

**DRAFT**  
**Until approved at the next CPAC MEETING**

**MEETING SUMMARY**  
**NORTHWEST CITIZENS PLANNING ADVISORY COMMITTEE**  
**City Rescue Mission – 426 S McDuff Avenue**  
**April 8, 2004**

**Committee Members Present**

Diane Kerr, Chairperson  
Bertha Richardson, Better Living  
Betty Griner, Cicso Gardens  
Bishop Johnson, Grace & Truth Church  
Glorden Norris, Lake Park  
Orzola & Gadson Burgess, Magnolia Gardens  
Joseph Anderson, Pickettville  
Deborah Merritt, Pickettville  
Rosalie Proudme, Sherwood Forest  
Thomas May, Thomas Jefferson  
James Clark, Whitehouse  
Larry Solomon, Carver Manor  
Michelle Frericks, Murray Hill  
Barney Roberts  
Roberta Wilson, Robinson's Addition  
Jonas Gloster, Kinlock  
Todd Johnson, Willowbranch Park  
\*Lance Hunt, Victoria Landing  
Stanley Clay, Rep District 10  
Daphne Colbert, District 10  
Excused: Faye Richardson, Doretha Tompkins

**City/Staff/Public/Media**

Rosalyn Phillips, Mayor's Liaison/Director of Neighborhoods  
Bob Baughman, Director of Parks, Recreation & Entertainment  
Denise Ostertag, Chief of Recreation Activities  
Dr. Delphia Williams, Director of Community Services  
Marilynn Stevenson, Chief of Adult Services  
Larry Dixon, Program Manager  
Tim Franklin, Office of General Counsel  
Milton Locklear, FDOT  
Jack Shad, Planning & Development  
Marilyn Fenton-Harmer, Neighborhood Services  
Johnny Carter, Cedar Hills  
Timothy Butts, Better Living  
Art Williams, Sherwood Forest  
Joy Burgess, UF Dept of Pediatrics  
Likerty Dizon, UF Dept. of Pediatrics  
*UNF Nursing*  
Mario Transfiguracion  
Vicky Willis  
Valerie Jennings

**Call to Order**

Diane Kerr, Chairperson called the meeting to order at 6:08p.m. at the City Rescue Mission – 426 S McDuff Avenue and welcomed everyone.

Invocation: Gadson Burgess

**Approval of the Meeting Summary**

When a quorum was established the meeting summary from the March 11, 2004 meeting was reviewed. *A Motion to approve was made by Joseph Anderson and a second from Gadson Burgess. The Vote: All were in favor, none opposed.*

**Special Workshop – “Community Centers and Their Availability”**

On the Panel were:

- Department of Parks & Recreation: Bob Baughman, Director, Denise Ostertag, Chief of Recreation Activities
- Community Services: Dr. Delphia Williams, Director, Marilynn Stevenson, Chief of Adult Services and Larry Dixon, Program Manager
- Office of General Counsel: Tim Franklin

Each panelist presented information on how their services were offered to the community. Members spoke very highly on being able to access Lincoln Villas Community Center. Lists were distributed that had the Adult Services Community Centers that are used by senior citizens and the Parks Department Community Centers that are primarily used by the youth. Community Centers for Neighborhood Associations can be utilized for meetings without a charge.

The following were the suggestions for “Community Centers and Their Availability”:

- Children need to have a voice in the process of developing programs
- Activities – need assessments from the youth and adults as to what services are needed at each location
- Check with school programs in each area to see that programs are not duplicated there and to see what is needed
- Need more youth programs to get centers to be open – have partnerships with 501.c 3 organizations to provide requested services
- Get more volunteers to help with existing and new programs
- Use centers to develop interest and more children may attend programs
- Have lunch programs during the summer for the youth at all Park Centers
- Get more help from existing Non-Profits and the Non Profit Center
- New Parks Task Force should help in identifying needs
- With the change of staff – need to have better communications on what each department is doing so as not to duplicate services
- Advertise about “Centers as Rental” opportunities
- Have 501.c 3 chartered as a partner in the Adopt-A-Park program with a signed agreement that lasts 3 years for 3 terms (Past agreements had been mostly verbal with past administrators – new ones need to be drawn up for the current administration)
- Should let all groups be aware that long standing agreements are over and it is time to fill out a new application
- Look at having 2 turnkeys at each turn key site to make it more convenient for Neighborhood Associations access to the center for meetings
- Need better communication from the city to the associations in regards to park & senior centers
- Check with neighborhood leaders and associations to see what services they need in that community

**Announcements**

Jax Parks Family Fest (Old Fam Jams) will be at Clanzel T. Brown on April 17<sup>th</sup> from 10am to 3pm

**A Motion to Adjourn**

*A Motion to adjourn was made by Thomas May and a second by Barney Roberts. The Vote: All were in favor, none opposed. The meeting was adjourned at 8:00p.m.*

The next meeting will be on May 13, 2004 at 6pm at the City Rescue Mission – 426 S McDuff Avenue