

**DRAFT**  
**Until approved at the next CPAC MEETING**

**MEETING SUMMARY**  
**NORTHWEST CITIZENS PLANNING ADVISORY COMMITTEE**  
**Crystal Springs – 10151 Crystal Springs Road**  
**February 12, 2004**

**Committee Members Present**

Diane Kerr, Chairperson  
George Leverett, Vice Chair  
Orzola & Gadson Burgess, Magnolia Gardens  
Thomas Hudson, Magnolia Gardens  
Deborah Merritt, Pickettville  
Thomas & Ruth May, Thomas Jefferson  
Bryan & Norman Study, Cisco Gardens  
Randy Mallory, Murray Hill  
Bertha Richardson, Better Living  
Barney Roberts  
Linda Moore, North Riverside  
Erma Cole, Robinson's Addition  
James Clark, Whitehouse  
Julie Butler, Crystal Springs East

**City/Staff/Public/Media**

Officer Samuel Rodriguez, JSO  
Sandy Strickland, TU  
Marilyn Fenton-Harmer, Neighborhood Services  
Grace Atkinson, Better Living  
Delores Pacetti, Thomas Jefferson  
Gary George, Magnolia Gardens  
Pollie Washil  
Barbara Caruso  
Will Conway, JaxCERT  
UNF Nursing  
Rose Himmelhaver  
Meredith Olson

Excused: Johnny Lammons, Delilah Jackson, Rosalie Proudme, Eunice Barnum

Reports were not given since this was a special workshop and all staff with the exception of the Marilyn Fenton-Harmer were excused.

**Call to Order**

Diane Kerr, Chairperson called the meeting to order at 6:08pm at the Crystal Springs Community Center, 10151 Crystal Springs Road and introduced Jacksonville Sheriff's Officer Sam Rodriguez.

Invocation: Gadson Burgess

**Guest Speaker**

Officer Samuel Rodriguez gave a workshop on Citizens Self Defense. He gave the following safety tips:

- Change locks when moving
- Put up a "Beware of Dog" sign and "Work nights, sleep days, don't ring bell" sign
- Check out alarm systems and use them
- List only your first initial on the mailbox and in the phone book
- Do not leave keys outside in hiding places
- Keep house keys on a separate chain than your car key
- Have your keys in your hand ready to use them
- Keep your drapes/shades closed at night
- Keep lights on in at least 2 rooms
- Have doorways and driveways lit at night
- Never give out information to a caller you don't know
- Never reveal that you are alone – when going to answer the door yell out "I'll get it Tom"
- Install a viewing device in the front door and utilize it
- Never let small children answer the door
- Check ID for all repairman
- On the street – avoid walking alone or at night or near the building
- Do not leave your purse in a shopping cart and carry it near your body
- Techniques were then practiced on frontal attacks and escapes

The workshop was adjourned at 8:20pm.

The next meeting will be on **March 11, 2004 6pm at Crystal Springs Community Center** -10151 Crystal Springs Road