

DRAFT
Until approved at the next CPAC MEETING

MEETING SUMMARY
NORTHWEST CITIZENS PLANNING ADVISORY COMMITTEE
Grand Park – 2500 W 20th Street/Division St.
October 9, 2003

Committee Members Present

Diane Kerr, Chairperson
George Leverett, Vice Chair
Bertha Richardson, Better Living
Norman Study, Cisco Gardens
Lloyd Washington, Grand Park
James Gloster, Kinlock
Gloriden Norris, Lake Park
Laura Lee, Kinnard Community
Christina Campbell, Kinnard Community
Orzola & Gadson Burgess, Magnolia Gardens
Joseph Anderson, Pickettville
Deborah Merritt, Pickettville
Elaine Burnett, RAP
Oliver Muldrow, Ribault Hills
Erma Cole, Robinson's Addition
Eunice Barnum, Sherwood Forest
Darrell Brock, Washington Heights Est.
James Clark, Whitehouse
Janice Kelley, Willowbranch Park
Amy Buggle, Willowbranch Park
Tod Johnson, Willowbranch Park
*Diana Richardson, Harborview
*Joann Flood, Lynton Street Watch
*Awaiting paperwork

City/Staff/Public/Media

Roslyn M. Phillips, Mayor's Liaison and Director of Neighborhoods
Jason Hulsey, Neighborhoods Department
Bob Baughman, Interim Director of Parks & Recreation
Denise Ostertag, Parks & Recreation Division Chief
Karen Blutcher, Neighborhood Services
Jack Shad, Planning & Development
Terri Lindemann, Property Safety
Jocelyn Turner, Department of Health
Marilyn Fenton-Harmer, Neighborhood Services
James W. Henry, Grand Park
Bryan Study, Cisco Gardens
Alfonso Alvin, Ribault Hills
Andre Neal, Ribault Hills
Reneldia Thomas, Grand Park
Carl Jour
UNF Nursing
Melissa Johnson
Jessie Drake

Excused: Thomas May, Larry Solomon, Ernest Clayton, Rev. Anthony Wyche, Doretha Tompkins, Faye Richardson, Randy Mallory

Call to Order

Vice Chair George Leverett called the meeting to order at 6:09p.m. at the Grand Park Community Center, 2500 W 20th Street/Division Street and welcomed everyone. Chairperson Kerr presided over the remainder of the meeting when she arrived.

Invocation: Rev. James Henry

Approval of the Meeting Summary

When a quorum was established the meeting summary from the September 11, 2003 meeting was reviewed. *A Motion to Approve as written was made by Joseph Anderson and a second from Norman Study. The Vote: All were in favor, none opposed.*

Guest Speakers

- Bob Baughman, Interim Director of Parks, Recreation & Entertainment introduced himself and Denise Ostertag, Division Chief, Recreation Activities Division 630-3570 introduced themselves. There were numerous questions from members on all areas of parks from maintenance to how does a neighborhood get a park. They are currently doing a master plan of all the parks with amenities and locations. There were major concerns about the land for the new soccer fields next to Lonnie Miller Park. Some of the money that is set aside for the soccer fields are from a grant. If the soccer fields are not built the money will not be able to go for anything else. Members had so many questions that this discussion was not completed. There were concerns about Willowbranch Park, Carvill, Lonnie Miller, and Charles Reese. Chairperson Kerr asked Bob Baughman to please return to the November meeting. He agreed to do so. Denise discussed the liability issue from risk management of having the keys to the Community Centers turned over to the public. Some centers have "Turn Keys" that open and rent out centers that are not staffed. At the next meeting they will bring a list of all the Centers that have a Turn Key. They are currently doing a "Needs assessment survey" at each center. It is also on the parks web site. Please fill out the form and return it the Parks Dept (It will be with the Agenda next month). They are the biggest park system and are working on becoming the best.

Staff Reports

Mayor's Liaison Chairperson Kerr introduced our new Liaison from the Mayor's Office, Roslyn Phillips, and Director of the Neighborhoods Department. She comes to us as the past Director of the JEDC (Jacksonville Economic Development Council). Ms. Phillips stated that she has worked on numerous projects in the NW and also lives in the NW Planning District. She is committed to improving and working on Mayor Peyton's initiatives of Economic Opportunities, Jobs, Public Safety, Increasing Early Literacy, Housing and Improving the Quality of Life in our neighborhoods. She is currently Acting Director and will be going before the City Council in a few weeks for confirmation. She encouraged members and citizens to become empowered. Roslyn Phillips can be reached at 630-4963

Chairperson Kerr introduced Jason Hulsey who is Roslyn Phillips Assistant in the Neighborhoods Department.

JSO Not present but if you have questions please call the sub station at 384-8028 at 210 S McDuff. Police Non Emergency number is 630-0500

FDOT Not present but if you have questions please call Milton Locklear at 360-5686

DOH Jocelyn Turner, Marketing Director for the Department of Health asked members if they were familiar with the new AGAPE Center on Edgewood Avenue. She invited everyone to attend a Community Meeting next Wednesday, Oct. 15, 2003 at 6pm at the Bradham Brooks (NW) Library on Edgewood Avenue. The Board wants to hear the concerns of the Community This Center is funded partially by the Federal Government and it is open to everyone. Questions on what symptoms people would have if they were exposed to toxins

Planning & Development Jack Shad reported on the following:

2003-C-043 Lane & Kenny Road will reopen

2003-C-03 Assisted Living Building on Fairfax – 3 story building built without permits

2003-C-030 Riverside & Margaret St. new 4 story mixed use building with condo's and retail

E-03-72 Exception on Tallahassee and Lem Turner for a single family home

W-RF-03-29 & 30 Sign waiver on Edgewood & I-95 – Arnon Road to keep the sign where it is

R-03-1073 Rezoning Forest & Margaret St. for the Animal Care & Control Building

R-03-1154 Rezoning 2054 Forest St. Bumper Company with light industrial - Meetings will be on Oct. 30th

The existing standards for outside sales and service of alcohol by exception are:

1. The area for the outside sale and service shall be limited to an area, which is contiguous to an existing licensed facility or establishment
2. The outside area shall be no greater than the inside area for sale and service. The outside area shall be surrounded by a permanent railing or other barrier at least three and a half feet high; provided, that the barrier may be broken by up to two entranceways no more than 4 feet wide each.

If you have any questions you can call Jack Shad at 630-2584

Code Enforcement – Terri Lindemann reported that they had shut down the Apartments on Shenandoah Ave. along with the help of other agencies. They had the help of realtors, the City and non-profit agencies working together to get the displaced tenants placed. They did a sweep on Helena Street. Terri explained how Property Safety has to visually see a problem to cite it. If you have any questions please call Elaine Lancaster from 8am to 10am at 630-1212 ext. 4873

Neighborhood Services Karen Blutcher invited everyone to attend the 8th Annual Mayor's Neighborhood Summit on Friday, October 17th at the Prime Osborn Convention Center. Exciting things are planned with information on the Mayor's Priorities and the theme of Smarter, Safer and Better Neighborhoods. City Council Members will be available to speak with early in the morning. We will have a Briefing Room to go over projects such as the JCCI Study, Parks Master Plan, Jobs and the Empowerment Zone.

Marilyn Fenton-Harmer made the following announcements:

- We have a number of ill members. If you could please sign the Get Well Card that would be most appreciated
- Councilwoman Mia Jones, District 10 regrets not being in attendance but wanted to Thank everyone again for attending her first Quarterly Leader Meeting. The next one is tentatively scheduled for Wednesday, Dec 10th from 6:30pm to 8:30pm
- Councilwoman Lynette Self, District 2, Chair of Jacksonville Waterways Commission invites everyone to attend a meeting of the Run-Off and Water Quality Subcommittee on Monday, Oct. 13th at 1:30pm in the Council Chambers
- Thomas Jefferson Civic Club will be having a yard sale and catered dinners by Cross Creek on Nov. 1st at Beaver and Cahoon and hopes everyone will come and join them
- Downtown events for the next week are at the sign in table
- Sea & Sky Spectacular is Oct. 23-26th at Jax. Beach, Flyers are on the sign in table
- The Jacksonville Fair begins on Oct. 15th and goes through Oct. 26th
- If you do not have a nametag, please let me know and I will make sure you have one for the Nov. Meeting.
- CPAC renewals are coming up at the end of the year. If you could please fill out the form and return it that would be great. They will be mailed out with the next NW CPAC Agenda.

Chairperson Kerr recognized the UNF Nursing Students for attending our meeting.

JEA Tree Grant The Riverview Neighborhood Association would like to be approved for the JEA Tree Grant. *A Motion to accept the Grant was made by Joseph Anderson and a second by Elaine Burnett. The Vote: All were in Favor. None opposed.*

Nominating Committee Chairperson Kerr asked Joseph Anderson, James Clark and Gadson Burgess to be on the Nominating Committee. All accepted.

Chairperson Kerr Announcements

- Chairperson Kerr asked members if they would participate in a Team Building Program. She is working with Chip Patterson of Emergency Preparedness. Members liked the idea but asked for a lead-time of at least a month.
- She invited everyone to attend Florida House of Representative, District 15, Audrey Gibson's meeting on Affordable Health Care for Floridians on Wednesday, Oct. 29, 2003 at 3pm to 7pm at City Hall Council Chambers – 117 W Duval Street 630-1452

A Motion to Adjourn

A Motion to adjourn was made by Joseph Anderson and a second by James Clark. The Vote: All were in favor, none opposed. The meeting was adjourned at 8:15pm

**The next meeting will be on Thursday, November 13, 2003
at 6PM Grand Park Community Center 2500 W 20th Street/Division Street
Future dates at the Grand Park Location 6pm
Thursday, December 11, 2003**