

PLANNING AND DEVELOPMENT DEPARTMENT



Context Sensitive Streets Standards Committee Meeting Minutes Tuesday, October 23, 2018 10:30AM – 12:00PM

This meeting was held at the Ed Ball Building, 10th Floor, Conference Room 5
 The following representatives attended:

	Name	Representative Title	In Attendance
Appointed by Mayor	Allan Iosue	Chair (Landscape Architect)	Yes
	VACANT	Home Building Industry	N/A
	Montasser Selim	Urban Planner	Yes
	Emily Suter	Public Health	Yes
Appointed by City Council	Chris Ruen	Retail	Yes
	Christopher Burns	Bicycling Community Rep	No
	Steve Tocknell	Urban Area	Yes
	Bernard Jorn	Disabled Advocate	No
	Larry Roberts	Running Advocate	Yes
	Teresa Moore	Rural Area	Yes
Appointed by JTA	Rich Pereira	JTA	No

COJ Staff	John Pappas	Director of Public Works	No
	Susan Grandin	Office of General Counsel	Yes
	Ed Starnes	City Engineer	Yes
	Steve Long	Chief ROW & Stormwater	Yes
	Bill Joyce	Chief Eng. & Const. Mgmt.	No
	Mike Sands	Chief Development Services	No
	Tanja McCoy	Development Services	No
	Chris LeDew	Chief of Traffic Engineering	Yes
	Bill Killingsworth	Director of Planning and Dev.	No
	Laurie Santana	Chief of Transportation Planning	No
	Mack Blanton	Disabled Services	Yes
	Lurise Bannister	Transportation Manager	Yes
	Amy Ingles	Bicycle Pedestrian Coordinator	Yes
Stephanie Zarkis	Planning & Development	Yes	

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- **CALL TO ORDER:** 10:36 am. – **Chairman Allan Iosue** called the meeting to order.
- **Lurise Bannister** introduced **Ed Starnes**, the new City Engineer.
- **Teresa Moore** moved to approve the September 18, 2018 meeting minutes
 - **Larry Roberts** seconded the motion.
 - Committee voted to **approve**.
- **Stephanie Zarkis** and **Amy Ingles** updated the committee on the status of the bike parking ordinance implementation. **Amy** stated that she is now enforcing the new bike parking requirements in her review of new development 10-set applications, effective September 11, 2018. Staff incorporated the updated standards into the LDPM and the Ped/Bike Planning website. **Allan Iosue** asked staff to keep the committee informed on how well the new standards work during implementation.
- **Stephanie Zarkis** and **Lurise Bannister** informed the committee that the Comprehensive Plan Text Amendment related to 2017-805 will be filed in early November, pending direction from the administration.
- **Susan Grandin** informed the committee the 2018-271 incorporated the TND language related to alleys in to the ordinance, as recommended by CSSSC. It passed Planning Commission and is heading to Land Use and Zoning Committee in early November.
- **Lurise Bannister** updated the committee on the status of the Truck Routes ordinance. She has met with Council members individually and community members at CM Gaffney's community meeting. Community members and council members were supportive. CSSSC members asked to see a copy of the truck route map with the council districts delineated.
- **Lurise Bannister** asked the committee for their input on what items should be discussed under "Task 5" of the committee's scope. Task 5 deals with as needed/on-going updates to ordinances, standards or procedures relation to transportation, traffic engineering and roadway design, in order to keep documents current or to address staff identified issues and concerns.
- **Teresa Moore** would like to continue the discussion on residential driveways, and **Amy Ingles** added that commercial driveway spacing needs to be considered.
- **CSSSC members** would like to revisit the residential subdivision road cross section.
- **Monty Selim** would like to see additional discussion on crosswalks and mid-block crossings. **Amy Ingles** will work with **Chris LeDew** on these policies.
- **Allan Iosue** would like to see a sign inventory, especially as it relates to sign clutter.
- **Allan Iosue** wanted to know more about plans to cluster parking meters downtown
- **Steve Tocknell** would like the committee to further discuss intersection design standards, including but not limited to: pedestrian refuge islands, curb radii, bulb outs, signal timing.
- **CSSSC members** asked staff to bring back a list of potential meeting topics based on the committee's discussion and recommendations, with a work program prioritization.
- **Lurise Bannister** is working with the administration to get representatives confirmed for the home building, freight and transportation planner vacant positions.
- The next meeting was tentatively scheduled for November 28th.

No Public Comment

- Meeting adjourned at 11:35 am.