

DRAFT
Until approved at the next CPAC MEETING

MEETING SUMMARY
NORTHWEST CITIZENS PLANNING ADVISORY COMMITTEE
Grand Park – 2500 W 20th Street/Division St.
November 13, 2003

Committee Members Present

Diane Kerr, Chairperson
George Leverett, Vice Chair
Bertha Richardson, Better Living
Faye Richardson, Cisco Gardens
Patrick Hayle, City Rescue
James Gloster, Kinlock
Gloriden Norris, Lake Park
Orzola & Gadson Burgess, Magnolia Gardens
Thomas Hudson, Magnolia Gardens
Randy Mallory, Murray Hill
Joseph Anderson, Pickettville
Deborah Merritt, Pickettville
Linda Moore, North Riverside
William Taylor, Northwest Homeowners
Jeff Evans, Pattillo Companies
Doretha Tompkins, Riverview
Erma Cole, Robinson's Addition
Colleen Hayes, Royal Terrace
Eunice Barnum, Sherwood Forest
Johnny Lammons, Thomas Jefferson
James Clark, Whitehouse
Councilwoman Mia Jones
Daphne Colbert, Aide District 10
Judy Taylor, District 12 Rep
Barney Roberts
*Sam Houston, Paxon/Biltmore
*Awaiting paperwork

City/Staff/Public/Media

Roslyn M. Phillips, Mayor's Liaison and Director of Neighborhoods
Bob Baughman, Interim Director of Parks & Recreation
Phil Bruce, Parks & Recreation Division Chief
Denise Ostertag, Parks & Recreation Division Chief
Jennifer Kohn, Building Inspector
Jack Shad, Planning & Development
Elaine Lancaster, Property Safety
Jocelyn Turner, Department of Health
Marilyn Fenton-Harmer, Neighborhood Services
Lt. A.M. Smith, Zone 5 JSO
Karen Taulbee, FDOT
Doreen Howard, FDOT
Delilah Jackson, AARP
Edward Exson, Kinnard Community
Sonya Ross, Lake Park
Jerry West, North Riverside
Pastor Ruth Taylor
Sheila Andrews
Reggie Bythewood, Fla. Kid Care
UNF Nursing Students
Claire Solomon Bonnie Houldson Tonya Davis
Danielle Horne Amy Tyre Alma Hudson
Mary Lands Tami Thompson

Excused: Thomas May, Larry Solomon, Ernest Clayton, Elaine Burnett, Jean Lewis and Lloyd Washington

Call to Order

Chairperson Diane Kerr called the meeting to order at 6:07pm at the Grand Park Community Center, 2500 W 20th Street/Division Street and welcomed everyone.

Invocation: Gadson Burgess

Approval of the Meeting Summary

When a quorum was established the meeting summary from the October 13, 2003 meeting was reviewed. *Linda Moore and a second by Gadson Burgess made a correction of adding Linda Moore in attendance. A Motion to approve as corrected was made by Joseph Anderson and a second from Gadson Burgess. The Vote: All were in favor, none opposed.*

Guest Speakers

- Bob Baughman, Director of Parks, Recreation & Entertainment along with Denise Ostertag, Division Chief, Recreation Activities Division 630-3570 ostertag@coj.net and Phil Bruce, Division Chief of Research 630-3586 bruce@coj.net gave a power-point presentation. It will be added to the minutes for the December meeting. Questions arose from members about the land that the soccer fields are planned for. Councilwoman Mia Jones is still awaiting the testing that has been done. She is also working with Tony Hill on this. Dr. Hillard from the Department of Health was suppose to be here but due to unexpected circumstances will return in the near future to answer questions on this. Cisco Gardens wanted to know when their park would be complete. Members wanted to know about Mallison Park with a PAL function – how come the police cars were parking illegally on the grass and walking filed? Two way traffic couldn't get through on the road, there were no barricades for safety, children's safety was compromised and aren't there rules for the use of the park and parking? They will check on this event to see if there was a permit. Riverview Park still has a problem of drainage on the playscape along with illegal activities and no lights. They still would like a gate and security to live on the premise. The drainage problem came about in the design phase and they are working on it. Sherwood Forest is still waiting to hear back on the issues at Beverly Hills Park. Denise Ostertag assured her the answer was mailed out. Members talked about the needs at each park may be different and equipment may not be needed at certain parks and the same is true of staff. Some parks need staff on Saturday and not only on weekdays. Members said "Build what the community wants and they will

come”. Community Centers need to be open when the children are out of school. The Parks Dept. continues to look for ways to get the teens more active in programs. Nancy Kirts is the Supervisor and monitors the staff. They are currently doing a “Needs assessment survey” at each center. It is also on the parks web site. Please fill out the form and return it the Parks Dept. They are the biggest park system and are working on becoming the best. Denise wanted members to “save the date” for March 6, 2004 for the 1st Family Play Day at 4 locations still be determined. Members asked the Parks Dept. to keep coming back and keeping them informed. They suggested that they hold Town Hall meetings.

- Jeff Evans from Pattillo Companies made a presentation and a request to support the expansion of Westside Industrial Park. They received zoning in 1985 for 11 million square feet – today 5 million square feet have been developed with more green space than required. They want 150 acres to be added into the current DRI, which would mean that they wouldn't have to go back to the State for new zoning. They currently do not have a tenant but would try to get what they currently have such as assembly type work. They are in the Cisco Gardens Community and they met with them and they have given their endorsement of this project. The roads are being widened and traffic signals are being installed. The Industrial Park is all brick and beautifully landscaped. Members should go over this and be sure that this will not impact this area negatively before an endorsement is made.
- Courtney Harris, APD, gave an overview of the Metro North Neighborhood Action Plan that was just beginning. It's boundaries are: I-95 on the West, 20th Street on the South, Main Street on the East and Trout River on the North. The working committees will be meeting soon to begin this process. It should take until late spring to finish the citizen input portion. It will then have to go before City Council for approval. Members wanted to know how they could get an Action Plan? Ask your City Council Representative.

Chairperson Kerr congratulated George Leverett for being elected the Chair of the Northwest Municipal Code Enforcement Board. She also introduced new member Judy Taylor who is Councilman Dan Davis, District 12 representative as well as the rep from West Jax Civic Club.

Chairperson Kerr recognized Councilwoman Mia Jones, District 10. The Councilwoman talked about her quarterly meeting for neighborhood leaders that will take place at City Hall in the Renaissance Room on Wednesday, December 10th at 6:15pm. They will have information on DART, truancy, ShAdCo, Crime Stoppers and Adopt-A-Park. This meeting is for her to have an open dialogue and participation with the leaders of neighborhoods in District 10.

Staff Reports

Mavor's Liaison Roslyn Phillips talked about the importance of being proactive in helping to implement Neighborhood Action Plans. These plans are to be utilized as guides that are approved by City Council but things don't happen overnight. Grand Park's drainage project was spearheaded by Lloyd Washington but has taken years. It is close to completion. Members wanted to know how their projects could be funded? Be sure to let your City Council Rep know your needs, check the Capital Improvement Plan (CIP) to see if your project is on the list and be persistent until the project is completed. Our new Jacksonville Veterans Memorial Arena will open on November 21st with Elton John being the opening act. On Saturday they will have tours and events that are open to the public. Roslyn Phillips can be reached at 630-4963

JSO Lt. Smith of Zone 5 reported that their will be a city-wide ShAdCo meeting on Wednesday, November 19th at Alltel Stadium at 6pm for refreshments and 7pm for Sheriff Rutherford's presentation. If you need transportation call the Sub Station at 384-8028. The Silver Star has been closed from DART as well as Moncrief Liquors and Conduces Club. They can reopen if they bring the Code Violations into compliance. Members thanked JSO for all their hard work and there has been a change for the positive in some areas. Please call the sub station at 384-8028 at 210 S McDuff for further information or the Police Non Emergency number is 630-0500

FDOT Karen Taulbee and Doreen Howard sent this information to be included in the minutes since they had to leave the meeting before their time: Project Study on I-10/at Marietta Interchange: Preliminary study by FDOT to determine need for improvements, recommendations for concepts. Project manager is Imran Ghani, 1-800-749-2967, Lake City. There will be a public meeting to kickoff the study on December 11, 2003, 5:30pm, at Whitehouse Elementary School. I believe this is the same meeting date for the next NW CPAC meeting - however, some members may want to go early to the kickoff meeting and still make your December meeting. If members request information on the study and cannot make the public kickoff meeting, they may contact Milton Locklear direct at 360-5686, and he can coordinate. The FDOT presents a five-year funding program each year for public comments and input prior to finalizing the program for legislative adoption in the spring session. This year, a Public Meeting of the Tentative Five Year work program will be held on December 1, 2003, at 5:30pm, DOT facility, 2250 Irene Street. Duval county, and five other counties will be presented at that time. If you have any questions please call Milton Locklear at 360-5686

Planning & Development Jack Shad reported on the following:

E - 03-99 Baker Street and Marcel – a heavy industrial scrape processing plant

E – 03-97 St. Johns & McDuff a Bed & Breakfast

PUD changes -Edgewood & Lem Turner a Race Track gas station wants to go in – no number yet

45th Street Neighborhood Action Plan is almost complete. If you have any questions you can call Jack Shad at 630-2584

Code Enforcement – Elaine Lancaster reported on the following:

- 815 Baker Street – tree in back of house – can't see it
- Van Gundy Parking lot –potholes have been filled
- 45th St & Helena going to Board
- 2110 Clifton vacant and secure
- Hilltop Motors have cleaned up some but continue to call JSO for the sidewalks
- 18 wheelers on the City Right of Way will get a \$25 ticket call JSO or 630-CITY for zoning on buses or 18 wheelers in Residential areas

If you have any questions please call Elaine Lancaster from 8am to 10am at 630-1212 ext. 4873

Neighborhood Services Marilyn Fenton-Harmer made the following announcements:

- Please fill out a Christmas card or write a letter to our adopted servicemen and women and drop it in the box for the holidays! If you have items for them you can deliver them to any firehouse or City Hall 's Veteran Services Division.
- The Mayor's Holiday Festival for Senior's will be Saturday, Dec. 6th from 2 to 6pm at the Prime Osborn Convention Center. You can purchase tickets (\$1) at City Hall or any Senior Center.
- Save the Date: On September 16-18, 2004 we will be hosting the STATE Neighborhoods Conference at the Adam's Mark Hotel. We will need lots of volunteers and neighborhoods to be involved. More information will be coming as the date nears.
- Please return your CPAC Renewals, Neighborhood Registration update forms and Planning Department registration if you have not done so. You can bring them to the December meeting.

Chairperson Kerr recognized the UNF Nursing Students for attending our meeting. She also asked members to please sign up for bringing an item to the Holiday Social at our next meeting.

Nominating Committee Chairperson Kerr asked Joseph Anderson to give the slate of Officers for 2004 – Diane Kerr and George Leverett were on the Slate for 2004 – Voting will take place at the December meeting.

Chairperson Kerr Announcements

- On Monday, December 15th Sheriff Rutherford will host a Town Hall Meeting at the City Rescue Mission- 426 S McDuff Avenue at 6:30pm
- The True Commission will need a representative from the NW CPAC. Elaine Burnett's term is over. Thank you to Elaine for serving on this Commission. They meet on the 3rd Tuesday of the month at City Hall in Committee Room A. They Work on various issues with audits and review. We would like to have this position filled before the New Year. It is an appointed volunteer position.

Member Announcements

- Murray Hill would like to extend an invitation on December 6th from 5pm to 7pm for their Annual Luminary and carriage rides on Edgewood. They have a great partnership with the business owners in the area. Shopkeepers have donated a lot of goodies.

A Motion to Adjourn

A Motion to adjourn was made by Joseph Anderson and a second by James Clark. The Vote: All were in favor, none opposed. The meeting was adjourned at 9:15pm

**The next meeting will be on Thursday, December 11, 2003
at 6PM Grand Park Community Center 2500 W 20th Street/Division Street**