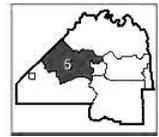


Northwest Citizens Planning Advisory Committee

February 8, 2018 Meeting Summary

The Legend's Center, Community Room, 5130 Soutel Drive, 6 p.m.



Meeting Attendance

CPAC Members:

CPAC Chair: Tyrona Clark-Murry
Vice Chair: Linda Kittles
Better Living: Elaine Billups
Marietta Senior Center: Roxane Currier
Walgreens: Russell Jackson
Sherwood Forest Community: Mildred Jennings
North Riverside CDC: Linda Moore
Moncrief Springs: Carlotta McIntosh
Pickettville Civic Association: John Pitman
Timber Oaks HOA: Velma Rounsville
Ribault Manor: Bettye Scott
Carver Manor: Larry Solomon
Riverview: Doretha Tompkins
Sherwood Forest Community: Lillian Smith
Carver International: Lana Suggs

Excused:

Timber Oaks HOA: Rhonda Boyd
Cherokee Cove: William Anthony

City Staff:

District 10 City Council Member: Reginald Brown
At Large 5 City Council Member: Samuel Newby
City Council Assistant to Reginald Brown: Gerrie Ford-Hardin
City Council Assistant to Samuel Newby: Chiquita Moore
Ethic Office: Kirby Oberdorfer
Inspector General: James Hoffman
Deputy Inspector General: Lisa Green
Planning and Development: Devin Scott
Public Library: Marshelle Berry
Florida Department of Transportation: Derek Dixon
JFRD: Adrian Johnson
JEA: Berdell Knowles
Public Works: Jennifer Rhoden
Municipal Code Compliance: Ernest Murphy
Municipal Code Compliance: Brian Mosier
Municipal Code Compliance: Bradley Clayton
JSO: Lt. Bo Johns
JTA: Cheryl Riddick
Housing and Community Development: Chynequa King
Neighborhoods: Shaun Rycroft
Neighborhood Services Office: Lisa Ransom
Neighborhood Services Office: Rosemary Wesolowski

Visitors:

Dianna Wilson
Gina Fowler
Charles Brown
Carolyn Harris
Lou Myers
Todd Jenkins

Camilla Collins
Jermaine Lazenberry
Tameka Gaines Holly: Transforming Communities Jax
Roosevelt Williams
Kim Perry
Bertha Richardson
Daisy Hicks

- 1. Call to Order/Verify Quorum:** Chair Tyrona Clark-Murry called the meeting to order at 6 p.m. After everyone recited the Pledge of Allegiance, staff confirmed the quorum. Roxane Currier made a motion to accept the November 2017 meeting minutes and Doretha Tompkins seconded. After two corrections the motion passed. Roxane Currier made a motion to accept the January 2018 meeting minutes and Mildred Jennings seconded; the motion passed.
- 2. Presentations**
 - **Ethics** – Kirby Oberdorfer, Ethics Deputy Director (KOberdorfer@coj.net; 630-4747) shared the CPACs responsibility for adherence to the City's Ethics Code. The Ethics Office assists with compliance to City Ordinance Chapter 602 and Chapter 50. Every member of a CPAC must attend ethics training every four years in order to comply. CPAC members are bound by the Sunshine Law and cannot discuss CPAC business outside of a publicly noticed meeting. All communications by CPAC members must go through the Neighborhood Staff. Subcommittees also fall under the Sunshine Law and must meet at publicly noticed meetings.
 - **Inspector General** – James Hoffman, Inspector General (HoffmanJ@coj.net) and Lisa Green, Deputy Inspector General (LGreen@coj.net; 630-8038) shared that the Inspector General's Office was created in 2014 for citizens to call and report fraud, waste or abuse and may be contacted at 630-8000 or inspectorgeneral@coj.net; please leave your contact information. To review reports generated by the Inspector General visit coj.net/departments/inspector-general.aspx.

- **Housing and Community Development** – Chynequa King, Assistant Director of Community Development, (Chynequak@coj.net: 255-8238) after a brief presentation of how funds were allocated for the 2017/2018 fiscal year, requested that everyone complete the CDBG survey to assist the department in determining the projects for the 2018/2019 year.

3. Elected Officials Reports

- **Samuel Newby** City Council At Large Group 5 (SNewby@coj.net: 630-1387), reported that the evaluation of the potential sale of JEA must be complete before the issue comes before Council for a vote. Council member Newby is currently working on two major projects, the Clara White Mission to help the homeless population and the Moncrief beautification project. Carlotta MacIntosh asked about the status of the proposed help center for our homeless population and Council Member Newby suggested that if you are in support of the program, please contact your district council member as well as other at large council members since the bill takes tens votes to pass council. Bettye Scott asked about reporting issues with public works repairs. Council Member Newby explained that sometimes it is a City crew and sometimes it is a contractor. And to please report issues to your city council representative so they can advocate for resolution to problems.
 - **Reginald Brown**, City Council District 10 (RBrown@coj.net: 630-1684), reported that the Restlawn and Ribault neighborhoods will begin the septic tank phase out process. Right now we have 50 percent buy-in, 70 percent is required to begin work. Council Member Brown stated that he is committed to ensure that the septic phase outs are met regardless of the proposed sale of JEA. The Lonnie Miller Park amphitheater and waterpark will begin construction soon and is scheduled to be in full operation by Memorial Day. The Soutel Road diet project requires additional meetings, but the funds have been appropriated. Council Member Brown is working on a neighborhood entry signs for both the Harborview and Sherwood Communities. Council Member Brown encouraged all to plan a monthly cleanup for their community. There is a community meeting February 15, 2018, from 6 to 8 p.m. at Boobie Clark Park to review the projects coming in the district. Lisa Ransom announced that anyone interested in a community clean-up project should contact Dan Durbec with Clean It Up, Green It Up who will give garbage bags and gloves to anyone organizing a clean-up, as well as making arrangements for solid waste to come pick up the bags. Dan can be reached at 255-8276.
4. **Unfinished Business:** Given that Larry Solomon is not present at today's meeting, Roxane Currier made a motion to leave the request for a letter to be sent to the North Florida TPO made by Larry Solomon on the agenda so it may be discussed at the next meeting, Bettye Scott seconded and the motion passed unanimously.
5. **New Business:** Linda Kittles announced that Pastor Gunns at St. Paul's Church would like to partner with the CPAC to assist with community issues. Roxane Currier expressed gratitude to the church for wanting to help. Tameka Gaines Holley announced that she is a representative of the CDC at St. Paul's and they will begin community clean-ups on the fourth Saturday of the month, beginning this month with the Ribault neighborhood.
6. **Chair's Report** – Northwest CPAC Chair Tyrona Clark-Murray reminded the CPAC that there are three subcommittees to the CPAC; T.R.U.E. (Taxation Revenue and Utilization of Expenditures) Commission, the North Florida T.P.O. (Transportation Planning Organization) and the LUZ (Land Use and Zoning) Committee. The CPAC is very interested in what is going on, so please have reports ready for the meetings.
- ### 7. Staff Reports
- **Public Works:** Jennifer Rhoden, Traffic Studies Associate Engineer (JenniferR@coj.net: 255-7553), reported on the question from the previous meeting regarding "No Dumping" signs. In 2014, public works was directed that the signs are not necessary because dumping is prohibited by City Ordinance and has civil penalties. Beginning on March 19, 2018, rail crossing along Beaver Street, from Stockton Street to Otis Road will be closed for three days each for upgrades to the crossings; notices will be posted. On 44th Street enhanced flashing systems will be installed at the bicycle trail. Bettye Scott asked about maintenance to the rail crossing on Moncrief Road, near the Public Works entrance. Public Works will contact CSX about the issue. Velma Rounsville asked if they should call 630-CITY when

violators to the dumping ordinance are spotted. Ms. Rhoden responded that they should call the JSO non-emergency number at 630-0500.

- **Jacksonville Sheriff's Office:** Lt. Bo Johns (Robert.Johns2@jaxsheriff.org) asked why officers no longer work beat areas. Lt. Johns stated that 20 years ago they moved from a beat policing style to sector with each broken down further into subsectors. This allows for several more officers in an area and JSO is scheduled to hire 450 additional officers within the next five years. Linda Kittles reported that they are having an issue with semi-trucks being parked in their neighborhood.
- **Jacksonville Fire and Rescue:** District Chief Adrian Johnson (AdJohnson@coj.net; 630-0864) shared information on the Fire and Rescue Apprentice Program. Certain zip codes are offered scholarships. Students must be between 17 and 21 years old and background checks are required. Please pick up a flyer for more information and pass it along to anyone who might be interested.
- **Municipal Code Compliance:** Bradly Clayton, Code Compliance Officer (BClayton@coj.net; 255-7038) reported that last month's systematic inspection in the Lackawanna neighborhood resulted in 468 violations and the Ribault neighborhood inspection resulted in 139 violations. The next systematic inspection will begin in the Edgewood Manor neighborhood. Mr. Clayton brought information on common code compliance violations for members to share with their neighborhoods. Velma Rounsville asked about entering gated neighborhoods. Mr. Clayton said that when you call 630-CITY for an issue in a gated neighborhood to please leave a call back number so that Code Compliance can enter the community. A visitor asked about who is responsible for maintaining alleys. Code Compliance stated that some alleys are deeded to the homeowner so it depends on the individual and from neighborhood to neighborhood. Please call in issues so that they can assess who is responsible.
- **JEA:** Berdell Knowles, Director of Government Relations (knowb@jea.com; 665-4524), reported that the study on the sale of JEA is partially complete. Mr. Pittman asked the total cost of the elimination of septic tanks. Mr. Knowles stated that there are priority neighborhoods and that he has the total for those, but not the entire City. Roxane Currier asked for information about the locations for the septic tank phase-out. CPAC Chair Tyrone Clark-Murray asked about the \$3 million of debt that was mentioned by City Council Member Brown. Mr. Knowles stated that he will follow up with an email on these issues. Roxane Currier motioned that the CPAC draft a letter to be submitted to City Council to express their concern about the sale of JEA. Velma Rounsville seconded the motion. After discussion, the motion was tabled due to lack of information.
- **JTA:** Cheryl Riddick, Community Engagement Manager (CRiddick@jtafla.com; 632-5522), reported that sidewalks will be constructed along the Green Line route, that runs from Lem Turner Road near I-295 to the Rosa Parks Station downtown. Sidewalks will go into surrounding neighborhoods between 44th Street and Monroe Street. Many of the streets have no sidewalks or sidewalks in disrepair and all require ADA compliance. This work will be conducted in four phases between March 19 and May 19. JTA will meet with property owners to discuss any issues.
- **Florida Department of Transportation:** Derek Dixon, Transportation Specialist (Derek.Dixon@dot.state.fl.us; 360-5653) reported that the New Kings Road at Martin Luther King Parkway road project is scheduled to be completed the summer of 2018. However, CSX is working to replace the concrete on the rail crossing above, which may also require detours.
- **Jacksonville Public Library:** Marshelle Berry (MBerry@coj.net; 765-5402), announced that the Bradham Brooks library is offering free tax preparation from noon to 4 p.m. on Tuesday and from 2 to 6 p.m. on Thursday. Please check the flyers for a list of classes offered at the library or visit jaxpubliclibrary.org/.
- **Neighborhood:** Rosemary Wesolowski, Human Services Planner III (rosemary@coj.net; 255-8261) announced that the Neighborhood Summit is Saturday, April 21, 2018. She introduced Gloria Blake, Neighborhood Services Office Administrative Aid, and Lisa Ransom, Manager of Neighborhood Services Office. Lisa Ransom shared that she brought

a laptop so members and visitors could register for the Neighborhood Summit and register neighborhood organizations. She also stated that staff is available to assist with creating a neighborhood organization, and with clean ups supplies. Please call Neighborhood Services at 255-8250.

8. Land Use and Zoning Subcommittee: Devin Scott, City Planner 1 (devinsco@coj.net: 255-7808) reported on four applications being processed this month:

- **E-18-02, AD-18-01 and WLD-18-01 at 2385-2 Corbett Street** - Application for Exception E-18-02 seeks to permit the retail sales and service of alcoholic beverages for on or off premises consumption or both in an Industrial Light zoning district with the intention of opening a brewery and taproom at the site. AD-18-01 seeks to reduce the landscape buffer and increase the driveway width. Waiver of Liquor Distance WLD-18-01 requests to reduce the required minimum distance between liquor license location and a church or a school from 1500 feet to 1052 feet.
- **2018-017 CCG-1 to PUD** - Application for 1183 Edgewood Avenue to develop a brewery which includes the sale and service of beer, wine, cider, and mead for the onsite consumption and sales or offsite consumption and distribution.

TRUE Commission: Niki Brunson is now the Chair of the TRUE Commission. The Commission looks at issues dealing with Taxation Revenue and Utilization of Expenditures. This month the commission reviewed the City's Indigent Care agreement with Shands Hospital this year the city paid \$26 million, with a \$31 million matched by federal funds. The TRUE Commission has rewritten their directive and all their information is available online through coj.net.

9. Public Comments:

- Dianah Clark Wilson gave a presentation on the history and legacy of Charles Lee Clark (Boobie Clark). Mr. Clark was born in east Jacksonville and was recruited by the Cincinnati Bengals in the 12th round draft pick in 1972 and played fullback until 1982. He was voted both rookie of the year and most valuable player. Mr. Clark came back to Jacksonville to give back to the community, tutoring for the Boys Club. Charles Boobie Clark Park and Pool is located at 8793 Sibbald Road.
- Brian Mosier, Chief of Municipal Code Compliance, announced that snipe signs can be removed by anyone in the city. Signs on the city right of way, which is anything outside of the sidewalk near the street, are considered litter and are illegal. Almost 30,000 signs were removed by Code Enforcement last year but citizens may also remove the signs.
- Shaun Rycroft, Housing Property Analyst, announced that if your neighborhood is interested in participating in the Neighborhoods 2018 Matching Grant cycle, it must be registered with the City and with Sunbiz, which requires submitting bylaws to the state to be recognized an official organization with the state. This would be the time to start planning for the match required to be eligible for the matching grant, like car washes, bake sales, etc. so that your neighborhood is prepared to meet the match. Please contact Shaun Rycroft with questions at 255-8272 or srycroft@coj.net.

10. Adjourn: John Pittman made a motion to adjourn the meeting and Velma Rounsville seconded. The motion passed and the meeting adjourned at 8:52 p.m.

Next CPAC Meeting: Thursday, March 8, 2018, 6 p.m. at the Legends Center, Community Room, 5130 Soutel Drive.

A copy of the audio recording of this Urban Core CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website here: [Public Records](#).