

**NORTH DISTRICT
CITIZENS PLANNING ADVISORY COMMITTEE
FCCJ North Campus – 4501 Capper Road
March 10, 2004**

Meeting Summary

Agenda Item 1. Call to Order and Verification of Quorum

Chair Robert Lee called the meeting to order at 4:02 p.m. There was verification of a quorum.

Agenda Item 2. Presentation – Elizabeth Kohler, Preservation Project

Darryl Joseph, Planner – Department of Parks, Recreation & Entertainment

Topic: Preservation Project – Thomas Creek Fish Camp

Agenda Item 3. Summary of Previous Meeting for Approval

A motion was made to approve the summary from the February 11, 2004 meeting. After being seconded, the motion passed and the summary was approved.

Agenda Item 4. Old Business

A discussion continued regarding Highlands library renovations. Dick Berry provided handouts regarding the library's renovation and expansion. He covered information regarding the project's original and revised budget. Dick made a motion that the CPAC write Council member Yates a letter requesting that funds be retained and that the CPAC be given an opportunity to recommend what the funds are used for. The motion was seconded and discussed. After discussion, the motion passed unanimously. The CPAC agreed to request an extra meeting room, presentation equipment in meeting rooms, and extra computers.

Agenda Item 5. Chair's Report

Chair Lee covered information he received from a CPAC chairs' meeting with the mayor. A citywide cleanup is scheduled on Saturday, October 23, 2004. Two representatives are needed from each CPAC. Jack Stuart will represent the North CPAC. A second representative can volunteer to work with him. There will be a meeting by the end of the month.

Chair Lee provided information received from a recent CPAC workshop he attended. There isn't an option regarding voting at CPAC meetings. Every represented group gets a vote. The Sunshine Law requires all meetings to be posted at least 72 hours in advance. Meetings must be open to the public. Records retention was addressed due to subcommittee minutes being retained by various people. As a result, records are not centrally located. For now, to avoid this problem, please submit a copy of subcommittee minutes and pertinent documents. The information will be attached to CPAC meeting minutes.

The Florida Neighborhoods Conference will be held September 16 – 18. Volunteers are needed. Chair Lee plans to attend the Southeast CPAC bus tour on March 22. The first Mayor's Town Hall meeting was held in the northwest district and lasted 1.5 hours. The north district's town hall meeting will take place on July 20. A representative from each CPAC is needed to assist with the annual CPAC picnic. The north district needs a representative.

A project is needed in the north district. Community centers should be available for neighborhood groups and not just for private functions. Dick Berry stated that the northwest district has a number of community centers and the north district has only three. Dot Mathias

made a motion to petition the City Council for another community center. The motion was seconded and discussed. After discussion, the motion passed unanimously.

Agenda Item 6. Subcommittee Reports

Governmental Affairs – report given by Richard Berry

- 2004-13 & 14 CPAC recommended continued deferral
- 2004-127 & 128 CPAC recommended approval

Education – no report

Children’s Commission – Dot Mathias announced that grant applications must be in the Jacksonville Children’s Commission office by March 15 at 5 p.m. Dot will get the applications back on March 26 to review them. On April 26, the CPAC’s recommendations will go back to the Children’s Commission. On August 7, money will be distributed based on the CPAC’s recommendations. Funds will only be available for children and community related projects. Funds will not be allotted for salaries.

Beautification – no report

Membership – Harry Wagner stated that the key to membership is to sign the roster and contact the CPAC chair when unable to attend meetings. In the last six months, eight organizations have not shown up. They are White Shell Bay, Jax Estates, Cambridge Estates, Golden Oaks, Oakleigh Pointe, The Patillo Co., Frank Meyers (Council appointee), and North Chamber of Commerce. Harry is also attempting to contact new homeowner associations in the district. He would like to meet with them to make a presentation regarding CPACs.

Transportation subcommittee chair, Richard Berry announced that FDOT would be making a presentation on the I-95/I-295 interchange on Thursday, March 11, from 5 p.m. to 7 p.m., at the Oceanway Civic Center.

Mayor’s Representative – no report

Councilman Warren Alvarez – provided an update on various projects in his district. Dinsmore will be getting a new center this summer along with a ballpark. Sheffield Park will be getting a pool. The boat ramp on Lannie Road is operational. Council member Alvarez is working to put a park in San Mateo. The park will look like the Garden City Park.

Jacksonville Sheriff’s Office – Lieutenant Pavelka presented crime statistics. Robberies to individuals increased over the past 30 days. Burglaries to residences increased 15%. Auto thefts were spread out this month. No trends were noted.

Building Inspection Division – George Baker reported that his division continues to write citations for people working without permits. Illegal signs continue to be targeted with sweeps taking place once a quarter. JEA handles illegal signs posted on their poles.

Property Safety Division – no report

Duval County School Board – Vicki Drake reported that students recently completed FCATs. A proposed budget has been submitted to the state. They’re waiting to see what funds will be provided.

Planning and Development Department – Doug McDowell provided CIP 2004-2009 project summary reports. He also provided information regarding various staff changes and office relocations.

Florida Department of Transportation (FDOT) – Milton Locklear stated that FDOT needs input from the public regarding I-95 and I-295. The Dunn Avenue/I-95 project is two months behind schedule. A problem exists with the retaining wall.

Duval County Health Department – no report

Consumer Affairs Division – Ty Burke reported that due to the upcoming Super Bowl, his office is receiving 30 calls per day from out of state vendors. Vendors are not allowed to sell products without a permit. Call if you see something that does not look right.

Neighborhood Services Division – Cami Cooper provided information regarding the Mayor's Neighborhood Matching Grant application process. The deadline for submitting applications is June 30, 2004. Pre-application workshops are mandatory this year. Workshop dates are March 18, March 25, May 20, and May 27. The 12th Annual World of Nations Celebration will take place April 2-4 at Metropolitan Park. Joyce Bizot provided information regarding the Florida Neighborhoods Conference scheduled to be held September 16-18 at the Adams Mark Hotel. Neighborhoods were encouraged to showcase their communities by participating in neighborhood tours.

Agenda Item 7. Public Comments

Jenelle Bray voiced concerns regarding tires being dumped along Cedar Point Road and Heckscher Drive.

Agenda Item 8. Adjournment

Chair Lee adjourned the meeting at 6:03 p.m.