

District 4 Citizens Planning Advisory Committee

Chair: Kathy Budd

Vice Chair: Abner Davis

MEETING SUMMARY

Florida State College at Jacksonville Kent Campus
3939 Roosevelt Blvd., Room E-112F
October 12, 2015

Attendance

Members:

Chair - (Council District 10) – Kathy Budd
Vice Chair – (Clara White Mission) Abner Davis
Fishweir Neighborhood Watch – Bernice Gremer
Fishweir Neighborhood Watch – Michael Fisher
FSCJ Cecil North - Paul McNamara
Hyde Grove Terrace – Shirley Lowry
Murray Hill Preservation – Len Burroughs
Springtree Village - Dewey Walker
St. Ives Townhomes – Sandra Tucker
Watermill Master - Thomas Martin

Excused:

Charter Member – Chuck Mann
Charter Member – Don Ingram
Budget Automotive – Linda Barrows
Budget Automotive – Darrell Barrows
Blue Lakes Estates – Annette Brown
Confederate Point Civic – James Nolting
Hyde Grove Terrace – Peggy Meyers
The Village Salon – Steve Shaffer
Timuquana Manor N. – Alice Turknett
Timuquana Manor N. – Polly Walker
Trinity Ministries – Bruce Tyson
Westside Area Residents – Charles Kelley

Absent:

Camalot – Pierce Rumph
Cedar Hills Estates - Johnny Carter
West Jax Civic – Ric Dill

Elected Officials:

Council Member Doyle Carter
Kevin Kuzel – Executive Assistant – Council District 14
Gerrie Ford-Hardin – Executive Assistant – Council District 10

Staff:

City of Jacksonville Parks and Recreation – Keith Meyerl
City of Jacksonville Planning and Development – Housing and Community Development - Dayatra Coles
City of Jacksonville Planning and Development – Neighborhood Initiatives - Mary Beth Ridderman
City of Jacksonville Planning and Development – Andy Hetzel
City of Jacksonville Regulatory, Municipal Code Compliance – Dennis Steele
Florida Department of Transportation (FDOT) – Jim Green
Jacksonville Aviation Authority (JAA) – Cecil Airport - Rusty Chandler
Jacksonville Sheriff's Office – JSO – Lt. T.C. James
JTA – Cheryl Riddick

Staff Excused:

Guests:

Lara – Hipps Group
Jenna Emmons – Ability Housing
Devin Scott
Nancy Kilgo - JEA

1. Call to Order/Verify Quorum:

Chair Kathy Budd called the meeting to order at 7:00 p.m. Mary Beth Ridderman verified a quorum. Chair Budd asked everyone to turn off or silence cell phones. Chair Budd recognized Council Member Doyle Carter, Kevin Kuzel, Assistant to Council Member Jim Love, and Gerrie Ford-Hardin, Assistant to Council Member Reginald Brown.

2. Approval of the Previous Meeting Summary:

Tom Martin made a motion to approve the summary. Len Burroughs seconded the motion. All were in favor.

3. Jacksonville Sheriff's Office: Lt. T.C. James provided information on the use of deadly force.

- A brief discussion was held about police body cameras.
- For JSO information, call the JSO Zone 4 Office at 513-3165.
- The Zone 4 office is located in the Cedar Hills Shopping Center.
- To report suspicious activity, call 630-0500.
- To report a crime in progress, call 911.

4. Presentation: Cecil Airport Update by Rusty Chandler, Chief of Cecil Airport

- Cecil is the single largest entity in Duval County. NAS Cecil consisted of 17,000 acres which have been divided. Cecil Airport has 6,081 acres. Most of the acreage is Parks and the Jacksonville Equestrian Center. Other acreage is AllianceFlorida at Cecil Commerce Center, which is being developed by the Hillwood Management Group. Clay County has 700 acres. The Navy retained some acreage.
- Approximately 4,000 people are employed at Cecil. Employers include Boeing, Flightstar, Florida State College at Jacksonville, Jacksonville Aviation Authority and the Fleet Readiness Center.
- Cecil Airport can handle any aircraft in production today. Runways are 4,400', 8,000' and 12,500'.
- The airport offers full service, including fuel, catering, and rooms. The airport has an operating control tower and it is all-weather capable. The airport has fire and rescue service on site.
- Cecil Airport is FAA-licensed for a horizontal spaceport. The spaceport ramp and taxi way must be built on a site completely separate from other sites, because of the explosive nature of rocket fuel. The first Strategic Spaceport Business Plan has been completed.
- All hangars are occupied. Two new hangars are planned.
- Currently all Navy fixed-wing aircraft and their maintenance crews operate out of the Cecil Airport. This is a temporary arrangement while the NAS Jacksonville runways are under construction. Construction is expected to take about six more months.
- Rusty Chandler is available to make group presentations. Mr. Chandler may be contacted at: (904) 573-1613 or rusty.chandler@cecilairport.com.
- Chair Budd thanked Mr. Chandler for his presentation. The CPAC applauded.

5. Elected Officials' Reports:

- Council Member Doyle Carter announced:
 - Hillwood's next benchmark is 2016 when a 750,000 sq. ft. building is required to be constructed. Retail sites are being investigated for construction/leasing.
 - Cecil Recreation Center is hosting a country music festival on Nov. 14, 2015: Backwoods Country Jam Concert with Lee Brice. The parking lot party starts at 2 p.m. with an outdoor stage, vendors and local bands. Tickets and more information are available at www.backwoodjam.com.
 - Cecil is home to the Fiddlers Green Golf Course, an 18-hole golf course. An excellent buffet is offered daily for \$9.95. A Frisbee golf course is being installed.
 - The Marietta Interchange installation and landscaping are scheduled to be completed in Spring, 2016.
 - For assistance, please contact Council Member Carter at 630-1380 or DoyleC@coj.net.
 - Chair Budd thanked Council Member Carter for being present at the CPAC meeting and for his informative report.
- Kevin Kuzel reported for Council Member Jim Love:
 - The J-I Bill and Resolution passed September 21.
 - Council Member Love is meeting with JTA about the Collins Road project, which is expected to begin about one year from now. The Federal Government is looking into safety concerns regarding the proposed Collins/Paramore intersection.
 - For assistance, please contact Council Member Love at 630-1390 or JimLove@coj.net
 - Chair Budd commended Mr. Kuzel and Council Member Love for their frequent CPAC attendance.
- Gerrie Ford – Hardin introduced herself as Council Member Reggie Brown's assistant. She reported that she and Council Member Brown are glad to provide assistance.
 - For assistance, please contact Council Member Brown at 630-1684 or RBrown@coj.net.
 - Chair Budd welcomed Ms. Ford-Hardin to the SW CPAC.

6. Staff Reports:

- **Mayor's Representative:** Chair Budd welcomed E. Denise Lee. Ms. Lee introduced herself as the Mayor's Representative and announced she was appointed the Director of Blight. She reports to Sam Mousa.
 - Ms. Lee explained that she was unable to attend the last SW CPAC meeting because she attended the Greater Arlington-Beaches CPAC, which meets on the same night. Ms. Lee announced she wanted the CPAC to be aware that she is working to change the CPAC meeting dates because no two CPACs should meet at the same time. Ms. Lee said she is working on all of the CPAC Executive Orders - looking at the differences in each year – and seeing what changes are needed. Ms. Lee announced that Mayor Curry is serious about neighborhoods.
 - Ms. Lee provided information about the Blight Initiative. "Jax Can" is the Blight Initiatives mascot. A public awareness campaign is coming soon. She asked residents to download the Fight Blight App and encouraged residents to use the CARE system (630-CITY). She mentioned the city does not have enough code compliance officers for the amount of work. Eleven are supervisors and the supervisors do not have an equal number of officers. She discussed redistributing the officers and changing the zone boundaries, which currently are consistent with the CPAC boundaries. A Blight flier was provided.
 - Kevin Kuzel commended Ms. Lee for her work on the Blight Initiative
- **Regulatory Compliance:** Municipal Code Compliance Division – Dennis Steele's absence was excused due to family bereavement leave.
 - To report concerns, please call 630-CITY (630-2489), email 630city@coj.net or use the MyJAX app.
- **Florida State College at Jacksonville (FSCJ):** Paul McNamara reported:
 - Dr. Cedric Gibson is the new Kent/Cecil Campus President.
 - October 29, 6:30 – 8 p.m. – Public Safety Symposium on Crime will be held at the Nathan H. Wilson Center for the Arts, Lakeside Room, FSCJ South Campus, 11901 Beach Blvd., Jacksonville, 32246.
- **Florida Department of Transportation (FDOT):** Jim Green reported:
 - I-295 and Commonwealth ramp project has been completed.
 - I-295 and Wilson ramp project has been completed.
 - I-295/Morse Avenue and I-10 drainage project will soon be completed.
 - I-10 and Marietta interchange is scheduled to be completed in Spring, 2016.
 - I-10 and Cassat drainage system is scheduled to be completed in Summer, 2016.
 - First Coast Expressway to I-10 is scheduled to be completed in Summer, 2016.
 - Landscaping is being installed at I-295 and Collins/Blanding exits.
 - I-10 and US 301 interchange improvement project will add new entrance ramps from US 301 onto Eastbound I-10. Designed to eliminate the (existing) need for trucks and other traffic to cross Highway 301 to enter I-10 Eastbound, this project is expected to take approximately 3.5 years to complete.
 - Weekly FDOT lane closures and other road reports are sent to Mary Beth Ridderman and forwarded to the CPAC.
 - Due to FDOT staff resources, each month Jim Green alternates between Greater Arlington-Beaches CPAC and the SW CPAC. If information is needed in between his scheduled meetings, please contact Mr. Green by telephone at (904)360-5684) or by e-mail at james.green@dot.state.fl.us.
- **Jacksonville Aviation Authority (JAA) :** Lara Hipps reported:
 - The 2015 Cecil Behind the Scenes Bus Tour Committee met on August 20 to discuss the May 28 bus tour results. Most feedback was very good. Tickets were sold and several sponsors were obtained. \$3000 was left over and split 50/50 between the Westside Business Leaders, who managed the finances, and seed fund for the 2017 bus tour.
- **Parks & Recreation:** Keith Meyerl reported:
 - A ballfield crew with a laser-grading tractor is dedicated to ballfield renovations, to improve the fields' drainage and slopes.
 - Maxville has a new parking lot. The long term plans include football fields.
 - Thomas Jefferson Park has a new parking lot, new scoreboard and other improvements.
 - Normandy Sports Complex has a new parking lot.
 - Argyle forest is next on the laser-grading project.
 - A question was raised about the process for neighborhood groups to obtain a permit to meet in the park. Special permits are obtained through the COJ Parks Department at 255-7930 or 630-2489. For information about the types of events that require permits and a list of parks that require a permit for the use of pavilions, please visit <http://www.coj.net/departments/parks-recreation-and-community-services/recreation-and-community-programming/permitting.aspx>. For groups larger than 500 people, a permit must be obtained from Special Events – call 630-2489. A brief discussion followed.

- **Planning and Development Department:**
 - **Planning** – Andy Hetzel provided a written report.

| Southwest CPAC Monthly Planning and Development Department Report - October 12, 2015 | | | | | | | | | | |
|--|----------|----|----|-----------------|----------------------|-------------|----------------|------------------------------------|----------|---------------|
| Type | Date | PD | CD | Application | Development/Location | RE Number | Owner/Agent | Request | Status | Companion App |
| PC | 10/8/15 | 4 | 12 | CTW 15-001 | Chaffee Road South | 001896-0900 | Scott Richards | 155 pine tree | Approved | |
| | | 4 | 14 | 933 MM 15-015 | Collins / Pineverde | 099121-1001 | Paul Harden | modify site plan | Approved | PUD 90-0015 |
| LUZ | 11/17/15 | 4 | 14 | 15-06 SW 15-701 | 4211 San Juan Av | 093611-0000 | Mark Benchley | reduce setback from 10 ft to 2 ft. | | |

- A question was raised about the permitting process for residential storage sheds. Mr. Hetzel will research the subject and provide the information electronically. For information about obtaining a shed permit, please visit <http://www.coj.net/departments/planning-and-development/docs/building-inspection-division/to-get-a-permit-for-a-shed.aspx>
 - A concern was expressed about the number of "temporary" pole tents set up permanently as car ports in an historic district. Ms. Lee asked the resident to call her to follow-up. Please report concerns about temporary car ports to 630-CITY.
 - For additional information, please contact Mr. Hetzel at ahetzel@coj.net or 255-7821.
- Duval County Public Schools – No representative. No report.
- JTA- Cheryl Riddick announced:
 - Today, the first of 23 new compressed natural gas buses was unveiled. Eleven buses will be used for the First Coast Flyer (Bus Rapid Transit).
 - The Stadium Shuttle Service is operating in its 20th year. Shuttle run 2 hours before kickoff and 1 hour after the game ends. Single-game passes cost \$7 and are available. For more information, please call 630-3100 or log onto www.jtafla.com. Shuttles are available for the 2015 Florida vs. Georgia game. Fliers were distributed.
 - A Transit Tax Benefits Program is available. For more information, please call 646-895-0995.
 - For trip-planning, please visit www.jtafla.com. Fliers were distributed.
 - A question was raised about the new transportation hub, which is expected to be fully operational in 4-5 years. A brief discussion was held.

7. Chair's Report: Chair Kathy Budd announced:

- A list of 2016 meeting dates was approved and provided to FSCJ. The CPAC was pleased to learn that FSCJ agreed to provide meeting space for the 2016 meetings. The CPAC has traditionally met on the second Monday of each month and it will continue to meet on the second Monday of each month. Several speakers have confirmed for many 2016 meeting dates.
- She, other CPAC members, Council Member Brown and Mary Beth Ridderman attended the grand opening of Village of Wiley by Ability Housing. All apartments are occupied. Management has been responsive to problems and problems are being addressed.
- A discussion was held regarding the December 14 annual social event, which will be held at 6 p.m. in Building D Room 120. Room set-up begins at 2:30 p.m. on December 14. Social Subcommittee members were appointed: Darrell Barrows (Chair), Linda Barrows, Shirley Lowry, Ethel Nolting, Jim Nolting and Bruce Tyson. Mary Beth Ridderman will assist the subcommittee.
- The Nomination Subcommittee will announce a Slate of Officers at the November meeting. Anyone who wishes to serve or to nominate someone who will serve as Chair or Vice Chair, please confirm the person is willing to serve and provide the name to the Nomination Subcommittee. Nominations will be accepted from the floor at the November meeting.

8. Subcommittee/Liaison Reports:

- Membership and Public Relations - Abner Davis reported before the election, the CPAC Chairs met with Lenny Curry and found he was committed to working with the Chairs to increase CPAC marketing and community awareness of CPACs. A meeting will likely be set for January, 2016.
- Transportation - Tom Martin reported the North Florida Transportation Organization (NFTPO) Citizens Advisory Committee (CAC) met on October 7, 2015.
 - Approved Mike Borno as a CAC member representing Duval County as a Member-at- Large.
 - Approved FDOT request to amend the Transportation Improvement Program (TIP) for FY 2015/2016 through FY 2019-2020 to include funds for a number of small projects in Duval County, Nassau County and St. Johns County.
 - Received a presentation b ETM on the Nassau County Transit Study. The study listed several alternatives in connecting the major population areas with City of Jacksonville transportation

- nodes.
 - o Received a presentation on the Skyway Technology Study Update by Brad Thoburn, JTA. The Skyway Subcommittee will make their report to the JTA Board on Dec. 10, 2015.
 - o The next NFTPPO CAC regular meeting will be held on December 2, 2015 at 7 p.m.
- ShAdCo – Alice Turknett's absence was excused.
 - o Individual Sector ShAdCos will not meet in November. Instead, the Annual ShAdCo meeting will be held on November 17 at the First Baptist Church in downtown Jacksonville – doors open at 4 p.m.
 - o ShAdCo Sector J meets the fourth Thursday of each month at 7 p.m. at the Ortega United Methodist Church. Visitors and new members are welcome.
 - o ShAdCo Sector K meets the first Monday of each month at 7 p.m. at the Lane Wiley Center. Visitors and new members are welcome.
 - o ShAdCo Sector L meets the first Thursday of the month at 7 p.m. at the Cecil Recreation Center – Aquatic Center. Visitors and new members are welcome.
- Cecil Area – Bruce Tyson's absence was excused.
- Governmental Affairs and Economic Development – Volunteers are needed.
- Taxation, Revenue & Utilization of Expenditures (TRUE) Commission - Abner Davis reported the TRUE Commission met on October 1, 2015. A motion was made by Mike Fisher, seconded by Len Burroughs and members voted to adopt the TRUE meeting recommendations:
 - o 2015-631 (allocation of Loblolly wetlands mitigation funds to 14 Council district funds for park improvements). Approve.
 - o 2015-396 (expansion of the JIA Community Redevelopment Area to include the Thomas Creek parcel). Approve
 - o 2015-683 (Charter amendment to permit and require the employees of the Police and Fire Pension Fund board of trustees to be members of the General Employees' Pension Plan defined benefit or defined contribution plans. Approve.
 - o Audit #762 – City Payroll Audit. Approve.
- Nomination Subcommittee – Tom Martin announced the Slate of Officers: For Chair: Abner Davis and Bruce Tyson. For Vice Chair: Len Burroughs. Chair Kathy Budd discussed her intention to decline a nomination as Chair or Vice Chair due to other commitments. Nominations will be accepted from the floor at the November meeting. The CPAC will elect officers at the November meeting.

9. Unfinished Business: none.

10. New Business: none.

11. Public Comments/Announcements (3-minute time limit):

- Abner Davis announced he invited Jacoby Pittman to attend the November meeting to make an announcement during Public Comments: Clara White Mission serves 125-300 homeless Veterans daily by providing showers, meals and transportation to the Gainesville VA Hospital. Veterans will soon transition into a housing at Clara White Mission. The entire first floor will be available to VA service providers. Clara White will ask for the community's support for a grant application to provide additional funding for the new housing accommodations.

12. Motion to Adjourn:

A motion to adjourn was made by Len Burroughs and seconded by Mike Fisher. All were in favor. The meeting adjourned at 8:50 p.m.

NEXT CPAC MEETING: November 9, 2015~ 7:00 p.m.
 Florida State College at Jacksonville, Kent Campus
 3939 Roosevelt Blvd, E-112F

Summary prepared by Mary Beth Ridderman, Neighborhood Coordinator (904-255-8260, marybeth@coj.net).