

District # 3

Citizens Planning Advisory Committee

Chair: Jim Hill

Vice Chair: Debbie Johnson

MEETING SUMMARY

Location: St. Vincent's Southside
Main Hospital, Auditorium C
4201 Belfort Road
Jacksonville, FL 32216
Date: Monday, May 19, 2014

Attendance:

Organizations/Representatives

Members:

Akers, Jim – Royal Lakes Civic Association
Banks, George – Secret Cove Civic Association
Barry, Nancy – Brierwood Neighborhood Association
Becton, Daniel - Deercreek Homeowners Association
Cardell, Richard – The Lakewood Community
D'Onofrio, Carol – Deercreek Owners Association
Hill, James - Greater Hood Road Community Association
Hodges, Ralph – Englewood Full Service School
Johnson, Debbie – The gables HOA
Laner, Eric- East Hampton HOA
Perera, Kathleen – Alumni Civic Association
Ramaglia, Robert – Sweetwater HOA
Rogers, Henry – Rose Creek Condo Association
Rothstein, Marj – Villa San Jose Civic
Stephens, Gloria – Saddlebrook Homeowner Association
Yost, Mel – Edgewater at Sunbeam Condominium Association

Excused:

Bollinger, George – City Council Appointment – District 4
Lyons, Gamal - Tall Cypress Cove Homeowner Association
Waddell, John – East Hampton Homeowners Association
Wieger, Glen – San Marco Preservation Society
Wolfe, Elizabeth – Pickwick Park Civic Association

Elected Officials:

Lori Boyer, Council District 5

Staff:

Crawford, Robert – Code Compliance, COJ
Glick, Aaron – Planning & Development Department
Green, James – FDOT
Santiago, Betzy – Mayor's Liaison
Smith-Juarez, Ashley – DCSB Member
Wesolowski, Rosemary - Neighborhoods, Housing & Community Development Division

Guests:

Clapp, Ann – G.E.N.A.
Johnson, R.Y.
Benham, Connie

Skule, Richard
Lawson, Ralph & Kathy

1. Call to Order/Verify Quorum

- Chair Hill called the meeting to order at 6:37 p.m.

2. Approval of the Previous Meeting Summary

- Chair Hill inquired if everyone had the opportunity to read the meeting summary and if there were any corrections, deletions or additions; there were none. Jim Akers made a motion to approve the meeting summary and Ralph Hodges seconded the motion. The April 2014 meeting minutes were approved unanimously.

3. Staff Reports

- **JSO (Jacksonville Sheriff's Office)** – Sgt. Johns. The Sheriff states that crime is down and there are no new crime trends attending in the district. As a safety measure, it is recommended to use common sense by locking your doors, cars and closing your garage. With summer time many are going on vacation. To prepare for your vacation call JSO and let them know, call the post office and newspaper to put your home on hold or arrange for a neighbor to pick them up daily. While driving that we do have the Move Over Law in place and if you see an officer working on the side of the road, the law requires you to move over. If you can't move over you are supposed to slow down to 20 mph.

- **Mayor's Liaison** – Betzy Santiago

Ms. Santiago informed the group that:

1. City to Honor Fallen Heroes on Memorial Day – Monday, May 26 8:30 a.m. at the Jacksonville Veterans Memorial Wall with music by the Navy Band Southeast. Mayor Brown, Representative Crenshaw, Representative Brown and Admiral Howe will remark.

2. City offices will be closed on May 26th

3. The Jacksonville Jazz Festival is almost here! Ticket sales, road closures, boat docking information at www.JaxJazzFest.com

Festival Hours: Friday, May 23: 5:00 pm - 10 pm

Saturday, May 24: 1:00 pm – 10:00 pm

Sunday, May 25: 1:00 pm – 8:00 pm

Jazz After Dark Friday, May 23 - Sunday, May 25: 10 p.m. - 2 a.m.

*Special Rate: To take advantage of the special AARP discount rate, please contact The Office of Special Events at (904) 630-3690.

4. LIBRARY AND UNF PARTNER TO OFFER UNIQUE TUTORING PROGRAM: free tutoring program for children in kindergarten through fifth grade. The tutoring sessions, which focus on reading and writing skills, are ideal for homeschoolers who have flexible school schedules. Children should attend all four sessions, scheduled from 1:00 – 2:30 p.m. on each Tuesday beginning May 27 through June 17, at the Southeast Regional Library, 10599 Deerwood Park Blvd.

5. Learn2Earn – (flyers provided) applications are available for upcoming sing Jacksonville Sophomores or Juniors with a minimum of a 2.5 GPA. Preference is given to first generation college students and Title 1 students on free or reduced lunch. For complete information and to apply online visit www.coj.net/learn2earn or call 630-7258.

6. Animal Care and Control is in need of foster parents for kittens – visit Animal Care and Control located at 2020 Forest Street or for more details contact Kristina Morris at Kmorris@coj.net - The shelter is open Tuesday through Saturday 10-6 p.m.

7. Mayor Brown will announce a summer youth initiative tomorrow. The program will be in orchestra with Winn Dixie/Bi-Lo stores. This will be a great opportunity for area youth to get their first job.

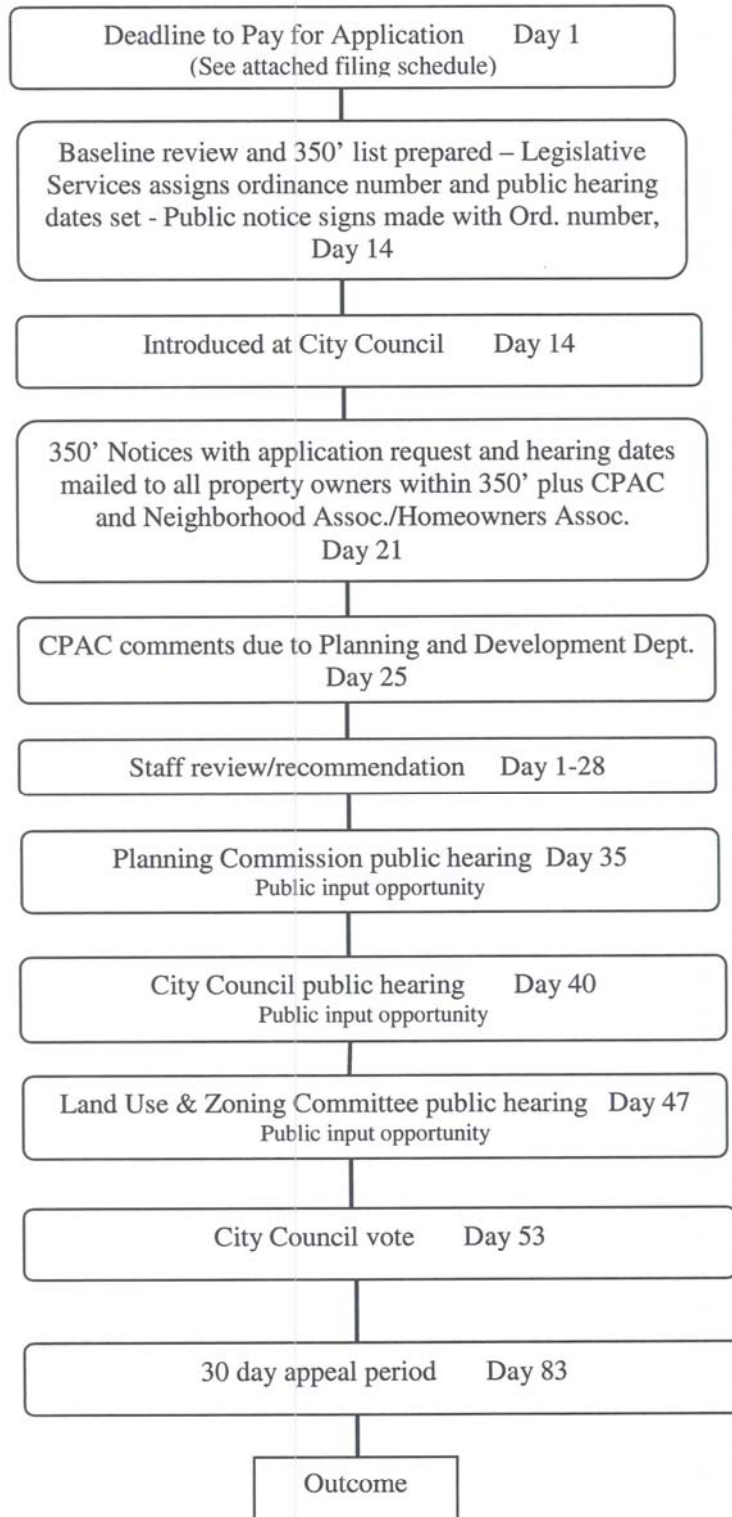
- **Duval County Public Schools** – no report
- **JEA** – Jay Worley – not present
- **FDOT (Florida Department of Transportation)** – Jim Green – informed the about a public meeting to discuss Baymeadows Road from Freedom Commerce Parkway to Country Day School Drive. The meeting will be held at the Embassy Suites, 9300 Baymeadows Road, 32256 on May 22, 2014. An open house will be held from 4:30 pm to 6:30 pm and comments begin at 6:30 pm. The proposed changes are: median closure on Old Baymeadows Road (430 feet west of the intersection with Southside Blvd.), median closure on Baymeadows Road (400 feet west of the intersection west of the intersection with Southside Blvd) and closure of the easterly driveway of the shopping plaza on the southwest corner of Baymeadows Road and Southside Blvd. Mr. Green stated that the resurfacing on University Blvd has spurred a number of concerns in regard to the man hole covers. At this time the pavement around the man hole is a bit rough and additional work will be completed in the near future.
- **Planning and Development Department:**
 - **Housing and Community Development Division** – Rosemary Wesolowski
Ms. Wesolowski informed the group that a representative from Public Works will start attending the CPAC meetings on a quarterly basis. Starting in June 2014, Bill Joyce, Chief of Engineering will be attending and giving a report. Mr. Joyce will be here June, September and November. The Mayor’s Fish –a-Thon has been rescheduled to June 10, 2014. A flyer that contains all the details of the Fish-a-thon will be emailed to the CPAC; please share with your neighbors.
 - **Planning** – Aaron Glick
This coming Thursday at the upcoming Planning Commission meeting there will be a large agenda. Mr. Glick announced that the Grace Farms application has been deferred until June 5, 2014. The 9B application by Paul Hardin has also been delayed; it appears at this time that it will be a quiet June.
- **Environmental Quality Division (Code Compliance)** – Robert Crawford
Informed the group that Code Compliance is assisting with the Urban Blight Program and they recently completed inspection in the Mandarin area and there weren’t many problems in that area. There was a question in regard to the success of the Tire buyback program and Director Burney informed the group that the program was a big success. They collected over 9000 signs and 23,000 tires.
- **Parks & Recreation** – no report

4. Presentations – Calvin Burney, Director, Planning and Development Department

Mr. Burney introduced himself to the CPAC and provided a brief personal history. Mr. Burney stated that he has been the Director for 2.5 years and they are getting all of their processes in place. Mr. Burney informed the group that he was asked to speak on how the process works for a rezoning application. To aide in his information, Mr. Burney used the following flow chart and walked the group through each step in the process. The process contains 11 separate steps and has specific time periods associated with each process.

Before the process can be started it must be determined that an application(s) has all the required components and that all the components contain the correct information. Once that is confirmed, the application process is ready to begin. These are the steps that will be followed:

Flow Chart for Rezoning



YEAR 2014 SCHEDULE OF REZONING PUBLIC HEARING DATES

ZONING APPLICATION PAYMENT DEADLINE	INTRODUCED AT CITY COUNCIL MEETING ON:	CITY COUNCIL PUBLIC HEARING DATE:	PLANNING COMMISSION MEETING DATE:	LAND USE & ZONING (LUZ) PUBLIC HEARING DATE:
OCT 7, 2013	OCT 22, 2013	NOV 26, 2013	NOV 14, 2013	DEC 3, 2013
OCT 21, 2013	NOV 12, 2013	DEC 10, 2013	DEC 12, 2013	JAN 7, 2014
NOV 12, 2013	NOV 26, 2013	JAN 14, 2014	JAN 16, 2014	JAN 22, 2014 (WED)
NOV 25, 2013	DEC 10, 2013	JAN 28, 2014	JAN 30, 2014	FEB 4, 2014
DEC 9, 2013	JAN 14, 2014	FEB 11, 2014	FEB 13, 2014	FEB 19, 2014 (WED)
JAN 13, 2014	JAN 28, 2014	FEB 25, 2014	FEB 27, 2014	MAR 4, 2014
JAN 27, 2014	FEB 11, 2014	MAR 11, 2014	MAR 13, 2014	MAR 18, 2014
FEB 10, 2014	FEB 25, 2014	MAR 25, 2014	MAR 27, 2014	APR 1, 2014
FEB 24, 2014	MAR 11, 2014	APR 8, 2014	APR 10, 2014	APR 15, 2014
MAR 10, 2014	MAR 25, 2014	APR 22, 2014	APR 24, 2014	MAY 6, 2014
MAR 24, 2014	APR 8, 2014	MAY 13, 2014	MAY 15, 2014	MAY 20, 2014
APR 7, 2014	APR 22, 2014	MAY 27, 2014	MAY 29, 2014	JUN 3, 2014
APR 21, 2014	MAY 13, 2014	JUN 10, 2014	JUN 12, 2014	JUN 17, 2014
MAY 12, 2014	MAY 27, 2014	JUN 24, 2014	JUN 26, 2014	JUL 15, 2014
MAY 24, 2014	JUN 10, 2014	JUL 22, 2014	JUL 24, 2014	AUG 5, 2014
JUN 9, 2014	JUN 24, 2014	AUG 12, 2014	AUG 14, 2014	AUG 19, 2014
JUN 23, 2014	JUL 22, 2014	AUG 26, 2014	AUG 28, 2014	SEP 3, 2014 (WED)
JUL 21, 2014	AUG 12, 2014	SEPT 9, 2014	SEPT 11, 2014	SEP 16, 2014
AUG 11, 2014	AUG 26, 2014	SEPT 23, 2014	SEPT 25, 2014	OCT 7, 2014
AUG 25, 2014	SEPT 9, 2014	OCT 14, 2014	OCT 16, 2014	OCT 21, 2014
SEPT 8, 2014	SEPT 23, 2014	OCT 28, 2014	OCT 30, 2014	NOV 4, 2014
SEPT 22, 2014	OCT 14, 2014	NOV 12, 2014 (WED)	NOV 13, 2014	NOV 18, 2014
OCT 13, 2014	OCT 28, 2014	NOV 25, 2014	No Meeting	DEC 2, 2014
OCT 27, 2014	NOV 12, 2014 (WED)	DEC 9, 2014	DEC 11, 2014	JAN 2015

Revised 11/12/13-psales

After Mr. Burney walked the CPAC through the process steps listed about he took questions from the CPAC members and addressed the following questions.

If a person submits an application, does the staff complete a site visit to determine the feasibility of the project? Yes, the staff also has to ensure that the appropriate signs/notices are posted and that the project information and correct phone numbers are written on the notices.

What other follow-up is available? What about schools, businesses, and impact studies? In preparing the staff reports that will accompany the application, all 6 divisions of the Planning Department will review the application and provide their expertise and comment on the project. The DCPS will review the application too if it is appropriate.

If an individual lives within the 350 feet, but does not own the home who will receive the notice in the mail? The legal property owner.

According to the Process that you just shared with us, the CPAC has to respond by Day 25. Depending on when the application is filed and when the CPAC meetings fall, applications can go through the process without CPAC having the opportunity to submit their comments before day 25. Can one week be added to the schedule to ensure all CPAC have the opportunity to review and comment on the applications? It was acknowledged complaints

have been made that the process takes too long as it is and it is uncertain if the Planning and Development Department can add 1 week to the process.

What would be the problems to move the CPAC comment to day 35 of the process? The Planning and Development Department has completed their review and the CPAC recommendations would not be a part of it.

5. **Chairs report** - Chair Hill stated that he and the other chairs continue to follow the activities and e actions/recommendations of the Task Force on Consolidated Government and the Neighborhoods, Infrastructure, Planning, Services and St. Johns River Subcommittee. At this time we are waiting for them to get together and finalize the language for their final recommendations.

6. **Elected Officials Reports** – none

7. **Subcommittee/Liaison Reports** -

LUZ (Land Use and Zoning) - Jim Hill, Subcommittee Chair

A number of applications were reviewed. The CPAC made 1 motion:

An opposition letter was sent in regard to 2014-254 rezoning on Plummer Grant Road and it was read. A motion was made and seconded; the CPAC voted unanimously to send the letter. The subcommittee also discussed the letter that was sent in regard to Edgewater at Sunbeam Condominium, 3003 Clair Lane, Danny Becton informed the group that there are 2 bills in front of the commission and he hopes they are deferred. The bills are 2014-62 and 2014-031. They are trying to push through 2014-031. Becton stated that if it goes through it will change everything; the outcome of LUZ tomorrow night is important.

Chair Hill introduced 3 North CPAC members and informed the CPAC that they brought to our attention 2014-279 introduced by Councilman Clark. This bill wants to add RLD40; which is a 40 foot lot with a 20 foot setback, 3 foot side yard and 10 foot backyard. If you think this is a bad idea, send an email to Councilmember Boyer at LBoyer@coj.net

Beautification/Parks/Environment – Dick Cardell, Subcommittee Chair

Encouraged the CPAC to go outside and spruce up around the front of their house. Just a little paint and cleaning can greatly improve the appearance of a home. Mr. Cardell also encouraged everyone to participate in Memorial Day activities. There will be a ceremony at the Veterans Memorial Wall downtown; check the COJ website for details about the event.

Economic Development – Gloria Stephens, Subcommittee Chair

Ms. Stephens informed the group Frontier Airlines is now offering passenger service from the St. Augustine Airport to Washington DC Dulles Airport. At this time they are looking into adding a direct flight from St. Augustine to Trenton NJ. There is news that the Jacksonville Jaguars are looking at the Shipyard properties so it can be developed as an inside practice facilities for the team. The developer of the Marina San Pablo has launched a sales campaign for the new development. This is on the inter-coastal waterway south of JTB.

Education – George Banks / John Waddell

Co-Chair Banks – no report, but informed the CPAC members that we did have high school students in attendance again this evening. The students were from Engelwood and Wolfson High Schools.

Government Affairs – Jim Akers

Thanked the North CPAC members for bringing us the 2014-279 information.

Membership – Abby Howard Murphy
Not present

Transportation – Growth Management – No Subcommittee Chair

Eric informed the group that JTA is in the process of revamping their bus schedules and routes . To learn more about the proposed changes visit the JTA website and look for JTA Blueprint 20/20. JTA is also looking to reorganize the community shuttles to make them more efficient and cost effective.

Safety – Betty Wolfe, Subcommittee Chair
Not present

Ad-Hoc:

TRUE (Taxation, Revenue, and Utilization of Expenditures) Commission – Danny Becton
They are getting briefings on pension reform and they continue to review the NW Jacksonville Trust Fund. This fund was created in 2001 and created a pot of money to be used to create economic development in the NW area of town. This group was given \$25 million and there have been 3 audits (2009, 2012, 2013); the audits have not been favorable. There has been some confusion, but it appears that they have staff in place now that appears to be able to provide funding information.

8. Unfinished Business – None

9. New Business –

10. Public Comments/Announcements (3-minute time limit)

Jim Akers made a motion to adjourn and the motion was seconded by George Banks

NEXT MEETING: June 23, 2014 ~ 6:30 p.m.

LOCATION: St. Vincent's Southside
Main Hospital, Auditorium C
4201 Belfort Road
Jacksonville, FL 32216