



December 6, 2013

12/17/13 14:44:08
COJ - Procurement Division

MEMORANDUM

TO: James R. McCain, Jr.
Corporation Secretary/Assistant General Counsel

1940.131

THROUGH: C. Ronald Belton, Assistant to the Mayor/Chief Financial Officer

FROM: Thomas G. McKnight *TG*
Capital Improvement Construction Manager

*To Mayor
12/20*

SUBJECT: Quan Drive Outfall Improvements
Contractor: JB Underground, Inc.
Contract No: 9600-08

Forwarded herewith for execution is Change Order No. 1 for subject project.

Original Contract Amount.....	\$148,686.30
Previous Change Order No. 0.....	\$0.00
Change Order No. 1.....	\$32,276.68
Total Revised Contract Amount	\$180,962.98
Account Number	See attached

This office recommends the Change Order be approved by your office, the Office of General Counsel, and Mayor Brown, in accordance with Executive Order No. 13-05.

- Attachments: 1. Change Order
 2. Back-up Information
 3. Legal Request Memorandum

TGM:lw

CHANGE ORDER TRACKING SHEET

Description of Project	Quinn Dr Outfall Imp	
Change Order Number	1	PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number	9600-08	

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A	11-25-13		
1A						
2	Contractor Execution		11/25			
3	Construction Management	11/25	11/25	11/26		
4	Using Agency					
5	JEA (if applicable)					
6	City Engineer		12/5			
7	Director of Public Works	12/05	12/6	12/10		
8	Admin/Finance Clerk	12/10	12/16	12/16	<i>[Signature]</i>	
9	Buyer					
10	Chief of Procurement	12/12/13	12/18			
11	Director Finance					
12	Asst. General Counsel					
13	CAO/Mayor					
14	Asst. General Counsel					
	Total Processing Days:					

Attention Change Order reviewers and signatories:

Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.
Director of Public Works

CITY OF JACKSONVILLE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
CONSTRUCTION CHANGE ORDER

Change Order No. One (1) Date November 14, 2013

Description of Project Quan Drive Outfall Improvements

Name of Contractor JB Underground, Inc.

Contractor's Address 17053 Oak Hill Road, Hilliard, FL 32046

Contract No. 9600-08

Account No. PWCP462SD-06505-PW0072-01 Original Contract \$148,686.30

+ Previous Change Order 0 0.00 + Change Order No. 1 \$32,276.68

*See attached appendix for additional listings.

Bid Number	<u>JCF-0123-12</u>	TOTAL REVISED CONTRACT	<u>\$180,962.98</u>
		Construction Completion Date	<u>6/2/13</u>
		Revised Construction Completion Date	<u>10/14/13</u>
		Contract Expiration Date	<u>9/30/13</u>
		Revised Contract Expiration Date	<u>2/11/14</u>

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached. Add 134 non-compensable calendar days to construction completion and contract expiration dates.

Justification: See attached.

The Issuing Authority has looked over cost and pricing data for this change order and has determined that this change order is necessary and all costs are reasonable.

Accepted for Contractor JB Underground, Inc.

Signed Joseph E. Boyd Attest Lou West

Title President Title Eng Contract Specialist

Date 11/25/2013 Date 11-25-13

Signed Engineering & Construction Mgmt Div. By Thomas G. McKnight 11-25-13
Issuing Authority Capital Improvement Construction Manager Date

Signed Right of Way and Grounds Maintenance By William 12/2/13
Using Division Div/Department Head Date

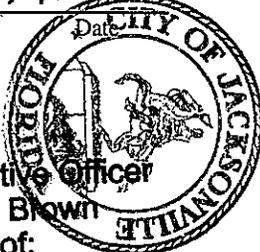
12/5/13 Chief, Engineering & Construction Mgmt Div. Date James R. McCain 12-20-13
Assistant Counsel Date

12/6/13 Director of Public Works Date Karen Bowling 12-30-13
Mayor Date

12/17/13 Chief of Procurement Date James R. McCain 12-31-13
Corporation Secretary Date

12/20/13 Director of Finance Date

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04



ADMINISTRATIVE AWARD
BID No.: JCF-0123-12

DESCRIPTION OF GOODS/SERVICES:

Subject bid was awarded to JB Underground, Inc., on 11/05/2012 in the amount of \$148,686.30.

Recommend approval of change order # 1 to JB Underground Inc., in the amount of \$32,276.68 for a revised maximum indebtedness to the City not to exceed \$180,962.98.

Funding for change order # 1 to be encumbered by account PWCP462SD-06505-PW0072-01 to be executed by formal contract through the Office of General Counsel.

Bonds have been formally waived for this project.

FOR AGENCY/DEPARTMENT: Public Works

REQUISITION NUMBERS: n/a

NUMBER FIRMS SOLICITED: 11 **NUMBER FIRMS BIDDING:** 5

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:
n/a

RECOMMEND AWARD TO: JB Underground, Inc.

CONCURRENCE BY: William J. Joyce, P.E., Chief, Engineering and Construction Management Division

PRICE: \$ 180,962.98

TERMS: Net 30

REASON FOR NOT ACCEPTING LOW BID:

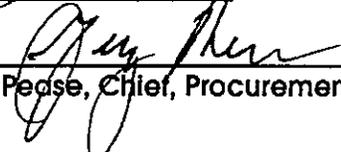

Buyer/Analyst

11/22/2013
Date

For 
Manager of Purchasing Services

11/25/2013
Date

APPROVAL/DISAPPROVAL:


Gregory Pease, Chief, Procurement Division

11/25/13
Date



QUAN DRIVE OUTFALL IMPROVEMENTS

City Contract No. 9600-08

Notes to Accompany Application for Payment No. 5 and the Final Adjustment of Quantities

November 5, 2013

C&ES Field Inspector Ronnie Mitchell met with representatives of JB Underground, Inc. on Monday, October 28, 2013, for the purpose of measuring the final quantities. Attached is a copy of the increased quantities as measured in the field and they are summarized as follows:

Bid Item 10 – Concrete Sidewalk: an additional 18 SY at \$33.00/SY =	\$ 594.00
Bid Item 11 – 6" Conc. Ditch Paving: an add'l 286.34 SY at \$91.00/SY =	\$26,056.94

And the following Lump Sum items, integral with the above Bid Items, have been increased accordingly (Ditch Paving Increase: 286.34 divided by 775 = 0.3695, say 37%):

Bid Item 1 – Mobilization \$6,400.00 x 0.37 =	\$ 2,368.00
Bid Item 2 – Site Preparation \$9,872.00 x 0.37 =	\$ 3,652.64
Bid Item 3 – MOT \$1,200.00 x 0.37 =	\$ 444.00
Bid Item 4 – Erosion Control \$2,900.00 x 0.37 =	\$ 1,073.00
Bid Item 5 – Dewatering \$19,380.00 x 0.37 =	\$ 7,170.60
Bid Item 6 – Regular Excavation & Fill \$5,000.00 x 0.37 =	<u>\$ 1,850.00</u>

Sub-Total of Value of Increased Quantities \$ 43,209.18

There was one under run of quantities (Grout Voids), plus three Contingency Items that were included with Application for Payment No. 5 that need to be deducted in the final adjustment of quantities. They are summarized as follows:

Bid Item 14 – Grout Voids: 500 Gal at \$10.00 =	(\$5,000.00)
Bid Item 7 – Hauling and Disposal (Contingency): 150 CY at \$16.00/CY =	(\$2,400.00)
Bid Item 8 – Over Excavate (Contingency): 150 CY at \$11.00/CY =	(\$1,650.00)
Bid Item 9 – A-3 Sand (Contingency): 150 CY at \$12.55 =	<u>(\$1,882.50)</u>

Sub-Total Value of Decreased Quantities (\$10,932.50)

	Total Value of Adjusted Quantities	\$32,276.68
	Contract Amount	<u>\$148,686.30</u>
	Adjusted Contract Amount	\$180,962.98
Final Adjustments:	Total Value of Adjusted Quantities	\$32,276.68
	5% Retainage withheld thru Pay App No. 5	<u>\$ 7,434.32</u>
Total Amount due JB Underground		\$39,711.00

Submitted by:

Construction and Engineering Services Consultants, Inc.

Bill

William J. Flick, P.E.

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION
RECONCILE FINAL QUANTITIES						
1	ITEM # DESCRIPTION					
1	MOBILIZATION \$6,400 x .37	1	LS	\$2,368.00	\$2,368.00	
2	SITE PREP \$9,872 x .37	1	LS	\$3,652.64	\$3,652.64	
3	MOT \$1,200 X .37	1	LS	\$444.00	\$444.00	
4	EROSION CONTROL \$2,900 X .37	1	LS	\$1,073.00	\$1,073.00	
5	DEWATERING \$19,380. X .37	1	LS	\$7,170.60	\$7,170.60	
6	REGULAR EXCAVATION & FILL \$5,000 X .37	1	LS	\$1,850.00	\$1,850.00	
7	HAULING & DISPOSAL (CONTINGENCY)	-150	CY	\$16.00		(\$2,400.00)
8	OVER EXCAVATE (CONTINGENCY)	-150	CY	\$11.00		(\$1,650.00)
9	A-3 SAND (CONTINGENCY)	-150	CY	\$12.55		(\$1,882.50)
10	CONCRETE SIDEWALK	18	SY	\$33.00	\$594.00	
11	6" CONCRETE DITCH PAVING	286	SY	\$91.00	\$26,056.94	
14	GROUT VOIDS	-500	GA	\$10.00		(\$5,000.00)
SUBTOTAL CHANGE ORDER NO. 1					\$43,209.18	(\$10,932.50)
NET TOTAL CHANGE ORDER NO. 1					\$32,276.68	