



1920.14-1

February 3, 2014

02/13/14 14:49:00
COJ - Procurement Division

To Mayor

2/25/14

3/3

MEMORANDUM

TO: James R. McCain, Jr.
Corporation Secretary//Assistant General Counsel

THROUGH: C. Ronald Belton, Assistant to the Mayor/Chief Financial Officer

FROM: Thomas G. McKnight 
Capital Improvement Construction Manager

SUBJECT: Basement Water Intrusion Partial Repairs at St. James Building
Contractor: Halbert Contracting, Inc.
Contract No: ~~9435-03~~
9558-03

Forwarded herewith for execution is Change Order No. 2 for subject project.

Original Contract Amount.....	\$42,000.00
Previous Change Order No. 1.....	\$18,810.00
Change Order No. 2.....	\$18,900.00
Total Revised Contract Amount.....	\$79,710.00
Account Number	See attached

This office recommends the Change Order be approved by your office, the Office of General Counsel, and Mayor Brown, in accordance with Executive Order No. 13-05.

- Attachments: 1. Change Order
2. Back-up Information
3. Legal Request Memorandum

TGM:lw

CHANGE ORDER TRACKING SHEET

Description of Project	Basement Water Intrusion Partial Repairs of Tanks	
Change Order Number	2	PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number	9435-03	

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A	1/16		
1A						
2	Contractor Execution		1/17			
3	Construction Management	1/22				
4	Using Agency					
5	JEA (if applicable)					
6	City Engineer		1/30			
7	Director of Public Works	1/31	1/31			
8	Admin/Finance Clerk	2/4/14	2/12		BT	
9	Buyer					
10	Chief of Procurement	2/13/14	2/20/14			
11	Director Finance					
12	Asst. General Counsel					
13	CAO/Mayor					
14	Asst. General Counsel					
	Total Processing Days:					

Attention Change Order reviewers and signatories:
 Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.
 Director of Public Works

CITY OF JACKSONVILLE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
CONSTRUCTION CHANGE ORDER

Change Order No. Two (2) Date January 6, 2014

Description of Project Basement Water Intrusion Partial Repairs at St. James Building

Name of Contractor Halbert Contracting Company, Inc.

Contractor's Address 524 Herman Street, Jacksonville, FL 32254

Contract No. ~~9435-03~~ 955B-03

Account No. See attached. Original Contract \$42,000.00

+ Previous Change Orders 1 \$18,810.00 + Change Order No. 2 \$18,900.00

*See attached appendix for additional listings.

	TOTAL REVISED CONTRACT	<u>\$79,710.00</u>
Bid Number <u>CF-0050-13</u>	Construction Completion Date	<u>September 11, 2013</u>
	Revised Construction Completion Date	<u>April 3, 2014</u>
	Contract Expiration Date	<u>January 9, 2014</u>
	Revised Contract Expiration Date	<u>August 1, 2014</u>

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached. Add 174 non-compensable calendar days to construction completion and contract expiration dates.

Justification: See attached.

By execution of this document, the Contractor acknowledges that all issues related to Contract Time and Compensation are resolved.

The Issuing Authority has looked over cost and pricing data for this change order and has determined that this change order is necessary and all costs are reasonable.

Accepted for Contractor Halbert Contracting Company, Inc.

Signed <u>J. E. Halbert</u>	Attest <u>Larry Hall III</u>
Title <u>President</u>	Title <u>Project Manager</u>
Date <u>1/17/14</u>	Date <u>1/17/2014</u>
Signed <u>Construction Management</u>	By <u>Thomas G. McKnight</u> <u>1-23-14</u>
Issuing Authority	Capital Improvement Construction Manager

Signed <u>Public Buildings</u>	By <u>James R. McCa</u> <u>1/27/14</u>
Using Division	Div/Department Head
Chief, Engineering & Construction Management Div <u>1/30/14</u>	Assistant Counsel <u>2-2-14</u>

<u>1/31/14</u>	Mayor <u>Karen Bowling</u> <u>2-2-14</u>
Director of Public Works	

<u>2/19/14</u>	Corporation Secretary <u>James R. McCa</u>
Chief of Procurement	

<u>2/20/14</u>	
Director of Finance	

Karen Bowling
 Chief Administrative Officer
 For: Mayor Alvin Brown
 Under Authority of:
 Executive Order No. 2013-04



**ADMINISTRATIVE AWARD
BID No.: JCF-0050-13**

DESCRIPTION OF GOODS/SERVICES:

Recommend approval of change order # 2 to Halbert Contracting Co., Inc., for the Basement Water Intrusion repairs at the St. James Building in the amount of \$18,900.00. The maximum indebtedness to the City will be \$79,710.00.

Funding for this award to be encumbered by the following accounts to be executed by formal contract through the Office of General Counsel.

~~PWCP341PB519-06505-PW0677-01 - \$209.49~~

PWCP31WPB519-06505-PW0677-01 - \$1,256.70

PWCP32CPB519-06505-PW0677-01 - \$17,433.81

FOR AGENCY/DEPARTMENT: Public Works

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 10

NUMBER FIRMS BIDDING: 4

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:

N/S

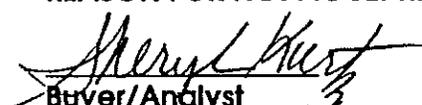
RECOMMEND AWARD TO: Halbert Contracting Co., Inc.

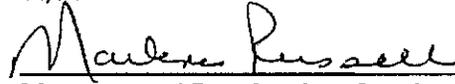
CONCURRENCE BY: William J. Joyce, P.E. Chief, Engineering and Construction Management Division

PRICE: \$ 79,710.00

TERMS: Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

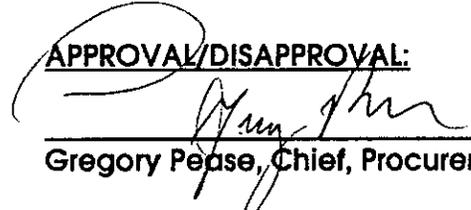

Buyer/Analyst


Manager of Purchasing Services

4/17/2013
Date

1/22/2014
Date

APPROVAL/DISAPPROVAL:


Gregory Pease, Chief, Procurement Division

1/23/14
Date

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION
-----	-------------------------	----------	-----	-----------	-----------------	--------------

UNFORSEEN CONDITIONS:

1	ADDITIONAL EPOXY INJECTION	450.00	LF	\$42.00	\$18,900.00	
---	----------------------------	--------	----	---------	-------------	--

JUSTIFICATION: The original bid estimated approximately 1000LF of seams to be epoxy injected. An addendum with the bid allowed for additional LF to be added if needed at a rate of \$42.00 per LF. It has now been determined that approximately 400-500 LF is needed to complete the repair due to additional leaking areas and the large amount of deep cracks.

TOTAL UNFORSEEN CONDITIONS:

SUBTOTAL					\$18,900.00	\$0.00
----------	--	--	--	--	-------------	--------

TOTAL CHANGE ORDER # 2					\$18,900.00	
------------------------	--	--	--	--	--------------------	--

Halbert Contracting Co., Inc

Roofing
Caulking & Sealant Specialist
Restoration Experts

ADDITIONAL WORK REQUEST #2

DATE: October 2, 2013

TO: City of Jacksonville
Public Works Department

FOR: Contract # 9558-03 Basement Water Intrusion Partial Repairs At St. James Building

ATTN: Thomas McKnight, Bill Bishop

We propose to furnish all labor, materials, equipment, supervision, and insurance for the following additional work on the referenced project.

3 Metal Lids Removal and Concrete Infill And Waterproof

Repair of 30 CF Slab: ~~\$570.00/CF.~~

Labor Per Cubic Foot, 5 Carpenter Hours @ 50.00 per Man Hour=\$250.00

5 Labor Hours @ 24.10 per Man Hour...=\$120.50

Material Per Cubic Foot (grout, concrete & rebar).....=\$114.00

Equipment (chisels, Bits, and rental).....\$ 85.50

Total Cost of this Additional Work: \$17,100.00

Additional Injection

450 LF: \$42.00/LF.

Labor Per Lineal Foot, .3 Carpenter Hour @ 50.00 per Man Hour.=\$15.00

.3 Labor Hours @ 24.10 per Man Hour...=\$ 7.23

Material Per Lineal Foot (grout).....=\$14.77

Equipment (chisels, Bits, and rental).....=\$ 5.00

Total Cost for this Additional Work: \$18,900.00.

Total for Additional Work: \$36,000.00

NOTE: The quantity of the additional work will add an additional (45) forty-five days to the allotted Contract time to perform this work.

Sincerely,

Larry F. Halbert

President

9-11-13 to 10-11-13 =

1-3-14 + 45 + 45
current
84 + 45 = 129 + 45 = 174

@ 10/2/13
April 3