

SUMMARY
SOUTHWEST DISTRICT # 4
CITIZENS PLANNING ADVISORY COMMITTEE (CPAC)
FCCJ - Kent Campus Student Union G-121, 3939 Roosevelt Boulevard
November 8, 2004

Committee Members Present

Rhonda Brewer	Len Burroughs	Richard Darby
Don Ingram	Curtis Johnson	Charles Kelley
Andrea Kemp	Ralph J. Malphurs, Sr.	Charles Mann
Lee Martin, <i>Vice-Chair</i>	Jean McCorkle	Steve Schaffer
Alice Turknett	Bruce J. Tyson, Sr.	Polly Walker
Jacquelyn Woods		

Staff/Elected Officials/Media Present

Jessica Adams	George Baker	Rusty Chandler
Dr. Susan Chappell	Sgt. T.C. Davis	Tree Kilbourn
Peter King	Milton Locklear	Ptlm. MJ Meissner
Dianne Smith	Tim Starling	Pete Sutherland

Residents and Guests Present

Daniel Finger	Rita Humphries	Hettie Johnson
Tony Nasrallah	Ethel Nolting	James Nolting
Teresa Shank		

Summary of Motions and Votes:

- Motion and second to approve October minutes: approved.

(1) Call to Order – 7:00 p.m.

- Excused were: Carl Moore, Sally Robson, Dick Jackson, Don Ingram, J'Nel Horne, Leila Miller
- October, 2004 minutes approved

(2) Presentation: Rusty Chandler – Cecil Field Master Plan report

The FAA requires every airport to prepare a Master Plan every five years. The first one was done in 1998, as the military was departing. The Airport Authority has 6,000 acres of the original 17,000 acres at Cecil. The Master Plan only covers the airport portion, or the 6,000 acres. Public participation is required at two points in the plan process. JAA-Cecil will come back to the CPAC in the spring. A summary of Mr. Chandler's presentation is attached to this summary.

(3) JSO: Sgt. Davis and Ptlm. Meisner presented tips for safe holiday shopping and an update on robberies in the area, especially the ATM robberies in the 103rd street area. The new technology allows them to map out the crimes instead of simply presented pages of information, which Ptlm. Meisner provided to the members for the robberies.

(4) Election of Chair and Vice-Chair for 2005

Election was by ballot. Chuck Mann of the Nominating Subcommittee and Tree Kilbourn of Neighborhood Services tallied the votes. 15 ballots were returned with unanimous votes for Lee Martin as Chair for 2005 and Ralph Malphurs, Sr. as Vice-Chair for 2005.

(5) Staff Reports/Announcements:

- Mayor's Representative (Environmental Resource Management Department) – Janice Eggleton Davis – Excused.
- Duval County School Board – None.
- Planning and Development Department - Peter King: Presented one exception matter for Planning Commission.
*Zoning Enforcement - None.
- Building Inspection Division – George Baker was available for any questions or concerns regarding permitting, building inspections, or sign enforcement.
- Neighborhoods Department:
*Property Safety Division – Pete Sutherland and Tim Starling:
They are working on decreasing their backlog and are down to 41 pending matters. They have had several pond issues they are investigating and have called Mosquito Control to provide additional treatment to some areas. Call 630-CITY with any complaints or issues. Please be sure to provide detailed information, including an exact street address to speed up the response time. These complaints are investigated within five days and by calling 630-CITY, you are creating a paper trail regarding the violation. Some matters cannot be enforced against and will be closed-out. Other matters may take a long period of time to work with the property owner to get the matter corrected, depending on the nature of the violation.

REMEMBER: Tractor-trailers parked on private property, residential or commercial, report this to Zoning Enforcement through the Planning Department. Vehicles parked on streets or on rights-of-way should be reported to JSO for enforcement.

*Neighborhood Services Division – Tree Kilbourn:

She will have a summary of the Sunshine Law as it applies to the CPAC at the December meeting for everyone to take home. All meetings of any 2 CPAC members or more to discuss matters which will come before the CPAC must be noticed at least 24 hours in advance and a written summary of the meeting discussion must be submitted to the CPAC Chair.

New organizations being processed for CPAC membership include Ortega Crossing Homeowners Association and Confederate Point Civic Association.

*Consumer Affairs Division – None.

(6) Subcommittee Reports & Announcements

- Chairman's Report:

Lee Martin distributed a summary of Robert's Rules of Order to the members present and stated that beginning in January, Robert's Rules will be followed to help the meetings be more efficient and timely.

2005 meeting dates and locations were discussed. The Chair presented a proposed letter to be sent to FCCJ-Kent Campus and the membership approved the letter. Far Westside residents have expressed to Tree Kilbourn during her recruiting efforts a wish that some meetings be held farther into the Westside to make it convenient for those working families to become members and participate. Forrest High School has agreed to host a quarterly meeting of the CPAC and to make their auditorium available to us. Other schools and public sites were contacted and were either not available or required overtime staffing to accommodate our meetings because they close earlier than the conclusion of our meeting. Possible quarterly dates for a meeting at Forrest High School were March, June and September meeting dates. The membership, by voice vote, agreed to hold 3 meetings at Forrest High School in 2005.

The membership was notified of the new proposed date of the Mayor's District 4 Town Hall meeting as January 10, 2004. If it is to be held on that date, that is the date of the regular CPAC January meeting. The membership discussed moving the meeting and decided by majority show of hands that they would prefer to have an abbreviated CPAC meeting immediately following the Mayor's Town Hall meeting, if it should ultimately be scheduled for the January 10, 2004.

A calendar of meeting dates, times and locations, will be mailed to all members and also posted on the Neighborhood Services web-site.

Finally, the membership will keep in mind that the February meeting falls on Valentine's Day and they will consider in January what they wish to do.

- Council Member's Announcements:

Dianne Smith for Council Member Michael Corrigan:

Stinson Park final walk through is November 10, 2004 and SHPO, State Historic Preservation Organization has approved the application for the Ortega River Bridge. Venetia Town Center brainstorming meeting was held October 25, 2004. Chimney Lakes Town Meeting was held November 7, 2004.

- Education – None.

- Economic Development – None.

- Beautification, Community Facilities and Services: Curtis Johnson states the 103rd Street beautification project is promoting buy-in from some of the mobile home and lesser maintained properties in the area. The project committee is also looking to the future to ensure that any work done along 103rd street will replace any of the improvements now being contemplated.

Lee Martin had a question about the re-surfacing of Blanding Boulevard and why they have skipped over the 103rd street section. That is due to the work to be done on 103rd street yet. Wesconnett resurfacing is moving slowly. The resurfacing of LaMoya is almost complete with sidewalks, etc.

Land Use, Zoning and Transportation: You may call Sally Robson if you have any questions or wish to receive a summary of the zoning applications. Richard Darby of the CPAC serves on the

Metropolitan Planning Organization, which is no longer part of the City, but is funded by all the surrounding counties as an independent agency now. A proposal is pending before the MPO to change the name of Brannen Field/Chaffee Road to Brannen Field Expressway. Any questions, please call Richard Darby or check out the website at www.firstcoastmpo.com.

(7) Old Business/New Business:

Jean McCorkle reminded members that the social is December 13, 2004 and they need to let her know ASAP what they intend to bring for the social. You may call Jean at 771-0580 to sign up for the social.

The By-Laws Subcommittee met at 11:30 a.m. on November 4 at Barnhill's on 103rd Street. Their proposal is attached to this summary. Although some discussion was held regarding the word "shall" versus "may" in the proposed change, the membership voted to transmit the proposed By-Laws amendment to the Director of Neighborhoods for her review and consideration. Once the Direction has made a recommendation, the matter will come back to the CPAC for a final discussion and vote.

(8) Comments From the Public. Chuck Mann referred everyone to Mr. Daniels comments in the Monday, November 9 editorial section of the Times Union.

After a discussion of ballot initiatives that were passed and proposed ballot amendments for future elections, such as one similar to the marriage initiatives in several states this year, Lee Martin encouraged residents to contact their legislative representatives to voice their opinion on the ballot amendment process, whether it be to require a higher threshold of passing (such as passing two separate elections) or any other suggestion.

(9) Meeting adjourned at 9:10 p.m.

There will be no regular meeting of the CPAC in December due to the CPAC social on December 13, 2004 at FCCJ Kent Campus in Room G121. The next regular meeting is scheduled for Monday, January 10, 2005. Time and location will be announced in the Notice and Agenda to be mailed in December.