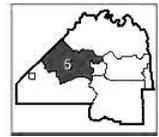


Northwest Citizens Planning Advisory Committee

March 8, 2017 Meeting Summary

The Legend's Center, Community Room, 5130 Soutel Drive, 6 p.m.



Meeting Attendance

CPAC Members:

Vice Chair: Linda Kittles
Better Living: Elaine Billups
Marietta Senior Center: Roxane Currier
Carver International: Lana Suggs
North Riverside CDC: Linda Moore
Moncrief Springs: Carlotta McIntosh
Timber Oaks HOA: Velma Rounsville
Ribault Manor: Bettye Scott
Carver Manor: Larry Solomon
Riverview: Doretha Tompkins
Timber Oaks HOA: Rhonda Boyd

Excused:

CPAC Chair: Tyrona Clark-Murry
Cherokee Cove: William Anthony

City Staff:

City Council Member: Samuel Newby
City Council Assistant to Reginald Brown: Gerrie Ford-Hardin
JSO: Lt James Paris
JFRD: Matt Cipriani
Code Compliance: Ernest Murphy
Code Compliance: Bradley Clayton
Public Works: Jennifer Rhoden
JEA: Berdell Knowles
JTA: Cheryl Riddick
Florida Department of Transportation: Derek Dixon
Public Library: Marshelle Berry
Planning and Development: Devin Scott
Neighborhoods: Stephanie Burch
Neighborhood Services Office: Amy Holliman

Visitors:

Barbara McKnight
Jacquelyn Williams
Luella McQueen
Kim Perry

Tameka Gaines Holly, Transforming Communities Jax
M. Collins
Jimmy Peluso

- 1. Call to Order/Verify Quorum:** Vice Chair Linda Kittles called the meeting to order at 6:02 p.m. After everyone recited the Pledge of Allegiance, staff confirmed the quorum.
- 2. Presentation: Starting a Neighborhood Organization -** Amy Holliman, Neighborhood Services Planner II (aholliman@coj.net; 255-8260) gave a brief presentation on the services available through the Neighborhood Services Office for new and existing Neighborhood Organizations. Some services include assistance running a successful meeting, marketing the meetings, selecting a focus, participation barriers and incentives, and creating by-laws. Call Amy if you would like assistance with your Neighborhood.
- 3. Unfinished Business:** Larry Solomon reported that the letter he proposed at the February 2, 2018 meeting regarding the request for support of proposed improvements to bridge over the Ribault River at US1 was submitted to the North Florida Transportation Organization and that the project has been added to the list of Unified Planning Work Program's Proposed Studies by the North Florida TPO's Technical Coordinating Committee at their March 7, 2018 meeting.
- 4. Elected Officials Report:** Samuel Newby At Large Group 5 (SNewby@coj.net; 630-1387), reported that the evaluation of the potential sale of JEA must be complete before the issue comes before Council for a vote. In order for the sale to be approved, it takes a super-majority (13) vote by City Council. The Moncrief beautification project will include 25% Crape Myrtles and there will be Palm Trees. It will also include sidewalk and cross walk improvements, a public art piece and a "Welcome to Moncrief Springs" neighborhood sign.
- 5. New Business:** Rhonda Boyd announced that she has been accepted to the Jacksonville Sheriff's Office Citizen's Academy. Due to their class schedule she will miss the next three month's meetings. She encouraged everyone to consider attending and joining the Sheriff's Watch.
- 6. First Responder Staff Reports**
 - **Jacksonville Sheriff's Office:** Lt. James Paris (James.Paris@jaxsheriff.org) reported that the statistics showed violent crime in the district has decreased. There were four shootings city-wide last month. Body cameras are currently being tested to determine which one works best for JSO. Lt. Paris has tried two body cameras so far and will pick up a third to test next week. A

citizen expressed concern about residents in HUD housing affecting crime in her neighborhood. Lt. Paris explained that the Sheriff's Office has a HUD Unit that works with housing managers to curtail crime and citizens are welcome to contact the Unit with issues.

- **Jacksonville Fire and Rescue:** District Chief Matt Cipriani (MatthewC@coj.net: 630-0850) reported that Station 34 at Lem Turner Road and Dunn Avenue has added a 110 foot latter truck. JFRD hired 92 people in the last month, one of whom was the first recruit from the JFRD apprenticeship program. He also reminded everyone that Daylight Savings Time is the time to change the batteries in smoke detectors. There is a program through JFRD that will give and install smoke detectors; call 630-0434 for assistance.

7. Staff Reports

- **Municipal Code Compliance:** Bradley Clayton, Code Compliance Senior Officer (BClayton@coj.net: 255-7038) reported that last month's systematic inspection in the Royal Terrace neighborhood resulted in 249 violations. The next systematic inspection will begin in the Mixontown area on March 12, 2018. A CPAC member asked about code violations on the southwest corner of Restlawn Street and Palmdale Drive. Code Compliance reported that they will follow up.
- **Public Works:** Jennifer Rhoden, Traffic Studies Associate Engineer (JenniferR@coj.net: 255-7553), reported that bus stops and crosswalks at 44th Street have been upgraded. Beaver Street will be closed between Stockton Street and King Street to repair the rail crossing. Traffic will be detoured to Myrtle Street for four days beginning March 19, 2018. Once this section is completed, Ellis Road is next then into the Whitehouse area, stopping at Helsima Road. They are replacing old wood rail ties with concrete.
- **JEA:** Berdell Knowles, Director of Government Relations (knowb@jea.com: 665-4524), expressed appreciation to Councilman Newby for reporting on JEA. Mr. Knowles reported that the conversion from septic to city sewerage has begun; the Beverly Hills neighborhood is 70% complete. the Biltmore neighborhood 59% area is and the Christobel neighborhood is next. A CPAC member inquired about the Florida Department of Health's involvement in the septic replacement process and Mr. Knowles clarified that the JEA is over the sewerage system but the Department of Health inspects and permits individual septic tank systems. Another CPAC member asked about the cost of the conversion versus the time frame to get them converted. Mr. Knowles replied that several City Council Members are looking at ways to fund the project to get it done more expediently.
- **JTA:** Cheryl Riddick, Community Engagement Manager (CRiddick@jtafla.com: 632-5522), reported that a service changes are scheduled for April 2, 2018. JEA Staff will be riding the busses affected by the change. Ms. Riddick suggested that everyone try the See & Say app for reporting JTA issues. The MyJTA app allows you to purchase your tickets online and ride paperless. Riders age 65 and over can get a Senior STAR card to ride for free with proof of age.
- **Jacksonville Public Library:** Marshelle Berry (MBerry@coj.net: 765-5402), announced that the Braham Brooks Library at 1755 Edegewood Avenue is hosting a Lifeline Assistance Program on March 24, 2018. This program assists SNAP recipients with phones. Other programs include Teen Tech Week, the Coupon Club. Please download the new JPL app. It loads your library card to your phone, you can renew books, and you can even check bar codes see if a book is in the library collection before you make a purchase.
- **Neighborhood:** Director of Neighborhoods, Stephanie Burch, (stephanieb@coj.net: 255-8902) announced that the Neighborhood Summit is Saturday, April 21, 2018. Several exhibitors from the City will be at the Summit focusing in safety, neighborhood advocacy and community resources. Breakfast and lunch will be served and JTA will be available to provide transportation from several sites around the city. You can register online, or fill out the paper form and staff will enter your registration. Please consider nominating a neighbor for one of the awards to be given out at the summit. Ms. Burch brought paper copies of the application or it can be found online. A CPAC member inquired about homeowners association classes. The city provides assistance and training for Neighborhood Organizations and their leaders. Homeowners associations are registered with and trained through the State of Florida.

8. **Land Use and Zoning Subcommittee:** Devin Scott, City Planner 1 (devinsco@coj.net: 255-7808) reported on three applications being processed this month:

- **E-18-11 at 2385-2 Corbett Street** - Application for Exception E-18-11 seeks to permit a fitness center in the Industrial Light (IL) Zoning District. The subject parcel currently contains four structures, one single-family dwelling and three vacant buildings. The fitness studio will be located in a 4,850 square foot building. Originally constructed in 1972 as a private art studio, the applicant plans to have frontage access on Marie Street rather than Corbett Street. The subject parcel will be comprised of other mixed use, the property was recently approved for companion applications for use of a brewery and taproom. The Planning and Development Department recommends approval.
- **E-18-13 at 1004 Edgewood Avenue North** - Application for Exception E-18-13 seeks approval for outside sales and service in conjunction with food service at the planned convenience store. The applicants have also submitted a companion application, AD-18-11, to reduce a landscape buffer along the south property line and increase the allowed count of parking spaces. The Planning and Development Department recommends approval with conditions.
- **AD-18-11 at 1004 Edgewood Avenue North** - Companion to E-18-13 to increase parking and reduce landscaping.
- **MM-18-04 at 0 Willow Branch Avenue** - Application for Minor Modification to a Planned Unit Development (PUD) MM-18-04 seeks to revise the site plan to allow for a new church sanctuary and parking area. The One Accord Gospel Temple is located to the west at 2971 Waller Street. The Church has been at this location since 1941. A new sanctuary is required to meet the growing congregation and provide ground level access. The PUD proposed commercial, office, and service establishments in a two story 4,800 square foot building. The request included reducing the required perimeter landscaping along Waller Street and the north property line adjacent to the proposed church. The Planning and Development Department recommends approval.
- **2018-73 at 5809 Trout River Boulevard between I-295 and Sibbald Road** - Application for Planned Unit Development 2018-73 seeks to rezone approximately 12.12 acres of land from PUD to PUD. The rezoning to PUD is being sought to allow for a maximum of 50 single family lots. The single family lots will be a maximum of 40 feet in width and 4,000 square feet in area. The current PUD allows a maximum of 89 multi-family units. The developer retains the multi-family use in the proposed written description with an option to build townhomes through an amendment to the PUD. The Planning and Development Department recommends approval.

9. **Public Comments:**

- A CPAC Member asked if we could get a representative from the Mayor's Office to attend the meetings. Neighborhood Director Stephanie Burch shared that there are changes pending to the CPAC agendas. She is aware of that concern and it will be a part of the continuing discussion.
- Tameka Gaines Holly with Transforming Communities Jax announced that they have hurricane recovery assistance available free of charge, through April for homeowners who need estimates of damage in order to qualify for assistance. Ribault Scenic Drive and Ken Knight Drive will be surveyed this month for hurricane damage by several disaster relief agencies, like the Red Cross, United Way and FEMA along with many local partners to determine what, if any, storm damage remains unresolved in the those areas.

10. **Adjourn:** The Chair adjourned the meeting at 7:31 p.m.

Next CPAC Meeting: Thursday, April 12, 2018, 6 p.m. at the Legends Center, Community Room, 5130 Soutel Drive.

A copy of the audio recording of this Urban Core CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website here: [Public Records](#).