

MEETING SUMMARY
SOUTHWEST CITIZENS PLANNING ADVISORY COMMITTEE
FCCJ Kent Campus – 3939 Roosevelt Blvd. – Jacksonville, FL
Monday August 13, 2007, 7 p.m.

SW CPAC Committee Members:

Ralph J. Malphurs, Sr., Charter Member, Chair	Andrea Kemp, District 10 Appointee
Charles Mann, Charter Member, Vice Chair	James Nolting, Confederate Point
Don Ingram, Charter Member	James Ross, Westwood
Valerie Bethea, Foxwood HOA	Alice Turknnett, Timuquana Manor N.
Kathy Budd, District 10 Appointee	Bruce Tyson, Trinity Mministries
Opal Burgstiner, Westside Business Leaders	Polly Walker, Timuquana Manor N.
Len Burroughs, Murray Hill Preservation	
Johnny Carter, Cedar Hills Estates	
Charles Kelly, WARA	

Excused: Steve Shaffer, Jean Grimsley, Bruce Tyson, Jerry Spinks,.

<u>Guests:</u>	<u>Media</u>	<u>City Staff/City Officials/ Other Officials</u>
Susie Pontiff		Jim Kelly, Clay/Argyle Today
Bobbie Cockayne		Lt. Lawrence Gayle, JSO
Rita Humphries		Vicki Drake, Duval School Board
Jerry Deutsch		Andee Camp, Building Inspection
Charles McBurney		Robert Prado, Property Safety
Jane Burgstiner		Devron Cody, Code Enforcement
Ethel Nolting		Mary Beth Ridderman, Neighborhood Services
Bruce Burgstiner		
Alberta Hipps		

Call to Order/Quorum:

Chair Ralph Malphurs called the meeting to order at 7:06 p.m.. A quorum was verified by Mary Beth Ridderman, Coordinator, Neighborhood Services Division.

Approval of the Meeting Summary:

Chair Malphurs asked for approval of the June SW CPAC Summary. *A motion was made to accept the summary. A member noted a typographical error - the word change should be from chance. The motion to correct and accept the summary was properly made and seconded. The vote: all in favor. None opposed.*

Introductions/Acknowledgements:

Chair Malphurs acknowledged the Honorable Vicki Drake, Charles McBurney (candidate for District 16 Florida House of Representatives), Susie Pontiff, Alberta Hipps and JSO Lt. Lawrence Gayle. Chair Malphurs thanked them for being present. The chair introduced Susie Pontiff, Jacksonville Chamber of Commerce, West Counsel, and asked her to talk about the upcoming bus tour.

Susie Pontiff, Guest:

The bus tour is September 28, 2007, tickets are \$10 each and include continental breakfast and lunch. The tour will begin at FCCJ Cecil Center North and will include a narrated tour of the Cecil Center South, Cecil Field and a section of New World Avenue that is not open to the public. Walking tours will be held at the Winn Dixie Warehouse to see what is new and at Oakleaf Plantation to see a

single family home and a condominium. The tour will conclude at FCCJ with presentations by JAA, JEDC, Jacksonville Parks and Recreation, FCCJ and JAXPORT. The committee has arranged for displays related to area projects including the new I-10/Chafee access road currently under construction. Three tour buses are scheduled and tickets are selling fast. Contact Susie Pontiff at 256-1105 or Kathy Budd 693-2833 for your ticket.

JSO Report:

Lt. Lawrence Gayle reported the numbers of robberies and burglaries to homes are down but robberies to individuals and robberies to vehicles are up. Car-jackings are up 80% and he cautioned residents to be careful to lock their cars, take the keys with them, remove valuables out of the vehicles and not leave anything – even an empty gym bag- in plain sight. He specifically cautioned ladies not to lock their purses in the car – even in the trunk - because criminal are watching. JSO has formed a new unit to investigate aggravated batteries. JSO completed several controlled drug purchases and confiscated 18 guns and narcotics in one Westside home. He discussed gang activities: 103rd Street Savages, Certified Head Busters as well as other unnamed gangs in Confederate Point, Sweetwater and Picketville. The number for the Zone 4 Substation is 573-3165.

Presentation:

Tiffany Reeves, Florida Dep't of Financial Services, presented information about financial hurricane preparedness and including handouts: [Hurricane Toolkit](#) and [Insuring Your Home](#). She asked residents to review their home insurance now before a storm has been identified. She suggested residents review Hurricane Deductibles and the Additional Living Expense option. Hurricane deductibles are in effect any time a hurricane watch or warning is issued for any part of Florida, any time hurricane conditions exist throughout the state and up to 72 hours after such a watch or warning ends. Ms. Reeves discussed a new program – [My Safe Florida Home](#) – which offers free wind inspections to measure how safe your home is against hurricanes, explains steps to make your home more hurricane resistant, and outlines insurance discounts that may be available. To learn more about [My Safe Florida Home](#), call 1-866-513-6732 or visit www.mysafefloridahome.com. Ms. Reeves may be reached at 904-798-5800. The statewide consumer helpline is 1-800-342-2762.

Public Comments: None.

Action Item: Previously, the SW CPAC had amended the by-laws. The new Executive Order has been signed and the old by-laws are no longer in effect. Copies of the proposed amendment was provided at the meeting and copies will be mailed to members. Chair Malphurs read the proposed change into the record: *On or before the third from the last meeting of each year, the chair shall appoint a nominating subcommittee. However, the appointment of a nominating subcommittee may be avoided by a majority vote (provided there is a quorum) for the current chair and vice chair to serve more than one year. Regardless, no chair or vice chair shall serve more than two consecutive years.*

Reports & Announcements:

- **Chairman's Report:** Chair Malphurs announced he received an e-mail about the city's proposed closure of the Disabled Services Program. He set up a meeting on Aug. 2 with all chairs, vice chairs and Council President Davis to discuss the proposed 2008 budget. The CPAC chairs and vice chairs are concerned the proposed budget plans disbands Neighborhood Services Division. Two coordinators of the current six will remain in Housing and Neighborhood Services to provide service to CPACs and neighborhood organizations and the chairs are concerned that it is a deliberate attempt to downgrade CPACs and the support they need. There will be no funding

from NSD/COJ for the CPAC bus tours, Mayor 's Neighborhood Matching Grants, Mayor's Neighborhood Summit. Chuck Mann mailed a letter to the Times Union editor to address his concerns.

- **Council Member's Announcements:** No report.
- **Duval County School Board:** The Hon. Vicki Drake reported that the teachers and school staff are excited about school starting and the schools are looking good. She is concerned about budget issues - the schools budget is proposed to be cut \$28.5 million and possibly \$90 million. Salaries are 85% of the current budget. Like residents, schools will pay increased charges for water, sewer, and garbage. Ms. Drake may be contacted at 390-2000 or drakev@educationcentral.org.
 - **Jacksonville Aviation Authority:** No report.
 - **Grants Subcommittee:** No report.
- **Education/Youth and Recreation Subcommittee:** Chuck Mann reported an article is in the August 6 Times Union about ratings of the school superintendent. Kathy Budd said to call her to learn more about becoming a mentor (693-2833).

Economic Subcommittee: No report..

- **Beautification Subcommittee:** Mr. Carter reported that he is working on a project and will report next month.
- **Land Use, Zoning, and Transportation Subcommittee:** No report.
- **Community Safety Subcommittee:** No report.

ShAdCo Subcommittee: Alice Turknett reported that Sector J meets Tuesday, 7 p.m. at the Zone 4 Substation. Sector K will meet Sept. 10 at the Wiley Center. Applications are available to become a member of ShAdCo and everyone was invited to participate. Contact Alice Turknett (778-2686) or JSO Zone 4 Substation (573-3165) for information about a ShAdCo in your area.

- **Florida Dep't. of Transportation:** No report..
- **Ad Hoc Subcommittees (By-laws, Bus Tour, Annual Social):**
 - Membership: No report. No meetings are scheduled
 - Annual Social – Kathy Budd asked if members were interested in an Octoberfest social event. Members expressed no interest. The holiday social will be held Dec. 10.
 - Bus Tour – The chair referred to Susie Pontiff's earlier report.
 - **Nominating Committee** – Chair Malphurs appointed Charles Kelley, Robert Smith, and Len Burroughs. (After the meeting, the chair appointed Roseanne Vernon.)
- **Mayor's Liaison:** No report
- **Planning & Development:** Andy Hetzel reported an application has been made by Ortega United Methodist Church for a sign waiver to install an electronic sign. Subcommittee meetings are scheduled for changes to the Zoning Code. If you have any questions, please call 630-7157.
- **Zoning Enforcement:** No report.
- **Health Department:** No report. Jocelyn Turner may be reached at 630-3373 .
- **Building Inspection Division:** Andee Camp described what the division does. Call 630-1100 for questions about building permits. Ms. Camp may be reached at 255-8638.
- **Housing and Neighborhoods Department:**
- **Property Safety:** No report.
- **Neighborhood Services:** Mary Beth Ridderman read into the record the changes to the Executive Order: and By-Laws:
 - *EO Section 6, (a): Officers may be re-elected for multiple terms; however, no officer may serve for more than two consecutive terms.*

Another major change states that members who fail to attend three consecutive meetings shall be automatically removed from the CPAC. The previous EO required that the chair, through the Neighborhoods Department, contact the member to determine interest before removal.

- *By-laws Article V, A, 1, b: Any member who fails to attend three consecutive regular meetings of the CPAC without just cause as determined by the Housing and Neighborhoods Department, including*

alternate representatives who fail to attend when requested by the primary representative, shall be automatically removed from the CPAC.

Other changes to EO:

- *EO Section 3, (d): Removes terms for all members. There were never term limits, but the new language does not mention terms:
 - *This section also clarifies that the Neighborhood Services Division reviews nominations, which is done to confirm eligibility per the EO. New language: All nominations shall be submitted to, and reviewed by, the Neighborhood Services Division and the Director of the Housing and Neighborhoods Department for forwarding to the Mayor for consideration.**
- *Removes obligation of CPACs to review and recommend grant funding for neighborhood projects and choose Mayor's Awards winners. CPACs may still be asked to do this, but it is not required by EO.*
- *EO Section 5, (b): Clarifies that amending by-laws requires that the revisions be distributed to the members in writing at least 30 days prior to the vote.*

Other changes to by-laws:

- *Article II, A, 5: Clarifies that City Council representatives serve during the nominating Council Member's term in office.*
- *Article II, C, 1: Removes term limits for members, mentions that nominations are reviewed by NSD and adds the following language: Members shall serve until they are removed by the Mayor or they voluntarily resign. Members, including "charter" members, may be removed by the Mayor at any time. Members may resign at any time by writing a letter to the Mayor.*
- *Article II, C, 2: Language changed to: Members must be recommended in writing by the President or a member of the governing body of their organization.*
- *Article III, A: Repeats EO language about terms for officers.*
- *Article III, B: Clarifies election procedure. New language includes: The nominating subcommittee shall present a slate of officers no later than the October regularly scheduled meeting. Elections shall be held no later than the November regularly scheduled meeting.*
- *Article IV, C, 5 and 6: Language added to comply with Florida in the Sunshine and Public Records Laws. 5) Subcommittee meetings must be noticed. 6) Minutes of subcommittee meetings must be kept.*

Old Business: None

New Business: None.

Adjournment: *A motion was made and properly seconded to adjourn the meeting. The vote - all in favor, none opposed. The Chair adjourned the meeting at 8:52 p.m.*

The next meeting will be on Monday, Sept. 10, 2007, at FCCJ Kent Campus, 3939 Roosevelt Blvd., G-125 and G-126, at 7 p.m. Please call Ralph Malphurs (786-3137) or Mary Beth Ridderman (255-8260) for more information.

The Executive Committee will meet at 6 p.m. at the same location.

The Nomination Committee will meet at 6:45 p.m. at the same location.