

# District #2 – Greater Arlington Beaches Citizens Planning Advisory Committee

Chair: Michael Anania

Vice Chair: Eddi Parsons

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## **MEETING SUMMARY**

Location: Jacksonville Executive at Craig Airport

DATE: Monday, November 9, 2015

### **Attendance:**

#### **Organizations/Representatives**

#### **Members:**

Agnihotri, Amita - Hawkins Cove HOA  
Anania, Michael - Arlington Business Society  
Armstrong, Kirk – Lucina Lake Association  
Barletta, Robert - Charter Point Community Association  
Belge, Larry - River Woods – St. Johns Landing HOA  
Brown, Pamela – Covington Creek HOA  
Evans, Kacy - Caroline Forest Homeowners Association  
Hanapel, Lenore – Covington Creek HOA  
Hawkins, Lad - Communities of East Arlington  
Hunter-Nowak, Karen – Hawkins Cove HOA  
Miller, Pete - Indian Springs Community Association  
Parsons, Eddi - Monument Oaks HOA  
Petoskey, Jerry - Old Mill Cove Community Organization  
Roberts, John - The Valley at Hidden Hills  
Salem, Ramsey – Queens Harbour POA  
Sanders, Patricia – Southern Grove Condominiums  
Shacter, Melody – Clifton Civic Association  
Tucker, Ben - Cypress Cove Good Neighbor Group

#### **Excused:**

Davis, Michele - Council Appointee – District 1  
Henry, David - Kensington Association  
Lowe, Marcella - Alderman Park Civic Association  
Maxted, Ed - Bentwater Place  
Schirado, Carol - Communities of East Arlington

#### **Elected Officials:**

**Staff:** Davis, Paul; Green, Jim; Freeman, Terrance; Hall, Robert; Nasrallah, Karen; Lancaster, Elaine;  
Wesolowski, Rosemary

#### **Guests:**

Gillem, Tiffany – JAA/JAXEX  
Aiken, Martha – Alderman Park Civic Association  
Hipp, Alberta - JAA  
Atwell, Fred – Coastal Vet

### 1. Call to Order/Verify Quorum

Chair Anania called the meeting to order at 6:30 p.m. The meeting began with a moment of silence followed by the Pledge of Allegiance.

### 2. Approval of the Previous Meeting Summary

Chair Anania verified that there was a quorum and that everyone had the opportunity to review the October meeting summary. Kirk Armstrong made a motion to approve the meeting summary and Pete Miller seconded the motion. The motion was approved unanimously.

### 3. Staff Reports

- **JSO (Jacksonville Sheriff's Office) – Lt. Mullin** stated that the crimes statistic in Zone 2 are holding stable. In the GAB area, JSO did have a problem with auto theft. Three or four individuals were approaching occupied vehicles and taking the cars at gun point; most of this activity occurred off Beach Blvd. Arrests have been made and the auto burglaries have stopped.
- **Mayor's Liaison** – not present
- **Duval County Public Schools** – not present
- **Regulatory Compliance Department** (Code Compliance Supervisor)- Elaine Lancaster  
Ms. Lancaster informed the CPAC since the growing season has slowed down, she and her team have completed 2 systematic inspections. The first systematic inspection was conducted in the Woodland Acres Community and this inspection added 495 cases. The second systematic inspection was conducted in the Southside Estates Community and this inspection added 125 cases. Ms. Lancaster and her team plan to complete two more systematic inspections before the end of the year; those inspections will be held in the Park Ridge and Sandalwood communities.

If anyone has any questions, please contact Ms. Lancaster at [ElaineL@coj.net](mailto:ElaineL@coj.net) or 255-7007. If you have an issue you would like to report, please call 630-CITY.

**FDOT (Florida Department of Transportation)** – Jim Green – Mr. Green informed the CPAC about the upcoming resurfacing project in Downtown Jacksonville. The \$13 million State Street, Union Street and Mathews Expressway resurfacing project is scheduled to begin in December. The project includes resurfacing Union Street and State Street from the western end of the Mathews Bridge to east of Cleveland Street at Kings Road, just west of I-95. The four-mile roadway resurfacing and improvement project also includes repairing and replacing sidewalks, upgrading handicap-accessible sidewalk ramps and emphasizing crosswalks with additional pavement markings, also known as "special emphasis" crosswalks. Drainage improvements will also be addressed and include repairs to storm drain pipes and inlet repairs. In addition, Martin Luther King, Jr. Parkway (Gator Bowl Boulevard interchange) from Grant Street to Church Street will be resurfaced. To make the area more traffic-flow friendly, Main Street between State and Union streets will be converted from a one-way to a two-way street.

**Jacksonville Aviation Authority** – Tiffany Gillem – informed the CPAC that a new team member will be joining JAXEX in the near future. This staff member will be an Operations/Maintenance Supervisor and will also help with the noise abatement issues. Ms. Gillem informed the CPAC there will be 185 trees that will be topped in effort to stay in compliance with FAA regulations; this work should be completed by January 2016. Ms. Gillem announced that JAA has two new board members: Jay Demetree and Russell Thomas. The next JAA Board Meeting will be held on November 23, 2016 and additional information can be obtained at [www.flyjacksonville.com](http://www.flyjacksonville.com). The next JAXEX CACAC meeting

will be held on December 8, 2015 at 9:00 am in this room. It has been determined that the CACAC meeting will be held on every other month. JAXEX is also in the planning stage for the next Wings and Wheels event. The next planning meeting will be held in this room on November 13, 2015, 10:00 a.m. to 12:00 p.m.

If anyone has any concerns or questions, please contact Ms. Gillem at 904-641-7666.

**Renew Arlington** – Karen Nasrallah – The Renew Arlington legislation 2015-738 was introduced to City Council on October 28. It was assigned to the Finance and RCD Committees. Finance is Monday, November 16 at 9:30 and RCD is Tuesday, November 17 at 9:30. Final consideration by City Council will be Tuesday, November 24. The Plan was approved by the Planning Commission on Thursday, November 4th.

- **Planning Department:**

**Housing and Community Development** – Rosemary Wesolowski informed the CPAC that GAB CPAC member and T.R.U.E. Commission Representative, Patricia Schorr has resigned from the CPAC and from the T.R.U.E. Commission due to a job promotion. The GAB CPAC will miss Ms. Schorr and will need to replace her on the T.R.U.E. Commission. If anyone is interested in serving on the T.R.U.E. Commission, please contact Rosemary. Lastly, the CPAC members were asked how they wanted to handle the December meeting. After some discussion and a vote, the CPAC voted to hold a Potluck dinner in lieu of a full CPAC meeting. A sign-up sheet was distributed.

**Planning Department** – Paul Davis reminded the CPAC if they would like to be on his email distribution list for LUZ applications, to please contact him at [PDavis@coj.net](mailto:PDavis@coj.net).

- **JaxParks** – Joshua Rhodes – informed the CPAC there will be new contracts in place for the cleaning of the restroom and emptying the trash in city parks. JaxParks is currently looking at the Sunny Acres Park; the pool and an old storage building are their focus. At the Fort Caroline Community Center, new window blinds have been installed. Mr. Rhodes was happy to announce Daryl Joseph has been appointed as the Director of JaxParks.
- **Public Works** – Valerie Williams – Consumer Affairs – presented the update on Residential Soliciting and Peddling; Jacksonville Code of Ordinances, Part 7 Sec. 250.701. With this update, 60% of the homeowners in a community must sign a petition and have a form on file with the City of Jacksonville to request a No Solicitation Sign be installed at the entrance of their community that prohibit solicitation in the entire community. Ms. Williams instructed the CPAC to call 630-CITY to request the mandatory No Solicitation form. Copies of the ordinance and form were provided to everyone in attendance.
- **JTA** – Cheryl Reddick – stated the BRT (Bus Rapid Transit) will begin soon in limited areas. To start with in GAB, the BRT will run from Jacksonville Beach to Regency Square Mall. There will be another BRT from Regency Square Mall to the Rosa Parks Station downtown. There are plans to increase the frequency of buses along the BRT route.

**4. Presentation(s): Lt. Clarence Hodge, III, Jacksonville Fire and Rescue Department (JFRD), Fire Prevention** – Lt. Hodge explained that JFRD first responders can be divided into three categories: Emergency Medical Services (EMS), Rescue and Fire. It was announced that once a rescue call has been made, citywide, the response time is 6 – 7 minutes.

It was reported that there were approximately 20,000 fires nationwide last year and 4,000 of the fires took lives. In Jacksonville, in 2014 JFRD received 130,000 calls; 80,000 of the calls to JFRD were medical calls and 50,000 were fire calls.

It was noted that almost all of the lives lost in structure fires were due to smoke inhalation, not the flames. In the event that we are in a structure fire, it is important to remember that lives are more

important than property. It was also recommended that an individual cover their nose and mouths with their clothing or hand to help filter some of the smoke while they are trying to escape the structure. Lt. Hodge stated smoke will fill a room quickly and it may make it somewhat confusing to find our way out. It was strongly recommended to find a wall and follow the wall with our hand until we find an opening to get us out of the structure. Lt. Hodge mentioned many times children that are caught in a fire are often frightened by the fire fighter that is sent to rescue them due to all of their gear. It was recommended that parents take their children to a fire station for a visit to help alleviate the fear of a fire fighter in gear.

Lt. Hodge also emphasized the importance of smoke detectors in our homes. Fire research has demonstrated that with today's modern furnishings, fires can spread much more rapidly than in the past when more natural materials were used. Because of this, having a sufficient number of properly located smoke alarms is essential to maximize the amount of available escape time. It was recommended at a minimum that smoke alarms be installed inside every sleep room in addition to requiring them outside each sleeping area and on every level of the home. Proper installation and maintenance was stressed.

Installing smoke alarms

- Choose smoke alarms that have the label of a recognized testing laboratory.
- Install smoke alarms inside each bedroom, outside each sleeping area and on every level of the home, including the basement.
- On levels without bedrooms, install alarms in the living room (or den or family room) or near the stairway to the upper level, or in both locations.
- Smoke alarms should be installed at least 10 feet (3 meters) from a cooking appliance to minimize false alarms when cooking.
- Mount smoke alarms high on walls or ceilings (remember, smoke rises). Wall-mounted alarms should be installed not more than 12 inches away from the ceiling (to the top of the alarm).
- If you have ceilings that are pitched, install the alarm within 3 feet of the peak but not within the apex of the peak (four inches down from the peak).
- Don't install smoke alarms near windows, doors, or ducts where drafts might interfere with their operation.
- Never paint smoke alarms. Paint, stickers, or other decorations could keep the alarms from working.
- For the best protection, interconnect all smoke alarms. When one smoke alarm sounds they all sound. Interconnection can be done using hard-wiring or wireless technology.
- When interconnected smoke alarms are installed, it is important that all of the alarms are from the same manufacturer. If the alarms are not compatible, they may not sound.
- There are two types of smoke alarms – ionization and photoelectric. An ionization smoke alarm is generally more responsive to flaming fires, and a photoelectric smoke alarm is generally more responsive to smoldering fires. For the best protection, both types of alarms or combination ionization-photoelectric alarms, also known as dual sensor smoke alarms, are recommended.
- Keep manufacturer's instructions for reference.
- Smoke alarms should be maintained according to manufacturer's instructions.
- Test smoke alarms at least once a month using the test button.
- Make sure everyone in the home understands the sound of the smoke alarm and knows how to respond.
- Follow manufacturer's instructions for cleaning to keep smoke alarms working well. The instructions are included in the package or can be found on the internet.
- Smoke alarms with non-replaceable 10-year batteries are designed to remain effective for up to 10 years. If the alarm chirps, warning that the battery is low, replace the entire smoke alarm right away.
- Smoke alarms with any other type of battery need a new battery at least once a year. If that

alarm chirps, warning the battery is low, replace the battery right away.

- When replacing a battery, follow manufacturer's list of batteries on the back of the alarm or manufacturer's instructions. Manufacturer's instructions are specific to the batteries (brand and model) that must be used. The smoke alarm may not work properly if a different kind of battery is used.

Lt. Hodge explained the different types of fire extinguishers that are readily available at most stores are distinguished by a letter on the extinguisher. The letters represent:

Class A: SOLIDS such as paper, wood, plastic etc

Class B: FLAMMABLE LIQUIDS such as paraffin, petrol, oil etc

Class C: FLAMMABLE GASES such as propane, butane, methane etc

Class D: METALS such as aluminium, magnesium, titanium etc

Class E: Fires involving ELECTRICAL APPARATUS

Class F: Cooking OIL & FAT etc

It was recommended that home owners buy an ABC fire extinguisher. Today's most widely used type of fire extinguisher is the multipurpose dry chemical that is effective on Class A, B, and C fires. This agent also works by creating a barrier between the oxygen element and the fuel element on Class A fires.

The CPAC was further instructed to use the PASS method to effectively use a fire extinguisher. The acronym PASS stands for:

Pull the Pin at the top of the extinguisher. The pin releases a locking mechanism and will allow you to discharge the extinguisher.

Aim at the base of the fire, not the flames (the part glowing in the center). This is important - in order to put out the fire, you must extinguish the fuel.

Squeeze the lever slowly. This will release the extinguishing agent in the extinguisher. If the handle is released, the discharge will stop.

Sweep from side to side. Using a sweeping motion, move the fire extinguisher back and forth until the fire is completely out. Operate the extinguisher from a safe distance, several feet away, and then move towards the fire once it starts to diminish. Be sure to read the instructions on your fire extinguisher - different fire extinguishers recommend operating them from different distances.

Remember: Aim at the base of the fire, not at the flames!!!! Karen Nasrallah, Renew Arlington, City of Jacksonville, presented on the Arlington CRA or Renew Arlington to the GAB CPAC and 22 guests from the community (non-CPAC members).

- 5. Chair's Report** – Chair Anania confirmed that Pat Schorr has resigned from the CPAC and reiterated that a GAB CPAC TRUE Commission representative is needed. If you are interested in serving on the TRUE Commission, please contact Rosemary. Chair Anania announced that long time member Marcella Lowe is out of rehab and is back home.

#### **6. Elected Officials Reports –**

#### **7. Subcommittee/Liaison Reports**

Land Use and Zoning: The Land Use and Zoning Subcommittee met at 5:30 p.m. The subcommittee reviewed 7 applications and 2 motions were made:

- Approval of MM-15-19, at 3162 Gerona Drive West. The request is the result of a more fully developed and improved sight plan. No detrimental impact to traffic or surrounding

properties has been identified as a result of the request. The CPAC recommends approval of the request.

- Deny of Exception E-15-701 and Administration Deviation AD-15-71 for property located at 8061 Lone Star Road. The CPAC recommends denial of both requests to allow a day care expansion for the following reasons. The site is too small to accommodate the proposed capacity and parking requirements. The request for a companion AD demonstrates the inadequacy of the parking facilities and the self-imposed limitations due to the size of the property. The site plan dated 04-03-09, indicates that space no. 2 is obstructed by the building corner and spaces no. 7 and no. 8 cannot be accessed head in further reducing parking mobility and access.
- **Beautification** – Larry Belge – no report
- **Environment** – Lad Hawkins – no report
- **Membership** – Karen Hunter-Nowak – introduced new member Kirk Armstrong, Lucina Lakes, Primary Member; Lenore Hanapel, Covington Creek HOA, Primary Member; Pam Brown, Covington Creek HOA, Alternate to the CPAC and presented them with their appointment letter from Mayor Curry.
- **Nomination** – Lad Hawkins, Amita Agnihotri and John Roberts, presented the slate of officers to the CPAC. The members voted and Micheal Anania will serve as Chair in 2016 and Dr. Ramsey Salem will serve as Vice Chair.
- **Transportation** – Ben Tucker – no report
  
- **Ad-Hoc:**
- **North Florida TPO** – Roger Sharp – not present
- **TRUE** (Taxation, Revenue, and Utilization of Expenditures) Commission – no representative

8. **Unfinished Business** - none

9. **New Business** – none

10. **Public Comments/Announcements (3-minute time limit)** –

Member Pete Miller informed the CPAC about the new location of the North Florida TPO office in Springfield.

**Motion to Adjourn** – Meeting adjourned at 8:39 p.m.

**NEXT MEETING: February 8, 2016 ~ 6:30 p.m.**  
**LOCATION: Jacksonville Executive at Craig Airport**  
**855-1 Craig Drive, Jacksonville, FL 32225**