

Southwest Citizens Planning Advisory Committee

October 9, 2017 Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Road, Jacksonville FL

Attendance

CPAC Members

Chair – Trinity Ministries– Bruce Tyson
Vice Chair – Murray Hill Preservation – Len Burroughs

Fishweir Neighborhood Watch – Bernice Gremer
Hyde Grove Terrace – Shirley Lowry
Hyde Grove Terrace – Peggy Meyers
Watermill Masters HOA – Tom Martin

Visitors:

Mary Ann Myler – USGBC Florida
Allum Williams – Adams Lake Neighborhood Watch
Bill Klima – Fishweir Neighborhood

Staff and Officials

Executive Council Assist. to CM Jim Love – Kevin Kuzel
Executive Council Assist. to CM at Large Samuel Newby – Chiquita Moore
FDOT – Derek Dixon
Jacksonville Sheriff’s Office Zone 4 – Assistant Chief Kevin Goff
Jacksonville Sheriff’s Office Zone 4 – Lt T.C. James
Jacksonville Public Library – Lynne Baldwin
Military Affairs – Caroline Adkins
MCC- Bruce Chauncey
MCC – Jenifer Kohn
Neighborhood Services Office– Michelle Godwin
Parks, Recreation & Community Services – Eleanor Robinson
Planning & Development – Andrew Hetzel

Excused:

Budget Automotive Repair – Darrell Barrow
Budget Automotive Repair – Linda Barrow
Confederate Point – James Nolting
Camalot – Pierce Rumph
Cedar Hill HOA – Jonny Carter

- 1. Call to Order/Verify Quorum:** Chair Bruce Tyson called the meeting to order at 6:40 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** There was no meeting in September because of Hurricane Irma, so there was no September summary to approve. Chair Bruce Tyson motioned to approve August’s summary. Mr. Martin is having a problem receiving the summaries through his email. Michelle provided Mr. Martin a copy of the August summary for his review. The approval of August’s summary was seconded by Shirley Lowry.
- 3. Presentations:** Mary Ann Myler, [LiveSMART](#) Sustainability Outreach Coordinator U.S. Green Building Council Florida Chapter, presented on the Live Sustainable Materials and Resources Trailer (LiveSMART). The trailer is used to conduct public outreach at schools, festivals, churches and businesses; to educate people in the community about how to live and build green. Ms. Myler spoke about the various USGBC programs and initiatives that take place each year as well as the upcoming events scheduled October and November of this year. Ms. Myler offered to answer questions about the program.
- 4. Elected Officials’ Reports:** Kevin Kuzel, Executive Council Assistant, to Council Member Jim Love District 14, announced the fiscal year 2018 budget passed. He also discussed the Mayor’s, Kids Hope Alliance (KHA) bill, which will combine Jacksonville Journey with Jacksonville Children’s Commission to make changes in the way the program is run so that it will also serve children with developmental and mental disabilities. Chiquita Moore, Executive Council Assistant to Council Member at Large Samuel Newby, was present. Ms. Moore had nothing to report but informed CPAC members that Councilman Newby can be reached about any concerns or issues.
Council Member Jim Love may be contacted at 630-1380 or jimlove@coj.net.
Council Member at Large Samuel Newby may be contacted at 904-630-1387 or SNewby@coj.net.
- 5. Staff Reports:**
 - Jacksonville Sheriff’s Office (JSO):** Zone 4 Lt. T.C. James, reminded CPAC members to stay aware of their surroundings and to try to avoid using automated teller machines (ATM’s) in the evening. This will reduce the chance of being robbed. Lt. James also advised CPAC members to keep a record of serial numbers of their valuables and to take photos of valuables. Having the serial number makes it easier to

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identify items and return them to their rightful owners. Zone 4 Assistant Chief, Kevin Goff briefly spoke about the human trafficking problem in Jacksonville, Florida. Assistant Chief Goff reported Florida was third in the nation for human trafficking, with California being first and Texas second. Assistant Chief Goff said based on arrest records for 2016, there were 44 human trafficking cases in Duval County. Ten of those cases involved juveniles. He was unable to obtain the numbers for 2017 before the meeting. Assistant Chief Goff announced he will be moving to the police academy.

The JSO Zone 4 Office may be contacted at 513-3165. The JSO non-emergency number is 630-0500. Please visit JSO's website at <http://www.coj.net/departments/sheriffs-office/patrol-division/zone-4.aspx>.

- **Florida Department of Transportation (FDOT)** – Derek Dixon announced that he will be replacing Scott Green at the Southwest CPAC meetings. Scott has been promoted to a new position within FDOT. Mr. Dixon informed CPAC members that a public hearing will be held regarding the tentative Five Year Work Program. The public hearing is scheduled Thursday, October 19, 2017 from 4:30 p.m. to 6:30 p.m. at the FDOT District Two Urban Office – Training facility, 2198 Edison Avenue, in Jacksonville. A public workshop is also scheduled Tuesday, October 24, 2017 from 4:30 p.m. to 6:30 p.m. at the FDOT District Two Office – Madison Room, 1109 S. Marion Avenue in Lake City. Mr. Dixon provided updates on several FDOT projects. State Road 23, new road construction from north of Argyle Forrest Boulevard. to I-10 is estimated to be completed winter of 2017. State Road 21 to North Argyle Forrest in Clay County, reconstruction to Alley Murray Road, which is 800 feet south of Branan Field Road, is estimated to be completed spring 2018. State Road 15-US 17, bridge repairs at the Ortega River Bridge, is estimated to be completed winter 2017. State Road 104, 103rd street, interstate improvements on I-295 to Harbor Stone Road has not yet started. CPAC member Peggy Meyers asked about the progress of the Fuller Warren Bridge and the overland express. Mr. Dixon said he was not sure of the completion date, but understands that outside of the new lanes, a 12-foot-wide “shared-use path”, for bicyclists and pedestrians, separated from vehicle lanes by a barrier and fence, will be added very soon.
- **JEA** – Nancy Kilgo was excused. She may be contacted at 665-6439 or kilgna@jea.com
- **Jacksonville Transportation Authority (JTA)** –Cheryl Riddick was excused. She may be contacted at 904-632-5522 or criddick@jtafla.com
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- **Military Affairs and Veteran Services (MAV)** – Caroline Adkins announced the 2017 Homeless Veterans Stand Down and Resource Fair will take place at the Jacksonville Fair Grounds Saturday, October 14, 2017. This event will provide Homeless Veterans with dental, healthcare screening, food/clothing disability claims assistance and much more. Ms. Adkins announced The Week of Valor will begin November 7, 2017 and run through November 21, 2017. A list of the various activities may be found at the following link: <http://www.coj.net/departments/military-and-veterans-affairs/week-of-valor.aspx>. The Veterans Day parade will take place November 11, 2017 at 11:01 a.m., starting in the EverBank Field Parking Lot. Ms. Adkins informed the members that the MAV is very excited about the Cecil Field POW/MIA Memorial Inc. Chapel Dedication Ceremony and Opening House taking place at Cecil Field on Friday, November 3, 2017, starting at 11 a.m.
- **Municipal Code Compliance (MCC)** – Bruce Chauncey introduced his Senior Officer Jennifer Kohn, who is part the central force. Mr. Chauncey didn't have a report, but said MCC was staying busy dealing with the after effects of Hurricane Irma. Mr. Kuzel asked if the MCC department put a hold on certain citations and infractions due to the storm. Mr. Chauncey replied everything has been set out two weeks and inspections will resume October 2nd.
- **Planning & Development** - Current Planning – Andy Hetzel presented the following report:
 - **2017-0626 Conventional Rezoning** – The north side of Anderson Road, between Wesconnett and Blanding Boulevard: Ordinance 2017-0626 seeks to rezone 1.5+ acres from Residential Low Density-60 (RLD-60) to Commercial Residential Office (CRO), for the purpose of developing a parking lot for the adjacent business to the north in the CCG-2 zoning district. The PC approved - LUZ and CC pending.
 - **2017-0629 Conventional Rezoning** – 1357 Laclede Avenue, on the east side of Laclede Avenue

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between Lenox Avenue and Park Street: Ordinance 2017-0629 seeks to rezone 0.84 from Residential Low Density-60 (RLD-60) to Residential Medium Density-D (RMD-D) for the purpose of developing multifamily uses. PC approved - LUZ and CC pending.

- **AD-17-63** – Application for AD-17-63 seeks to allow for a reduction in 2nd front yard setback from 10 feet to 5 feet for a new site built home.
 - **SW-17-08 (Ord 2017-0561)** Sign Waiver - 7315 Argyle Forest Blvd: SW-17-08 (Ord 2017-0561) seeks an increase in canopy sign size from 16 sq. ft. to 20 sq. ft.
 - **V-17-11 Variance** – 5301 Ricker Road: Application for Zoning Variance V-17-08 seeks to allow for a reduction in required distance from sexual predator from 2,500 feet to 2,360 feet a daycare. Andy Hetzel may be contacted at 255-7821 or Ahetzal@coj.net.
 - **Parks, Recreation and Community Services** – Eleanor Robinson reported that Tillie K. Fowler Park is closed for cleanup after Hurricane Irma. No reopening date has been set. Ms. Robinson also announced the Mary Lena Gibbs Community Center located at 6974 Wilson Boulevard will be hosting their Fall Festival Friday, October 27, 2017 starting at 4 p.m. The event is free to the public. Ms. Robinson may be contacted at 255-7920 or eleanorr@coj.net.
 - **Public Libraries** – Lynne Baldwin of the Jacksonville Public Library announced that the JPL Maker Con will take place Saturday, October 14, 2017 at the Main Library in the Makerspace from 11a.m to 3 p.m. Ms. Baldwin announced that the new computer and technology class schedules are available. Ms. Baldwin also announced that various library locations will serve as FEMA Disaster Registration sites. The San Marco site will host the first of the three week long sessions, Thursday, October 12 from 1 p.m. to 9 p.m. as well as Friday, October 13 and Saturday, October 14 from 10 a.m. to 6 p.m. Seven FEMA representatives will be present to assist with disaster relief applications and questions. On the second week the event will be hosted at the Regency Branch Library, and the final week of the event will be hosted at the Webb Wesconnett Library. Lynne Baldwin may be contacted at 630-1968 or lbaldwin@coj.net.
 - **Public Works** – Roy Birbal reported that the team is still assessing the damage of various buildings caused by Hurricane Irma. Mr. Birbal announced that a project to extend New World Avenue to Chaffee Road will be completed in November 2017. Work on Crystal Spring's new drainage structure and retention pond, is expected to be completed in January 2018. Roy Birbal may be contacted at rbirbal@coj.net.
- 6. Subcommittee/Liaison Reports:**
- **Transportation** – Tom Martin reported:
 - North Florida TPO CAC approved staff requests to amend the Unified Work Program (UPWP) for the FY 2016/17 through FY 2017/18. This revision accounts for additional Federal Transit Administration funding, and modification of several study tasks. Two new study tasks were added: Resiliency and Vulnerability Assessment and Distribution Center Traffic Study.
 - North Florida TPO CAC approved the FDOT's request to amend the FY 2017/18 through FY 2021/21 Transportation Improvement Program (TIP). This amendment provides funds for engineering work on the Arlington Expressway Sidewalks project.
 - North Florida TPO CAC approved the JTA request to amend the FY 2017/18 through FY 2021/22 Transportation Improvement Program (TIP). This amendment provides funds under the Rides to Wellness Documentation and Innovative Coordinated Access and Mobility Grant.
 - North Florida TPO CAC received a presentation by Terry Shaw, a representative from HNTB Corporation, formally Howard, Needles, Tammen & Bergendoff, on the findings from the Belfort-Southside Traffic Area Traffic Study.
 - The next North Florida TPO CAC meeting will be held Wednesday, November 1, 2017 in the TPO Board Room located at 980 North Jefferson St. starting at 2 p.m.
 - **Sheriff's Watch Committee** – Alice Turknetts was excused.
 - **Cecil Area** – Chair Bruce Tyson reported that he attended the Cecil Airport Advisory Committee meeting and was informed that Amazon's fulfillment center's first set of workers have reported to Amazon and the Amazon Facility is expected to be fully functional after Thanksgiving. There is some

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concern with traffic. However, delivery trucks will be making deliveries to the facility after 6 p.m. and before 6 a.m. to help minimize traffic in the area. Currently there are no plans to use aircraft for deliveries. FlightStar has added additional hangars and staff to its facility at Cecil Airport. Repairs to Fire station 56, located in the Cecil Field area, will take place and the new Fire station 73 and EOC Center will be built on Aviation Avenue outside of the airport, to accommodate the growth in the area.

- **Neighborhood Coordinator's Report** – Neighborhoods Coordinator Ms. Michelle Godwin informed CPAC members that Matching Grant applications are due Thursday, October 19, 2017. She instructed members that the applications should be hand delivered to 214 N Hogan Street, fifth floor by 6:30 p.m. Neighborhood Services will conduct one last Matching Grant workshop Tuesday, October 17, 2017 from 6:30 p.m. to 8 p.m. in the Ed Ball Building in the 1st floor training room. The Neighborhood Services Office may be contacted at 255-8250 or neighborhoodservices@coj.net
 - 7. **Chair's Report** –Chair Bruce Tyson announced that the nominating committee will meet and present the nominees names to Michelle a week prior to November's election. The election will take place at the November 13th CPAC meeting. Chair Bruce Tyson also encouraged members to invite people to the CPAC meeting and suggested handing out Issue 4 of Our Jax Magazine, which features the SW CPAC.
 - 8. **Unfinished Business** – None.
 - 9. **New Business** – None
 - 10. **Public Comments/Concerns/Announcements-**
 - CPAC member Len Burroughs announced that the Murray Hill Preservation Association will be hosting Murray Halloween from 4 p.m. to 10 p.m., October 29, 2017. There will be bands, food, face painting, a parade and many other activities.
 - 11. **Adjourn:** Chair Bruce Tyson adjourned the meeting at 7:45 p.m.
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Next CPAC Meeting: January 8, 2018, 6:30 p.m. Lane Wiley Senior Center 6710 Wiley Road, Jacksonville, FL 32210.

Summary prepared by: Michelle Godwin, Neighborhood Coordinator, 255-8236 or michellegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website here: [Public Records](#).