

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, October 23, 2017

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

4th FLOOR, CITY HALL, 2:00 P.M.

| | | |
|-----------------|--------------|--------------------------|
| | | Excused |
| Mousa, Sam | - Chair | <input type="checkbox"/> |
| Weinstein, Mike | - Vice Chair | <input type="checkbox"/> |
| Pappas, John | - Member | <input type="checkbox"/> |
| Shelton, Ali | - Member | <input type="checkbox"/> |

CONVENED: 2:00 PM

ADJOURNED: 2:40 PM

Roselyn Chall, Secretary

| Agency / Department | Item # | ID Number | Transfer Amount | Description / Summary | MBRC Action |
|---------------------|--------|-----------|-----------------|--|--------------|
| Mayor's Office | 1 | Memo | | Minutes from the 10/9/17 MBRC meeting for approval. | Approved 4-0 |
| Fire and Rescue | 2 | TD18024 | \$123,215.00 | Appropriate emergency medical services county grant funds for the purpose of improving and expanding pre-hospital EMS in Duval County. Funding will be used for purchase of Medstate MS all-terrain rescue ambulance and automated external defibrillators, etc. Included on the 2017-504-E B1a. | Approved 4-0 |
| Fire and Rescue | 3 | TD18027 | \$14,100.00 | Appropriate additional Nocatee DRI funds pursuant to ordinance 2012-073-E to purchase blankets and cots for primary and secondary hurricane shelters. The additional appropriation falls within the Mayor's transfer authority [Section 106.304 c] FY17 legislation 2017-184-E. | Approved 4-0 |
| Fire and Rescue | 4 | BT18018 | \$750,000.00 | Appropriate funds awarded by the Department of Homeland Security to harden the JFRD Emergency Preparedness Division warehouse located at 909 Haines St. Grant includes a \$187,500 city match. | Approved 4-0 |
| Fire and Rescue | 5 | RC18039 | | Reclassify a vacant position in fire training from an engineer 40 hr to a rescue lieutenant 40 hr to be effective 10/15/17. | Approved 4-0 |

| Agency / Department | Item # | ID Number | Transfer Amount | Description / Summary | MBRC Action |
|----------------------------|--------|-----------|-----------------|--|--------------|
| Fire and Rescue | 6 | TD18030 | \$137,503.00 | Appropriate State Homeland Security Grant Program USAR funds to purchase personal protective equipment, search and rescue equipment and Stanley equipment service as well as training for the USAR team. Grant included on 2017-504-E B1a. | Approved 4-0 |
| Fire and Rescue | 7 | TD18031 | \$39,128.00 | Appropriate State Homeland Security Grant Program HazMat funds to purchase protective equipment, detection kits and GAD ID maintenance as well as training for the JFRD HazMat team. Grant included on 2017-504-E B1a. | Approved 4-0 |
| Finance and Administration | 8 | TD18021 | \$179,345.52 | Transfer funds to cover FY18 defined benefit pension allocation issues with various grants and adjust the PFPF general fund DB pension allocation for the COPS grant funding included on TD18-009. | Approved 4-0 |
| Finance and Administration | 9 | RC18032 | | Transfer 560 vacancy pool hours to the general liability activity in Risk Management to cover the workload for an employee who will be out on FMLA. Transfer is for FY18 only and will leave 5,680 pt hrs in the vacancy pool. | Approved 4-0 |
| Finance and Administration | 10 | RC18029 | | Transfer 50 part-time hours from the Budget Office to the Medical Examiner for temporary relief for forensic investigators to be effective 10/1/17. Transfer is for FY18 only. | Approved 4-0 |
| Finance and Administration | 11 | Memo | | Request a start rate for a new hire to fill the appointed position of Manger of Purchasing Services at higher than budgeted amount. | Approved 4-0 |
| Finance and Administration | 12 | Memo | | Memo from John Proctor, Finance Manager, requesting to renew Radio Services agreements with Various Entities - 2018. | Approved 4-0 |
| Finance and Administration | 13 | Memo | | Request a start rate for a new hire to fill the civil service position of Purchasing Analyst at higher than budgeted amount. | Approved 4-0 |
| Finance and Administration | 14 | Memo | | Request a special pay increase to two current civil services employees and two appointed employees at higher than budgeted amount within the Treasury Division. | Approved 4-0 |

| Agency / Department | Item # | ID Number | Transfer Amount | Description / Summary | MBRC Action |
|------------------------------------|--------|-----------|-----------------|---|--------------|
| Jacksonville Children's Commission | 15 | TD18005 | \$3,485,606.00 | Appropriate funding for the FY17-18 Afterschool Food Program which provides snacks and/or suppers to children in afterschool programs offered throughout Duval County. Related RC18-005. Grant listed in 2017-504-E Schedule M. | Approved 4-0 |
| Jacksonville Children's Commission | 16 | RC18005 | | Re-authorize five positions and 1,040 part-time hours in the after school food program to be effective 10/1/17. Grant listed on 2017-504-E Sch M. Related TD18-005 | Approved 4-0 |
| Advisory Boards & Commissions | 17 | TD18023 | \$7,062.63 | Transfer funding from part-time salaries to cover costs associated with the reclassification of a position from a CSA III to a contractor certification coordinator. | Approved 4-0 |
| Advisory Boards & Commissions | 18 | RC18021 | | Reclassify a vacant CSA III position in the construction trade qualifying board to a contractor certification coordinator to be effective 10/29/17. A memo requesting a start rate higher than the budgeted amount is included. | Approved 4-0 |
| Medical Examiner | 19 | RC18027 | | Reclassify a vacant autopsy tech senior position to an autopsy tech supervisor to be effective 10/28/17. A memo requesting a start rate at higher than budget is included. | Approved 4-0 |
| Neighborhoods | 20 | TD18025 | \$380,034.20 | Appropriate funds for year two of a five year agreement for water quality/stormwater related functions required as part of the City's MS4 permit. Included on the 2017-504-E B1a. | Approved 4-0 |
| Neighborhoods | 21 | RC18013 | | Reclassify an accountant senior position within CDBG to an appointed financial analyst position to be effective 10/7/17. | Approved 4-0 |
| Office of the Sheriff | 22 | TD18008 | \$134,627.00 | Appropriate Victims of Crime Act grant funds to fund two victim advocate SPE positions and related expenses. Grant period 10/1/17 through 9/30/18. Included on 2017-504-E B1a. Related RC18-019 | Approved 4-0 |
| Office of the Sheriff | 23 | RC18019 | | Authorize FY18 victims of crime act grant positions included on 2017-504-E B1a. | Approved 4-0 |
| Office of the Sheriff | 24 | TD18009 | \$625,000.00 | Appropriate funding and local in-kind match for year three of the U.S. DOJ COPS Hiring program. Grant period 10/1/17 through 9/30/18. Included on 2017-504-E B1b. | Approved 4-0 |

| Agency / Department | Item # | ID Number | Transfer Amount | Description / Summary | MBRC Action |
|------------------------------------|--------|-----------|-----------------|--|--------------|
| Office of the Sheriff | 25 | RC18022 | | Re-authorize fifteen police officer positions for year three of the COPS Grant. | Approved 4-0 |
| Office of the Sheriff | 26 | Memo | | Memo from Bill Clement, Chief, Budget & Management, requesting permission to submit legislation necessary for City Council approval to amend Chapter 37 of the Municipal Code. | Approved 4-0 |
| Parks, Recreation & Community Svcs | 27 | Memo | | Memo from Robert Skalitzky, Chief, Natural and Marine Resources, requesting permission to submit legislation necessary for City Council approval to accept the FDEP grant for Sustaining the Jacksonville Intracoastal Salt Marsh Paddle Guide Grant. | Approved 4-0 |
| Parks, Recreation & Community Svcs | 28 | Memo | | Request a lateral transfer of a Maintenance Electrician in Public Works to a vacancy in Parks, Recreation and Community Services at higher than budgeted amount. | Approved 4-0 |
| Planning & Development | 29 | Memo | | Request a special pay increase for one civil service position of Zoning Supervisor which is higher than budgeted amount. | Approved 4-0 |
| Planning & Development | 30 | Memo | | Memo from Kristen Reed, Chief, requesting permission to submit legislation necessary for City Council approval for Resolution designating a Brownfield area at 0 Bella Mara Road. | Approved 4-0 |
| Public Works | 31 | BT18019 | \$1,800,000.00 | Transfer funds from countywide ADA compliance for public buildings project to a new project detail for ADA compliance at the pretrial detention facility. Any unused funds will revert back to the countywide ADA project. | Approved 4-0 |
| Public Works | 32 | RC18020 | | Reclassify an executive assistant to appointed official position to a traffic engineering admin manager position within Traffic Engineering to be effective 10/14/17. A memo requesting a start rate higher than budgeted amount is included. The newly created position will oversee all contracts, procurement and financial transactions. | Approved 4-0 |

| Agency / Department | Item # | ID Number | Transfer Amount | Description / Summary | MBRC Action |
|------------------------------------|--------|-----------|-----------------|---|--------------|
| Public Works | 33 | Memo | | Memo from Renee Hunter, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval of FDOT Sidewalk & intersection improvement project (SR115) Arlington Expressway City Deed to FDOT, Townsend Blvd./Arlington Expressway Intersection. | Approved 4-0 |
| Public Works | 34 | Memo | | Memo from Renee Hunter, Chief, Real Estate, requesting permission to submit legislation necessary for City Council to approve the FDOT sidewalk project (SR115) Arlington Expressway partial release of Mortgage against Unitarian Universalist Church of Jacksonville, Inc. - quitclaim deed a portion of drainage easement rights to FDOT. | Approved 4-0 |
| Neighborhoods | 35 | BT18020 | \$2,700,407.19 | Appropriate funds to establish a budget for the FY 17-18 Foreclosed Property Registry and transfer funding to cover various all-years budgetary shortfalls. Legislation will increase the FTE cap by three positions. | Approved 4-0 |
| Neighborhoods | 36 | RC18040 | | Requesting permission to increase the overall cap in the foreclosure registry activity from one to four positions. | Approved 4-0 |
| Jacksonville Children's Commission | 37 | TD18026 | \$460,000.00 | Appropriate funds for the first year of a new three year Criminal Justice Reinvestment grant which will continue to identify and refer youth with mental health or substance use problems who could benefit from diversion and services to keep from going deeper into the Juvenile Justice System. Grant listed on Schedule M - Budget Ordinance 2017-504-E. | Approved 4-0 |