth DeJesus at 306-7505 or [edejesus@northfloridatpo.com](mailto:edejesus@northfloridatpo.com) to look at this again and buy the right-of-way.
- The Hart Bridge Painting Project Manager is aware of the cars that were damaged in the past. Most work will be done at night and on the weekends. The contractors will be responsible and they learned a lot from the past.
- The pedestrian signal at 8<sup>th</sup> Street will be checked.
- The 45<sup>th</sup> Street JTA project is 30% finished and if we would like a project manager to talk about this project to please let him know.
- The DOT maintenance does clean the city right-of-way exit/entrance ramps every 4 to 6 weeks.

Members had questions on the following: The left turn traffic signal at Davis Street and 8<sup>th</sup> Street only allows for 2 cars to make the left turn. This needs to be checked. There is a project for I-95 and 8<sup>th</sup> Street to have more capacity but it is 2 years away. The air pollution needs to be monitored at 2900 Benet Street. Enter this into CARE and call Joe Napoli, Environmental Resource Management Division at 630-1212 ext. 3129 or [Napoli@coj.net](mailto:Napoli@coj.net)  
Milton Locklear can be reached at 360-5686 or [Milton.Locklear@coj.state.fl.us](mailto:Milton.Locklear@coj.state.fl.us)

**Department of Health** – Jocelyn Turner, Director of Community Relations & Health Promotion, had no report but introduced her colleague Bill Nowlin. Members asked if there were higher levels of lead in the Ash sire areas. Could they bring back that information next month? They also wanted to know if the children living there now were tested and if not could they set up for

free testing? Was the water tested? Did they check it for lead? Jocelyn Turner can be reached at 253-2037 or [Jocelyn\\_Turner@doh.state.fl.us](mailto:Jocelyn_Turner@doh.state.fl.us)

**Planning and Development** – Emery Nauden had no report and introduced Planner Kristen Reed. She went over the schedule for the Draft EAR (Evaluation and Appraisal Report) which has 252 recommendations which includes 8 elements. They plan to bring it before City Council at the March 10 meeting. If you need a copy please let her know. It is very large. It will be on the [www.coj.net](http://www.coj.net) Community Planning Web page at the end of the week. There are some proposed text amendments. The assisted facilities received opposition has been withdrawn and is not in the EAR based amendments. They will revise the map after the 3 visioning plans are completed in June. Kristen Reed can be reached at 630.2137 or [KReed@coj.net](mailto:KReed@coj.net) Planner Nauden can be reached at 630-0258 or [enauden@coj.net](mailto:enauden@coj.net)

**Municipal Code Compliance** – Zone 1 Supervisor Elaine Lancaster apologized for not being at the January meeting and reported on the following:

- They have been working in the following areas: East Union Street to East 8<sup>th</sup> Street to Haines Street to Hubbard Street, the West Mid-side neighborhood, and New Town (Is in Zone 5 and picks up on Myrtle Ave. and Kings Rd.) going north to 45<sup>th</sup> and Moncrief.
- They have been assisting JSO in 4 areas
- There numbers are high right now and will have the exact numbers next month since there were problems with the computer server.
- There are very active and going forward with the schedule to demolish 54 houses of which 32 are in the Urban Core.
- They attended the Sheriff's Walk in Longbranch and sited 67 properties in an 8 block area in the East 21<sup>st</sup> Street Neighborhood.

Supervisor Lancaster can be reached at 391-3520. Property Safety can be reached at 391-3600 or [psafety@coj.net](mailto:psafety@coj.net)

**Recreation and Community Services** – Shorty Robbins reported on the following:

- They are still accepting surveys that were passed out at previous meetings on future parks programming.
- The new Park Rules draft that was handed out last month is still accepting comments and suggestions.
- The 6 un-staffed Community Centers had sent out an RFP that needed tweaking and will be put back out to bid. There will be a community meeting tomorrow night at the Joe James Center at 6:30 p.m. Over 2000 postcards were sent out to neighbors.
- Member Vanderlaan thanked Shorty for the park rules and has an appointment with Kelley Boree. He also wanted to know if anything can be done with parks that are vandalized to have rapid repairs. Call 630-CITY is the best way to handle concerns.

Shorty Robbins can be reached at 630-3570 or [shortyr@coj.net](mailto:shortyr@coj.net)

Kelley Boree can be reached at 630-0142 or [kboree@coj.net](mailto:kboree@coj.net)

**HAND – Community Development** Neighborhood Coordinator Marilyn Fenton-Harmer reported on the following:

- The Housing Services Division is sponsoring classes on: **Facing Foreclosure?** Call 630-CITY to get help.
- Jacksonville Area legal Aid Northside "Project House-Hold" can be reached at 390-4019
- Council Member Public Meeting - Foreclosure Summit - Tuesday, **February 03, 2009** 3:00 p.m. to 5:00 p.m. Jacksonville Main Library, 303 N. Laura St., Lower Level - Multipurpose Room 1 - Notice is hereby given that Council Member Kevin Hyde has invited all Jacksonville City Council Members to attend his upcoming foreclosure summit. The purpose of the meeting is to discuss specific responses to our local foreclosure crisis. The summit will be held from 3 to 5 p.m., Tuesday, February 3, 2009, in Multipurpose Room 1, Lower Level of the Jacksonville Main Library, 303 North Laura Street, Jacksonville, Florida 32202. All interested persons are invited to attend. Contact: Alison Miller, Assistant to Council Member Kevin E. Hyde, Council Member At-Large, Group Four, at 630-1398
- First Wednesday **Art Walk**, Wednesday, **February 4, 2009**, features original work from local, regional, national and international artists at over 30 Downtown venues, rain or shine from 5 p.m. to 8 p.m.



- Mardi Gras Dance - Friday, **February 06, 2009** at 6:00 - 9:30pm - Emmett Reed Center 1093 W.6th St. It's Mardi Gras time and we've got hats, beads, and horns for everyone! Come party New Orleans style, at our annual Mardi Gras Dance. Free refreshments. This is a free event. For info call 630-4100.
- Not Just For Baby Boomers Movies on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 5:45 p.m. in the Main Library's Hicks Auditorium, 303 N. Laura St., 32202 - Thursday, Feb. 12 *Casablanca*, Thursday, Feb. 26 *A Raisin in the Sun*. For more information call 630-1741.
- Free Computer Classes offered at the Main Library call 630-2665 and ask for the Reference Desk.
- North Florida Transportation Planning Organization - Board Meeting - Thursday, **February 12 2009** 10:00 a.m. North Florida TPO Office, 1022 Prudential Drive. Contact: Marci Larson or Ginny Montgomery at (904) 306-7500 or email [mlarson@northfloridatpo.com](mailto:mlarson@northfloridatpo.com) or [gkmontgomery@northfloridatpo.com](mailto:gkmontgomery@northfloridatpo.com)
- Black History Challenge Competition - Friday, **February 13, 2009** 6 p.m. - 8 p.m. 6974 Wilson Blvd. M.L. Gibbs Community Ctr. February is Black History Month... so come test your knowledge of Black History with us during our 1st annual Black History Challenge Competition, for kids ages 8 - adults. Trophies & ribbons will be awarded. This is a free event. For more information call 904 630-4100
- Applications for the 2009 Keep Jacksonville Beautiful Organization/Business/Individual Award are being accepted until Monday, **Feb. 16, 2009**. For info call Vivian Harrell at 630-3420.
- The **Jacksonville Journey** Oversight Committee's regularly scheduled meetings will be at 4 p.m. on the third Thursday of each month in the City Council Chambers, The next meeting will be on Thursday, **Feb. 19, 2009** at 4 p.m., 117 W. Duval St., City Hall, City Council Chambers.
- Arts on the Go - Friday, **February 27, 2009** 6 p.m. - 8 p.m. at 1302 Carvill Ave. Carvill Community Center. Parents & Kids come release your artistic talents. Come draw, paint, and make take-home crafts. Plus take a spin on the pottery wheel, or learn how to play the keyboards. Art instructors will be on hand to assist. And it's all free. Refreshments will be available. For more information call 630-4100

#### **Phone Numbers**

#### **City Link - where to go when you need to know**

**630-CITY (630-2489)**

\*Please have the exact address and get a tracking number and estimated date of completion.

- City Council meetings are on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month at 5 p.m. City Council Chambers, 117 W. Duval St. 32202, For information call 630-1377
- Duval County School Board meetings are on the 1st Tuesday of each month at 6 p.m., First Floor Board Room, 1701 Prudential Dr., 32207, For information call 390-2000
- ShAdCo (Sheriff's Advisory Council) Zone 1 call 924-5361 at Gateway Shopping Mall - Zone 5 call 384-8028 at 1024 Superior Street Police Non-Emergency 630-0500 Neighborhood Watch 630-2160
- First Coast Crime Stoppers - 1-866-845-TIPS (8477) to report a crime anonymously
- JEA - 665-6000 - If a street light is out please get the number on the pole to report it
- Duval Extension Office - 387-8850 or 1010 N. McDuff Ave. [www.coj.net](http://www.coj.net) (Search word Extension Office) <http://duval.ifas.ufl.edu>
- Real Sense Prosperity Campaign - [www.realsensejax.org](http://www.realsensejax.org) - 632-0600 (United Way 2-1-1) - Help with tax returns if you qualify.
- JOBS - WorkSource Career Center at Gateway, 5000 Norwood Ave., Suite 2 open M-F, 8 a.m. - 5 p.m. at 924-1710.
- Each Thursday morning the Southside WorkSource Center, 6800 Southpoint Pkwy., #950 has the "Perfect Job Seminar" Do you have the tools to find it? For information call 997-3100 or [www.employflorida.com](http://www.employflorida.com) or [www.worksourcefl.com](http://www.worksourcefl.com) or 356-JOBS (5627) and the City of Jacksonville Jobs recording at 630-1144 or [www.coj.net](http://www.coj.net)

#### **Follow-up from the January 5, 2009 Meeting from Jeff Beck**

Marilyn Fenton-Harmer reported back on concerns on behalf of Jeff Beck, Chief of Right-of-Way Grounds and Maintenance, from issues at the January 5, 2009 UC CPAC meeting:

- What are the drums in Confederate Park? These are contaminated drill cuttings for subsurface soil sampling for disposal. Contact Jim Manning (381-8205) for more info. They should be removed shortly.
- Can we replace the crepe myrtles at 1469 Myrtle Ave that were hit? They have been replaced.
- Can we fix the "hole" by 1446 Myrtle? We will concrete the area by the end of Feb.
- The left turn signal at Davis/8th gives a very short time to turn left onto 8<sup>th</sup> from Davis - This timing is controlled by FDOT. We are at the maximum time they will allow. We are going to ask for a couple more seconds but the outlook is not promising.
- Lights are out at the entrance to JP Small Park - I entered a CARE issue (2009-53547) for Public Buildings Division to fix the lights.
- Hole at Spires/20<sup>th</sup> St - This is a JEA waterline repair that has not been patched. I sent an e-mail to JEA Dispatch asking that they complete the repair and patch as it is in a bad location in the intersection. As of yesterday it had not been patched yet.
- Banner arms - We are running a little behind on our repairs/removals. We are removing the lower banner arms where there are no banners and fixing the banners where they have come off the lower arms or the arms are missing. I expected to be done by the end of this week. It looks like we finish on 8<sup>th</sup> St and Main St some time next week. If there are some other locations that have been missed, please let him know.

He thanked the UC CPAC for the opportunity to participate. Jeff Beck can be reached at

### **Chairperson's Report**

- Chairman Williams reminded members to read Marilyn's report and pass the information on to your neighbors.
- This year he would like to work on increasing membership and participation. He would also like to get a list of each neighborhood, the time of their meeting and location so members could attend each others meeting. Don't forget to get involved with your ShAdCo (Sheriff's Advisory Council) meetings too.

### **Subcommittees**

**Environment and Heath** – Member Hartman expressed his frustration and healthy skepticism on government and getting information across to members. Are safe levels for exposure to pollutants really safe? The meeting in November with the EPA on the Kerr McGee site stated a possibility of the owner going bankrupt. That has happened and the EPA is continuing to work on this. The UC Visioning plan has identified concerns and impacts for the future. The focus should be turning a negative into a positive. He talked about Dr. Phabhu's letter that was sent to the Mayor. He will get members a copy. He also mentioned the high rate of asthma in the Urban Core and the New England Journal of Medicine article. Jocelyn Turner, DOH mentioned that there is an asthma coalition that meets once a month. Members can call 253-2520 to be put on the distribution list.

**Hospitality & Beautification** – no report.

**Membership** – no report.

**Youth, Schools & Recreation** – no report.

### **Public Comments**

- Can private wells be tested? Call the Department of Health at 253-1284.
- Does the Department of Health still do testing at community events for lead?
- Does the DOH have people to do health fairs? Call Jocelyn at 253-2037
- NW CPAC Charter member Barney Roberts wanted to be sure members passed this information on to their neighbors.

**Announcements** – none.

### **Adjournment**

*The meeting was adjourned at 7:03 p.m.*

The next Urban Core CPAC meeting is on Monday, **March 2, 2009**  
at 5 p.m. in the Ed Ball Building, Training Room 110, 214 N. Hogan St.

Submitted by:  
Marilyn Fenton-Harmer  
Neighborhood Coordinator  
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