

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, January 07, 2019

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

4th FLOOR, CITY HALL, 2:00 P.M.

		Excused
Mousa, Sam	- Chair	<input type="checkbox"/>
Hughes, Brian	- Vice Chair	<input checked="" type="checkbox"/>
Burch, Stephanie	- Member	<input type="checkbox"/>
Elsbury, Jordan	- Member	<input type="checkbox"/>
Greive, Joey	- Member	<input type="checkbox"/>
Moreland, Charles	- Member	<input checked="" type="checkbox"/>
Pappas, John	- Member	<input type="checkbox"/>

CONVENED: 2:00 PM

ADJOURNED: 2:50 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from the 12/10/18 MBRC meeting for approval.	Approved 5-0
Employee Services	2	Memo		Request a special pay increase for the position of Human Resources Coordinator.	Approved 5-0
Finance and Administration	3	Memo		Request an equity pay increase for one current civil service employee at higher than budgeted amount with an effective 1/12/2019.	Approved 5-0
Fire and Rescue	4	BT19048	\$6,000.00	Appropriate anticipated revenue received from the National Testing Network for the administration of the Candidate Physical Abilities Test to be used for the improvement, repair and maintenance of equipment used for the CPAT and facility where the equipment is housed and authorize the Chief of Training to execute an agreement with the National Testing Network to provide a standardized entry level Firefighter physical abilities test.	Approved 5-0
Fire and Rescue	5	TD19088	\$170,518.11	Transfer funds within JFRD to procure medical supplies, pulse oximeters, dynamometers and other items for the JFRD Occupational Health & Wellness Program.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Jacksonville Citywide Activities	6	BT19051	\$170,000.00	Transfer funding from closed projects to a new CIP project to expand the parking lot at the existing Animal Care and Protective Services building located on Forest Street.	Approved 5-0
Kids Hope Alliance	7	RC19063		Reclassify a KHA data systems manager position to a KHA director of innovations and data systems to be effective 1/12/19.	Approved 5-0
Neighborhoods	8	TD19092	\$9,254.56	To reduce budgeted revenue and expense in the Florida Department of Agriculture and Consumer Services to the Mosquito Control Division grant to align with revenue that will actually be received.	Approved 5-0
Neighborhoods	9	BT19050	\$50,000.00	Appropriate funds from PetSmart Charities to expand ACPS Pet Safety Net Program to identify residents and pets in need and equip them with the resources to provide immediate assistance such as: supplies, medical costs, behavioral training, and housing solutions.	Approved 5-0
Office of Economic Development	10	Memo		Memo from Kirk Wendland, Executive Director, requesting permission to submit legislation for lease agreement by and between the City and FON, Inc. at Cecil Commerce Center.	Approved 5-0
Office of Economic Development	11	Memo		Memo from Kirk Wendland, Executive Director, requesting permission to submit legislation to execute and Economic Development Agreement by and between the City and Project Danville.	Approved 5-0
Office of the Sheriff	12	BT19038	\$723,236.00	Appropriate funds from DOJ to hire two new employees and to provide various training activities and provide emergency aid to witnesses and victims of crime. Related item RC19-061	Approved 5-0
Office of the Sheriff	13	RC19061		Authorize two grant positions for the law enforcement based direct victim services program. Related BT19-038	Approved 5-0
Parks, Recreation & Community Svcs	14	TD19080	\$893.57	Appropriate additional funds for the Emergency Home Energy Assistance Grant. Grant provides assistance to low-income households with at least one member aged sixty or older experiencing a heating and/or cooling crisis.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Parks, Recreation & Community Svcs	15	Memo		Memo from Robert Skalitzky, Chief, requesting permission to submit legislation to apply FY 2019 Florida Inland Navigational District (FIND) Grant projects. Deferred 1/7/19	Deferred 5-0
Planning & Development	16	TD19084	\$40,000.00	Transfer funds within Building Inspection for the review of civil plans from outside professional services.	Approved 5-0
Planning & Development	17	Memo		Memo from Kristin Reed, Chief, requesting permission to submit legislation to approve Text Amendments to the 2030 Comprehensive Plan - 2018-2028 Water Supply Facilities Work Plan.	Approved 5-0
Planning & Development	18	Memo		Assigned take home/park ride vehicle request for one Project Inspector. 2005 Chevy Colorado.	Approved 5-0
Public Library	19	RC19055		Reclassify an existing employee within JPL from an executive assistant - library services to an executive assistant I - library services to be effective 1/12/19.	Approved 5-0
Public Library	20	RC19053		Reclassify a vacant library assistant to an executive assistant - library services to be effective 1/12/19. A memo requesting a salary at higher than budget is attached.	Approved 5-0
Public Works	21	TD19082	\$242,902.00	Transfer funds from the Old Courthouse demolition project to the City Hall Annex demolition project for tree mitigation costs and to establish a project contingency.	Approved 5-0
Public Works	22	BT19046	\$35,880.00	Appropriate revenue within the sidewalk construction activity, established via 2015-212-E, to be used for the construction of sidewalks citywide.	Approved 5-0
Public Works	23	BT19047	\$211,192.19	Transfer funding from the countywide intersection improvement project to the Mandarin Road - southbound right turn lane project for design / construction of a right turn lane at Scott Mill and Mandarin Roads including clearing, crosswalk, sidewalk, utility relocation and grubbing for intersection sight distance.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Public Works	24	TD19095	\$30,358.44	Transfer funding for a Facility Maintenance Specialist position being moved from the Building Maintenance indexcode to the Pre Trial Detention indexcode. The Facility Maintenance Specialist will be permanently stationed at the Pre-Trial Detention Center. Related item RC19-062	Approved 5-0
Public Works	25	RC19062		Transfer and reclassify a vacant general maintenance worker position from the Building Maintenance indexcode to a Facility Maintenance Specilist position in the Pre Trial Detention indexcode within the public buildings. See attached memo requesting a higher than budgeted amount for the newly created position. Related item: TD19-095	Approved 5-0
Public Works	26	Memo		Request a special pay increase for the position of Building Maintenance Supervisor. Effective date 1/12/2019.	Approved 5-0
Public Works	27	Memo		Request to fill the civil service position of Grounds Maintenance Project Supervisor at higher than budgeted amount. Effective date 12/1/2018.	Approved 5-0
Fire and Rescue	28	TD19089	\$286,060.02	Transfer salary and benefit funding within JFRD for staffing changes related to the apprentice Program, quality improvement, special events, training academy, fire prevention and the crisis intervention office. Related item RC19-069	Approved 5-0
Fire and Rescue	29	RC19069		Reclassify thirteen positions within JFRD related to TD19-089.	Approved 5-0
Finance and Administration	30	RC19072		Reclassify two positions within Treasury to ensure cross-training and coverage of critical functions to be effective 1/5/19.	Approved 5-0
Finance and Administration	31	Memo		Memo from Patrick Greive, CFO, requesting permission to submit legislation for clarification/reconciliation of charter with CBA provision.	Approved 5-0