

# District #2 – Greater Arlington Beaches Citizens Planning Advisory Committee

Chair: Michael Anania

Vice Chair: Jerry Petoskey

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## MEETING SUMMARY

Location: Jacksonville Executive at Craig Airport

DATE: Monday, March 10, 2014

### Attendance:

#### **Organizations/Representatives**

#### **Members:**

Agnihotri, Amita, Hawkins Cove Owners Association  
Anania, Michael, Arlington Business Society  
Barletta, Robert, Charter Point Community Association  
Belge, Larry, River Woods – St. Johns Landing HOA  
Blanche, James, The Woods Community Association  
Davis, Michele, Council Appointee – District 1  
Evans, Kacy, Caroline Forest Homeowners Association  
Huffines, Carroll, Mayport Village Civic Association  
Hunter-Nowak, Karen, Hawkins Cove HOA  
Kline, Jeanne, Arlington East Neighborhood Association  
Jarnutowski, Sherrie, Walkers Glen HOA  
Lowe, Marcella, Alderman Park Civic Association  
Ludwig, Helen, St. Johns Woods HOA  
Maxted, Ed, Bentwater Place  
Miller, Pete, Indian Springs Community Association  
Parsons, Eddi, Monument Oaks HOA  
Petoskey, Jerry, Old Mill Cove Community Org  
Roberts, John, The Valley at Hidden Hills  
Sanders, Patricia, Southern Grove Condo Association  
Schorr, Patricia, Covington Creek HOA  
Sprague, Scott, Old Arlington Inc.  
Tucker, Ben, Cypress Cove Good Neighbor Group

#### **Excused:**

Hawkins, Lad, Communities of East Arlington  
Henry, David, Kensington Association  
Pougiouklidis, Nina, Ibis Point Owners Association  
Saadeh, Mary Anne, Oak Haven Preservation Association

#### **Elected Officials:**

**Staff:** Roman, Dave; Davis, Paul; Green, Jim; Lancaster, Elaine; Logsdon, Kenny; Amy, Robert, LT;  
Simmons, Shaniqua; Wesolowski, Rosemary

#### **Guests:**

Miller, Matthew, JSO  
Chelgren, David, JSO  
Gillem, Tiffany, JAA/JAXEX

Chan, Michael, JAA/JAXEX  
Hipps, Alberta, JAA  
Speiser, William, JSO

Litwhiler, Sheila, Beachwood  
Carlson, Catherine  
Burt, Ann, Old Arlington Inc.

Carlson, Don  
Day, Ramon  
McNeil, Julie, Jacksonville Public Library

### 1. Call to Order/Verify Quorum

Chair, Michael Anania, called the meeting to order at 6:30 p.m. The meeting began with a prayer followed by the Pledge of Allegiance.

### 2. Approval of the Previous Meeting Summary

Chair Anania verified that there was a quorum and that everyone had the opportunity to review the meeting summary. Marcella Lowe made a motion to approve the February 2014 meeting summary; Jeanne Kline seconded the motion; the members voted unanimously to approve the minutes.

### 3. Staff Reports

- JSO (Jacksonville Sheriff's Office) – Lt. Amy announced that he is retiring from JSO and his last day would be March 28, 2014. Lt. Amy stated that he has enjoyed working in the Greater Arlington Beaches District and appreciates the relationships he has built at the GAB CPAC.  
Lt. Amy's informed the group that there was a car theft at the BP Gas Station on Fort Caroline Road and University Blvd. The car owner stepped away from the vehicle; leaving the vehicle unlocked, keys in the ignition and a baby in a car seat in the backseat of the vehicle. The individual that took the vehicle must have realized that there was a child in the car and quickly abandoned the car on Jack Road leaving the child unharmed in the car. JSO responded and found the vehicle within 20 minutes. There was a home invasion in the Old Arlington area. The homeowners were outside smoking late in the evening when they noticed a questionable vehicle continually driving through the area. After the homeowners went back into the home, the individuals from the strange vehicle returned and forced their way into the home. This is still under investigation. Lt. Amy stressed that most home invasions are not a random act; typically, the individuals are targeted and typically have a questionable behaviors too.
- Mayor's Liaison – Dave Roman, informed the group that the Port Task Force has been meeting; their goal is formulation a recommendation on how to move the port forward. As a follow up to an inquiry at the last meeting in regard to the CPAC Executive Order. The current Executive Order stays in effect until a new one is signed. The Mayor and his staff have the Executive Order and they are making a few corrections and will have a new one signed soon. The Jacksonville Retirement Reform Task Force has met twice this month, the final report will be available later this month and it will be available on the COJ website. One of the members informed Mr. Roman that the Sandalwood canal is flooding again and needs to be cleaned out. It was requested that Mr. Roman follow up on the canal.
- Duval County Public Schools – not present
- FDOT (Florida Department of Transportation) – Jim Green informed the group that painting on the top side of the Mathews Bridge has been completed. There are painters still working on the bottom of the bridge. The I-95 Overland Bridge project is on schedule and is progressing nicely. The new roundabout at the Arlington Expressway and University Blvd. is progressing; it is half way completed.
- Neighborhoods Department:
- Housing and Community Development Division - Rosemary Wesolowski reminded the group that there is free Tax Preparation available at all of the library branches by appointment. AARP and RealSense will be providing the Tax preparation. Contact your local library for

an appointment. On March 6, 2014 Mayor Brown hosted the 22nd Annual Mayor's Environmental Luncheon to highlight the accomplishments of the environmental community and honor those who have made significant strides and achievements throughout the year. At the luncheon, Mayor Brown presented the Mayor's Environmental Award to longtime community activist and GAB CPAC member Lad Hawkins. The award is presented annually to an individual or group that demonstrates extraordinary work in protecting, restoring, enhancing and preserving the environment in Jacksonville. On March 18<sup>th</sup>, Mayor Brown's Fish-a-Thon will be held at Hanna Park (Mayport Road) from 8 am to 4 pm. A flyer with complete details is available on the back table.

- Municipal Code Compliance Division – Elaine Lancaster informed the group that she and her team have been and will be active in Project Dolphin. Currently in the GAB District, there are 800 active cases. Ms. Lancaster also informed the group that Dennis Steele is now the new Supervisor for the Urban Core District. Code Compliance is in the process of hiring additional officers is unable to attend the meeting tonight, but if you have any questions or concerns, please share them with Rosemary so she can pass them on the Elaine. There were no questions or concerns.
  - 4. Planning & Development Department – Paul Davis – stated that there was only one application this month it was an Administrative Deviation on Monument Road. This application was already heard last week due to the cycle of the calendar. The AD is in regard to an apartment community that was constructed 40 years ago and is now several feet to close to the road and there was an issue about reducing the parking. The LUZ Subcommittee did review this application with no action to be taken. The Planning and Development Department will also be a part of Operation Dolphin.
  - 5. Parks Department – Shaniqua Simmons stated that the Fort Caroline pool renovations will begin this week and the Dog Park at Ed Austin Park will be completed by the end of the month.
6. **Presentation(s): Lori Boyer, Council District 5, How to look up a bill or monitor legislation online**

Councilmember Boyer created an electronic presentation and walked the CPAC through the steps. How to look up or monitor a bill, you start by:

1. First log on to the Internet
2. Then go to [www.coj.net](http://www.coj.net) (the City of Jacksonville homepage).
3. Click on the left tab "Government" and a drop down menu will appear. If you know the bill number you want to look up you can go straight to bill search at this point OR click on City Council for information on agendas, meetings, video archives, etc.

From here, Councilmember Boyer walked the group through the steps to look at bills, agendas, meeting and other information.

Next, Councilmember Boyer used the electronic presentation to inform the group on How to research Zoning online, you start by:

1. First log on to the Internet
2. Then go to [www.coj.net](http://www.coj.net)
3. Using GIS mapping to find existing zoning and land use
4. Click on Duval Maps ~ from this screen you can search a property by address, name, or zoom in using the zoom feature.
5. Once you have zoomed in enough to see streets and parcels, click to make zoning visible and active. Then refresh map.

6. Map can show current zoning. You can zoom in further. If you click on the "I" information button in the bottom tool-bar and then on a particular parcel you will get owners names, etc. You will also get the specific PUD ordinance for PUD zoned property.

7. If you click on the ordinance number it will take you to Bill Search to re-search the approved PUD language. Usually the maps and written description are attached to the bill in the imbedded file.

8. You can also try the Land Use and Zoning Portal from the City home Page, Click on Departments. From this page you can search new zoning and land use applications Or you can search archived PUD's.

9. If you click on Search Zoning the following screen appears. You can search for applications by ordinance number, Council District, zooming in on the map, etc. The portal is designed to include all pending applications; both conventional and PUD, but does not include Exceptions and Administrative Deviations. Some recently approved matters are included as well as pending. You can access the application, staff report, and supporting documentation through this portal.

Councilmember Boyer was available for questions.

Chair Anania informed the group the he and the other CPAC Chairs have meet to discuss the current recommendations of the Consolidated Government Task Force, Neighborhoods, Infrastructure, Planning, Services and St. Johns River Subcommittee. Chair Anania stated that it is the recommendation of this subcommittee to disband CPAC's and to establish smaller neighborhood councils (30 or 40 councils) throughout the city. Several issues raised concern of Chair Anania and the other chairs is that none of the subcommittee members are a CPAC member; only one of the subcommittee members had ever attended a CPAC meeting. Without a subject matter expert on the subcommittee, all six CPAC chairs feel that this subcommittee is making major decisions concerning CPACs with insufficient information. The meeting minutes and recommendations of the 3 Consolidated Government subcommittees can be read online. Chair Anania advised the CPAC members to go to the COJ.net website and read the information themselves. Chair Anania asked Councilmember Boyer if she was aware of the current recommendations.

Councilmember Boyer stated that she had received copies of emails in regard to the recommendations; the final recommendation has not been submitted yet. Boyer informed the CPAC that the current recommendations and ideas of the subcommittee are to improve communication and connectivity of the citizens. The subcommittee has been reviewing different models that other cities are using and utilizing information that was derived from the JCCI Jax2025 study. Councilmember Boyer stressed that the subcommittee was working to make improvements/suggestions to update and make our systems inclusive of all neighborhoods.

There were some additional questions and answers on the subject, but overall it was determined that it was best for the CPAC to wait until the final recommendations were submitted before they take any action. The CPAC was informed that the next Neighborhoods, Infrastructure, Planning, Services and St. Johns River Subcommittee meeting will be held on Wednesday, March 13, 2014 at 9:00 am in the Don Davis room on the first floor of City Hall. It is an open meeting and all are encouraged to attend.

7. **Chair's Report** – Chair Anania introduced Karen Nasrallah from the Office of Economic Development, Manager, JEDC and asked her to inform the CPAC about Operation Dolphin. Ms. Nasrallah informed the CPAC that the new Jacksonville University (JU) President, Tim Cost, has partnered with the City of Jacksonville (various departments and divisions), JTA, JSO, FDOT

and some private industry to assess and make improvements to the area around JU. President Cost has expressed a need for housing and businesses in the area to support the students. Currently, President Cost is working to identify funds for this and other CIP projects. Ms. Nasrallah stated that she will be providing monthly updates on the initiative. The area that is included in Operation Dolphin would be University Blvd, (from the Town & Country Shopping center to JU) and Merrill Road (from JU to 295). Ms. Nasrallah stated that she will be attending the CPAC on a monthly basis and providing updates.

## 8. Elected Officials Reports –

## 9. Subcommittee/Liaison Reports

- **LUZ (Land Use and Zoning)/Governmental Affairs** – Michael Anania  
The Land Use and Zoning Subcommittee met at 5:30 p.m. The subcommittee reviewed 1 application and no motions were made.
- **Beautification/Parks/Environment** – Larry Belge – reiterated that the Mayor's Fish a thon will be held in Hanna Park and that the Dog Park on Monument Road (Ed Austin Park) should be completed next week.
- **Membership** – Patricia Schorr – Chair Anania reminded the group that Pat Schorr would be resigning as Membership Subcommittee Chair in June so she can replace Marcella Lowe on the T.R.U.E. Commission; there was an inquiry if anyone would be interested in chairing this subcommittee.
- **Transportation** – Ben Tucker – no report

### Ad-Hoc:

- **Craig Airport** – David Henry – not present, but Tiffany Gillem (Manager of JAXEX) informed the group that letters have been mailed to surrounding neighborhoods/associations in regard to the JAXEX Advisory Committee. The letters were sent to extend an invitation for the community to attend an advisory meeting on March 25, 2014 at JAXEX at 9:00 am. Ms. Gillem informed the group that on March 24, 2014 tree topping on the JAA Monument Parcel will begin. Improvements to golf course are underway and they will need to remove some of the trees on the golf course. Work on the trees at the golf course will begin on March 17, 2014. Ms. Gillem also informed the group that JAXEX had a successful Women of Aviation Week. As part of the Women of Aviation Worldwide Week, Meredith and Dana Holladay from Holladay Aviation at Craig field hosted a Fly It Forward event Saturday, March 8, 2014 to introduce girls and women to aviation; 50 young ladies were able to take free flights. Also, JAA and JAXEX have partnered with The Police Athletic League of Jacksonville (PAL) to kick-off the inaugural JAXEX High Achievers program to introduce and expose local students to career opportunities in aviation. For the next four months, these middle and high school students will learn about aviation related degrees, skills and careers ranging from piloting an aircraft, aerial photography and airport mechanics. Lastly, Ms. Gillem introduced Michael Chan to the CPAC. Mr. Chan is the new G.A. Operations Supervisor; he will also be heading up the noise abatement program. One of the CPAC members stated that WKOV ran a story that stated that JAXEX was looking to extend their runways to 6000 feet is that true? Ms. Gillem informed the group that a private tenant at JAXEX would like to extend the runway, but at this time JAA is not actively pursuing an extension. She further emphasized that the Board of Directors and the CEO of JAA are not even discussing an extension at this time. Another member confirmed that it is not in discussion at this time, but it remains in the Craig Airport Master Plan.
- **North Florida TPO** – Roger Sharp – not present

- **TRUE** (Taxation, Revenue, and Utilization of Expenditures) Commission – Marcella Lowe at the last meeting they continue to ask questions in regard to the NW Trust Fund and finally staff distributed written responses to the committee’s questions from a previous TRUE Commission received earlier in the day from the Neighborhoods Department. Staff explained that the fund was previously managed by the JEDC and later transferred to the Neighborhoods Department in 2007, so she does not have a great deal of information on projects approved before that date, other than those that are currently repaying a loan or mortgage. The 25% cap on City participation in a project and the 10% cap on grants as a percentage of project assistance were enacted in 2007 when the program shifted from JEDC to the Neighborhoods Department.

The T.R.U.E. Commission questioned why the department’s responses to questions posed in November 2013 were not answered until today, and answered unsatisfactorily, even after the Council Auditor had been asking similar questions since 2009. The Commission is extremely disappointed with the department’s response to date. City Staff stated that the program’s funding has been frozen for new expenditures for a year and a half, including both the remaining portion of the original allocation from the Better Jacksonville Plan and the program income that is paid back into the fund from loan and mortgage repayments. Portions of 7 employees in the Housing and Community Development Division have some role to play in overseeing the use of the fund to a greater or lesser degree.

Also, Chris Hand, from the Mayor’s Staff, previously spoke on Mayor Brown’s proposal on using funds from JEA to help balance the budget.

Ms. Lowe also reminded the group that has submitted her resignation to the T.R.U.E. Commission. Ms. Lowe stated that she spoke to former GAB CPAC Chair, Pat Schorr, about replacing her on the T.R.U.E. Commission due to her professional background as a financial auditor/accountant. Ms. Schorr attended a meeting and has agreed to assume the task. Ms. Lowe made a motion to nominate Patricia Schorr to represent the GAB CPAC starting June 2014 on the T.R.U.E. Commission; Larry Belge seconded the motion. The full CPAC voted unanimously to nominate Patricia Schorr.

**10. Unfinished Business** - none

**11. New Business** –

Chair Anania informed the group that he and the other CPAC Chairs will meet again and they plan to speak to the Neighborhoods, Infrastructure, Planning, Services and St. Johns River Subcommittee.

**12. Public Comments/Announcements (3-minute time limit)** –

Pete Miller informed the CPAC that there has been a recent pattern of back flow valves stolen to be sold as scrap metal. There have been 25 thefts in the last 30 days. JSO is currently recommending that cages be placed over the system mechanics to prevent the theft. They did an air potato clean up last week at the Jacksonville Arboretum; Mr. Miller encouraged everyone to come out and join the arboretum in the beautiful spring weather.

Carroll Huffines stated that on behalf of the Mayport Village he would like to thank everyone with all the help and support that they have provided to help keep the ferry and stop the cruise ship terminal from coming to Mayport. JaxPort has a new CEO and he is not interested in Mayport for a cruise ship terminal. Councilmembers Gulliford, Crescimbeni and Elaine Brown need to be recognized for all their efforts in this fight too. The Army Corp of Engineers is

looking to dredge and expand ports. Money has been awarded to Savannah Georgia (\$1.5 million) and to JaxPort (\$3.5 million); we will see how the different port authorities proceed and use the funds. Lastly, Mayport Village will be holding a festival in the upcoming future and we hope everyone is able to come out.

Raymond Day introduced himself as candidate for City Council District 4.

**Motion to Adjourn** – Meeting adjourned at 8:40 p.m.

**NEXT MEETING: April 14, 2014 ~ 6:30 p.m.**  
**LOCATION: Jacksonville Executive at Craig Airport**  
**855-1 Craig Drive, Jacksonville, FL 32225**