MEETING SUMMARY
NORTHWEST CITIZENS PLANNING ADVISORY COMMITTEE
Small Business Center – 5000-3 Norwood Avenue
July 12, 2001

Committee Members Present
Diane Kerr, Chairperson
George Leverett, Vice Chair
Thomas May
Norman Study
Elaine Burnett
Rosa Walker
Linda Moore
Edward Exxon
Frances Leverett
Deborah Merritt
Carrie Washington
Katie Swan
Mattie Hickey
Shirley Deen

City/Staff/Public/Media
Joe R. Miller, Director, Public Works
Lt. Tim Reddish, JSO, Zone 5
Ida Denson, Planning & Development
Tammy Toye, Planning & Development
Frank Cunningham, Building Code Enforcement
Brenda Kelly, Councilwoman Yates Office
Milton Locklear, FDOT
Brenda Onfroy, Department of Health
Terry Wood, Gateway Shopping Center
Denise Thomas-Henderson, Small Business Center
Mandy Fairchild, Small Business Center
Ross Jenkins, Fresh Ministries, Beaver Street Incubator
Marilyn Fenton-Harmer, Neighborhood Services
Ali Floyd — Edith McLellan
Grace Atkinson — Ehgin Foreman Sr.
Stacey Capps — Henry Cue
Linda Swafford — William Swafford
Barb Olinzock, UNF Faculty
UNF Nursing Students
Patricia Smith — Rhonda French
Kathy Ferebee — Ariel Manuel
Lori Rucker

Call to Order
Chairman Kerr called the meeting to order at 6:14 p.m. at the Small Business Center, 5000-3 Norwood Avenue and welcomed everyone. We had some temporary problems with the tape recorder.

Invocation: Thomas May

Approval of the Meeting Summary
When a quorum was established the meeting summary from the June 14, 2001 meeting was reviewed. *A Motion to approve as written was made by Thomas May and a second by Norman Study. The Vote: All were in favor, none opposed.*

Guest Speakers
Denise Henderson-Thomas of the Small Business Center introduced Mandy Fairchild and Bob Raiser. He is the new Director of the Center and Denise has become the Marketing and Outreach Manager of the Center. She gave a power point presentation along with Mandy. This included a tour of the center and the 4 primary services - T.R.A.C. stands for T-Training R – Resources A – Assessment C – Counseling and these services are free. The Center has 8900 square feet of space and the room we were in is 2500 square feet and holds 250 people. There are also 2 small conference rooms. Due to the high demand of the center they have started charging a nominal fee to use the meeting room. Approximately $25 to $75. The CPAC is from the City so we do not have to pay. They have many partners that make this work. They are getting lots of people from the area to utilize the center and hope that you will help spread the word and come visit at any time.

Ross Jenkins, Incubator Manager, Beaver Street Enterprise Center hopes that it will be open by the end of the year or the beginning of next year. They will have 20 to 25 spaces available for new businesses that will help the employment opportunity. The Center will have 25, 000 square feet of space. He is temporarily located at the Small Business Center until the Incubator Center opens. They hope to get high technical jobs. He is here to serve you. Please feel free to call on him.

Terry Wood, former City Councilman and now Property Manager for Gateway Mall, commented what a great resource the Small Business Center is to the community. It is also an asset to potential clients if they need assistance with a business plan for the Mall.

NW CPAC Sub Committee's

Chairman Kerr wants to reactivate Sub Committee's. The CPAC Executive Order and By-laws should be ready in 2 weeks. They have been in the process of revision for the last year. The By-laws are for all CPAC's but they can be amended for each Planning District by 2/3 of the CPAC members.

By-laws Committee Members are: Diane Kerr, George Leverett, Frances Leverett, and Faye Richardson.

Grants Committee Members are: Carrie Washington, Chairperson, George Leverett, Vice Chair, Elaine Burnett, Frances Leverett, and Mattie Hickey. Matt Thompson of the Jacksonville Children's Committee will assist this committee. He will be at our next meeting at 5:30 PM to go over anything this committee needs.

Transportation Committee Members: Thomas May, Chairperson, Rosa Walker, Vice Chair

Development Committee Members: Diane Kerr, George Leverett, Frances Leverett, Elaine Burnett, Norman Study, Thomas May, Carrie Washington, and Rosa Walker

Neighborhood Happenings

Lake Park/Lake Forest reported that the Bradham Brooks Library was closed temporarily for revamping. They will be closed on Sundays until August 5th.

Royal Terrace reported that the streets are torn up for drainage but appears that they are at a stand still. Joe Miller, Director of Public Works was to check on this. Mr. Miller reported that the entire City will face torn up streets with the Better Jax Plan resurfacing roads 15 years or older. "Short term pain for long term gain" They also reported that the park needs to be mowed desperately. This was reported to Parks & Rec. and they said there was a drainage problem and would make sure the grass was cut.

Kinnard Community reported that their neighborhood had been promised drainage for years and were told they would be getting it months ago. Mr. Miller will check on this. He also said that a neighbor was not complying with Code in keeping up his yard. Frank Cunningham, Building Code Officer said he would help Mr. Exson.

Cisco Gardens reported that the dump on Old Kings Road is expanding with the 100 acres behind it. The notification has not been seen in the paper and 2 calls to check on this also occurred. It was also mentioned that the new owner of the I-295 landfill has an open door policy and wants to explain what it is doing.

North Riverside reported that Kimmons Waste Management is trying very hard to get a Trash Transfer Station in North Riverside for the last 4 years. They registered plans for approval. North Riverside and the City contested the environmental safety of some of the plans. Recently there was a hearing in front of a Magistrate from Tallahassee and are awaiting his decision. They do not have a Community Center and have been working on getting one. They are also concerned with the drugs, prostitutes and garbage in the neighborhood.

BLCA reported that Edward Waters College and Load King were in the process of wanting to expand. The Revitalization Plan was almost complete. They welcome the plan but are not certain how it will turn out.

They hope they will be getting new curbs and gutters with the Better Jax. Plan.

Transportation: Mr. May reported that there would be a public hearing on July 17th and on the 19th on the bus routes. If you need further information call 630-1903.

Rosa Walker wanted to know who was responsible for picking garbage in front of the Post Office on Main Street.

RAP reported that they have applied for 3 different grants. They are looking for funds to rehab homes. They are taking their neighborhood back. Everything benefits all of us. When we have problems to share we all become stronger. The NW CPAC has led the way for the other CPAC's such as the Bus Tour and now with the opportunity of the NW Visioning. Our Area has been so successful with 40 neighborhoods coming together to help each other help ourselves. The NW was and is the best!

Stacey Capps wanted information on Ordinance 2001-459 about a Road Frontage Waiver. She lives in the Marietta/ Whitehouse area. The LUZ Committee will meet Tuesday at 5 p.m. to discuss this. Her concern was that tracks of land that were accepted into Consolidation in 1968 and the 2010 Plan didn't have to meet the 80 ft or 35 City ft frontage. Former Councilman Terry Wood said they had worked on this in the past due to families selling off large parcels of land outside of their family and then there was a problem with road easements. For information on this call Michael Hertzberg at 630-1458. Members asked Ms. Capps to come back next month to let us know how things turned out. Cisco Gardens invited her to their Aug. 3rd Meeting at 7:30 PM

Murray Hill, which is on the border for our CPAC and the SW CPAC, had concerns with some police practices, noise and speeders. A question about running down animals is it a crime? Yes it is cruelty to animals. Lt. Reddish said that if you were not satisfied with the way an Officer handled a situation to call the Zone Commander and if you were still not satisfied to call Sheriff Glover. He will listen and check out the situation.

Lonnie Miller Park will be resurveyed for environmental testing. The renovations will be held up until the results are in.
The SW CPAC Bus Tour will be in part of the NW CPAC District on August 22nd from 8 am until 1:30 PM meeting at Piccadilly.
ShAdCo N Meeting will be on July 17th at 7 PM at Lincoln Villas ShAdCo M will be taking filed trips and has been granted permission to attend the Sinclair and Waldon trial.

Chairperson Kerr introduced Brenda Kelly who is Councilwoman Yates Assistant. She can be reached at 630-1385. She also thanked the UNF Nursing Students under the Leadership of Barb Olinzock for attending this meeting and the last meeting in the torrential rain. The Nursing Students will be assisting with the West Jacksonville Family Health Center's July 21st Health Fair with free immunizations. They had another Health Fair on June 30th they doubled their numbers from last year. Please come by the new facility at 120 Kings Street. They serve zip codes 04, 05, 09 and 54.

Staff Comments

Joe Miller, Director, Department of Public Works 630-1665 reported that the Better Jacksonville Plan has a full staff for the Ballpark and Arena including the Architects, Engineers, Construction and Design Firm with $125 million contract. Groundbreaking should be in November. The Main Library had orientation for 4 firms with the Design Competition. It is going to be a world class library. The Courthouse is not as far along yet. There will be a design competition in the fall to stager them for the labor pool. Mr. Miller said 7 contracts (RFP) 32 firms, 4 grading projects 15 per year staggering them so as not to cause gridlock in the city as well as NW of the River to Atlantic Coast/APEC – largest in US and Fl- Duval Company to the Westside/Arlington/Beaches and the 4th Area there was a problem and we are currently in court with this company. The Equestrian Center is in the design phase. Some of the firms are local and from around the nation. He will work to guard our tax dollars. As of today the trolley parking lot is moving north of Duval Street. The preliminary designs of the Ballpark have kept St. Andrews Church and you should be very proud of this facility when it's done. It preserves the history of East Jacksonville. It also leaves an opening for economic development along A. Phillip Randolph Blvd, near Alltel Stadium, Fairgrounds and the Neighborhood. Mr. Miller said he had the 2nd best job with the Mayor having the best job. He also has 57 community centers, 220 park projects, and 65 drainage projects. He appreciates everyone's patience. Questions about the community centers and the NW parks were asked? *He will bring back information next month on the Community Centers* but please contact Debra Igou for that information at 630-3535. Comments were made that the public meeting for the Main Library was excellent and will there be the same for the Courthouse? The judges, attorneys, clerks and the need for parking for jurors will be worked on together by all the users of the courthouse. The parking garage will be the first thing built so there won't be more problems with parking than already exists.

Marilyn Fenton-Harmer, Neighborhood Services 630-7024 Council Redistricting Meetings will be held in the next 45 days in each Council District. The Chair wanted to have a Councilperson come to a meeting and show us the map. The public meetings have to be held by August 7th and our meeting is August 9th. The CPAC minutes and agenda are now on the web site as well as members having them e-mailed to them directly. If you have an e-mail address and would like to receive them there please see me at the end of the meeting. Members will still receive a mailed copy until such time as everyone is sure they received them with their e-mail. The front part of Crystal Springs Park is now open to the public. If you would like to reserve the Community Center you can call 693-4909 or info on the contaminants call 630-ASH7. The Mayor presented his $710.6 million budget to the City Council on Tuesday, July 10th. The Mayor's priorities are: Neighborhoods with the Town Center Program, 5 new Animal Care and DART Officers, parks, drainage and litter pickup adding 5 new crews and tripling this year's budget to $450, 000 if the City Council approves this.

Please mark your calendars for:

- Neighborhood Summit, Friday, November 16th.
- Florida Neighborhood Conference will be in Orlando on September 7th & 8th.
- 1st Intra City CPAC Picnic – Tickets will be sold at the August & September meeting. It will be on September 22, 2001, Saturday 11 AM until 2 PM at Cecil Field at the Lake.
- School starts on Tuesday, August 7, 2001
- August 7, 2001 – National Night Out - generates support for anti-crime programs. Call 630-2160 for more information.

Building Inspection Division – Frank Cunningham, 630-1110 reported that there are 3 types of Building Inspections**:**
1. Building – Permits for building 2. Zoning – Assisting Code to be sure that Zoning laws are followed 3. Property Safety – unlicensed construction workers that could possibly rip you off. They could get fines up to $25, 000. In the past 3 months they have caught 18 unlicensed construction workers and 3 have been sent to the State Attorney's office. They also work with DART. A question – Do you need a permit for a fence? No but you need to follow the zoning rules on height restrictions and if you live in a historically designated neighborhood you need a COA (Certificate of Appropriateness). A concern of fences being left open near retention ponds came up. Please call 630-CITY (630-2489) to CARE and they will enter the problem. Be sure to get the tracking number to follow up on the problem. Each department is accountable to the Mayor for responding to these complaints.

Duval County Health Department, Brenda Onfroy 630-3218 reported that the West Jacksonville Family Health Center also has a Community Room that is available. Please call 359-6871 for information. They are very proud of the Center. There is currently an Alert on the West Nile Virus that came to NYC in 1999. It skipped Georgia and a case in Monroe County was reported. It is transmitted by mosquitoes to humans and live stock. It can be fatal. Please be sure to take precautions such as wearing long sleeves, cover your body and avoid wet areas. They are testing animals and no confirmed cased have been reported in Jacksonville. If you see a dead bird not killed by road kill please call 630-3246 and they will come out and take care of it. Please do nothing with it and do not touch it.

Florida Dept. of Transportation, Milton Locklear 360-5686 had nothing to report this month**.**

Lt. Tim Reddish Jacksonville Sheriff's Office Zone 5, 384-8028 reported that this was his first meeting and wanted to thank you on behalf of the Sheriff and Assistant Chief Wayne Clark. He encouraged people to join ShAdCo (Sheriff's Advisory Council). Zone 5 does have the highest crime numbers in the City so please call the police to let them know what is happening in you r neighborhood. You live there and the police need your help with solving problems. A question about the man that was stopped with spikes on the road was asked? The officer had run the plates and dispatch told him at 3 different intervals that the car had a stolen tag. That's when they placed the spikes down and stopped the car and frisked the 2 adults. It was then learned that the tag number was not a Florida tag. It was an unfortunate incident. A question about problems reporting firecrackers that sounded like gun shots was also mentioned that it took a while to get there. Officer Reddish said that dispatch has a system of priorities: 5 Most Important – Murder, Rape etc. 4 Not life threatening but will take 5 minutes 3. Cars have broken into to – 30 minutes 2. Gas drive off – 1 hour 1. Next day – in-service. If you have trouble with an officer ask to speak with a Watch Commander for that Zone. Please call in

problems to the police. The more activity reported the more police will be assigned to your area. They also use these figures for statistics for grants.

Planning and Development, Ida Denson 630-1901 introduced the new planner for the NW Tammy Toye. Ms. Denson also reported that if you have been having trouble with AT & T Cable please call CARE as well. The City is trying to document the problems. The NW Visioning and Master Plan selection process is under way. On Tuesday, July 17th at 10:30 a.m. at City Hall in the Bid Room on the 3rd floor you can view the process. It is open to the public but you can't ask questions.

Old Business

None discussed but per a motion to remind everyone in the minutes to be prepared for the NW Visioning Session.

New Business

Chairman Kerr will be sending out a letter to members to encourage their attendance at CPAC as well as inviting businesses to apply to join. This would add nicely to the mix as well as having various resources. She also reported that the Prudential Youth Leadership Institute through Volunteer Jax picked a project to clean and beautify Mallison Park on July 27th. They will be doing it all on their own with the assistance of the COPS unit bus and ShAdCo. It was suggested that CPAC commend them. Feel free to come join them on July 27th at the Park.

A Motion to Adjourn

A Motion to adjourn was made by George Leverett and a second by Thomas May. The Vote: All were in favor, none opposed. The meeting was adjourned at 8:49 p.m.

The next meeting will be on Thursday, August 9, 2001 at 6pm
Small Business Center, 5000-3 Norwood Avenue-Gateway Mall