



Duval County Property Appraiser

Data and Document Offerings

The Duval County Property Appraiser's Office supports Florida 'Government in the Sunshine' laws and is pleased to share data with our customers. A significant amount of information can be accessed online at www.duvalpa.com via the Advanced Property Search. Below is a list of products also offered to the public and their associated costs in accordance with statutory guidelines for production of documents (§119.07, FL Statutes).

Products requested must be paid for in advance by check or money order. All sales of documents are considered final.

DATA FILES and COPIES

CHECK ITEM(S)	PRODUCT NAME	PRODUCT DESCRIPTION	UNIT PRICE <small>(PRICES ARE SUBJECT TO CHANGE.)</small>	UNIT AMOUNT	QUANTITY	YEAR <small>(YEAR OF DATA REQUESTED.)</small>	COST
	Real Estate Tax Roll File <small>(run after Tax Roll certification in late October each year.)</small>	This contains ASCII delimited text from our CAMA database. (Not for the inexperienced!) Is also available in Access. Includes property addresses, values, exemptions, property owners, detailed property descriptions, classifications, current and past two years sales and more	\$15	Per CD or sent to FTP site			
	Sales File <small>(ASCII format)</small>	This contains ASCII delimited text from our CAMA database. (Not for the inexperienced!) Includes sales dates, addresses, real estate numbers, legal descriptions, property owners information and more	\$15	Per CD or sent to FTP site			
	GIS File	Includes parcel information for the Duval County Property Appraiser ownership maps	\$15	Per CD or sent to FTP site			
	Special Requests	Includes requests that require specialized research or queries	\$15	Per half hour			
	Copy of Property Record Card	Includes property owner, legal descriptions, addresses, values, exemptions, building info. and more	FREE <small>(15¢ per page after first 10 pages)</small>	Per page			
	Certified Copy of Property Record Card	Certified: Includes property owner, legal descriptions, addresses, values, exemptions, building info. and more	\$1	Per page			
	Copies of Documents	Photocopies of existing documents	No charge for 1 st 10 pages (8 1/2 x 14 or smaller) For every page after 1 st 10 pages: 15¢ per single-sided copy 20¢ per double-sided copy	Per page <small>(specialized inquiries may also require special request charge)</small>			

MAPS

CHECK ITEM(S)	PRODUCT NAME	UNIT PRICE	UNIT AMOUNT	QUANTITY	COST
	8.5" x 11" Color paper map	\$3	Per sheet		
	8.5" x 11" Color paper map w/ aerial	\$5	Per sheet		
	36" x 36" Color paper map	\$10	Per sheet		
	36" x 36" Color paper map w/ aerial	\$15	Per sheet		

Total Cost(s)	
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While providing the information below assists in processing public requests that are not made in person, it is **NOT REQUIRED**. If you wish to receive the requested products by mail, fax or electronically, you may utilize this page to provide relevant information; however requests for data, copies and special requests can also be made in person in our Customer Service/Exemptions Division or by calling (904) 630-8097. (see bottom of page)

Name _____

Address _____

Daytime Telephone # _____ E-Mail Address _____

Customer Signature _____ Date _____

Sales are final. To help ensure that the file requested meets your needs, you may provide the specific data you are seeking below. If submitting a Special Request, please specify in detail the information you would like provided to you. (Some files may require specific software or programming experience. If you have not used these files in the past or have questions about compatibility, please call the number at the bottom of this form.)

If there are options listed on the order form, please list the format in which you would like the data (i.e. Access) and the medium in which you would like to receive it (i.e. CD or FTP site – list address):

Please list any other specific requests/instructions:

Total cost(s) from previous page \$ _____

Check payment type: _____ Check (must include name, address and telephone #)
_____ Money Order

Checks and Money Orders are to be made payable to the *Tax Collector*.

Payment and request forms should be mailed to:

*Duval County Property Appraiser's Office
Data Requests
231 East Forsyth Street, Suite 260
Jacksonville, Florida 32202*

Official Use

Query complied by:
Completion date:
Receipt #:

Most requests can be fulfilled within 1-5 days, and can be made:

- by mail or in person at the address above (7:30 a.m. – 5:30 p.m. weekdays)
- by phone at (904) 630-8097
- by e-mail to PAOdatarequest@coj.net
- by fax to (904) 630-2525

Some special requests may require additional time.

*Please be aware that any information provided above is subject to disclosure if requested under Florida's public record laws.