

**Northwest District 5**  
**Citizens Planning Advisory Committee**  
**Joseph Anderson, Chairman**  
**Gadson Burgess, Vice Chairman**



## **MEETING SUMMARY**

**NORTHWEST CITIZENS PLANNING ADVISORY COMMITTEE**  
**Hammond Community Center**  
**Thursday, July 12, 2007**

### **NW CPAC Committee Members Present**

Elaine Burnett, Acting Chair, RADO/RAP  
Leroy Kelly, Carver International  
Paulette Turner, Lake Forest  
Glriden Norris, Lake Park  
Danny Thomas, Paxon/Biltmore  
Gertrude Peele, Reed Campus  
Rev. Anthony Wyche, Ribault  
B. J. School Ribault  
Yvonne Smart, Washington Heights  
\*Delilah Jackson, AARP  
\*Awaiting paper work

Ruth Arnold, 2<sup>nd</sup> Mile  
James Gloster, Kinlock  
Cindy Parker, Lake Forest  
Ella Watson, Magnolia Gardens N  
Penny Trawick, Pickettville  
Oliver Muldrow, Ribault Hills  
Linda Kittles, Ribault  
Jerry Worthy, Roosevelt Gardens II  
Carlotta McIntosh, Moncrief Springs  
\*Diana Richardson, Harborview

Excused: Joseph Anderson, Gadson and Orzola Burgess, Diane Kerr, Bertha Richardson, Doretha Tompkins, Faye Richardson

### **City/Staff/Public/Media**

JSO Zone 5 Sgt. Batrous  
Jessica Bell, Planning & Development  
Pete Sutherland and Robert Crawford, Property Safety/Code Enforcement  
Marilyn Fenton-Harmer, NSD  
Victoria Pennington, Consultant 511  
Janice Simpson, Lincoln Villa  
Lisa Anthony  
Janice Cisero, Victoria Landing  
*UNF Nursing Students:* Sherline Pierre, Stacy Moye, Sasha Deckerhoff, Sarah Watson, Melissa Cape, Jacinto Baltazar, Michael Robbins, Amber Schott, Amanda Steele, Kim Davis, Stephanie Warrock and Carrie Clark  
Daisy Brown, District 10 Temp. Assistant  
Milton Locklear, FDOT  
Wanda Forest, First Coast MPO  
English Watson, Magnolia Gardens N  
William Anthony, ShAdCo O  
O'shae Worthy  
Professor William Ahrens, UNF Nursing

### **Call to Order**

The Pledge of Allegiance opened the meeting by Northwest Coordinator, Marilyn Fenton-Harmer and explained to the members and guests that Chairman Anderson was at another meeting and Vice Chairman Burgess was away and both were excused. Members would have to vote on a chairman for the meeting. Member Linda Kittles nominated Member Elaine Burnett and Member Yvonne Ward made the second. The Vote: All were in favor, none opposed. The meeting was called to order by Acting Chair Elaine Burnett and everyone was welcomed at 6:04 p.m. in the Lincoln Villa Community Center.

## Approval of the Meeting Summary

*A motion to approve the May 10, 2007 summary as written was made by Member Linda Kittles and a second by Member Yvonne Ward. The Vote: All were in favor. None opposed.*

Acting Chair Burnett introduced Daisy Brown who was assisting Councilwoman Mia Jones, District 10, while Daphne Colbert was ill. She invited District 10 members to Councilwoman Jones Quarterly Neighborhood meeting on Thursday, August 16, 2007 at 6:15 p.m. at City Hall, 117 W. Duval St., Renaissance Room at 6:15 p.m. Members had questions about Council Members having City of Jacksonville attorneys represent them for possible violations on meetings not being noticed with the Sunshine Laws.

## Guest Speakers

- Wanda Forrest, Long Range Planning Manger, gave an overview of the "Transportation Improvement Plan for FY 2007/2008 – 2011/2012" (TIP). Members wanted to be sure that the needs of the Northwest Planning District in regards to transportation were considered for future TIP plans. There were numerous questions but the following were major concerns:
  - Members will nominate a member to get on the FCMPO Citizen Advisory Committee.
  - Members thought that the NW TIP handout did not give a realistic view when it came to dollars allocated.
  - Members want to see more overpasses in the Northwest Planning District.
  - They wanted to see FDOT clean and mow the on/off ramps to I-95 more often.
  - There were major concerns that only one small overpass was being constructed on Soutel when they would still have to wait for the trains to go by since the overpass wasn't large enough for the two rail lines.
  - Members wanted to be sure that the proposed Golfair and Norwood JTA project gave Gateway Mall more accessibility since it was not doing so well.

Wanda Forest can be reached at 306-7514 or [wforest@fcmpo.com](mailto:wforest@fcmpo.com)

- Victoria Pennington, Marketing Manager M. Victoria Pennington Marketing & Public Affairs, "FDOT 511 Traffic Information Services (TIS)" is the consultant on the Regional Master Plan. She talked about the cameras and electronic message boards on the interstate to help the traffic. You can check the web site [www.jax511.com](http://www.jax511.com) to get real time traffic information for Northeast Florida. Calling 511, which operates 24 hours a day, seven days a week, will give you access on traffic conditions on I-10, I-95, I-295, and I-75.

## Staff Reports

JSO Report Sgt. Batrous did not have a report but answered questions. Members had concerns on the following:

- Surplus police cars being sold and still looking like police cars. It is very misleading to the public especially at night.
- Speeders in the neighborhoods and how they could get their speed lowered to 25 mph.
- Members thanked the police and wanted them to know how much they appreciate it when they walk through the neighborhoods.

For ShAdCo information call the Zone Sub Station at:

**Zone 5** call 384-8028                      210 S. McDuff Avenue  
**Zone 4** call 573-3165                      Cedar Hills Shopping Center  
**Zone 1** call 924-5361                      Gateway Shopping Center

Police Non-Emergency 630-0500    Police Neighborhood Watch – 630-2160

First Coast Crime Stoppers – 1-866-845-TIPS (8477) to report a crime anonymously

**FDOT** Milton Locklear did not have a report but followed up on some questions from the TIP report. If you want to see projects get on the TIP report get a representative on the CAC and contact the FCMPO as well as your elected officials to let them know your needs and concerns. Milton can be reached at 360-5686 or [Milton.Locklear@dot.state.fl.us](mailto:Milton.Locklear@dot.state.fl.us)

**Planning & Development** Jessica Bell reported that this is her last NW CPAC meeting. She is leaving the city to move to St. Johns County and work there. Acting Chair Burnett thanked Jessica for all her hard work for the NW CPAC. The EAR (Evaluation and Appraisal Report) is part of the update on the Comprehensive Plan that needs to be updated every 7 years and asks if we have met our standards.

- Members talked about the great need for affordable housing and how the city has not met this goal for the EAR report. There will be input on this on Aug. 16 at 1p.m. in the City Council Chambers at City Hall. For more information call Gary Kressel at 630-1902
- Acting Chair Burnett asked members to be sure to try to attend this meeting and get your voice heard with your priorities.
- A cell tower is proposed on Soutel/Devonshire/Norfolk. They do not require notices. If you need information on this call Lisa Ransom at 630-1874 or [lransom@coj.net](mailto:lransom@coj.net)

**Property Safety/Code Enforcement** Supervisor Pete Sutherland didn't have a report but answered questions.

- Members continue to see illegal car washes that operate without the proper credentials that need to be addressed.

Property Safety can be reached at 391-3600 or you can call 630-CITY,

**Neighborhood Services Division** Marilyn Fenton-Harmer passed out the NSD monthly report. A presentation on the changes from the new Executive Order No. 2007-04 on CPACs and By-laws to the previous one was made. The following are the changes: **By-laws are in effect as of date they were signed by OGC, whether or not they are signed by the CPAC chair or director.**

Purpose of revisions:

- Change name of department throughout
- Change language to make the documents more clear and to reflect how the CPACs have evolved since they were last revised in 2001

A major change concerns term limits for CPAC officers. While Mayor Peyton appreciates the dedication of the officers he has repeatedly encouraged that they have a succession plan and that the officers rotate frequently. New language:

- EO Section 6, (a): *Officers may be re-elected for multiple terms; however, no officer may serve for more than two consecutive terms.*

Another major change states that members who fail to attend three consecutive meetings shall be automatically removed from the CPAC. The previous EO required that the chair, through the Neighborhoods Department, contact the member to determine interest before removal.

- By-laws Article V, A, 1, b: *Any member who fails to attend three consecutive regular meetings of the CPAC without just cause as determined by the Housing and Neighborhoods Department, including alternate representatives who fail to attend when requested by the primary representative, shall be automatically removed from the CPAC.*

Other changes to EO:

- EO Section 3, (d): Removes terms for all members. There were never term limits, but the new language does not mention terms:
  - This section also clarifies that the Neighborhood Services Division reviews nominations, which is done to confirm eligibility per the EO. New language: *All nominations shall be submitted to, and reviewed by, the Neighborhood Services*

*Division and the Director of the Housing and Neighborhoods Department for forwarding to the Mayor for consideration.*

- Removes obligation of CPACs to review and recommend grant funding for neighborhood projects and choose Mayor's Awards winners. CPACs may still be asked to do this, but it is not required by EO.
- EO Section 5, (b): Clarifies that amending by-laws requires that the revisions be distributed to the members in writing at least 30 days prior to the vote.

Other changes to by-laws:

- Article II, A, 5: Clarifies that City Council representatives serve during the nominating Council Member's term in office.
- Article II, C, 1: Removes term limits for members, mentions that nominations are reviewed by NSD and adds the following language: *Members shall serve until they are removed by the Mayor or they voluntarily resign. Members, including "charter" members, may be removed by the Mayor at any time. Members may resign at any time by writing a letter to the Mayor.*
- Article II, C, 2: Language changed to: *Members must be recommended in writing by the President or a member of the governing body of their organization.*
- Article III, A: Repeats EO language about terms for officers.
- Article III, B: Clarifies election procedure. New language includes: *The nominating subcommittee shall present a slate of officers no later than the October regularly scheduled meeting. Elections shall be held no later than the November regularly scheduled meeting.*
- Article IV, C, 5 and 6: Language added to comply with Florida in the Sunshine and Public Records Laws. 5) Subcommittee meetings must be noticed. 6) Minutes of subcommittee meetings must be kept.

The Neighborhood Services Division is not in the upcoming City of Jacksonville reorganization. Mayor Peyton will be giving his budget address on Monday, July 16, 2007 at 10 a.m. in the City Council Chambers and details will be made then. Members want to see the Neighborhood Services Division continue assisting neighborhoods and the CPACs. If you have any questions please call Marilyn Fenton-Harmer, NW Neighborhood Coordinator at 255-8236 or [Mfharmer@coj.net](mailto:Mfharmer@coj.net)

Sub Committees – no report

Community Discussion

- Members thanked and wanted to let the UNF nurses know how great their program is for the community.

Motion to Adjourn

*A Motion to adjourn was made by Member Penny Trawick and a second by Member Yvonne Ward. The Vote: All were in favor, none opposed.*

The meeting was adjourned at 8:08 p.m.

The next NW CPAC meeting will be **Thursday, August 9, 2007** at **Moncrief Community Center**, 5710 Castellano Ave. at 6 p.m.

Submitted by:  
Marilyn Fenton-Harmer  
NW Neighborhood Coordinator