

Greater Arlington / Beaches ~ Citizens Planning Advisory Committee

Regency Square Branch Library
January 8, 2007 6:00 p.m.

Meeting Summary

Members and Alternates

Larry Belge
Kathy Borck (Alt.)
Gene Crabtree
Eddie Daniel
Dorothy Fant

William Figueroa
Anne Hancock
Lad Hawkins
Joseph Lek
Marcella Lowe

Dewey Marshall
Eddi Parsons
Clay Yarborough

Members Excused

Al Cherry
Yvonne Creswell
Kacy Evans

Armando Grundy-
Gomes
Johnny Holden
Jay Olchak

Brad Richards
Carol Schirado
Maxine Terrell

Guests

Hank Rogers, Office of
Rep. Audrey Gibson
Honorable Lake Ray,
City Council – Dist 1

Rudolph Porter, Office
of Faith & Comm. Based
Partnerships
Tiffany Gillem, Craig
Airport

Dylan Reingold, OGC
John Fox
Cheryl Grymes
Sally Doherty

Staff/Resources

Robert Odland, JTA –
Wonderwood III
Shorty Robbins, PREC
James Green, FDOT
Charles Griggs, DCHD
Selinda Keyes, DCSB

Ed Lukacovic, P&DD
James Richardson, NSD
Skip Roszel, Bldg. Insp.
Asst. Chief Carson
Tranquille, JSO
Bill Abbott, Prop. Saf.

Tom Underwood,
Superior Const.
Sgt. D. G. Cartillego,
JSO

Call to Order

Joe Lek called the meeting to order at 6:04 p.m. After establishing that a quorum was present, an inspirational moment was led by Marcella Lowe and followed by the Pledge of Allegiance.

Speakers

Joe introduced the Honorable Lake Ray, City Council, District 1 who spoke to the group regarding the Wonderwood Segment 3 project. He expressed that while it has had some challenges, there have been some progress made on some issues as well. He expressed his desire to have the stretch “re-treed” to the best extent possible. He is meeting with JTA and JEA to express his desire to increase the number of trees being replaced and to move the utilities underground. He asked the CPAC to consider somehow indicating their support of his efforts, if they so desired. He also reported on several resolutions he is soon to introduce to the council. After his presentation, he fielded several questions from the group.

James Richardson reported that it was the intent of each of the six CPACs to provide information on a new Executive Order and By-Laws governing the CPACs. However, due to continued deliberations by the Mayor’s Office, that would be provided a later meeting. He then explained that this was being done to bring the annual CPAC Leaders Training to more people. He discussed CPAC procedures and NSD’s responsibilities on providing support. James then introduced Dylan Reingold from the Office of General Counsel to provide a brief training on Public Records and the Sunshine Laws as they both relate to CPACs. (copies of NSD Responsibilities are attached. Hard copies Dylan’s presentation are available upon request.)

Approval of the Minutes

A motion to approve the November 13, 2006 meeting summary was properly seconded and approved by the group.

A motion to approve the December 11, 2006 meeting summary was properly seconded and approved by the group.

Subcommittee Reports

PARKS & RECREATION – no report.

BEAUTIFICATION – no report.

(Those interested in the Communitree program with JEA which provides free trees to an organization can secure additional information at www.jea.com). Marcella can be contacted at 725-2882.

GRANTS & AWARDS – no report.

LAND USE & ZONING – Joe Lek reported that the City's zoning code was in the process of being rewritten. They are following the progress and may bring recommendations to future meetings. He then presented a motion to have the CPAC express its desire to have Brad Thoburn continue in his role as Interim Director of the Planning & Development Department and the search for a permanent Director continue until someone who meets the qualifications is identified. The motion was properly seconded. After discussion, the motion failed.

The next meeting of the LUZ Subcommittee will be held Monday, February 12, 2007, 4:30 pm at the Regency Branch Library.

MEMBERSHIP –Clay Yarborough reported that he had begun dialogue with JU in regards to their resuming their CPAC membership. He also reported that he and James were working to have Lantern Square Condominiums join the CPAC as a member.

SCHOOLS – no report.

TRANSPORTATION – William Figueroa reported that the next meeting of the committee would be held on the 3rd Thursday of the month. The primary discussion will be regarding the overpass at Atlantic and Southside Boulevards. He also expressed his desire to have members join the committee.

The Transportation subcommittee is scheduled to meet the 3rd Thursday of the month. Please call Bill Figueroa at 482-0300 to confirm time and location

ENVIRONMENT – Lad Hawkins reported they were working with Councilman Ray to redirect \$800,000 headed for the tree fund to purchasing property instead. He then introduced a motion to have the CPAC send a letter indicating their support. The motion was properly seconded and, after discussion, approved by the group.

NAP – no report.

Staff Reports

MAYOR'S REPRESENTATIVE – Shorty Robbins indicated there was no report, however, she was available for questions.

JSO – Asst. Chief Tranquille reported that since the last quarter of 2006, crime was still down in Zone 2. However, they were still experiencing a number of Robbery to Individuals. He encouraged members to become active in the Shadcos. He discussed that the incident which took place that morning at the Cobblestone Square Shopping Center appeared to be isolated. He then fielded questions from the group.

DCSB – Selinda Keyes reported that they were now back to work and preparing for the upcoming FCAT. She then fielded questions from the group.

PUBLIC WORKS – no report.

PLANNING & DEVELOPMENT – no report.

FDOT – no report.

WONDERWOOD 3 PROJECT – Tom Underwood indicated he had provided a report to James and had no further report. (copy attached)

JHRC – no report.

DCHD – Charles Griggs reported that they were actively involved in attempting to reduce violent crime. They were meeting with the Sheriff, Mayor and City Council in an effort to approach it from a health department perspective.

LANDSCAPE/BUILDING CODE ENFORCEMENT – no report.

NEIGHBORHOODS - PROPERTY SAFETY - no report.

NEIGHBORHOOD SERVICES – James Richardson reported the March and May meetings of the CPAC would need to be held at an alternate facility and as soon as it was determined where, he would inform everyone. He also reported that the annual Neighborhood Summit was being moved up to April 3rd and asked that everyone save the date. In an effort to expand it to more people, there would be several changes, including the time. More details would be forthcoming soon.

REPORT FROM THE CHAIR – no report.

NEIGHBORHOOD ANNOUNCEMENTS & ISSUES – none.

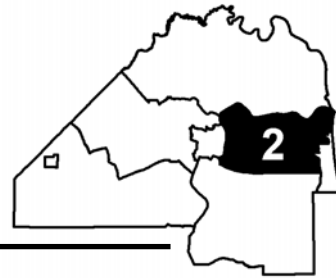
There being no other business, the meeting was adjourned at 7:45 pm.

Next Meeting

The next meeting will take place on Monday, February 12, 2007, 6:00 pm at the Regency Square Branch Library.

GREATER ARLINGTON/BEACHES
Citizens Planning Advisory Committee

Chair: Joseph Lek *Vice-Chair: Eddie Daniel*



January 8, 2007

To: Mayor John Peyton
Michael Blaylock, JTA
Jim Dickenson, JEA

Re: Wonderwood Project – Segment 3

On the Wonderwood Segment 3 project, JTA is paying \$800,000 into the Tree Fund for trees that can not be replaced along the project. The Greater Arlington / Beaches Citizens Planning Advisory Committee (CPAC) supports Councilman Lake Ray in his efforts to purchase land along Mill Cove with tree preservation dollars. This land and trees will offset, to some extent, the extensive loss of tree canopy on this project.

We further request that electric utilities be placed underground on this segment of the Wonderwood project as promised to the public, and as provided for on the previous two segments of Wonderwood which have been completed.

Sincerely,

Joseph Lek, Chair
Greater/Arlington/Beaches Citizens Planning Advisory Committee

cc: Honorable Lynette Self
Robert Opland, JTA

Wonderwood Connector Segment 3
Superior Construction Co., Inc.
Arlington CPAC 1/8/07

Work Completed:

1. 20" Water main has passed inspection on Ft. Caroline and will be switched over.
2. 20" Sewage Force Main has also passed inspection and will be switched over.
3. Ft. Caroline East Connector road has been completed and is open for travel.
4. Installed 560 meters of Storm Drain.
5. Installed 7,800m of silt fence, 822m of staked turbidity curtain, 261m of Type 4 wireback silt fence, and 80m of floating turbidity curtain.
6. Shut down Ft. Caroline Rd East of St. Johns Bluff to construct new box culvert over cowhead creek.
7. Constructed approximately 1,000 ft. of new water main along McCormick Rd.

To be Completed:

1. Box culvert over cowhead creek
2. Switching of water main from JEA plant on Ft. Caroline to all residents West to Merrill Rd.
3. Bellsouth switching to new overhead utility poles.
4. Paving/striping permanent roadway over box culvert.
5. Continue Storm Sewer in the cowhead creek area
6. Continue installing/maintaining silt fence
7. Maintain traffic detour through January.

NOTE: Please be advised that Ft. Caroline Rd. is shut down for approximately one month for the installation of a new box culvert over cowhead creek. Please exercise extreme caution when traveling through this detour.

HOUSING AND NEIGHBORHOODS DEPARTMENT
NEIGHBORHOOD SERVICES DIVISION



CPAC Responsibilities for Neighborhood Services Division

These responsibilities clarify staff duties as outlined in the Citizens Planning Advisory Committee Executive Order and By-laws. The list below was developed and agreed upon by the Director of Neighborhoods, CPAC officers and Neighborhood Services Division staff members in 2001 and has been reviewed yearly.

The NSD will:

- Mail notifications of meetings to members and post a public notice in the City Hall atrium
- Coordinate monthly CPAC meetings
- Prepare meeting agendas and attend monthly CPAC meetings
- Record meetings, take notes and write minutes/summaries
- Distribute minutes of meetings to members and maintain tapes and minutes as a public record
- Prepare a monthly report of all CPACs for the Mayor's Office
- Provide technical assistance to the chair and serve as adviser to the chair
- Work with the chair to coordinate speakers for the meeting
- Distribute information to members at the request of the chair
- Prepare (copy to letterhead and assemble) and distribute correspondence and documents at the request of the chair
- Maintain a current membership roster
- Record meeting attendance
- Assist chair in recruiting new members
- Oversee the membership appointment process, including interviewing applicants
- Process paperwork related to memberships
- Schedule training for new chairs and vice chairs
- Notice regular meetings and notice subcommittee meetings at the request of subcommittee chairs

The NSD is not required to:

- Honor requests from any CPAC member except the chair (or vice chair who is requesting for the chair)
- Compose letters for the CPAC
- Raise or handle money for the CPAC
- Personally set up the meeting room. However, the coordinator is responsible for making sure it gets done.
- Support subcommittees or attend subcommittee meetings.